



**KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 09-2009
AGENDA**

**Monday 09 November 2009 at 7:00 p.m.
In the Boardroom at Rideaucrest Home**

KEAF page on the City Website: www.cityofkingston.ca/keaf

~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, Ext. 1204 ~

COMMITTEE COMPOSITION

Councillor Foster
Councillor Osanic
Mr. Theodore Hsu, Co-Chair
Mr. Ian Dubin
Ms. Janis Grant
Mr. David Kay
Mr. Harold Pickering

Councillor Matheson
Mr. Tom Carpenter, Co-Chair
Mr. Ted Bailey
Mr. Robert Foster
Mr. Matthew Gventer
Mr. Darko Matovic
Ms. Bardi Vorster

TECHNICAL REPRESENTATIVES

**Catarauqui Region
Conservation Authority**
Mr. Peter Hebert
Ms. Sara O'Neill

Royal Military College
Dr. Barb Zeeb
Dr. Ken Reimer – alternate

St. Lawrence College
Mr. James May
Ms. Romy Baur – alternate

Queen's University
Dr. Vicki Remenda
Mr. Aaron Ball
Dr. Kunal Karan–alternate
Dr. Boyd Davis– alternate

**Kingston Frontenac Lennox &
Addington Public Health**
Mr. Andy Dubchak – alternate

-
1. **MEETING TO ORDER**
 2. **ELECTION OF OFFICERS**
 - **Co-Chairs**
 3. **WELCOME and INTRODUCTIONS**
 4. **DISCLOSURE OF PECUNIARY INTEREST**
 5. **CONFIRMATION OF AGENDA**
 6. **CONFIRMATION OF MINUTES**

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 08-2009 held 19th October 2009 be confirmed.

7. DELEGATIONS

- a) Moved by Mr. Foster
Seconded by Mr. Carpenter

THAT the Kingston Environmental Advisory Forum waive the rules of By-Law No. 98-1, "Council Procedural By-Law", in order to amend the agenda to allow a delegation by Mr. Jordan A. Van Leuken, Architectural Technologist and Planning Manager, Braebury Homes to speak regarding green building.

Schedule Pages __.

8. BRIEFINGS**9. REPORTS****10. BUSINESS**

- a) **Discussion regarding the ' Active Community Charter Trails for Active Transportation – Kingston Community Report'.**

A copy of Report EITP 09-029 was attached to the 13 October 2009 EITP agenda. The full document can be viewed at <http://www.cityofkingston.ca/cityhall/committees/infrastructure/agendas.asp>

Recommendation of the Environment, Infrastructure and Transportation Policies Committee on 13th October 2009:

THAT a copy of the Active Community Charter Trails for Active Transportation – Kingston Community Report be forwarded to the Kingston Environment Advisory Forum (KEAF) for discussion.

- b) **Update regarding the Kingston Integrated Community Sustainability Plan project and discussion regarding key elements and indicators within the plan and KEAF's role as pillar champions – by Mr. Harold Pickering**

(Representatives for the Kingston Integrated Community Sustainability Plan Project: Mr. Ian Dubin and Mr. Harold Pickering)

The draft ICSP, proposed indicators and logo were distributed by e-mail 25 September.

- c) **Update regarding SPLASH - 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' calculations – by Mr. Ian Dubin, Mr. Ted Hsu, Dr. Barb Zeeb**

Mr. Dubin will provide an update to the Committee for discussion.

- d) **Update regarding the KEAF Annual Report – by Mr. Ian Dubin**

Distributed Separately.

Mr. Dubin has prepared a draft Annual Report document for discussion.

- e) **Discussion regarding Community Green House Gas Local Action Plan – by Mr. Brodie Richmond, Environmental Geoscientist and Ms. Tina Bailey**

Mr. MacLachy will provide an update to the Committee.

- f) **Discussion regarding a response to Council request: gift wrapping paper** - by Mr. Brodie Richmond, Environmental Geoscientist

A discussion will take place to determine if all aspects of the resolution of Council on 06 January 2009 have been met.

- g) **Update regarding digitized new members package** – by Ms. Bardi Vorster and Mr. Bob Foster

Ms. Vorster will provide an update regarding the package.

