



KINGSTON ENVIRONMENTAL ADVISORY FORUM  
MEETING No. 04-2010  
MINUTES

Monday 08<sup>th</sup> March 2010 at 7:00  
in the Board Room, Rideaucrest Home

KEAF page on the City Website: [www.cityofkingston.ca/keaf](http://www.cityofkingston.ca/keaf)

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**PRESENT**

Councillor Rob Matheson  
Mr. Tom Carpenter, Co-Chair  
Mr. Ted Hsu, Co-Chair  
Mr. Ted Bailey  
Mr. Aaron Ball (Queen's)  
Mr. David Carnegie  
Mr. Ian Dubin  
Mr. Robert Foster  
Mr. Mathew Gventer  
Ms. Janis Grant  
Mr. Darko Matovic  
Mr. Harold Pickering

**REGRETS**

Councillor Leonore Foster  
Councillor Lisa Osanic  
Mr. Andy Dubchak (KFL&A-alternate)  
Mr. David Kay  
Ms. Sarah O'Neill (CRCA)  
Dr. Vicki Remenda (Queen's)  
Ms. Bardi Vorster  
Dr. Barb Zeeb (RMC)

**OTHER TECHNICAL REPRESENTATIVES**

Mr. Peter Hebert (CRCA)  
Ms. Romy Baur (St. Lawrence College – alternate)  
Dr. Boyd Davis (Queen's – alternate)  
Dr. Kunal Karan (Queen's –alternate)  
Dr. James May (St. Lawrence College)  
Dr. Ken Reimer (RMC-alternate)

**STAFF PRESENT**

Mr. Paul MacLatchy, Director, Strategy,  
Environment & Communications  
Ms. Susan Powley, Committee Clerk

**OTHERS PRESENT**

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

Mr. Ted Hsu, Co-Chair, called the meeting to order.

## **WELCOME and INTRODUCTIONS**

### **DISCLOSURE OF PECUNIARY INTEREST**

None was declared.

### **CONFIRMATION OF AGENDA**

*Moved by Ms. Grant  
Seconded by Councillor Matheson*

***THAT** the agenda be confirmed as presented.*

**CARRIED**

### **CONFIRMATION OF MINUTES**

*Moved by Mr. Carpenter  
Seconded by Ms. Grant*

***THAT** the Minutes of the Kingston Environmental Advisory Forum Meeting No. 03-2010 held 08 February 2010 be confirmed with agreed to edits.*

**CARRIED**

### **DELEGATIONS**

#### **a) Mr. Glen MacDonnell, Green Home Specialist, Queen's**

*Moved by Mr. Foster  
Seconded by Mr. Carpenter*

***THAT** the Kingston Environmental Advisory Committee waive the rules of By-Law No. 98-1, "Council Procedural By-Law", in order to amend the agenda to allow a delegation by Mr. Glen MacDonnell, Green Home Specialist, Queen's to speak regarding Industry Canada's 'Road Mapping' exercise regarding green housing.*

**CARRIED**

Mr. Carpenter introduced Mr. Glen MacDonnell who was present to provide a power point presentation entitled 'Sustainable Housing Technology Roadmap'.

Mr. MacLatchy confirmed with Mr. MacDonnell that the Canadian Home Builders Association is a participant in this strategy.

To a question by Mr. Gventer regarding developments in the role of municipalities, Mr. MacDonnell replied that for some municipalities this can be related to zoning and other links with planning, as well as with other aspects of the Building Code. Mr. MacDonnell further explained that Industry Canada is helping make the changes happen with the initiatives of those in the home building business.

Mr. MacDonnell replied to a question by Mr. Dubin that it is their desire to deal with renovations, although the focus has been more on new homes.

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Mr. Gventer noted that most studies are at the subdivision level, and that the siting of houses makes a difference. Mr. MacDonnell clarified that the emphasis is not solely on individual houses, and that larger projects are done in a community.

Mr. Matovik referenced comments regarding the health impacts in houses due to the amount of time people spend there. Mr. MacDonnell advised that the CMHC website has information regarding ie. carpets and glues, and that while all houses are insulated and tight, all have ventilation.

Councillor Matheson queried CMHC consideration of retrofits. Mr. MacDonnell explained that CMHC provide demonstrations, and recently have done them regarding sustainability. Other programs for retrofits are available from time to time such as Natural Resources Canada who have an energy program. An upcoming report will speak to green mortgages.

In regard to a question by Mr. Foster regarding Net Zero Energy, Mr. MacDonnell referred to the Net Zero Coalition which is an association of associations. A net zero home generates as much energy as it uses using passive and solar heating, although some carbon is produced.

