



KINGSTON ENVIRONMENTAL ADVISORY FORUM  
MEETING No. 02-2010  
AGENDA

Monday 18<sup>th</sup> January 2010 at 7:00 p.m.  
in the Wilson Room, Kingston Public Library  
KEAF page on the City Website: [www.cityofkingston.ca/keaf](http://www.cityofkingston.ca/keaf)

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*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, Ext. 1204 ~*

**COMMITTEE COMPOSITION**

Councillor Foster	Councillor Matheson
Councillor Osanic	Mr. Tom Carpenter, Co-Chair
Mr. Theodore Hsu, Co-Chair	Mr. Ted Bailey
Mr. David Carnegie	Mr. Ian Dubin
Mr. Robert Foster	Ms. Janis Grant
Mr. Matthew Gventer	Mr. David Kay
Mr. Darko Matovic	Mr. Harold Pickering
Ms. Bardi Vorster	

**TECHNICAL REPRESENTATIVES**

**Cataraqui Region  
Conservation Authority**  
Mr. Peter Hebert  
Ms. Sara O'Neill

**Royal Military College**  
Dr. Barb Zeeb  
Dr. Ken Reimer – alternate

**St. Lawrence College**  
Mr. James May  
Ms. Romy Baur – alternate

**Queen's University**  
Dr. Vicki Remenda  
Mr. Aaron Ball  
Dr. Kunal Karan—alternate  
Dr. Boyd Davis— alternate

**Kingston Frontenac Lennox &  
Addington Public Health**  
Mr. Andy Dubchak – alternate

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1. **MEETING TO ORDER**
  2. **WELCOME and INTRODUCTIONS**
  3. **DISCLOSURE OF PECUNIARY INTEREST**
  4. **CONFIRMATION OF AGENDA**
  5. **CONFIRMATION OF MINUTES**

**THAT** the Minutes of the Kingston Environmental Advisory Forum Meeting No. 01-2010 held 14<sup>th</sup> December 2009 be confirmed.

6. **DELEGATIONS**

**7. BRIEFINGS**

- a) **Mr. Tom Carpenter, Member** – as a member of the Steering Committee, Mr. Carpenter will describe the ‘Green Region Vision Initiative’.

**8. REPORTS****9. BUSINESS**

- a) **Update regarding ‘Checkbox’ Implications** – by Mr. Paul MacLatchy, Director, Strategy, Environment & Communications.

Mr. Paul MacLatchy will provide an update.

- b) **Discussion regarding options for funding energy retrofits** – by Mr. Darko Matovic

Mr. Matovic highlighted an article in the Toronto Star pertaining to the discussion which can be read at the link below.

<http://www.thestar.com/business/cleanbreak/article/748956--hamilton-berkeley-s-radicals-spreading-heat-light>

**10. WORKING GROUP UPDATES**

- a) **Inner Harbour Group (IHG)**

(Dr. Laing, Dr. Remenda, Ms. Vorster)

- b) **Partners in Climate Protection Group (PCP)**

(Ms. Grant, Mr. Foster, Mr. Hsu, Mr. Pickering, Ms. Vorster)

- c) **Communications – Environmental Strategy Group**

(Mr. Bailey, Mr. Carnegie, Mr. Carpenter, Mr. Foster, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

**11. OTHER BUSINESS****12. SHOW AND TELL ITEMS:****13. UPCOMING EVENTS:****14. CORRESPONDENCE/DOCUMENTS****Correspondence Received as Information**

- a) **Correspondence** dated 13 January 2010 from Mr. Guy Oram, ‘SPLASH – Sustainable Practices Leave a Sustainable Heritage’ regarding the environmental consequences of the Poker Run and the report to City Council.

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**Copies of the following correspondence were sent out from the Clerks’ Department, and will be available at the meeting if a member wishes to review the full document:**

**Memorandums dated 06 January 2010 from Ms. Carolyn Downs, City Clerk to:**

- b) Mr. Gerard Hunt, CAO, Chief Administrative Officer regarding 'Correspondence referred to KEAF from SPLASH – Sustainable Practices Leave a Sustainable Heritage'.

