



KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 01-2010
AGENDA

Monday 14th December 2009 at 7:00 p.m.
In Conference Room 'C' at Rideaucrest Home
KEAF page on the City Website: www.cityofkingston.ca/keaf

~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, Ext. 1204 ~

COMMITTEE COMPOSITION

Councillor Foster	Councillor Matheson
Councillor Osanic	Mr. Tom Carpenter, Co-Chair
Mr. Theodore Hsu, Co-Chair	Mr. Ted Bailey
Mr. David Carnegie	Mr. Ian Dubin
Mr. Robert Foster	Ms. Janis Grant
Mr. Matthew Gventer	Mr. David Kay
Mr. Darko Matovic	Mr. Harold Pickering
Ms. Bardi Vorster	

TECHNICAL REPRESENTATIVES

**Cataraqui Region
Conservation Authority**
Mr. Peter Hebert
Ms. Sara O'Neill

Royal Military College
Dr. Barb Zeeb
Dr. Ken Reimer – alternate

St. Lawrence College
Mr. James May
Ms. Romy Baur – alternate

Queen's University
Dr. Vicki Remenda
Mr. Aaron Ball
Dr. Kunal Karan—alternate
Dr. Boyd Davis— alternate

**Kingston Frontenac Lennox &
Addington Public Health**
Mr. Andy Dubchak – alternate

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- 1. MEETING TO ORDER**
 - 2. ELECTION OF OFFICERS**
 - **Co-Chairs**
 - 3. WELCOME and INTRODUCTIONS**
 - 4. DISCLOSURE OF PECUNIARY INTEREST**
 - 5. CONFIRMATION OF AGENDA**
 - 6. CONFIRMATION OF MINUTES**

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 09-2009 held 09th November 2009 be confirmed.

7. DELEGATIONS**8. BRIEFINGS**

- a) **Members of the Project Management Team for the Integrated Community Sustainability Plan Project** will be present to provide an overview of the Community Sustainability Plan project.

9. REPORTS**10. BUSINESS**

- a) **Update regarding SPLASH - 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' calculations** – by Mr. Ian Dubin, Mr. Ted Hsu, Dr. Barb Zeeb

A draft document has been prepared for consideration by the Committee and will be distributed separately.

Recommendation of KEAF 09 November 2009

THAT a note based on a draft report compiled by Mr. Dubin regarding 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' calculations, be provided to Council as a response to the letter forwarded to KEAF from the Mayor's office.

A report by the Kingston Environmental Advisory Forum to Council, in response to the January 30, 2009 letter from the Kingston organization "Sustainable Practices Leave a Sustainable Heritage" (SPLASH) to Mayor Harvey Rosen and City Council was developed further to a request to KEAF to provide comments. Attached to the report is a response by KEAF member Ian Dubin, with some input from other members.

- b) **Discussion regarding the' Active Community Charter Trails for Active Transportation – Kingston Community Report'.**

A copy of Report EITP 09-029 was attached to the 13 October 2009 EITP agenda. The full document can be viewed at <http://www.cityofkingston.ca/cityhall/committees/infrastructure/agendas.asp>

Recommendation of the Environment, Infrastructure and Transportation Policies Committee on 13th October 2009:

THAT a copy of the Active Community Charter Trails for Active Transportation – Kingston Community Report be forwarded to the Kingston Environment Advisory Forum (KEAF) for discussion.

Mr. Ted Bailey will provide an update to the Committee.

- c) **Update regarding 'Checkbox' Implications** – by Mr. Paul MacLatchy, Director, Strategy, Environment & Communications.
- d) **Update regarding the KEAF Annual Report** – by Mr. Ian Dubin

Mr. Dubin has prepared a draft Annual Report document for discussion.

11. WORKING GROUP UPDATES

a) Inner Harbour Group (IHG)

(Dr. Laing, Dr. Remenda, Ms. Vorster)

b) Partners in Climate Protection Group (PCP)

(Ms. Bailey, Mr. Foster, Ms. Grant, Mr. Hsu, Mr. Pickering,)

c) Communications – Environmental Strategy Group

(Mr. Bailey, Mr. Carpenter, Mr. Foster, Ms. Grant, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

12. OTHER BUSINESS

13. SHOW AND TELL ITEMS:

14. UPCOMING EVENTS:

15. CORRESPONDENCE/DOCUMENTS

- i.* The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) – Customer Service: What you Need to Know.

