



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**  
**AGENDA**  
**MEETING No. 2010-04**  
**Monday 08 March 2010 at 12:00 noon\***  
**in Council Chambers, City Hall**

~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or [spowley@cityofkingston.ca](mailto:spowley@cityofkingston.ca) ~  
\*a light lunch will be served

**COMMITTEE COMPOSITION**

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	Mr. Don Taylor

**STAFF**

Ms. Katrina Guy, Planner  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk

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**Please note that some items have specific times assigned.**

1. **MEETING TO ORDER:**
2. **RECOGNITION:**
3. **WELCOME and INTRODUCTIONS:**
4. **POSSIBLE PECUNIARY INTEREST:**
5. **CONFIRMATION OF AGENDA:**
6. **CONFIRMATION OF MINUTES:**

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-03 held on 01 February 2010 be confirmed.

Distributed separately

7. **DELEGATIONS:**
8. **BRIEFINGS:**

**1:00 p.m.**

- a) **Mr. Colin Wiginton, Manager, Cultural Services** – to provide an overview of the Cultural Master Plan

**9. UPDATES:**

**A. Planning & Development Department Staff**

**Updates will be provided regarding:**

**a) Working Groups:**

- i.* **Historic Properties Research Working Group** (David Ariss, Don Taylor)
- ii.* **Communications and Education Working Group** (Bob Cardwell, John Duerkop, Peter Gower)
- iii.* **Exterior Coverings Working Group** (Michael Gemmell, Christine Sypnowich)
- iv.* **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

**b) Delegated Authority:**

**c) Technical Circulations:**

- i.* 85 Queen Street – internal renovation

**d) Designation Matters:**

- i.* 2312 Princess Street regarding a Notice of Objection to a Notice of Intention to Pass a By-law to Designate the property.

**See Schedule Pages xx.**

**e) Site Visits**

**f) Status of Heritage Grant and Heritage Tax Applications:**

**g) Other:**

- i.* 72 Princess Street – signage
- ii.* Standards for maintenance and occupancy of property

**B. Chair's Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

- i.* Members of the Committee speaking to media
- ii.* Report from 3<sup>rd</sup> Crossing meeting

**10. BUSINESS:**

**A. Reports**

**a) Kingston Municipal Heritage Committee Mandate**

The Report of the City Clerk (KMHC-10-003) is attached as Schedule Pages 1-8.

**12:30 p.m.**

**Recommendation**

**THAT** a Working Group, consisting of two members from the Kingston Municipal Heritage Committee (“KMHC”) and two members of staff, be struck, in order to review the draft mandates for KMHC and Heritage Technical Advisory Team (“HTAT”), attached as Schedules “A” and “B”, respectively, and to identify those items that should be delegated to staff and the HTAT; and

**THAT** the Working Group be requested to report back to the April meeting of the KMHC, with its recommendations; it being understood that the amended mandate(s), would be approved by KMHC and Council for implementation in June 2010.

**B. Heritage Permit Applications Requesting Approval**

**Applications will be considered beginning at 1:15 p.m.**

- i.* Delegation regarding Application P18-256-012-2010 for a property located at 75 Mowat Avenue requesting approval for a temporary roof over a deck with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 01, 2010.

**Schedule Pages 9-21.**

- ii.* Delegation regarding Application P18-147-013-2010 for a property located at 115 Gore Street requesting approval for revisions to existing front dormer, new rear dormer and side and rear window changes with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 02, 2010.

**Schedule Pages 22-43.**

- iii.* Delegation regarding Application P18-389-014-2010 for a property located at 103 Wellington Street requesting approval for a dormer and basement access with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 44-54.**

- iv.* Delegation regarding Application P18-045-015-2010 for a property located at 130 Johnson Street requesting approval for the repair of double hung windows and west door with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 55-71.**

- v.* Delegation regarding Application P18-510-016-2010 for a property located at 80 Gore Road requesting approval for repair and refurbishment of door and windows with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 72-92.**

- vi.* Delegation regarding Application P18-273-017-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the installation of a shielding system for the ice groomer gazebo with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 11, 2010.

**Schedule Pages 93-99.**

1:30 p.m.

- vii.* Delegation regarding Application P18-141-018-2010 for a property located at 1 Emily Street requesting approval for the restoration of a porch with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 100-115.**

- viii.* Delegation regarding Application P18-720-019-2010 for a property located at 220 Green Bay Road, Barriefield Village requesting approval for the installation of solar panels with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 116-131.**

- viii.* Delegation regarding Application P18-720-020-2010 for a property located 218 King Street East requesting approval for the reconstruction of a roof with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 132-136.**

- viii.* Delegation regarding Application P18-282-021-2010 for a property located at 6 Princess Street requesting approval for an electrical service upgrade with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 01, 2010.

