



KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 04-2009
MINUTES

Monday 09th March 2009 at 7:00 p.m.
In the Boardroom at Rideaucrest Home

KEAF page on the City Website: www.cityofkingston.ca/keaf

PRESENT

Councillor Foster
Councillor Lisa Osanic
Mr. Tom Carpenter, Co-Chair
Mr. Ted Bailey (left at 8:10 p.m.)
Ms. Tina Bailey
Mr. Andy Dubchak (KFL&A-alternate)
Mr. Ian Dubin
Mr. Bob Foster
Ms. Janis Grant
Mr. Mathew Gventer
Mr. Christopher Knapper
Mr. Harold Pickering
Ms. Bardi Vorster

STAFF PRESENT

Mr. Paul MacLatchy, Director, Strategy, Environment & Communications
Ms. Susan Powley, Committee Clerk
Mr. Brodie Richmond, Environmental Geoscientist

OTHERS

REGRETS

Councillor Matheson
Mr. Ted Hsu, Co-Chair
Dr. Richard Brachman
Mr. Michael Dakin (CRCA - alternate)
Mr. David Kay
Dr. James May (St. Lawrence College)
Dr. Ken Reimer (RMC-alternate)
Dr. Vicki Remenda (Queen's)
Ms. Mara Shaw (CRCA)
Dr. Barb Zeeb (RMC)

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER

Mr. Tom Carpenter, Co-Chair, called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST

None was declared.

CONFIRMATION OF AGENDA

*Moved by Councillor Foster
Seconded by Councillor Osanic*

***THAT** the agenda be confirmed as amended to add:
Under 'Business Arising from the Minutes':*

- *Update from Federation of Canadian Municipalities Under 'Correspondence':*
- *Correspondence from J.L. Richards*

CARRIED

CONFIRMATION OF MINUTES

*Moved by Mr. Ian Dubin
Seconded by Ms. Janice Grant*

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 02-2009 held 12th January 2009 be confirmed.

CARRIED

*Moved by Mr. Matthew Gventer
Seconded by Mr. Harold Pickering*

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 03-2009 held 09th February 2009 be confirmed.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Councillor Foster reported that at the Federation of Canadian Municipalities meeting on Saturday 07th March 2009, a motion was passed urging all Canadian municipalities to ban bottled water in municipal facilities where appropriate. Options are available to provide healthy choices. Councillor Foster noted that the City has a healthy food policy.

DELEGATIONS

BRIEFINGS

BUSINESS

- a) **Discussion regarding comments and recommendations provided concerning the draft Official Plan.**

Distributed Separately

A motion was brought forward to reaffirm comments and recommendations provided regarding the draft Official Plan. A copy of the submission is attached to the record.

*Moved by Mr. Matthew Gventer
Seconded by Ms. Bardi Vorster*

*THAT the submission of comments and recommendations from KEAF regarding the draft Official Plan **BE REAFFIRMED.***

CARRIED

b) **Update regarding report on bottled water.**

Mr. MacLatchy noted an upcoming Information Report which will be brought forward to the Committee for consideration.

To a question regarding the installation of fountains, subsequent operating costs were noted, as well as alternate options such as bottle filling stations and paper cup dispensers. Three sources were identified being municipal water, filtered bottled water and bottled water from a spring source.

Mr. MacLatchy will provide bottled water information to the Packing Issues Group to further assist the Committee.

c) **Discussion regarding two representatives as a liaison for the Kingston Integrated Community Sustainability Plan project.**

Mr. MacLatchy noted that meetings for this project have been tentatively scheduled for the mornings of 25th March and 01st April. Open public consultation will take place on 19 April 2009 at the Green Up! Festival. A 5-day summit will take place between mid-May and mid-June when a one-day commitment would be required by interested members. Ms. Janis Grant indicated her interest in assisting with the summit.

*Moved by Ms. Bailey
Seconded by Ms. Vorster*

THAT members Mr. Ian Dubin and Mr. Harold Pickering of the Kingston Environmental Advisory Forum serve as a liaison for the Integrated Community Sustainability Plan project.

CARRIED

d) **Discussion regarding KEAF Processes**

Mr. Carpenter, Co-Chair, led a discussion regarding actions to improve KEAF processes. A document dated 12 January 2009 was referenced noting points from a discussion which took place regarding KEAF direction for 2009-2010.

Suggestions were made as follows:

- add an item 'forward thinking' to the April agenda
- create abeyance listings – one for the committee and one for working groups
- establish co-chairs for working groups
- involvement of more members in working groups
- write a short annual summary to CC
- provision of reports by working group chairs prior to each meeting
- consideration of the addition of a resource link on the City website with further discussion required regarding components
- invitations to speakers who would be placed at the beginning of the agenda and who may require 20-30 minutes. Suggestions can be provided to Mr. Foster
- compilation of an annual summary document for Council regarding KEAF accomplishments. Mr. Dubin will compile a draft summary with reports and comments attached for the record.
- Consider the use of a Google option previously distributed

WORKING GROUP ITEMS

- a) **Inner Harbour Group (IHG)**
(Dr. Laing, Dr. Remenda, Ms. Vorster)

Ms. Vorster noted the upcoming World Rivers Day, and will provide a rough copy of a submission to the Committee at the April meeting.

- b) **Partners in Climate Protection Group (PCP)**
(Ms. Bailey, Mr. Foster, Ms. Grant, Mr. Hsu, Mr. Pickering,)

It was noted that the City is proceeding with a Request for Proposal (RFP) for 'Evergreen' Greenhouse gas inventory. The inventory will be tied to the local action plan and will be updatable by City staff.

- c) **Communications – Environmental Strategy Group**
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Ms. Grant, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

There is no report at this time.

- d) **Plastic Bag Free Kingston Group**
(Ms. Vorster, Ms. Grant, Mr. Pickering, Mr. Gventer)

Ms. Vorster noted an original report completed by Mr. Gventer which was distributed in November. She distributed a summary and appendix document to the Committee for consideration.

Mr. MacLatchy explained the City report process, and that he would prepare an Information Report with the completed KEAF document as an exhibit, which would be provided to the Environment, Infrastructure and Transportation Policies Committee.

A discussion took place regarding a committee process to complete the document.

*Moved by Mr. Gventer
Seconded by Councillor Osanic*

***THAT** the 'Report on the Use of Plastic Bags in Kingston' Executive Summary prepared by the Plastic Bag Free Kingston Group be approved in principle, and that following consultation with members of KEAF and further comments received by 15th March 2009, that the information be collated by Mr. Harold Pickering and circulated to members of the Committee,*

- and further -

***THAT** the finalized KEAF 'Report on the Use of Plastic Bags in Kingston' and attachments be provided to the Director, Strategy, Environment & Communications to be presented with an Information Report to the Environment, Infrastructure & Transportation Policies Committee on 14th April 2009.*

CARRIED

- e) **Packaging Issues Group**
(Ms. Bailey, Mr. Bailey, Mr. Foster, Mr. Gventer)

There is no report at this time.

OTHER BUSINESS

SHOW AND TELL ITEMS:

UPCOMING EVENTS:

- a) March Tour of the Plasco Plant
- b) 28th March 2009 – Earth Hour in the City of Kingston 8:30 – 9:30 p.m.
- c) 19th April 2009 – Green Up Festival
- d) 22nd April 2009 – Earth Day
- e) 27th September 2009 – World Rivers Day

CORRESPONDENCE

- a) Notice of Study Commencement – ‘Sewage Infrastructure Master Plan for the City of Kingston Urban Area’.
- b) Memorandum from Mr. James Thompson, Committee Clerk to Ms. Sunni Rideout, Committee Clerk.
Distributed Separately
- c) Correspondence from J.L. Richards dated 04 March 2009 regarding Cataraqui River Crossing Environmental Assessment City of Kingston - Notice of Commencement.
Distributed Separately

The following Correspondence was received. Copies will be available at the meeting if a member wishes to review the full document.

- a) Memorandum from Ms. Susan Powley, Committee Clerk to Mr. James Thompson, Committee Clerk, dated 04th March 2009 regarding ‘EITP request regarding promotion of LEED’.

DATE OF NEXT MEETING

The next meeting of the Kingston Environmental Advisory Forum is scheduled to be held on Monday 06 April 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home. The meeting date was moved to the first Monday of the month due to a staff holiday on Monday 13 April 2009.

ADJOURNMENT

The meeting adjourned at 8:45 p.m.

