



CITY OF KINGSTON
GRAND THEATRE COMMUNITY ADVISORY BOARD
MEETING NO. 08-2010
AGENDA
Monday, July 19th, 2010, 6:00 p.m.,
Assante Financial Management Building,
258 King Street East

Please provide regrets to Jannette Amini, Committee Clerk at 613-546-4291, Ext. 1219 or jamini@cityofkingston.ca

COMMITTEE COMPOSITION

Members

Councillor Mark Gerretsen, Eva Barnes, Kathy Burke, Gavin Cosgrove, Linda Ann Daly,
Walter Fenlon, Lyle Merriam, Brian Osborne, Michael Springer, Nick Waterfield, Robert Wood

STAFF SUPPORT

Jannette Amini, Committee Clerk
Elizabeth Cashman, Administrative Assistant, Cultural Services
Brian McCurdy, Director of Cultural Services
Diane Zemba, Manager, Grand Theatre

1. MEETING TO ORDER
2. DISCLOSURE OF PECUNIARY INTEREST
3. CONFIRMATION OF AGENDA
4. CONFIRMATION OF MINUTES

THAT the minutes of the Grand Theatre Community Advisory Board meeting No. 07-2010 held Monday, June 21st, 2010 be confirmed.

Distributed separately

5. BUSINESS ARISING FROM THE MINUTES
6. DELEGATIONS
7. BRIEFINGS
8. BUSINESS

- i. Kingston Culture Plan – Mr. Wiginton will provide an overview on the final draft.
- ii. Role of the Grand Theatre in Kingston's Cultural Landscape – Summary and Next Steps

(See pages 1 – 2)

Mr. Wood will lead the discussion on the Facilitators Summary.

- iii. Discussion regarding volunteers for the Princess Street Promenade, Saturday, July 31st.
9. OTHER BUSINESS
10. CORRESPONDENCE

11. DATE OF NEXT MEETING

The August 16th, 2010 meeting has been cancelled. The next meeting will be held on Monday, September 20th, 2010 at 6:00 p.m. in the Davies Lounge of the Grand Theatre.

12. ADJOURNMENT



MANDATE/TERMS OF REFERENCE

The goal of the Board is to work collaboratively with the Cultural Director and provide strategic leadership and monitoring in the following areas of responsibilities:

- Overall vision, mission, strategic planning and leadership
- Direct delivery
- Indirect delivery

The roles and responsibilities are as noted hereunder:

- Create an assurance that the Theatre is operating within industry standards for municipal theatres;
- Govern the Theatre according to generally recognized democratic principles including opportunities for theatre users and stakeholders to participate in decision making processes;
- Determine, in collaboration with the Cultural Director, the theatres vision, core values and purpose;
- Develop and monitor the strategic direction of the Theatre to facilitate the fulfilment of the vision;
- Develop and implement a fundraising plan including corporate, individual and special events;
- Ensure high levels of executive management performance and quality of service;
- Communicate to the community about its work and approach to governance.

ABEYANCE ITEMS

DATE ITEM PLACED IN ABEYANCE MTG. #	Description of Item	WHO IS TO RESPOND	DEADLINE FOR RESPONSE	COMPLETED
Jan. 18/10	That the Grand Theatre Community Advisory Board consider further exploration of summer programming at the Grand Theatre.	Director of Cultural Services		