



KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)

AGENDA

MEETING No. 2010-01

**Monday 07 December 2009 at 12:00 noon*
in the Councillors' Lounge, City Hall**

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or spowley@cityofkingston.ca ~
a light lunch will be served

COMMITTEE COMPOSITION

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	

STAFF

Ms. Katrina Guy, Planner
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk

1. **MEETING TO ORDER:**
2. **ELECTION OF OFFICERS**
 - Chair
 - Vice-Chair
3. **RECOGNITION:**
4. **WELCOME and INTRODUCTIONS:**
5. **POSSIBLE PECUNIARY INTEREST:**
6. **CONFIRMATION OF AGENDA:**
7. **CONFIRMATION OF MINUTES:**

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-13 held on 02 November 2009 be confirmed.

Distributed separately

8. **DELEGATIONS:**
9. **BRIEFINGS:**
10. **UPDATES:**

A. Planning & Development Department Staff

Updates will be provided regarding:

a) Working Groups:

- i.* Historic Properties Research Working Group (David Ariss)
- ii.* Communications and Education Working Group (John Duerkop)
- iii.* Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)
- iv.* Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

b) Delegated Authority:

- i.* Application P18-465-004-2010 (DA) for a property located at 408 Regent Street requesting approval for repaving an existing driveway with details described within a submission filed November 12, 2009 and deemed complete by the Planning and Development Department November 12, 2009.

Schedule Pages 1-2.

c) Technical Circulations:

- i.* 271 Main Street, Barriefield Village requesting a Zoning By-Law Amendment

d) Preliminary considerations for Designation:

e) Site Visits: Heritage Grant Applications Requesting Release of Funding

- i.* 329 Division Street
- ii.* 106 Montreal Street
- iii.* 404 Regent Street

f) Grant and Tax Applications:

- i.* Status of grant monies

g) Other:

- i.* 72 Princess Street – signage
- ii.* 2010 Budget

B. Chair's Report – by Mr. Peter Gower, Chair

Updates will be provided regarding:

- i.* Heritage Plaque Presentations at Council on 03 November 2009.

A copy of the speech by Mr. Gower is attached as
Schedule Page 3

- ii.* 246 - 248 James Street, Barriefield Village – relocation of military reserve boundary stone
- iii.* 36 and 40 Simcoe Street – request for additional approval

iv. Motion regarding a public meeting

v. Ontario Street signage

Schedule Pages 4-5.

vi. 'The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) – Customer Service: What you Need to Know'.

11. BUSINESS:

A. Reports

i. Proposed Renaming of Breakwater Park

Recommendation Report of the Commissioner, Sustainability and Growth (KMH-10-001) is attached.

Schedule Pages 6-8.

THAT the Council maintain the name Breakwater Park; and

THAT Council direct staff to work with the Kingston Historical Society to develop and erect a plaque, in accordance with the requirements of the Kingston Remembers program, which will recognize Lieutenant-Colonel John Bradstreet in Breakwater Park.

B. Heritage Permit Applications Requesting Approval

1:00 p.m.

i. Delegation regarding Application P18-362-001-2010 for a property located at 82 Sydenham Street requesting approval for the removal of choir pews, wooden fences and screens from the front of the church sanctuary, risers under the pews, carpet and tile flooring from raised chancel area, and the installation of a level smooth subfloor, flooring to match the adjacent sanctuary floor, and storage of items removed with details described within a submission filed October 28, 2009 and deemed complete by the Planning and Development Department November 05, 2009.

Schedule Pages 9-23.

ii. Delegation regarding Application P18-281-002-2010 for a property located at 508 Portsmouth Avenue requesting approval for a freestanding sign for Corrections Canada with details described within a submission filed October 27, 2009 and deemed complete by the Planning and Development Department November 05, 2009.

Schedule Pages 24-34.

iii. Delegation regarding Application P18-382-003-2010 for a property located at 18 Wellington Street requesting approval for repainting exterior elements of the house, sheds, the installation of new eavestroughing, and landscaping to include new fencing, patio, sheds, driveway and walkway with details described within a submission filed November 10, 2009 and deemed complete by the Planning and Development Department November 13, 2009.

Schedule Pages 35-51.

iv. Delegation regarding Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows with details described within a submission filed November 19, 2009 and deemed complete by the Planning and Development Department November 25, 2009.

Schedule Pages 52-75.

1:30 p.m.

