



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**  
**AGENDA**  
**MEETING No. 2010-02**  
**Monday 11 January 2010 at 12:00 noon\***  
**in Council Chambers, City Hall**

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or [spowley@cityofkingston.ca](mailto:spowley@cityofkingston.ca) ~  
\*a light lunch will be served*

**COMMITTEE COMPOSITION**

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	Mr. Don Taylor

**STAFF**

Ms. Katrina Guy, Planner  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk

1. **MEETING TO ORDER:**
2. **RECOGNITION:**
3. **WELCOME and INTRODUCTIONS:**
4. **POSSIBLE PECUNIARY INTEREST:**
5. **CONFIRMATION OF AGENDA:**
6. **CONFIRMATION OF MINUTES:**

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-01 held on 07 December 2009 be confirmed.

Distributed separately

7. **DELEGATIONS:**
8. **BRIEFINGS:**
9. **UPDATES:**
- A. **Planning & Development Department Staff**

**Updates will be provided regarding:**

**a) Working Groups:**

- i.* Historic Properties Research Working Group (David Ariss)
- ii.* Communications and Education Working Group (Bob Cardwell, John Duerkop, Peter Gower)
- iii.* Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)
- iv.* Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

**b) Delegated Authority:**

**c) Technical Circulations:**

**d) Designation Matters:**

- i.* Notice of Objection to Notice of intention to Pass a By-law to Designate 2312 Princess Street (aka Pleasant View) to be of cultural heritage value and interest pursuant to the provisions of the Ontario Heritage Act – Cunningham Swan

**See Schedule pages 67-71.**

**e) Site Visits**

- i.* 215 Main Street, Barriefield Village - Application P18-420-005-2010 regarding the replacement of windows

**f) Grant and Tax Applications:**

- i.* Status of grant monies

**g) Other:**

- i.* 72 Princess Street – signage
- ii.* Council Deferral of two KMHC Motions regarding ‘Updating the Barriefield Heritage Conservation District Plan’ and ‘Request for staff review of zoning with respect to natural and cultural heritage for Department of National Defence Land in Barriefield Village’ until Council has made a decision regarding the Barriefield project.

**B. Chair’s Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

- i.* City Hall portrait collection
- ii.* 246 - 248 James Street, Barriefield Village – relocation of military reserve boundary stone
- iii.* Heritage Canada Foundation – Young Canada Works summer student and graduate internship programs for 2010 - 2011

**See schedule pages 65-66.**

**10. BUSINESS:**

**A. Reports**

**a) Lion at Macdonald Park**

The Report of the Commissioner, Sustainability and Growth (KMH-10-002) is attached as **Schedule Pages 1 - 4.**

**Recommendation**

THAT the Kingston Municipal Heritage Committee recommends that Council direct staff to enter into an agreement with the Ukrainian Canadian Club of Kingston for the restoration of the Lion at Macdonald Park to the satisfaction of the Director of Legal Services; and

THAT the Mayor and Clerk be authorized to execute such agreement.

**B. Heritage Permit Applications Requesting Approval**

**1:00 p.m.**

- i.* Delegation regarding Application P18-281-002-2010 for a property located at 508 Portsmouth Avenue requesting approval for a freestanding sign for Corrections Canada with details described within a submission filed October 27, 2009 and deemed complete by the Planning and Development Department November 05, 2009.

This application was deferred at the December meeting in order to invite the applicants to attend the discussion. The application was attached to the December agenda as schedule pages 24-34. A copy of staff comments and letter of explanation is being redistributed for the discussion.

**Schedule Pages 5-7.**

**KMHC Recommendation December 2009**

*THAT Application P18-281-002-2010 for a property located at 508 Portsmouth Avenue requesting approval for a freestanding sign for Corrections Canada **BE DEFERRED** to the January 2010 meeting so that the applicants can be invited to attend the discussion.*

- ii.* Delegation regarding Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows with details described within a submission filed November 19, 2009 and deemed complete by the Planning and Development Department November 25, 2009.

This application was deferred at the December meeting for a site visit and further discussion. The application was attached to the December agenda as schedule pages 52-75. A copy of staff comments and letter of explanation is being redistributed for the discussion.

