



APPLICATION FOR APPOINTMENT TO A CITY OF KINGSTON COMMITTEE, BOARD OR COMMISSION

ELIGIBILITY:

To be eligible to serve on most Committees or Boards you must qualify as a municipal elector, specifically:

- Must be 18 years of age and older;
- Must reside in the municipality, or be an owner, tenant of land (or spouse of same);
- Must not be prohibited from voting;
- Must be a Canadian citizen

In addition to the eligibility requirements noted above, the following committees or boards have specific membership criteria:

Kingston Economic Development Corporation Board (KEDCO):

Note: Qualifications under the *Corporations Act* require that directors of KEDCO:

- Not be an undischarged bankrupt.

Municipal Accessibility Advisory Committee:

- Requirements of the *Ontarians with Disabilities Act* include that a majority of members shall be individuals with disabilities.

Kingston Frontenac Public Library Board:

- Must be a resident of the City of Kingston, or the County of Frontenac; and
- May not be employed by the Library Board, or by the municipality or township.

APPLICATION:

I am applying to serve on:

(Name of Committee or Board)

Do you meet the **eligibility criteria** for your chosen Committee or Board? **Yes** **No**

Name: _____

Mailing Address: _____

Telephone Numbers: Home: _____

Work: _____ Cell: _____

Email Address: _____

Are you currently serving as a City of Kingston appointee to a City Board or Committee or Commission?

Yes **No**

If yes, please provide the name of the Agency, Board or Committee:

Please indicate the years served, and the length of your term(s):

Are you an employee of the City of Kingston or its Boards or Commissions?

Yes **No**

NOTICE OF COLLECTION/ YOUR SIGNATURE

Personal information, as defined in the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), is collected under the authority of the *Municipal Act, 2001*, and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in selecting appointees for the various civic bodies and may form part of the publicly available meeting agendas and minutes. If appointed to a civic body, your personal information may also be used by City staff to conduct committee and City business. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Kevin Arjoon, Deputy City Clerk, 613-546-4291 ext. 1262 or karjoon@cityofkingston.ca.

Date

Signature of Applicant

Please mail your application to:

City Clerk's Office
216 Ontario Street
Kingston, Ontario K7L 2Z3

or Fax To: 613-546-5232

or E-Mail to: djackson@cityofkingston.ca

If you should require any additional information about the appointment process or have any questions, please contact Diane Jackson at 613- 546-4291 ext 1375 or e-mail at djackson@cityofkingston.ca .