- v. Delegation regarding Application P18-058-006-2010 for a property located at 34 Barrie Street requesting approval for the modification of a wood ramp and replacement of a concrete ramp with details described within a submission filed November 20, 2009 and deemed complete by the Planning and Development Department November 25, 2009.

Schedule Pages 76-89.

- vii. Delegation regarding Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for development of a driveway for 271 and 273 Main Street described within a submission filed October 28, 2009 and deemed complete by the Planning and Development Department October 29, 2009.

Recommendation of KMHC 02 November 2009

*THAT consideration of Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for the development of a driveway for 271 and 273 Main Street **BE DEFERRED** to the next meeting on December 07, 2009 with the understanding that staff will meet with the agent and landowner regarding details and requirements for this application which also relate to Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home.*

- viii. Delegation regarding Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home with details described within a submission filed October 15, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

Recommendation of KMHC 02 November 2009

*THAT consideration of Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home **BE DEFERRED** to the next meeting on December 07, 2009 with the understanding that plans, elevations and construction drawings, an outline of materials being used, viewscape from the water, a site plan providing details regarding existing trees and those which will be removed, and the location of the stone walls will be provided for consideration in conjunction with the guidelines within the Barriefield Heritage Conservation District Plan and the Ontario Municipal Board decision for this property.*

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

D. Pre-Consultation Requests

- i. Delegation regarding PRE-KMHC-020-2010 for a property located at 10 Union Street also known as St. James Church to request advice regarding the removal of a skylight.

Schedule Page 90.

- ii. Delegation regarding PRE-KMHC-021-2010 for a property located at 252 Main Street, Barriefield Village to request advice regarding the replacement of a porch on the front of the house.

Schedule Page 91.

- iii. Delegation regarding PRE-KMHC-022-2010 for a property located at 103 Wellington Street to request advice regarding the addition of an exterior cellar access hatch and a skylight or dormer.

Schedule Pages 92-95.

E. Heritage Property Grant Applications

F. Heritage Grant Applications Requesting Release of Funding

- i. Update regarding Heritage Property Grant Application HG-18-2009 for a property at 329 Division Street requesting final approval for repointing of damaged and missing masonry fill.

Schedule Pages 96-98.

Resolution of Council 18 July 2006

THAT Application P18-113-76-06 for a property located at 329 Division Street for repointing of damaged and missing masonry fill **BE APPROVED** in accordance with a submission dated 23rd June 2006 with the understanding that the masonry work be performed in accordance with 'Guidelines for the Conservation of Historic Masonry' and the understanding that further details will be submitted as requested prior to the work being done;

- and further -

THAT Application HG-18-2006 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000;

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258, 'A By-Law To Establish A Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

- ii. Update regarding Heritage Property Grant Application HG-12-2009 for a property at 106 Montreal Street requesting final approval for the replacement of roof covering on main dwelling and rear single storey addition, and the installation of a metal cap over the southwest parapet.

Schedule Pages 99-100.

Resolution of Council 19 May 2009

THAT Application P18-654-023-2009 for a property located at 106 Montreal Street requesting approval for the replacement of roof covering on main dwelling and rear single storey addition, replacement of four skylight windows, and the installation of a metal cap over the southwest parapet **BE APPROVED** in accordance with a submission filed March 20, 2009 and deemed complete by the Cultural Services Department March 24, 2009,

- and further -

THAT Application HG-012-2009 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work, excluding the replacement of the four skylights, as submitted by receipts and up to a maximum amount of \$2000,

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

- iii. Update regarding Heritage Property Grant Application HG-003-2009 for a property at 404 Regent Street requesting final approval for the restoration of the front of the house with original window, porch posts and gingerbread detail.

Schedule Pages 101-105.

Resolution of Council 15 April 2008

THAT Application P18-434-022-2008 for a property located at 404 Regent Street requesting approval for the restoration of the front of the house with original window, porch posts and gingerbread detail **BE APPROVED** in accordance with a submission dated 01st March 2008;

- and further -

THAT Application HG-003-2007 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000;

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258, 'A By-Law To Establish A Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

G. Heritage Property Grant Abandoned Applications

H. Heritage Property Tax Refund Applications

I. Property Designations

J. Technical Circulations

- i.* Technical Circulation D14-166-2009 regarding an amendment to the Zoning By-Law for 271 Main Street, Barriefield Village.

Schedule Pages 106-111.