**Schedule Pages 8-12.**

**KMHC Recommendation December 2009**

*THAT Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows **BE DEFERRED** to the January 2010 meeting to allow for a site visit and further discussion regarding possible repair and restoration of the existing window.*

- iii.* Delegation regarding Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for development of a driveway for 271 and 273 Main Street described within a submission filed October 28, 2009 and deemed complete by the Planning and Development Department October 29, 2009.

An e-mail request by the applicant to withdraw the application sent the morning of the meeting was received by staff following the meeting. Staff suggested that the motion to deny the application be brought back to the Committee for reconsideration and withdrawal in accordance with the applicant's request.

**Recommendation of KMHC 07 December 2009**

*THAT consideration of Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for the development of a driveway for 271 and 273 Main Street **BE DENIED** with the understanding that the decision is made in accordance with procedural requirements as further information is required.*

- iv. Delegation regarding Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home with details described within a submission filed October 15, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

An e-mail request by the applicant to withdraw the application sent the morning of the meeting was received by staff following the meeting. Staff suggested that the motion to deny the application be brought back to the Committee for reconsideration and withdrawal in accordance with the applicant's request.

**Recommendation of KMHC 07 December 2009**

*THAT consideration of Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home **BE DENIED** with the understanding that the decision is made in accordance with procedural requirements as further information is required.*

- v. Delegation regarding Application P18-025-007-2010 for a property located at 67 Brock Street requesting approval for the installation of an exterior sign with details described within a submission filed December 10, 2009 and deemed complete by the Planning and Development Department December 10, 2009.

**Schedule Pages 13-19.**

- vi. Delegation regarding Application P18-656-008-2010 for a property located at 110 Montreal Street requesting approval for the replacement of six aluminum windows with wood 1-wide double hung windows with details described within a submission filed December 11, 2009 and deemed complete by the Planning and Development Department December 15, 2009.

**Schedule Pages 20-30.**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

**D. Pre-Consultation Requests**

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i. Update regarding Heritage Property Grant Application HG-03-2009 for a property at 2 Beverley Street requesting final approval for the costs of work to be done regarding the restoration of original wood frame windows.

**Schedule Pages 31-35.**

**Resolution of Council 21 April 2009**

**THAT** Application P18-070-015-2009 for a property located at 2 Beverley Street requesting approval for the restoration of original wood frame windows **BE APPROVED** in accordance with details described within a submission filed February 27, 2009 and deemed complete by the Cultural Services Department March 6, 2009,

- and further –

**THAT** Application HG-03-2009 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further –

**THAT** this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

- ii. Update regarding Heritage Property Grant Application HG-011-2008 for a property at 46 Earl Street requesting final approval for the costs of work to be done regarding the repointing and repair of the 3<sup>rd</sup> floor area of the external stone wall, and the repair and replacement of two third floor windows.

**Schedule Pages 36-37.**

**Resolution of Council 20 May 2008**

**THAT** Application P18-117-033-2008 for a property located at 46 Earl Street requesting approval to repoint and repair the 3rd floor area of external stone wall, and the repair and replacement of two third floor windows **BE APPROVED** in accordance with a submission dated 27<sup>th</sup> March 2008;

- and further -

**THAT** Application HG-011-2008 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000;

- and further -

**THAT** this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258, "A By-Law To Establish A Heritage Grants Program", with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

- i. Technical Circulation D14-166-2009 regarding an amendment to the Zoning By-Law for 271 Main Street, Barriefield Village.

The notice was distributed and reviewed at the December meeting and is being redistributed for further discussion. Additional information is attached.

**Schedule Pages 38-47.**

*ii.* Technical Circulations D10-569-2009, D10-570-2009 and D10-571-2009 regarding consents to lot additions as follows:

- Consent to a lot addition from 77 Alwington Avenue to 432 Union Street
- Consent to a lot addition from 73 Alwington Avenue to 432 Union Street
- Consent to a lot addition from 73 Alwington Avenue to 77 Alwington Avenue

The notice was distributed and reviewed at the December meeting and is being redistributed for further discussion.

