



KINGSTON ENVIRONMENTAL ADVISORY FORUM
MEETING No. 02-2010
MINUTES

Monday 18th January 2010 at 7:00 p.m.
in the Wilson Room, Kingston Public Library
KEAF page on the City Website: www.cityofkingston.ca/keaf

PRESENT

Councillor Rob Matheson
Councillor Lisa Osanic
Mr. Tom Carpenter, Co-Chair
Mr. Ted Hsu, Co-Chair
Mr. Aaron Ball
Mr. David Carnegie
Mr. Ian Dubin
Mr. Robert Foster
Ms. Janis Grant
Mr. Darko Matovic
Ms. Sarah O'Neill (CRCA)
Mr. Harold Pickering
Ms. Bardi Vorster

REGRETS

Councillor Leonore Foster
Mr. Ted Bailey
Mr. Andy Dubchak (KFL&A-alternate)
Mr. Mathew Gventer
Mr. David Kay
Dr. Vicki Remenda (Queen's)
Dr. Barb Zeeb (RMC)

OTHER TECHNICAL REPRESENTATIVES

Mr. Peter Hebert (CRCA)
Ms. Romy Baur (St. Lawrence College – alternate)
Dr. Boyd Davis (Queen's – alternate)
Dr. Kunal Karan (Queen's –alternate)
Dr. James May (St. Lawrence College)
Dr. Ken Reimer (RMC-alternate)

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER

Mr. Hsu, Co-Chair called the meeting to order.

WELCOME and INTRODUCTIONS

DISCLOSURE OF PECUNIARY INTEREST

None was declared.

CONFIRMATION OF AGENDA

*Moved by Councillor Matheson
Seconded by Mr. Pickering*

THAT the agenda be confirmed as amended to add under 'Business':

- Updated regarding a Resolution of Council regarding Poker Run

and to add under 'Other Business':

- Provincial Waste Management Survey
- KEAF Mandate
- Abeyance Items
- Who Speaks for KEAF

CARRIED

CONFIRMATION OF MINUTES

*Moved by Councillor Osanic
Seconded by Ms. Grant*

THAT the Minutes of the Kingston Environmental Advisory Forum Meeting No. 01-2010 held 14th December 2009 be confirmed with agreed to amendments.

CARRIED

DELEGATIONS

There were none.

BRIEFINGS

- a) **Mr. Tom Carpenter, Member** – as a member of the Steering Committee, Mr. Carpenter will describe the 'Green Region Vision Initiative'.

Mr. Carpenter reported that further to a meeting held last spring and recognition by Mayor Vanden Hoek, Frontenac Islands regarding green developments in the area, he was asked to attend a meeting where it was noted that windmills were the starting point for the area. A steering committee was formed and an effort is now underway to make the City and area a green region. He highlighted windmills as a symbol of renewable energy. Seed money came from the Eastern Ontario Development Program of the provincial government. Local involvement in this initiative includes the City, KEDCO, Switch and Queen's, and Mr. Carpenter recognized the individuals who are directly involved.

Mr. Carpenter noted the City's goal for Sustainability, encouraged ideas for branding and that others with green ambitions can join this initiative.

The potential of future funding was noted. Concern was expressed that this initiative not be assumed as only economic, and another vision would be to promote green sectors as a way to accomplish economic development. A sustainable element would be green technology. A certain kind of economic development is envisioned.

Mr. Carpenter's position on the board and his association with KEAF was noted.

REPORTS

There were none.

BUSINESS

a) Update regarding 'Checkbox' Implications

Mr. Paul MacLatchy noted the request by KEAF regarding checkbox implications.

*Moved by Councillor Matheson
Seconded by Ms. Grant*

THAT staff be requested to provide a briefing together with a report on how to include an environmental considerations section on City reports, at the March 08, 2010 KEAF meeting.

CARRIED

b) Discussion regarding options for funding energy retrofits

Mr. Matovic noted an article in the Toronto Star pertaining to the discussion which could be read at the link below.

