



**KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 07-2010
AGENDA**

**Monday 14th June 2010 at 7:00 – 9:00 p.m.
in the Board Room, Rideaucrest Home**

KEAF page on the City Website: www.cityofkingston.ca/keaf

COMMITTEE COMPOSITION

Councillor Foster
Councillor Osanic
Mr. Theodore Hsu, Co-Chair
Mr. David Carnegie
Mr. Robert Foster
Mr. Matthew Gventer
Mr. Harold Pickering

Councillor Matheson
Mr. Tom Carpenter, Co-Chair
Mr. Ted Bailey
Mr. Ian Dubin
Ms. Janis Grant
Mr. Darko Matovic
Ms. Bardi Vorster

TECHNICAL REPRESENTATIVES

**Catarauqui Region
Conservation Authority**
Mr. Peter Hebert
Ms. Sara O'Neill

Queen's University
Mr. Aaron Ball
Dr. Kunal Karan—alternate
Dr. Boyd Davis— alternate

Royal Military College
Dr. Barb Zeeb

**Kingston Frontenac Lennox &
Addington Public Health**

St. Lawrence College
Mr. James May
Ms. Romy Baur – alternate

1. **MEETING TO ORDER**
2. **WELCOME and INTRODUCTIONS**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **CONFIRMATION OF AGENDA**
5. **CONFIRMATION OF MINUTES**

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 05-2010 held 12 April 2010 and Meeting No. 06-2010 held 10 May 2010 be confirmed.

Distributed Separately

6. DELEGATIONS

- a) **Mr. Robert Cumming, Lafarge** – to provide information regarding a biofuels program which is being developed.

An invitation was provided to Mr. Cumming further to a motion at the April 2010 meeting.

- b) **Mr. Paul Rappell, member of the Kingston Velo Club, a recreational cycling club** – to provide information regarding cycling generally and on the "urban myths" that surround city cycling.

Moved by Mr. Foster
Seconded by Mr. Carpenter

THAT the Kingston Environmental Advisory Forum waive the rules of By-Law No. 98-1, "Council Procedural By-Law", in order to amend the agenda to allow a delegation by Mr. Paul Rappell, member of the Kingston Velo Club, a recreational cycling club to speak regarding cycling generally and on the "urban myths" that surround city cycling.

7. BRIEFINGS**8. REPORTS****9. BUSINESS**

- a) **Update regarding Digitized KEAF new members package index** – by Ms. Bardi Vorster
Distributed Separately in February.

This item was deferred at the May meeting due to a lack of time.

- b) **Update regarding KEAF Annual Report** – by Mr. Ian Dubin

This item was deferred at the May meeting due to a lack of time.

- c) **Discussion regarding Street Lighting**

A copy of a summary was distributed separately.

A copy of the staff report to the Environment, Infrastructure and Transportation Policies Committee is currently available for viewing at:

http://www.cityofkingston.ca/pdf/cityhall/committees/infrastructure/agenda/2010/EIT_A0510-10015.pdf

- d) **Discussion regarding Private Vehicle Greenhouse Gas Emissions Level and Per Capita Emissions by Census Metropolitan Area**

A copy of a document was distributed separately.

The full document can be viewed at: <http://www.statcan.gc.ca/pub/16-001-m/16-001-m2010012-eng.pdf>

- e) **Update regarding KEAF Membership**

10. WORKING GROUP UPDATES

- a) **Inner Harbour Group (IHG)**
(Ms. Vorster)

- b) **Partners in Climate Protection Group (PCP)**
(Ms. Grant, Mr. Carnegie, Mr. Foster, Mr. Hsu, Mr. Pickering, Ms. Vorster)

An update will be provided by the PCP working group.

A document entitled 'Questions Arising from 'Report to Environment, Infrastructure and Transportation Policies Committee on Street Lighting' (Report No. EITP-10-015) has been prepared by PCP for review by the Committee (see item 9 d)

- c) **Communications – Environmental Strategy Group**
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Mr. Gventer, Councillor Osanic, Mr. Dubin)

An update will be provided by the working group.

11. **OTHER BUSINESS**

12. **SHOW AND TELL ITEMS:**

13. **UPCOMING EVENTS:**

14. **CORRESPONDENCE/DOCUMENTS**

Correspondence Received as Information

- a) Cana Wastewater Treatment Plant – Schedule C Class Environmental Assessment - Notice of a Public Meeting on Thursday June 10, 2010 - 4:30 – 6:30 p.m.
Distributed by e-mail.
- b) Trillium Power Wind 1 (TPW1) – Notice of a Public Meeting and Proposal to Engage in a Renewable Energy Project on Wednesday July 7, 2010 – 4:00 – 9:00 p.m.
Distributed by e-mail.

Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:

- a) **Memorandum** from Ms. Susan Powley, Committee Clerk to Ms. Carolyn Downs, City Clerk dated 28th May 2010 regarding 'Code of Conduct for Council and Committee Members'.

15. **DATE OF NEXT MEETING**

The following meetings for 2010 are scheduled at 7:00 p.m. in the Rideaucrest Home Board Room:

- 12 July
- 09 August
- 13 September
- 18 October
- 08 November
- 13 December

Any updates regarding the location, date and time will be noted on each meeting agenda and on the current City meeting calendar at: <http://www.cityofkingston.ca/cityhall/committees/keaf/agendas.asp>

16. **ADJOURNMENT**



MANDATE/TERMS OF REFERENCE:

The Committee shall report to the Planning Committee.

The purpose of the forum is to draw on knowledge within the Kingston community, to broaden public information and consultation on environmental issues, and to provide advice and information. The Forum will bring together experts in environmental matters from community institutions, authorities and practitioners, and representatives of the public to collaborate, on a volunteer basis, on specific projects designed to provide long-range environmental strategies for the City of Kingston.