K. Motions

Moved Councillor Glover
Seconded Mr Duerkop

THAT the Heritage Committee recommend to Council that staff be directed to review the zoning on the Department of National Defence land in Barriefield,

- and further -

THAT should it be deemed desirable to amend the current zoning, that the process for doing so also be examined,

- and further -

THAT staff report back to the March meeting of the Heritage Committee on the zoning recommendation,

- and further -

THAT the Panning Committee be advised of this direction to staff.

L. Other Matters

i. **Facility Accessibility Design Standards**

The Recommendation Report of the Commissioner, Sustainability and Growth (KMH-09-005) was distributed separately with the November 2009 KMHC agenda. The report and exhibit 'C' were posted City of Kingston Website as follows:

<http://www.cityofkingston.ca/cityhall/committees/lacac/agendas.asp>

Recommendation of KMHC 02 November 2009

THAT the City of Kingston Facility Accessibility Design Standards, attached as Exhibit 'C' to the Facility Accessibility Design Standards report, be presented to Council for approval.

Further to input received from the Municipal Accessibility Advisory Committee, modifications were made to the Facility Accessibility Design Standards (FADS). A discussion took place by Council on 17 November 2009, and the following proposed amendments to the FADS standards were deferred and referred to the Committee for further consideration:

- Section 4.1.4 Accessible Routes, Paths & Corridors (FADS p. 14), seventh bullet point under "Design Requirements" – Included the words "as a minimum" at the end, so the section reads as follows: "for accessible exterior circulation routes, the existing municipal standard of 1500 mm may be used, as a minimum."
- Section 4.2.2 Toilet Stalls (FADS p. 36 and 37) – Changed the minimum clear opening (width) of the stall door from 900 mm to 950 mm. This change was applied to the sixth bullet point under "Design Requirements" on page 37 and to Figure 4.2.2.1 on page 36.

A memo and amended pages of the FADS document are attached as **Schedule Pages 112-117.**

ii. Notice of Technical Consent Application – 73 and 77 Alwington Avenue

A copy of a Notice of Technical Consent Application is provided as information:

- Consent to a lot addition from 77 Alwington Avenue to 432 Union Street
- Consent to a lot addition from 73 Alwington Avenue to 432 Union Street
- Consent to a lot addition from 73 Alwington Avenue to 77 Alwington Avenue

Schedule Pages 118-126.

12. OTHER BUSINESS:

13. UPCOMING EVENTS:

2009 Heritage Conservation Speaker and Tour Series sponsored by the Frontenac Heritage Foundation beginning at 7:30 p.m.

- i.* **08th December** – Royal Canadian Horse Artillery, 193 Ontario Street – 226 King Street East restoration

Other Events

14. CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i.* 02 November 2009 – Heritage Report No. 14 submitted to Council for consideration on 17th November 2009.

Schedule Pages 127-133

B. Correspondence Received as Information

- i.* George Wallace, Director, Planning & Development Department, Memorandum dated November 12, 2009 regarding, Facility Accessibility Design Standards (FADS).

Schedule Page 134.

- ii.* Honourable Lincoln M. Alexander, Chairman, Ontario Heritage Trust, correspondence dated November 6th, 2009 regarding, a new online resource - Ontario's Places of Worship.

Schedule Pages 135-136.

iii. Michael Chan, Minister, Ministry of Citizenship and Immigration, correspondence dated November, 2009 regarding, Ontario's volunteer recognition programs for 2010.
Schedule Page 137.

iv. William Glover, Councillor, Sydenham District, correspondence dated 27 November, 2009 regarding, City Hall Portrait Collection.
Schedule Pages 138-139.

C. Correspondence Sent as Information

Copies of the following correspondence were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:

Correspondence dated 4 November 2009 from Ms. Carolyn Downs, City Clerk to:

- i.* Excalibur Learning Resource Centre – Approval for Heritage Application 218 King Street East.
- ii.* Queens University – Approval for Heritage Application 390 King Street West.
- iii.* Bank of Montreal – Approval for Heritage Application 297 King Street East.
- iv.* Ms. Donna M. Ivey and Ms. Norma Kelly – Approval for Heritage Application 110 Rideau Street.
- v.* Carol Ann Curry – Approval for Heritage Application 404 Regent Street.
- vi.* Axion Development Corporation Limited – Approval for Heritage Application 16 Market Street also known as 37 Clarence Street.
- vii.* Dr. and Mrs. Henry Averns – Approval for Heritage Application 151 Earl Street.
- viii.* Ms. Dijana Oliver – Approval for Heritage Application 128 Ontario Street.
- ix.* Ms. Dijana Oliver – Approval for Heritage Application 132-134-136 Ontario Street.
- x.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals –approvals, November 3, 2009.
- xi.* Mr. and Mrs. Peter G. Davy – Denied - Heritage Application 165 King Street East.