<http://www.thestar.com/business/cleanbreak/article/748956--hamilton-berkeley-s-radicals-spreading-heat-light>

Mr. Matovik suggested financing for energy retrofits which would stay with the house and not the owner. He noted that the City could team up with the Federation of Canadian Municipalities to recommend changes to the current legislation. He said that this would be a safe investment for the City through property taxes, and would drastically increase the number of installations.

Mr. Matovik described an example of the installation of a solar system. Mr. Foster provided an example of a calculation for municipal funding which could include an administration fee.

Mr. MacLatchy compared this program with the Brownfields Program through the Ministry of Municipal Affairs and Housing which is currently in place. Mr. English described the process of tile drainage loans allowed under the Tile Drainage Loan Act and how they similarly run with the land.

It was suggested that this could be taken to the Association of Municipalities of Ontario (AMO), noting that solutions lie at the provincial level.

It was agreed that this concern be forwarded to the Environmental Strategies Working Group to develop a motion and options.

*Moved by Councillor Matheson
Seconded by Mr. Matovik*

THAT the Environmental Strategies Working Group be requested to research and develop a recommendation regarding funding options for energy retrofits for the City.

CARRIED

c) Update regarding Poker Run Motion

Mr. Dubin referenced a resolution of Council which was distributed to members. He referred to an email from a resident thanking KEAF and himself for the report.

A discussion took place regarding options for reduced emissions.

WORKING GROUP UPDATES**a) Inner Harbour Group (IHG)**
(Dr. Laing, Dr. Remenda, Ms. Vorster)

There was no update.

Ms. Vorster requested that projects be provided to her for addition to the KEAF new members package index.

b) Partners in Climate Protection Group (PCP)
(Ms. Grant, Mr. Carnegie, Mr. Foster, Mr. Hsu, Mr. Pickering, Ms. Vorster)

Ms. Grant advised that a meeting had been held on 11 January, and the following items were considered:

- Green Roofs
- Local Action Plan
- Stop Signs vs RoundABOUTS
- Low Level Street Lighting
- Bicycle Lanes
- Poker Run Carbon Offsets

Mr. MacLachy suggested that information be obtained from the City Engineering Department regarding guidelines for lighting.

Ms. Grant will e-mail information to members regarding lighting in other areas.

c) Communications – Environmental Strategy Group
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Mr. Gventer, Mr. Kay, Mr. May, Councillor Osanic, Mr. Dubin)

There was no update.

OTHER BUSINESS**Provincial Waste Management Survey**

Mr. Foster reported that the province is looking at stewardship for waste, and referenced a website where comments can be submitted. The responsibility for waste was discussed.

It was noted that a meeting arranged with Plasco in 2009 had been cancelled.

KEAF Mandate

It was noted that a motion of KEAF regarding its mandate had been forwarded to the Committee to Review By-Law 98-1.

Abeyance Listing

The abeyance listing was considered with changes in bold print as noted below:

	Date Item Placed in Abeyance	Description of Item	Who Is To Respond	Timeline for Response	Status
1.		Community Green House Gas Local Action Plan	Sustainability & Growth	September 2010	Mr. MacLatchy and Mr. Hsu will continue to work on the Community Green House Gas Local Action Plan with some form of consultation taking place prior to completion. Staff are undertaking this plan in conjunction with the Green House Gas Inventories Update.
2.	January 2009 (Council)	Response to Council request: gift wrapping paper	Sustainability & Growth	Q4 2009	Mr. MacLatchy noted that the Communications aspect has been completed. The Committee will determine if all aspects of the resolution of Council on 06 January 2009 have been met. COMPLETE
3.		Digitized KEAF new members package	KEAF Members: Bardi Vorster and Bob Foster	February 2010	Ms. Vorster will add information to the package and provide a final copy to members. The package will be completed following a determination of the KEAF mandate by the Committee to Review By-Law 98-1 and resolution of Council.
4.	May 2008 (KEAF)	Environmental Implications Paragraph ("checkbox")	Sustainability & Growth	March 2010	Mr. MacLatchy noted that staff will report to KEAF in March 2010 with an outline of what checkbox implications will be.
5.		Another Education Depot	Inner Harbour Working Group	Earth Day 11 April 2011	Mr. MacLatch noted that staff will consider depots through the budget process. NO ACTION TO BE TAKEN BY KEAF
6.		Forward thinking	KEAF Members	Q4 2009	Informal discussions will take place.