## **BRIEFINGS**

### **a) Mr. Paul MacLatchy, Director, Strategy, Environment & Communications**

Mr. MacLatchy provided a copy of the KEAF video to Mr. Foster which can be made available for members for viewing. He explained its inception in 2001-2002 as part of the KEAF Visioning Exercise of the Inner Harbour, and that it was produced for a public workshop.

Mr. Dubin noted a public meeting regarding the Third Crossing that he and Mr. Foster had attended. He suggested that representatives could be invited to the April meeting to provide an information session for KEAF, and that the video could be viewed at that time as well. Mr. Gventer expressed some concern regarding possible outcomes of the presentation.

A handout that had been provided, and that more details would be helpful.

Mr. Foster will arrange an invitation with representatives to provide an information session for KEAF with Mr. MacLatchy.
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It was agreed that the invitation would be timely as the Third Crossing will be considered by Council in late April.

## **REPORTS**

## **BUSINESS**

### **a) Discussion regarding Street Lighting**

A report is forthcoming to the Environment, Infrastructure and Transportation Policies Committee (EITP) by April 2010 to include how the City establishes lighting levels for streets and neighbourhoods.

Ms. Grant noted the upcoming report and that further to discussions in the Partners in Climate Protection Group (PCP), two concerns have been noted regarding light pollution and reduction of carbon.

Mr. MacLatchy said that staff have set a greenhouse gas reduction goal. Of interest would be the carbon footprint for streetlights given their time of use.

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A discussion took place regarding standards for lighting. It was noted that while some municipalities have found some latitude in the new Municipal Act, a relaxation of standards could impact liability.

*Moved by Ms. Grant  
Seconded by Mr. Carpenter*

**WHEREAS** the Kingston Environmental Advisory Forum (KEAF) would like to ensure that recommendations in the street lighting report meet Kingston's mandate to be environmentally sustainable,

**WHEREAS** Council has officially endorsed a goal of a reduction of greenhouse gas emissions by 25% by 2014,

**THEREFORE BE IT RESOLVED THAT** KEAF wishes to study the report regarding street lighting following its presentation to EITP on 12 April 2010 and, where appropriate, make recommendations with respect to environmental sustainability which will be forwarded to EITP.

**CARRIED**  
**(see Motion to Amend which was Carried)**

*Moved by Ms. Grant  
Seconded by Mr. Carpenter*

**THAT** the motion be amended to add:

**'WHEREAS** Council has officially endorsed a goal of a reduction of greenhouse gas emissions by 25% by 2014'.

**CARRIED**

**b) Discussion regarding the 'Active Community Charter Trails for Active Transportation – Kingston Community Report'.**

A copy of Report EITP 09-029 was attached to the 13 October 2009 EITP agenda. The full document can be viewed at <http://www.cityofkingston.ca/cityhall/committees/infrastructure/agendas.asp>

**Recommendation of the Environment, Infrastructure and Transportation Policies Committee on 13<sup>th</sup> October 2009:**

**THAT** a copy of the Active Community Charter Trails for Active Transportation – Kingston Community Report be forwarded to the Kingston Environment Advisory Forum (KEAF) for discussion.

This item was deferred from the February KEAF meeting.

Mr. Ted Bailey provided background information and an update regarding the report developed for KEAF consideration which had previously been emailed to members for consideration and comment.

*Moved by Mr. Matovik  
Seconded by Mr. Carpenter*

**WHEREAS** *the Environment, Transportation and Community Policies Committee (EITP) requested that the Kingston Environmental Advisory Committee (KEAF) discuss the Active Community Charter Trails for Active Transportation – Kingston Community Report, and*

**WHEREAS** *a review was undertaken by the Communications – Environmental Strategy Group,*

**THEREFORE BE IT RESOLVED THAT** *the attached document ‘Trails for Active Transportation – KEAF Review’ be endorsed by KEAF to be forwarded to the Environment, Infrastructure and Transportation Policies Committee (EITP),*

*- and further -*

**THAT** *KEAF provide the following results of the assessment of the short term recommendations from the ‘Trails for Active Transportation – Kingston Community Report’ (Appendix D) to EITP for consideration, which are listed below from most positive to least positive:*

*Results of the assessment:*

- 1. First Place (10 Points)*
  - a. Establish a bicycle recycling program where old bikes are fixed up and redistributed to lower income families*
- 2. Second Place (8 Points)*
  - a. Increase and improve pedestrian crosswalks across Kingston*
  - b. Improve the streetscape by adding more benches, improved signage and lighting*
  - c. Beautify the streets with more greenery*
  - d. Improve bike parking*
  - e. Launch a promotional campaign to increase ridership and educate people on benefits of cycling*
  - f. Hold events with local artists painting street murals*
- 3. Third Place (7 Points or less)*
  - a. Hold bike clinics/classes for elementary students*
  - b. As a pilot project, put in temporary barriers to physically separate cars and cyclists on existing lanes (Division St.)*
  - c. Hold a bike festival in and around Kingston*
  - d. Make Princess St. in the downtown core a pedestrian-only zone one day a week*
  - e. Increase the number of events and activities year-round in Market Square*
  - f. Extend snow ploughing services to all sidewalks in Kingston,*