Correspondence dated 04 November 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:

- i.* Ms. Ashley Holder. – Application P18-715-104-2009 regarding 273 Main Street Barriefield Village.
- ii.* Mr. David Gay - Application P18-715-109-2009 regarding 271 Main Street, Barriefield Village.
- iii.* Ms. Rosemary Dobbin – Property located at 160 Earl Mozart Terrace (1867) regarding Heritage plaque certificate.
- iv.* 1576370 Ontario Limited – Property located at 232 King Street East (c.1812) regarding Heritage plaque certificate.
- v.* Queen's University – Property located at 40 Sir John A Blvd, Prison for Women (1934) regarding Heritage plaque certificate.

Correspondence dated 20 November and 01 December 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:

- i.* Mr. Craig Sims – regarding Resignation from the Kingston Municipal Heritage Committee.
- ii.* Hughes Downey Architects – Pre-Consultation PRE-KMHC-019-2009 regarding properties in Barriefield Village (Parts 1, 2, 3, on Plan 13R18296).

Correspondence dated 18 and 19 November 2009 from Ms. Carolyn Downs, City Clerk to:

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth Group – Resolution was deferred regarding Facility Accessibility Design Standards.
- ii.* Paige Agnew, St Lawrence College, Associate Director of Capital Planning & Sustainability, Facility Management Services – Approval of Resolution for Notice of Intent to Update Designation By-Law for 889 King Street West (Newcourt House).
- iii.* 976653 Ontario Inc. – Approval of Resolution for Notice of Intent to Designate 2312 Princess Street (also known as Pleasant View).

- iv. Ms. Marlene Young – Approval for Heritage Property Grant Application 70 Montreal Street.
- v. Mr. and Mrs. Robert Cardwell – Approval for Heritage Property Grant Application 230 James Street, Barriefield.
- vi. Queen's University – Approval for Heritage Application 390 King Street West.
- vii. Ms. Dijana Oliver – Resolution was approved so therefore application P18-262-091-2009 was denied regarding 128 Ontario Street.
- viii. Ms. Dijana Oliver – Resolution was approved so therefore application P18-263-092-2009 was denied regarding 134-136 Ontario Street.
- ix. Ms. Dijana Oliver – Resolution was approved regarding 132-134-136 Ontario Street.
- x. Ms. Dijana Oliver – Resolution was approved so therefore application P18-262-091-2009 was denied regarding 128 Ontario Street.
- xi. Cynthia Beach, Commissioner, Sustainability & Growth Group – Approval for Heritage Application 80 Gore Street (also known as 914 Highway 15).
- xii. Cynthia Beach, Commissioner, Sustainability & Growth Group – Approval of Public Meeting- Barriefield Heritage Matter.
- xiii. Mr. Jeff Whan– Approval for Heritage Application 272 Johnson Street.
- xiv. Cynthia Beach, Commissioner, Sustainability & Growth Group – Approval of Resolution for Notice of Intent to Designate Denyes Monument – South side of Princess Street (Formerly Hwy. 2 West) at Bayridge Drive.
- xv. Cynthia Beach, Commissioner, Sustainability & Growth Group – Approval of Resolution for Notice of Intent to Designate 216 Ontario Street (Interior of Kingston City Hall National Historic Site).

15. DOCUMENTS:

- i. The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) – Customer Service: What you Need to Know.

A copy of the document will be distributed separately.

16. HERITAGE LINKS:

- i. Ontario Heritage Act: www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc
- ii. Ontario Heritage Connection: www.ontarioheritageconnection.org
- iii. Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
- iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v. General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi. Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

17. NEXT MEETING DATES:

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- | | |
|---------------|----------------|
| • 11 January | • 05 July |
| • 01 February | • 09 August |
| • 08 March | • 13 September |
| • 12 April | • 04 October |
| • 10 May | • 01 November |
| • 07 June | • 06 December |

18. ADJOURNMENT:

