



KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 08-2009
MINUTES

Monday 19 October 2009 at 7:00 p.m.
In the Boardroom at Rideaucrest Home
KEAF page on the City Website: www.cityofkingston.ca/keaf

PRESENT

Councillor Rob Matheson
Councillor Lisa Osanic
Mr. Tom Carpenter, Co-Chair
Mr. Ted Hsu, Co-Chair
Mr. Aaron Ball
Mr. Ted Bailey
Ms. Tina Bailey
Mr. Andy Dubchak (KFL&A-alternate)
Mr. Ian Dubin
Mr. Robert Foster
Mr. Mathew Gventer
Mr. Harold Pickering
Dr. Vicki Remenda (Queen's)

STAFF PRESENT

Mr. Paul MacLatchy, Director, Strategy,
Environment & Communications
Ms. Susan Powley, Committee Clerk

OTHERS PRESENT

Mr. Jeff Lowe

REGRETS

Councillor Leonore Foster
Ms. Janis Grant
Mr. David Kay
Mr. Darko Matovic
Mr. Peter Hebert, CRCA
Ms. Sarah O'Neill, CRCA
Ms. Bardi Vorster
Dr. Barb Zeeb (RMC)

OTHER TECHNICAL REPRESENTATIVES

Ms. Romy Baur (St. Lawrence College – alternate)
Dr. Boyd Davis (Queen's – alternate)
Dr. Kunal Karan (Queen's –alternate)
Dr. James May (St. Lawrence College)
Dr. Ken Reimer (RMC-alternate)

<p>THIS IS NOT A VERBATIM REPORT</p>

MEETING TO ORDER

Mr. Tom Carpenter, Co-Chair, called the meeting to order.

WELCOME and INTRODUCTIONS

DISCLOSURE OF PECUNIARY INTEREST

None was declared.

CONFIRMATION OF AGENDA

*Moved by Ms. Bailey
Seconded by Dr. Remenda*

THAT the agenda be confirmed as amended to add:

- *Stop signs*
- *KEAF response to the Official Plan*
- *Fill the Hill Drive on 24th October*
- *Statement regarding Green Roofs at the September meeting*

CARRIED

CONFIRMATION OF MINUTES

*Moved by Dr. Remenda
Seconded by Mr. Bailey*

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 07-2009 held 14th September 2009 be confirmed with agreed to edits.

CARRIED

DELEGATIONS

BRIEFINGS

REPORTS

BUSINESS

- a) **Update regarding the Kingston Integrated Community Sustainability Plan project and discussion regarding key elements and indicators within the plan and KEAF's role as pillar champions** – by Mr. Harold Pickering

(Representatives for the Kingston Integrated Community Sustainability Plan Project: Mr. Ian Dubin and Mr. Harold Pickering)

The draft ICSP, proposed indicators and logo were distributed by e-mail 25 September.

Mr. Pickering reported that comments had been received from members, and these were added to a draft document by consultants to be heard by FOCUS Kingston last week. The number of core and additional indicators was queried noting that some are yet to be determined.

It was suggested that a meeting be scheduled with KEAF and the Project Management Team for the Community Sustainability Plan project during the consultation period and that this meeting could take place on the regular meeting date of 14 December 2009.

Some concern was expressed regarding comments submitted for the Kingston Integrated Community Sustainability Plan Project (ICSP Project), and it was clarified that comments provided by members of KEAF in relation to the ICSP Project were comments by individuals who are members of KEAF. It was noted that those comments should be referenced as individual comments, not to be considered as

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comments by KEAF as they do not reflect the opinion of KEAF. Mr. Dubin will research the document and provide any required clarification at an upcoming meeting on Thursday.

b) Update regarding SPLASH - 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' calculations – by Mr. Ian Dubin, Mr. Ted Hsu, Dr. Barb Zeeb

Mr. Dubin noted that a draft document would be distributed to members, and that an update will be provided to the Committee for discussion at the November meeting.

c) Update regarding the KEAF Annual Report – by Mr. Ian Dubin

Mr. Dubin advised that he would provide a draft Annual Report document to members. Members were requested to provide any further information to Mr. Dubin, and Mr. Dubin will finalize a draft report for Committee for discussion at the November meeting.

d) Discussion regarding Community Green House Gas Local Action Plan – by Mr. Brodie Richmond, Environmental Geoscientist and Ms. Tina Bailey

Mr. MacLatchy reported that a Request for Proposal is going out next week.

A discussion took place regarding this plan. Mr. MacLatchy clarified that the ICSP is not to develop actions but is to provide guidance for organizations who volunteer actions. He advised that a milestone for the Federation of Canadian Municipalities (FCM) is an action plan; the City action plan has been done, but there is no community action plan at this time.