					NO ACTION TO BE TAKEN
7.	June 2009	Annual Report	KEAF Member: Ian Dubin	February 2010	The amended KEAF Annual Report will be considered at this meeting.
8.	September 2009 (KEAF)	SPLASH Calculations	KEAF Members: Ian Dubin, Ted Hsu, Barb Zeeb	December 2009	An update and draft were provided in November. A finalized report were considered at the December meeting, and a note based on the report was provided to Council as a requested response. COMPLETE
9.	September 2009 (KEAF)	Discussions regarding the Development of a Green Roof By-law	Partners in Climate Protection Group (PCP)	March 2010	The PCP group will research existing by-laws in Ontario and bring options forward for discussion, noting the municipality could be encouraged to build green roofs.
10.	October 2009 (KEAF)	Briefing by Mr. Glen MacDonnell, Green Home Specialist, Queen's.	Communications – Environmental Strategy Group	March 2010	A Briefing has been re-scheduled regarding government sponsored tools to inform the public and developers on Green Buildings.
11.	October 2009 (KEAF)	Discussions regarding Stop Signs	Partners in Climate Protection Group (PCP)	March 2010	
12.	November 2009 (KEAF)	Active Transportation	Communications – Environmental Strategy Group	February 2010	Ideas can be forwarded to Mr. Bailey who will provide an update at this meeting.
13.	November 2009 (KEAF)	Inner Harbour Working Group	KEAF	To be Determined	Determination of new initiative. NO ACTION TO BE TAKEN

Solid Waste Diversion

In regard to abeyance item #2, a motion was made.

*Moved by Mr. Carpenter
Seconded by Councillor Matheson*

THAT the Solid Waste Diversion Department be requested to advise if there has been an indication of a reduction of wrapping paper through recycling.

CARRIED

Who Speaks for KEAF

It was noted that when necessary, the Co-Chairs speak on behalf of KEAF.

A discussion took place regarding the past and future processes for reports. Mr. MacLatchy described information report and recommendation report processes, and noted that a staff report on a matter allows discussion and the formulation of a recommendation to Council.

It was suggested that acknowledgements be provided at the end of a report which is brought forward for consideration by KEAF. It was noted that the recommendation to Council represents the consensus of the Committee.

Ms. Hsu will bring forward a motion of clarification regarding the responsibility of the Co-Chairs to speak on behalf of KEAF at the February meeting.

SHOW AND TELL ITEMS:**UPCOMING EVENTS:****CORRESPONDENCE/DOCUMENTS****Correspondence Received as Information**

- a) Correspondence dated 13 January 2010 from Mr. Guy Oram, 'SPLASH – Sustainable Practices Leave a Sustainable Heritage' regarding the environmental consequences of the Poker Run and the report to City Council.

Schedule Page 1

Copies of the following correspondence were sent out from the Clerks' Department, and were made available at the meeting if a member wished to review the full document:

Memorandums dated 06 January 2010 from Ms. Carolyn Downs, City Clerk to:

- b) Mr. Gerard Hunt, CAO, Chief Administrative Officer regarding 'Correspondence referred to KEAF from SPLASH – Sustainable Practices Leave a Sustainable Heritage'.

Distributed Separately

DATE OF NEXT MEETING

The meetings for 2010 have been scheduled at 7:00 p.m. as follows:

- 08 February
- 08 March
- 12 April
- 10 May
- 14 June
- 12 July
- 09 August
- 13 September
- 18 October
- 08 November
- 13 December

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