*- and further -*

**THAT** *KEAF request that EITP consider the following additional recommendations:*

- That other physical forms of transportation (rollerblading, skateboarding, etc.) be included in any further planning exercises if any recommendations are implemented, and*
- That further to the an analysis of the Trails for Active Transportation recommendations from an environmental perspective, that a similar assessment be provided to analyze the social, cultural and economic benefits as well to fully assess each recommendation within the report.*

**CARRIED**

**c) Update regarding Digitized KEAF new members package index – by Ms. Bardi Vorster**

This item was deferred from the February meeting.

It was noted that the index has been distributed.

**d) Update regarding KEAF Annual Report – by Mr. Ian Dubin**

This item was deferred from the February meeting.

Mr. Dubin advised that it has been suggested that the 2007 and 2008 Annual Reports be combined.

A copy of the KEAF Annual Report will be made available for the April meeting.
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**WORKING GROUP UPDATES****a) Inner Harbour Group (IHG)  
(Ms. Vorster)**

There was no report.

**b) Partners in Climate Protection Group (PCP)  
(Ms. Grant, Mr. Carnegie, Mr. Foster, Mr. Hsu, Mr. Pickering, Ms. Vorster)**

An update was provided by the PCP working group. A copy is attached to the record.

Topics included in the report are Green Roofs, Local Action Plan, Stop Signs vs. Roundabouts, Low Level Street Lighting, Bicycle Lanes, and Poker Run Carbon Offsets.

The process relating to the Local Action Plan was highlighted. The use of roundabouts was queried.

**c) Communications – Environmental Strategy Group  
(Mr. Bailey, Mr. Carpenter, Mr. Foster, Mr. Gventer, Mr. May, Councillor Osanic, Mr. Dubin)**

An update was provided regarding guidelines for green building. These have been completed by the Building and Licensing Division and are now available at the building counter, and on-line at <http://www.cityofkingston.ca/residents/environment/green-building>.

Mr. Bailey reported that the group had met last week and had discussed green buildings, the environmental checkbox request and possible addition of a sustainable tool, and options for hazardous waste. The status of 'See Green' is being determined.

**OTHER BUSINESS****Abeyance Items****Abeyance Items #5 and #8**

These items were requested to be deleted.

**Abeyance Item #13**

Mr. Gventer noted that correspondence had been received regarding the reduction of wrapping paper through recycling from The Honourable John Gerretsen, MPP Kingston and The Islands.

**Abeyance Item #14**

It had been agreed at the January meeting that when necessary, the Co-Chairs would speak on behalf of KEAF.

**Abeyance Item #15**

A number of organizations have been identified who can assist as a registered organization in partnership with KEAF.

**Abeyance Item #16**

In regard to Abeyance Item #16, it was noted that SWITCH, who have a not-for-profit number, will be able to submit a proposal to the Earth Day Canada Community Environment Fund with the understanding that the policy document on the SWITCH website is followed.

**SHOW AND TELL ITEMS:****UPCOMING EVENTS:**

- i. 27 March 2010 – Earth Hour

**CORRESPONDENCE/DOCUMENTS**

The following correspondence was noted.

**Correspondence Received as Information**

- a) Correspondence dated 23 February 2010 from Mr. Michael S. Troop, Environmental Engineer, J.L. Richards regarding 'Cana Wastewater Treatment Plan – Schedule C Class Environmental Assessment'.

A mailing list for notification of project status and opportunities for public input is being compiled. The project website is currently located at:

<http://www.utilitieskingston.com/Water/CanaWWTP/index.aspx?wwopenpane=3>

- b) Correspondence dated 08 February 2010 from Ministry of the Environment regarding an application from Scott Environmental Group Limited to amend a provisional certificate of approval to operate a waste disposal site.

**DATE OF NEXT MEETING**

The meetings for 2010 are scheduled at 7:00 p.m. in the Rideaucrest Home Board Room as follows:

- 12 April
- 10 May
- 14 June
- 12 July
- 09 August
- 13 September
- 18 October
- 08 November
- 13 December

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Any updates regarding the location, date and time will be noted on each meeting agenda and on the current City meeting calendar at: <http://www.cityofkingston.ca/cityhall/committees/keaf/agendas.asp>

**ADJOURNMENT**

The meeting adjourned at 8:55 p.m.