The mandate of the **Kingston Environmental Advisory Forum** is an advisory one, which will:

- a) Identify and prioritize important environmental issues through public consultation and systematic analysis
- b) Assist in the development of a broad-based comprehensive environmental strategy for the City of Kingston, which will also be used as guide to the Forum; it being understood that the intent of an environmental strategy is a general plan of action to determine the basic long-term goals and objectives of the corporation/community and the adoption of courses of action and the allocation of resources necessary to carry out these goals
- c) Assist and advise Council on the development of action plans to address environmental issues
- d) Provide advice to Council on the implementation of specific Action Plans relative to identified environmental issues
- e) Advise on environmental issues when requested by Council

~ ABEYANCE ITEMS ~
Kingston Environmental Advisory Committee

	Date Item Placed in Abeyance	Description of Item	Who Is To Respond	Timeline for Response	Status
1.		Community Green House Gas Local Action Plan	Sustainability & Growth	September 2010	Mr. MacLatchy and Mr. Hsu will continue to work on the Community Green House Gas Local Action Plan with some form of consultation taking place prior to completion. Staff are undertaking this plan in conjunction with the Green House Gas Inventories Update.
2.	April 2010 (KEAF)	Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	March 2010	Ms. Vorster will add information to the package and provide a final copy to members. The package will be completed following a determination of the KEAF mandate by the Committee to Review By-Law 98-1 and resolution of Council. Upon completion, the package will be posted on the KEAF webpage.
3.	May 2008 (KEAF)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	March 2010	Mr. MacLatchy noted that staff will provide a briefing and report following consultation with the Clerk's Department on how to include an environmental considerations section on City reports.
4.		Another Education Depot	Inner Harbour Working Group	Earth Day 11 April 2011	Mr. MacLatchy noted that staff will consider depots through the budget process. NO ACTION TO BE TAKEN BY KEAF
5.	June 2009	Annual Report	KEAF Member: Ian Dubin	June 2010	The amended KEAF Annual Report for 2007-2008 will be considered at this meeting. Mr. Dubin offered to also complete the report for 2009.
6.	September 2009 (KEAF)	Discussions regarding the Development of a Green Roof By-law	Partners in Climate Protection Group (PCP)	March 2010	The PCP group will research existing by-laws in Ontario and bring options forward for discussion, noting the municipality could be encouraged to build green roofs.
7.	October 2009 (KEAF)	Discussions regarding Stop Signs	Partners in Climate Protection Group (PCP)	March 2010	

Meeting to be held Monday 14th June 2010 at 7:00 p.m. in the Board Room, Rideaucrest Home

8.	November 2009 (KEAF)	Active Transportation	Communications – Environmental Strategy Group	February 2010	Ideas can be forwarded to Mr. Bailey who will provide an update at this meeting. COMPLETE
9.	November 2009 (KEAF)	Inner Harbour Working Group	KEAF	To be Determined	Determination of new initiative. NO FURTHER ACTION TO BE TAKEN
10.	January 2010 (KEAF)	Funding Options for energy retrofits	Environmental Strategies Working Group	To be Determined	
11.	January 2010 (KEAF)	Reduction of wrapping paper through recycling	Public Works Services	February 2010	A request to staff was made regarding an indication of a reduction of wrapping paper through recycling. COMPLETE
12.	February 2010 (KEAF)	Determination of KEAF partnership with a registered organization	Mr. Foster, KEAF	To be Determined	A number of organizations have been identified who can assist as a registered organization in partnership with KEAF.
13.	February 2010 (KEAF)	KEAF Contact SWITCH regarding a possible partnership to submit a proposal to the Earth Day Canada Community Environment Fund	Chair, KEAF	To be Determined	SWITCH can submit a proposal to the Earth Day Canada Community Environment Fund in accordance with the SWITCH policy document on their website.
14.	March 2010 (KEAF)	Invitation to representatives regarding Third Crossing	Mr. Foster, KEAF Mr. MacLatchy, Director, Strategy, Environment & Communications	May 2010	Mr. John Savarna, Capital Projects, Real Estate and Construction Services provided a presentation at the May meeting. COMPLETE
15.	March 2010 (KEAF)	Street Lighting Report	Environment, Infrastructure and Communications Policies Committee	June 2010	Motion forwarded to 13 April EITP to request an opportunity to study the report and make recommendations to EITP with respect to environmental sustainability . A document will be reviewed at this meeting.
16.	April 2010 (KEAF)	New Members Package	KEAF	To be Determined	A package of materials is being developed.
17.	April 2010 (KEAF)	Membership	Nominations Committee	To be Determined	Request for the Nominations Committee to rank alternate public members for KEAF to ask to attend when a member resigns or is absent (Section 2.5 By-Law 2004-360). Clarification of KEAF work for technical representatives.
18.	April 2010 (KEAF)	Inclusion in Public Liaison Committee for Third Crossing	Council	To be Determined	Request forwarded for consideration.
19.	April 2010 (KEAF)	Invitation to Robert Cumming, Lafarge to speak regarding a bio-fuels program	KEAF	June 2010	An Invitation was extended and Mr. Cummings will attend this meeting.

Meeting to be held Monday 14th June 2010 at 7:00 p.m. in the Board Room, Rideaucrest Home

		which is being developed.			
20.	April 2010 (KEAF)	Invitation for a speaker regarding Wolfe Island Shoal towers	KEAF	To be Determined	
21.	April 2010 (KEAF)	Updating of KEAF page on City Website	KEAF	To be Determined	Mr. MacLatchy will provide information for members comments.
22.	May 2010 (KEAF)	Public Statement regarding KEAF mandate	KEAF	To be Determined	A copy of the minutes was requested.