



**KINGSTON ENVIRONMENTAL ADVISORY FORUM  
MEETING No. 03-2009  
MINUTES**

**Monday 09<sup>th</sup> February 2009 at 7:00 p.m.  
In the Boardroom at Rideaucrest Home**

KEAF page on the City Website: [www.cityofkingston.ca/keaf](http://www.cityofkingston.ca/keaf)

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**PRESENT**

Councillor Foster  
Councillor Matheson  
Mr. Tom Carpenter, Co-Chair  
Mr. Ted Hsu, Co-Chair  
Ms. Tina Bailey  
Mr. Michael Dakin (CRCA)  
Mr. Andy Dubchak (KFL&A alt)  
Mr. Ian Dubin  
Mr. Bob Foster  
Mr. Mathew Gventer  
Mr. David Kay  
Dr. Ken Reimer (RMC alt)  
Dr. Vicki Remenda  
Ms. Bardi Vorster

**REGRETS**

Councillor Lisa Osanic  
Mr. Ted Bailey  
Dr. Richard Brachman  
Ms. Janis Grant  
Mr. Christopher Knapper  
Dr. Tamsin Laing  
Dr. James May (St. Lawrence College)  
Mr. Harold Pickering  
Ms. Mara Shaw  
Dr. Barb Zeeb

**STAFF PRESENT**

Ms. Shirley Bailey, Senior Policy Planner  
Mr. Jim English, Pollution Prevention Specialist  
Mr. Paul MacLatchy, Director, Strategy, Environment & Communications  
Ms. Susan Powley, Committee Clerk  
Mr. Brodie Richmond, Environmental Geoscientist

**OTHERS**

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

Mr. Tom Carpenter, Co-Chair, called the meeting to order at 7:10 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

None was declared.

## CONFIRMATION OF AGENDA

*Moved by Councillor Foster  
Seconded by Mr. Dubin*

*THAT the agenda be amended to hear the Briefing by Dr. Ken Reimer at the beginning of the meeting.*

CARRIED

## CONFIRMATION OF MINUTES

## DELEGATIONS

## BRIEFINGS

- a) **Dr. Ken Reimer, Technical Representative (alternate), Royal Military College** –provided a presentation regarding the Inner Harbour.

Mr. Foster introduced Dr. Reimer, present member and past Chair of KEAF, who was involved in the inception of KEAF. Dr. Reimer provided a powerpoint presentation. A copy of the presentation was requested for the record.

To questions by members, Dr. Reimer noted tools for developing sustainable and safe brownfields. He explained levels of risk and how risk is determined. He explained capping which is used on brownfield sites and referenced the impact and future revitalization of the Davis Tannery site.

A discussion took place regarding the presentation.

Mr. Carpenter thanked Dr. Reimer for coming, and he left the meeting.

- b) **Mr. Paul MacLatchy, Director, Strategy, Environment & Communications and Ms. Kim Jamieson, Project Office Assistant** –provided a presentation of the Environmental Progress Report – City of Kingston 2009.

Ms. Kim Jamieson provided a power point presentation.

A discussion took place following the presentation. Ms. Jamieson requested that comments made by members in attendance regarding the report be emailed directly to her.
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Ms. Shirley Bailey, Senior Policy Planner, noted direction provided in other City documents which she will forward to Ms. Jamieson for inclusion.

## BUSINESS

- a) **MOTION of Environment, Infrastructure and Transportation Policies Committee**

At the regular meeting of the Environment, Infrastructure and Transportation Policies Committee held on Thursday 08<sup>th</sup> January 2009, a motion was approved.

It was noted that Mr. Del Stowe, Permit Supervisor, Building and Licensing, has been involved in the first steps of a LEED education process.

Meeting held Monday 09<sup>th</sup> February 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home

Mr. MacLachy noted that the status of the LEED homes standard initiative is unknown at this time.

It was suggested that representation be invited to an upcoming meeting to advise on the status of the initiative. Mr. Carpenter said he would develop a draft document for circulation.