**Schedule Pages 48-56.**

**K. Motions**

**L. Other Matters**

**OTHER BUSINESS:**

**UPCOMING EVENTS:**

*i.* **15 – 21 February** – Ontario Heritage Week 2010

**Schedule Pages 57-59.**

**Other Events**

**13. CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

*i.* 07 December 2009 – Heritage Report No. 01-2010 submitted to Council for consideration on 15<sup>th</sup> December 2009.

**Schedule Pages 60-64.**

**B. Correspondence Received as Information**

*i.* William Glover, Councillor, Sydenham District, correspondence dated 27 November, 2009 regarding City Hall Portrait Collection.

The correspondence was distributed at the December meeting and is being redistributed for discussion.

**Schedule Pages 65-66.**

*ii.* Notice of Objection to Notice of intention to Pass a By-law to Designate 2312 Princess Street (aka Pleasant View) to be of cultural heritage value and interest pursuant to the provisions of the Ontario Heritage Act – Cunningham Swan.

**Schedule Pages 67-71.**

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:**

**Memorandums dated 02 December 2009 from Ms. Carolyn Downs, City Clerk to:**

*i.* Susan Powley, Committee Clerk to confirm the appointment of Donald Taylor to KMHC.

**Memorandums dated 16 December 2009 from Ms. Carolyn Downs, City Clerk to:**

- ii.* Cynthia Beach, Commissioner, Sustainability & Growth Group regarding 'Updating The Barriefield Heritage Conservation District Plan' – Deferred
- iii.* Cynthia Beach, Commissioner, Sustainability & Growth Group regarding 'Request For Staff Review Of Zoning With Respect To Natural And Cultural Heritage For Department Of National Defence Land In Barriefield Village' – Deferred
- iv.* Cynthia Beach, Commissioner, Sustainability & Growth Group regarding 'Facility Accessibility Design Standards' – Approved.
- v.* Cynthia Beach, Commissioner, Sustainability & Growth Group regarding 'Proposed Renaming Of Breakwater Park' – Approved.

**Correspondence dated 16 December 2009 from Ms. Carolyn Downs, City Clerk to:**

- i.* Mr. Tyler McMurrer - Final Approval for Heritage Property Grant – 329 Division Street.
- ii.* Mr. and Mrs. S. Antonopoulos - Final Approval for Heritage Property Grant – 106 Montreal Street.
- iii.* Ms. Carol Ann Curry - Final Approval for Heritage Property Grant – 404 Regent Street.
- iv.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, December 15, 2009.
- v.* Mr. Jack Soule, Chair, Sydenham Street United Church – Approval for Heritage Application 82 Sydenham Street.
- vi.* Mr. and Mrs. D. Bardana – Approval for Heritage Application 18 Wellington Street.
- vii.* Kingston General Hospital, Sydenham Street United Church – Approval for Heritage Application 34 Barrie Street.

**Correspondence dated 14 December 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i.* Ms. Maureen Garvie – Application P18-420-005-2009 regarding 215 Main Street Barriefield Village.
- ii.* Ms. Ashley Holder – Application P18-716-104-2009 regarding 273 Main Street Barriefield Village.
- iii.* Correctional Services of Canada – Application (P18-291-111-2009) P18-281-002-2010 regarding 508 Portsmouth Avenue.
- iv.* Incorporated Synod of the Diocese of Ontario – Pre-KMHC-020-2010 regarding 10 Union Street – St. James Church.
- v.* Michael & Claudia Rosebery – Pre-KMHC-021-2010 regarding 252 Main Street, Barriefield Village.
- vi.* Ms. Ashley Holder – P18-715-104-2009 regarding 273 Main Street, Barriefield Village.
- vii.* Mr. David Gay – P18-715-109-2009 regarding 271 Main Street, Barriefield Village.
- viii.* Mr. Robert Story and Ms. Tarja Jaatinen – PRE-KMHC-022-2010 regarding 103 Wellington Street.

**14. DOCUMENTS:**

**15. HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcscs.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**16. NEXT MEETING DATES:**

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 01 February
- 08 March
- 12 April
- 10 May
- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

**17. ADJOURNMENT:**