Distributed Separately

**15. DATE OF NEXT MEETING**

The meetings for 2010 are scheduled at 7:00 p.m. as follows:

- 08 February
- 08 March
- 12 April
- 10 May
- 14 June
- 12 July
- 09 August
- 13 September
- 18 October
- 08 November
- 13 December

**16. ADJOURNMENT**



**MANDATE/TERMS OF REFERENCE:**

The Committee shall report to the Planning Committee.

The purpose of the forum is to draw on knowledge within the Kingston community, to broaden public information and consultation on environmental issues, and to provide advice and information. The Forum will bring together experts in environmental matters from community institutions, authorities and practitioners, and representatives of the public to collaborate, on a volunteer basis, on specific projects designed to provide long-range environmental strategies for the City of Kingston.

The mandate of the **Kingston Environmental Advisory Forum** is an advisory one, which will:

- a) Identify and prioritize important environmental issues through public consultation and systematic analysis
- b) Assist in the development of a broad-based comprehensive environmental strategy for the City of Kingston, which will also be used as guide to the Forum; it being understood that the intent of an environmental strategy is a general plan of action to determine the basic long-term goals and objectives of the corporation/community and the adoption of courses of action and the allocation of resources necessary to carry out these goals
- c) Assist and advise Council on the development of action plans to address environmental issues
- d) Provide advice to Council on the implementation of specific Action Plans relative to identified environmental issues
- e) Advise on environmental issues when requested by Council

## ~ ABEYANCE ITEMS ~

### Draft Listing for Discussion Kingston Environmental Advisory Committee

	<b>Date Item Placed in Abeyance</b>	<b>Description of Item</b>	<b>Who Is To Respond</b>	<b>Timeline for Response</b>	<b>Status</b>
1.		Community Green House Gas Local Action Plan	Sustainability & Growth	To be determined	Mr. MacLatchy and Mr. Hsu will continue to work on the Community Green House Gas Local Action Plan with some form of consultation taking place prior to completion.
2.	January 2009 (Council)	Response to Council request: gift wrapping paper	Sustainability & Growth	Q4 2009	Mr. MacLatchy noted that the Communications aspect has been completed. The Committee will determine if all aspects of the resolution of Council on 06 January 2009 have been met.
3.		Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	To be determined	Ms. Vorster will add information to the package and provide a final copy to members following a determination of the KEAF mandate by the Committee to Review By-Law 98-1 and resolution of Council.
4.	May 2008 (KEAF)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	To be determined	Mr. MacLatchy noted that staff will report to KEAF in January 2010 with an outline of what checkbox implications will be.
5.		Another Education Depot	Inner Harbour Working Group	Earth Day 11 April 2010	
6.		Forward thinking	KEAF Members	Q4 2009	Informal discussions will take place.
7.	June 2009	Annual Report	KEAF Member: Ian Dubin	December 2009	Mr. Dubin forwarded a copy of the amended KEAF Annual Report.
8.	September 2009 (KEAF)	SPLASH Calculations	KEAF Members: Ian Dubin, Ted Hsu, Barb Zeeb	December 2009	An update and draft were provided in November. A finalized report were considered at the December meeting, and a note

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					based on the report was provided to Council as a requested response. <b>COMPLETE</b>
9.	September 2009 (KEAF)	Discussions regarding the Development of a Green Roof By-law	Partners in Climate Protection Group (PCP)	To be determined	
10.	October 2009 (KEAF)	Meeting scheduled with KEAF and the Project Management Team for the Community Sustainability Plan project	KEAF	December 2009	This was a Business item on the December agenda. <b>COMPLETE</b>
11.	October 2009 (KEAF)	Briefing by Mr. Glen MacDonnell, Green Home Specialist, Queen's.	Communications – Environmental Strategy Group	February 2010	A Briefing has been re-scheduled for the February meeting regarding government sponsored tools to inform the public and developers on Green Buildings.
12.	October 2009 (KEAF)	Discussions regarding Stop Signs	Partners in Climate Protection Group (PCP)	To be Determined	
13.	November 2009 (KEAF)	Active Transportation	Communications – Environmental Strategy Group	February 2010	Ideas can be forwarded to Mr. Bailey who will provide an update at the February 2010 meeting.
14.	November 2009 (KEAF)	Inner Harbour Working Group	KEAF	To be Determined	Determination of new initiative.
15.	November 2009 (KEAF)	Partners in Climate Protection	KEAF	To be Determined	Determination of leader for stop sign and green roof initiatives. <b>COMPLETE</b>