



**CITY OF KINGSTON
ADMINISTRATIVE POLICIES COMMITTEE
MEETING NO. 01 - 2012
MINUTES
Thursday December 08th, 2011 at 5:30 p.m.
Council Chamber, City Hall**

MEMBERS PRESENT

Mayor Gerretsen, Ex Officio
Councillor Bryan Paterson, Vice-Chair
Councillor Jeff Scott
Councillor Liz Schell

REGRETS

Councillor Rick Downes
Councillor Kevin George
Councillor Dorothy Hector, Chair

OTHERS PRESENT

2 Members of the Public

STAFF PRESENT

Mr. Kevin Arjoon, Deputy City Clerk
Mr. Gerard Hunt, CAO
Ms. Lanie Hurdle, Commissioner,
Community Services
Mr. Speros Kanellos, Director, Real Estate
& Construction
Mr. Denis Leger, Commissioner,
Transportation, Properties & Emergency
Services
Ms. Susan Powley, Committee Clerk

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER

Ms. Susan Powley, Committee Clerk, called the meeting to order.

ELECTIONS

Chair

Ms. Powley requested nominations for Chair.

*Moved by Councillor Paterson
Seconded by Councillor Schell*

THAT Councillor Hector be nominated Chair of the Administrative Policies Committee.

CARRIED

Mayor Gerretsen confirmed that Councillor Hector had indicated she would accept a nomination for Chair.

*Moved by Councillor Paterson
Seconded by Councillor Schell*

THAT *nominations be closed and that Councillor Hector be declared Chair of the Administrative Policies Committee.*

CARRIED

Vice-Chair

Ms. Powley requested nominations for Vice-Chair.

*Moved by Councillor Scott
Seconded by Mayor Gerretsen*

THAT *Councillor Paterson be nominated Vice-Chair of the Administrative Policies Committee.*

CARRIED

Councillor Paterson accepted the nomination for Vice-Chair.

*Moved by Mayor Gerretsen
Seconded by Councillor Schell*

THAT *nominations be closed and that Councillor Paterson be declared Vice-Chair of the Administrative Policies Committee.*

CARRIED

Councillor Paterson, Vice-Chair assumed the Chair in the absence of Councillor Hector.

APPROVAL OF AGENDA

*Moved by Mayor Gerretsen
Seconded by Councillor Scott*

THAT *the agenda and addendum be confirmed.*

CARRIED

CONFIRMATION OF MINUTES

*Moved by Councillor Schell
Seconded by Councillor Scott*

THAT the minutes of the Administrative Policies Committee Meeting No. 09-2011 held on 10th November 2011 be confirmed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Schell declared a possible pecuniary interest for Business item 8 a) 'Revenue Leasing and Licensing Policy Amendments: Community Leasing and Licensing' as she is a board member of a charitable not-for-profit group that has a long term lease with the City of Kingston.

DELEGATIONS

BRIEFINGS

BUSINESS

a) **Revenue Leasing and Licensing Policy Amendments: Community Leasing and Licensing**

The Recommendation Report of the Commissioner, Transportation, Properties and Emergency Services (AP-12-001) was attached to the agenda as Schedule Pages 1-37.

Councillor Schell declared a possible pecuniary interest and left the discussion.

Commissioner Leger noted that Mr. Kanellos was present to provide a brief overview.

*Moved by Mayor Gerretsen
Seconded by Councillor Scott*

That Council approve the revised Leasing and Licensing Policy including Section 15 on Community Leasing and Licensing attached to Report AP-12-001 as Exhibit "A".

CARRIED

Councillor Schell returned to the discussion.

b) **Healthy Food and Beverage Policy**

The Recommendation Report of the Commissioner, Community Services (AP-12-003) was attached to the agenda as Schedule Pages 38-50.

*Moved by Mayor Gerretsen
Seconded by Councillor Schell*

THAT Council approve the Healthy Food and Beverage Policy, attached as Exhibit "A" to Report AP-12-003, and the policy is implemented for all new and existing recreation facilities and programs.

CARRIED

MOTIONS

NOTICES OF MOTIONS

OTHER BUSINESS

CORRESPONDENCE/DOCUMENTS

- a) Rideaucrest Home Newsletter – December 2011
Distributed by e-mail to Rideaucrest Board of Management/attached

DATE OF NEXT MEETING

The following schedule of meetings has been established for 2012 in the Council Chambers with meetings beginning at 5:30 p.m. Any updates regarding the location, date and time will be noted on each meeting agenda and on the City meeting calendar at: <http://www.cityofkingston.ca/calendar/meetings/all/>.

- 12 January
- 09 February
- 08 March
- 12 April
- 10 May
- 14 June
- 12 July
- 09 August
- 13 September
- 11 October
- 08 November
- 13 December

ADJOURNMENT

The meeting adjourned at 5:45 p.m.