A copy of the document will be distributed separately.

16. DATE OF NEXT MEETING

The meetings for 2010 are scheduled at 7:00 p.m. in Rideaucrest Home Board Room as follows:

- 11 January
- 08 February
- 08 March
- 12 April
- 10 May
- 14 June
- 12 July
- 09 August
- 13 September
- 18 October
- 08 November
- 13 December

17. ADJOURNMENT



MANDATE/TERMS OF REFERENCE:

The Committee shall report to the Planning Committee.

The purpose of the forum is to draw on knowledge within the Kingston community, to broaden public information and consultation on environmental issues, and to provide advice and information. The Forum will bring together experts in environmental matters from community institutions, authorities and practitioners, and representatives of the public to collaborate, on a volunteer basis, on specific projects designed to provide long-range environmental strategies for the City of Kingston.

The mandate of the **Kingston Environmental Advisory Forum** is an advisory one, which will:

- a) Identify and prioritize important environmental issues through public consultation and systematic analysis
- b) Assist in the development of a broad-based comprehensive environmental strategy for the City of Kingston, which will also be used as guide to the Forum; it being understood that the intent of an environmental strategy is a general plan of action to determine the basic long-term goals and objectives of the corporation/community and the adoption of courses of action and the allocation of resources necessary to carry out these goals
- c) Assist and advise Council on the development of action plans to address environmental issues
- d) Provide advice to Council on the implementation of specific Action Plans relative to identified environmental issues
- e) Advise on environmental issues when requested by Council

~ ABEYANCE ITEMS ~

Draft Listing for Discussion Kingston Environmental Advisory Committee

	Date Item Placed in Abeyance	Description of Item	Who Is To Respond	Timeline for Response	Status
1.		Community Green House Gas Local Action Plan	Sustainability & Growth	To be determined	Mr. MacLatchy and Mr. Hsu will continue to work on the Community Green House Gas Local Action Plan with some form of consultation taking place prior to completion.
2.	January 2009 (Council)	Response to Council request: gift wrapping paper	Sustainability & Growth	Q4 2009	Mr. MacLatchy noted that the Communications aspect has been completed. The Committee will determine if all aspects of the resolution of Council on 06 January 2009 have been met.
3.		Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	To be determined	Ms. Vorster will add information to the package and provide a final copy to members following a determination of the KEAF mandate by the Committee to Review By-Law 98-1 and resolution of Council.
4.	May 2008 (KEAF)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	To be determined	Mr. MacLatchy noted that staff will report to KEAF in December with an outline of what checkbox implications will be.
5.		Another Education Depot	Inner Harbour Working Group	Earth Day 2010	
6.		Forward thinking	KEAF Members	Q4 2009	Informal discussions will take place.
7.	June 2009	Annual Report	KEAF Member: Ian Dubin	December 2009	Mr. Dubin will forward a copy of the amended KEAF Annual Report to the Committee Clerk by 17 November for committee consideration.

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8.	September 2009 (KEAF)	SPLASH Calculations	KEAF Members: Ian Dubin, Ted Hsu, Barb Zeeb	December 2009	An update and draft were provided in November. A finalized report will be considered at this meeting, and a note based on the report will be provided to Council as a requested response.
9.	September 2009 (KEAF)	Discussions regarding the Development of a Green Roof By-law	Partners in Climate Protection Group (PCP)	To be determined	
10.	October 2009 (KEAF)	Meeting scheduled with KEAF and the Project Management Team for the Community Sustainability Plan project	KEAF	December 2009	This is a Business item on this agenda.
11.	October 2009 (KEAF)	Briefing by Mr. Glen MacDonnell, Green Home Specialist, Queen's.	Communications – Environmental Strategy Group	January 2010	A Briefing will be requested for the January meeting regarding government sponsored tools to inform the public and developers on Green Buildings.
12.	October 2009 (KEAF)	Discussions regarding Stop Signs	Partners in Climate Protection Group (PCP)	To be Determined	
13.	November 2009 (KEAF)	Active Transportation	Communications – Environmental Strategy Group	February 2010	Ideas can be forwarded to Mr. Bailey.
14.	November 2009 (KEAF)	Inner Harbour Working Group	KEAF	To be Determined	Determination of new initiative.
15.	November 2009 (KEAF)	Partners in Climate Protection	KEAF	To be Determined	Determination of leader for stop sign and green roof initiatives.