In regard to projected reductions in green house gas emissions, the goal is 25% by 2014.

Mr. MacLatchy noted that in order to move forward, staff can reconvene with the Partners in Climate Protection Group to determine how a plan which has been developed by KEAF can be moved forward, can be integrated into a community action plan, or a combination of both.

e) Discussion regarding a response to Council request: gift wrapping paper - by Mr. Brodie Richmond, Environmental Geoscientist

Mr. MacLatchy said that the report which will be provided to the Environment, Infrastructure and Transportation Policies Committee at the 10th November meeting was based on discussions at the September KEAF meeting.

Mr. Gventer suggested that retailers and producers should be contacted, consideration should be given to reducing what goes into the recycling stream, and that the province needs to look at controls.

f) Update regarding digitized new members package – by Ms. Bardi Vorster and Mr. Bob Foster

Mr. Foster noted that Ms. Vorster has details regarding this package which will be circulated to members for consideration at the November meeting.

g) Update regarding Abeyance Listing.

The Abeyance Listing was considered and additions and changes are noted in bold print below.

In regard to the merits of a proposed environmental check box, a discussion took place emphasizing the need for an environmental check box on reports so members of Council know what steps have been taken regarding an environmental review.

Mr. MacLatchy suggested that consideration could be given to a sustainable implications section. He highlighted the current focussed environmental review process.

Discussion and Outcome	Description of Item	Who Is To Respond	Timeline for Response	Status
Timeline for response was added to be November 2009.	Community Green House Gas Local Action Plan	Sustainability & Growth	November 2009	Communications to the community - under consideration by staff
It was agreed to delete this item.	Community Green House Gas Local Action Plan	KEAF Member: Tina Bailey	September 2009	One action will be determined to highlight to City Council
Mr. MacLatchy noted that the Communications aspect of this has been completed. The Committee will determine if all aspects of the resolution of Council on 06 January 2009 have been met.	Response to Council request: gift wrapping paper	Sustainability & Growth	Q4 2009	Mr. Richmond, provided an update at the September meeting. A formal response will be considered for staff and EITP.
An update will be provided at the November meeting.	Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	October 2009	An update will be provided at the October meeting regarding a disk which includes all KEAF reports and a table of contents.
Mr. MacLatchy advised that staff will report to KEAF in December with an outline of what the checkbox implications will be. (KEAF minutes May 2008)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	To be determined	Councillor Osanic noted that this is being reviewed by staff.
	Another Education Depot	Inner Harbour Working Group	Earth Day 2010	
An update will be provided at the November meeting.	Forward thinking	KEAF Members	October 2009	Informal discussions will take place.
	Annual Report	KEAF Member: Ian Dubin	October 2009	Mr. Dubin will provide an update regarding the status of the report at the October meeting.
An update will be provided at the November meeting.	SPLASH Calculations	KEAF Members: Ian Dubin, Ted Hsu, Barb Zeeb	Draft to be considered October 2009	Report to Council when hard data on environmental impacts is available.
	Discussions regarding Development of Green Roof By-law	Partners in Climate Protection Group (PCP)	November 2009	

10. WORKING GROUP UPDATES

- a) **Inner Harbour Group (IHG)**
(Dr. Laing, Dr. Remenda, Ms. Vorster)

There is no update at this time.

- b) **Partners in Climate Protection Group (PCP)**
(Ms. Bailey, Mr. Foster, Ms. Grant, Mr. Hsu, Mr. Pickering)

Matters relating to this group were discussed earlier in the meeting.

- c) **Communications – Environmental Strategy Group**
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Ms. Grant, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

A copy of working group notes is attached to the record.

Mr. Bailey advised that consideration is being given regarding how to promote success stories on green buildings and how to assist the public to adopt energy audits. Other items discussed were the environmental checkbox status, identifying options to reduce, replace, recycle and manage hazardous materials tithing the City. It was noted that the State of the Environment Report is completed. Mr. Dubin is developing the KEAF Annual Report, and research has been conducted regarding a website.

It was agreed that a briefing will be invited by Mr. Glen MacDonnell, green home specialist, Queen's University regarding government sponsored tools to inform the public and developers on Green Buildings for the January meeting.

- d) **Plastic Bag Free Kingston Group**
(Mr. Foster, Mr. Gventer, Ms. Vorster, Ms. Grant, Mr. Pickering,)

It was noted that the culture is changing regarding the use of plastic bags in the City, with grocery stores demonstrating leadership.

Mr. Gventer highlighted issues around packaging that still exist such as water bottles and soft drink bottles.

Mr. Dubchak noted that the Limestone District School Board is exploring the reduction of water bottles in their facilities as a pilot project. Mr. MacLachy responded that a hydro chill vending system has been introduced in the United Kingdom which could be of interest.