*Moved by Ms. Vorster  
Seconded by Mr. Dubin*

**THAT** the request noted within the following motion is currently under discussion:

**THAT** the Kingston Environmental Advisory Forum be asked to report back to the Environment, Infrastructure and Transportation Policies Committee by March 2009 with suggestions on how to promote LEED for Homes among home buyers after consultation with appropriate City of Kingston staff,

- and further –

**THAT** the Kingston Environmental Advisory Forum is willing to report back to the Environment, Infrastructure and Transportation Policies Committee following these discussions.

**CARRIED**

b) **KEAF Processes**

It was noted that Mr. Hsu, Chair would lead a discussion regarding actions to improve KEAF processes; however it was agreed to defer the matter to the March meeting.

*Moved by Councillor Matheson  
Seconded by Ms. Bailey*

**THAT** discussion regarding 'KEAF Processes' be deferred to the March meeting.

**CARRIED**

**WORKING GROUP ITEMS**

a) **Inner Harbour Group (IHG)**  
(Dr. Laing, Dr. Remenda, Ms. Vorster)

Ms. Vorster advised that a project for educational programs would be premature for Earth Day, but could be completed by World Rivers Day on September 27, 2009.

Dr. Remenda added that text and graphics could be prepared presently with information to be added as it came available.

b) **Partners in Climate Protection Group (PCP)**  
(Ms. Bailey, Mr. Foster, Ms. Grant, Mr. Hsu, Mr. Pickering,)

Mr. MacLachy suggested that staff and the PCP group could work together on a local action plan regarding an RFP for greenhouse gas emissions.

- c) **Communications – Environmental Strategy Group (ESG)**  
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Ms. Grant, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

Mr. Foster noted the 27<sup>th</sup> February deadline for responses to the draft Official Plan (OP) document.

Ms. Bailey advised that borrowers copies can be made available to members to assist with their submission. To a question regarding the level of detail within the OP document, Ms. Bailey noted that details will be provided within zoning by-laws. She further noted other City guidelines for ie. subdivisions, site plan design. She noted that while the Ministry of Municipal Affairs approves municipal Official Plans, municipalities approve other guidelines and by-laws.

The ESG will compose a document which will be circulated to members for consensus prior to submission to staff. (see Motion below)

- d) **Plastic Bag Free Kingston Group**  
(Ms. Vorster, Ms. Grant, Mr. Pickering, Mr. Gventer)

Ms. Vorster will provide Part 1 of the submission regarding the use of plastic bags in Kingston at the March meeting.

- e) **Packaging Issues Group**  
(Ms. Bailey, Mr. Bailey, Mr. Foster, Mr. Gventer)

There was no report at this time.

## OTHER BUSINESS

### Submission following a review of the draft Official Plan

*Moved by Mr. Dubin  
Seconded by Councillor Matheson*

***THAT*** further to a review of the draft Official Plan and comments provided to the Communications – Environmental strategy Group, that a submission be circulated to members for consensus and for submission to the Senior Policy Planner by the due date of 27<sup>th</sup> February 2009.

**CARRIED**

## SHOW AND TELL ITEMS:

### UPCOMING EVENTS:

- a) **06<sup>th</sup> February 2009** –grand opening of Scott Industries Norterra Composting Facility at 2069 Joyceville Road.

## CORRESPONDENCE

- a) Correspondence from Dr. B.J. Fugere, Vice-Principal of Research, Royal Military to City Council dated 02<sup>nd</sup> February 2009 regarding the appointment of Dr. Barbara Zeeb as a technical member of KEAF.

Distributed Separately

- b) Memorandum from Mr. James Thompson, Committee Clerk to Ms. Sunni Rideout, Committee Clerk dated 13<sup>th</sup> January 2009 regarding Promotion of LEED for Homes. Distributed Separately
- c) Memorandum from Ms. Carolyn Downs, City Clerk to Mr. Gerard Hunt, CAO dated 21<sup>st</sup> January 2009 regarding Motion of KEAF to the Environment, Infrastructure and Transportation Policies Committee regarding 'Carbon Offsets'. Distributed Separately

#### **DATE OF NEXT MEETING**

The next meeting of the Kingston Environmental Advisory Forum is scheduled to be held on Monday 09<sup>th</sup> March 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home.

#### **ADJOURNMENT**

The meeting adjourned at 10:05 p.m.