11. **WORKING GROUP UPDATES**

- a) **Inner Harbour Group (IHG)**

(Dr. Laing, Dr. Remenda, Ms. Vorster)

- b) **Partners in Climate Protection Group (PCP)**

(Ms. Bailey, Mr. Foster, Ms. Grant, Mr. Hsu, Mr. Pickering,)

- c) **Communications – Environmental Strategy Group**

(Mr. Bailey, Mr. Carpenter, Mr. Foster, Ms. Grant, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

- d) **Plastic Bag Free Kingston Group**

(Mr. Foster, Mr. Gventer, Ms. Vorster, Ms. Grant, Mr. Pickering,)

- e) **Packaging Issues Group**

(Mr. Bailey, Mr. Foster, Mr. Gventer)

12. **OTHER BUSINESS**

13. **SHOW AND TELL ITEMS:**

14. **UPCOMING EVENTS:**

15. **CORRESPONDENCE/DOCUMENTS**

Copies of the following correspondence were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:

- a) Memorandum from Ms. Jannette Amini, Committee Clerk, EITP to Ms. Susan Powley, Committee Clerk regarding 'Motion by Environment, Infrastructure and Transportation Policies Committee – Active Community Charter Trails for Active Transportation – Kingston Community Report'.

16. **DATE OF NEXT MEETING**

The next meeting is scheduled at 7:00 p.m. in Rideaucrest Home Board Room as follows:

- 14 December

A schedule of proposed meeting dates for 2010 will be distributed separately for consideration.

17. **ADJOURNMENT**



MANDATE/TERMS OF REFERENCE:

The Committee shall report to the Planning Committee.

The purpose of the forum is to draw on knowledge within the Kingston community, to broaden public information and consultation on environmental issues, and to provide advice and information. The Forum will bring together experts in environmental matters from community institutions, authorities and practitioners, and representatives of the public to collaborate, on a volunteer basis, on specific projects designed to provide long-range environmental strategies for the City of Kingston.

The mandate of the **Kingston Environmental Advisory Forum** is an advisory one, which will:

- a) Identify and prioritize important environmental issues through public consultation and systematic analysis
- b) Assist in the development of a broad-based comprehensive environmental strategy for the City of Kingston, which will also be used as guide to the Forum; it being understood that the intent of an environmental strategy is a general plan of action to determine the basic long-term goals and objectives of the corporation/community and the adoption of courses of action and the allocation of resources necessary to carry out these goals
- c) Assist and advise Council on the development of action plans to address environmental issues
- d) Provide advice to Council on the implementation of specific Action Plans relative to identified environmental issues
- e) Advise on environmental issues when requested by Council

~ ABEYANCE ITEMS ~

Draft Listing for Discussion Kingston Environmental Advisory Committee

	Date Item Placed in Abeyance	Description of Item	Who Is To Respond	Timeline for Response	Status
1.		Community Green House Gas Local Action Plan	Sustainability & Growth	November 2009	Communications to the community - under consideration by staff. Staff will reconvene with the PCP Working Group to determine outcomes of a plan developed by KEAF.
2.	January 2009 (Council)	Response to Council request: gift wrapping paper	Sustainability & Growth	Q4 2009	Mr. MacLatchy noted that the Communications aspect has been completed. The Committee will determine if all aspects of the resolution of Council on 06 January 2009 have been met.
3.		Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	November 2009	An update will be provided at this meeting regarding a disk which includes all KEAF reports and a table of contents.
4.	May 2008 (KEAF)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	To be determined	Mr. MacLatchy noted that staff will report to KAF in December with an outline of what checkbox implications will be.
5.		Another Education Depot	Inner Harbour Working Group	Earth Day 2010	
6.		Forward thinking	KEAF Members	Q4 2009	Informal discussions will take place.
7.	June 2009	Annual Report	KEAF Member: Ian Dubin	November 2009	Mr. Dubin will provide an update regarding the status of the report at this meeting.
8.	September 2009 (KEAF)	SPLASH Calculations	KEAF Members: Ian Dubin, Ted Hsu, Barb Zeeb	November 2009	An update and draft will be provided at this meeting. Report to Council when hard data on environmental impacts is available.
9.	September 2009 (KEAF)	Discussions regarding the Development of Green Roof By-law	Partners in Climate Protection Group (PCP)	November 2009	

Meeting to be held Monday 09th November 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home

10.	October 2009 (KEAF)	Meeting scheduled with KEAF and the Project Management Team for the Community Sustainability Plan project	KEAF	December 2009	This meeting will be held on the regular meeting date.
11.	October 2009 (KEAF)	Briefing by Mr. Glen MacDonnell, Green Home Specialist, Queen's.	Communications – Environmental Strategy Group	January 2010	Briefing regarding government sponsored tools to inform the public and developers on Green Buildings.
12.	October 2009 (KEAF)	Discussions regarding Stop Signs	Partners in Climate Protection Group (PCP)	To be Determined	