- e) **Packaging Issues Group**
(Ms. Bailey, Mr. Bailey, Mr. Foster, Mr. Gventer)

OTHER BUSINESS

Climate Change

Mr. Hsu noted a film which will be shown on 24th October at 7:00 at St. Lawrence College in the large lecture hall at no cost.

Fill the Hill

Meeting held Monday 19th October 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home

Mr. Hsu noted that two buses will be leaving the City for Parliament Hill for the Proclaimed Day for Climate Change on 24th October.

Green Roofs

Dr. Remenda noted that green roofs have not been demonstrated in cold climates, and it is important that accurate claims are made regarding their use. Research is currently being undertaken at Queen's University.

Mr. Lowe, a member of the public who was present at the meeting, provided an explanation regarding the lack of thermal benefit for green roofs.

Stop Signs

The Committee's mandate was referenced regarding making recommendations to Council, and it was suggested that discussions take place regarding stop signs and traffic lights. Mr. Foster noted 157 traffic signals and 61 all way stops in the City, and the benefit of roundabouts to include the reduction of carbon monoxide emissions, and reduction of accidents by 90%.

*Moved by Councillor Matheson
Seconded by Mr. Dubin*

***THAT** discussions regarding stop signs be assigned to the Partners in Climate Protection Group (PCP).*

CARRIED

KEAF Response to the Official Plan

Mr. Foster noted the Official Plan comment process through which comments were provided by KEAF to the Planning Department. He noted that the City have indicated reliance on the pending Green Energy Act. He emphasized the City's desire to be the most Sustainable City.

Resignation

Ms. Tina Bailey announced that she will be resigning from the Committee.

*Moved by Mr. Dubin
Seconded by Dr. Remenda*

***THAT** a vote of thanks be extended to Ms. Tina Bailey for her contributions to KEAF.*

CARRIED

SHOW AND TELL ITEMS:

Tour at Ravensview Wastewater Treatment Plant

A recent tour of the upgrades to the Ravensview Wastewater Treatment Plant was highlighted.

UPCOMING EVENTS:

- a) 19 October 2009 – Climate on the Line Event – The clothes line, filled with clothes donated to Kingstonians in need, will be hung at City Hall at 5 p.m. and at 5:30 p.m., energy and environment expert Ralph Torrie will speak in Memorial Hall.
- b) 24 October 2009 – Proclaimed Day of Climate Action

CORRESPONDENCE/DOCUMENTS

- a) **E-Mail correspondence** dated 21 September 2009 from Ms. Melissa A. Soline, Program Manager, Great Lakes and St. Lawrence Cities Initiative, Chicago, Illinois regarding 'Update and information on location of Asian Carp.

Distributed Separately

The following Correspondence was sent. Copies will be available at the meeting if a member wishes to review the full document.

- a) **Memorandum** dated 17 September 2009 from Ms. Susan Powley, Committee Clerk to Mr. John Bolognone, Deputy City Clerk regarding 'KEAF recommendations regarding a recommendation of the Ad Hoc Committee to Review By-Law 98-1 and 2004-360 relating to KEAF Reporting and Mandate'.
- b) **Memorandum** dated 17 September 2009 from Ms. Susan Powley, Committee Clerk to Mayor and Members of Council, CAO, Commissioners, City Clerk, City Solicitor regarding 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' Calculations'.

The following Correspondence was received. Copies will be available at the meeting if a member wishes to review the full document.

- a) **Correspondence** dated 07 October 2009 from Ms. Carolyn Downs, City Clerk regarding 'KEAF Appointment' for Sara O'Neill as the CRCA's representative and Peter Hebert as the CRCA's alternate representative.
- b) **Notice of Study Commencement** – Bayridge Drive Trunk Watermain Schedule B Class Environmental Assessment.

Distributed Separately

- c) **Correspondence** dated 16 September 2009 from J.L. Richards & Associates Limited regarding 'Princess Street Watermain Interconnection Schedule B Class Environmental Assessment – Notice of Completion'.

Distributed Separately by e-mail 17 September 2009.

- d) **Notice of Opening** - Ravensview Wastewater Treatment Plant Opening – Friday 09 October.
Distributed Separately by e-mail 07 October 2009

The following Documentation was sent to members by e-mail. –

- a) 'A Dangerous Distraction – Why offsets are a mistake the U.S. cannot afford to make' – Friends of the Earth.

DATE OF NEXT MEETING

Meetings for 2009 have been scheduled at 7:00 p.m. in Rideaucrest Home Board Room as follows:

- 09 November
- 14 December

ADJOURNMENT

Meeting held Monday 19th October 2009 at 7:00 p.m. in the Boardroom at Rideaucrest Home

The meeting adjourned at 9:10 p.m.