**Schedule Pages 137-143.**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

- i.* Delegation regarding Application P18-361-011-2010(EMG) for a property located at 73 Sydenham Street requesting approval for the replacement of black asphalt shingles with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 01, 2010.

**Schedule Pages 144-145.**

**D. Pre-Consultation Requests**

- i.* Delegation regarding pre-consultation PRE-KMHC-03 for a property located at 218 King Street East requesting advice for replacement of all windows in the building with details described within a submission.

**Schedule Pages 146-148.**

- ii.* Delegation regarding pre-consultation PRE-KMHC-04 for a property located at 250 Main Street, Barriefield Village requesting advice for a house design with details described within a submission.

**Schedule Pages 149-165.**

1:30 p.m.

- iii. Delegation regarding pre-consultation PRE-KMHC-05 for a property located at 1 Emily Street requesting approval for the replacement of a window with a door with details described within a submission filed February 15, 2010.

**Schedule Pages 166-173.**

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i. Update regarding Heritage Property Grant Application HG-015-2009 for a property 76 Mowat Avenue requesting final approval for the costs of work done for the repair and replacement of various windows, and re-building of two brick chimneys.

**Schedule Page 174.**

**Resolution of Council 19 May 2009**

**THAT** Application P18-257-036-2009 for a property located at 76 Mowat Avenue requesting approval for the replacement of the front door, repair and replacement of various windows, and re-building of two brick chimneys **BE APPROVED** in accordance with a submission filed April 08, 2009 and deemed complete by the Cultural Services Department April 23, 2009,

- and further –

**THAT** it be understood that the door be replaced with a 4-panel door, that chimneys be rebuilt with replica bricks and that the chimney work will be done in accordance with Heritage masonry guidelines,

- and further –

**THAT** Application HG-015-2009 for this property for the repair and replacement of various windows; re-building of two brick chimneys **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further –

**THAT** this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

- i. Discussion regarding Technical Circulation D10-593-2019 for a property located at 85 Queen Street for a permission under the Planning Act for the expansion of a legal non-conforming use, involving an internal change to the structure and no external changes or alterations.

**Schedule Page 175.**

**K. Notice of Motions**

Moved by Mr. Gemmell  
Seconded by Mr. Downey

**THAT** the Kingston Municipal Heritage Committee request Council to direct staff to review the exterior of the Outer Montreal Street Train Station in regard to possible public safety concerns due to the rapidly deteriorating façade,

- and further –

**THAT** staff be requested to report back to the Committee in April 2010.

**L. Other Matters**

**3:00 p.m.**

- i.* Delegation by Corrections Canada regarding a designated property located at 443 Union Street also known as Calderwood to discuss a coach house project.

**11. OTHER BUSINESS:**

**12. UPCOMING EVENTS:**

**Other Events**

**2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m.** (unless otherwise noted)

- i.* **09<sup>th</sup> March** – Presentation and Panel Discussion on the repair and restoration of heritage masonry at the RCHA Hall, 193 Ontario Street.
- ii.* **17<sup>th</sup> April** – Tour of Balleycanoe , 19<sup>th</sup> Century architectural salvage at 150 Rockfield Road, Mallorytown.
- iii.* **11<sup>th</sup> May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.
- iv.* **12<sup>th</sup> June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.
- v.* **17<sup>th</sup> July** – Tour of Catarauqui Cemetery grounds at 2:00 p.m.
- vi.* **10<sup>th</sup> August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- vii.* **14<sup>th</sup> September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- viii.* **12<sup>th</sup> October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- ix.* **09<sup>th</sup> November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- x.* **04<sup>th</sup> December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

**13. CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

- i.* 01<sup>st</sup> February 2010 – Heritage Report No. 03-2010 submitted to Council for consideration on 16<sup>th</sup> and 17<sup>th</sup> February 2010.

**Schedule Pages 176-178.**

**B. Correspondence Received as Information**

- i.* Alexander Pitt, Case Coordinator, Conservation Review Board, to Ms. Carolyn Downs, City Clerk, dated 9<sup>th</sup>, February 2010 regarding CRB File No. 1001: 2312 Princess Street, City of Kingston Receipt of Objection Referral Materials.

**Schedule Page 179.**

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:**

**Correspondence dated 2 February 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Mrs. Jane Faulkner, conveyance of regrets on the loss of her Mother – In Memory Of Lily Inglis.
- ii.* Ms. Kate Inglis, conveyance of regrets on the loss of her Mother – In Memory Of Lily Inglis.

**Information Memorandum dated 3 February 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Ms. Katrina Guy, Planner, regarding Status of Heritage Grants.

**Correspondence dated 9 February 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i.* Mr. Philip Francis Myers, regarding 161 King Street East – Heritage Property Grant HG-24-2006 deferred.
- ii.* Ms. Maureen Garvie, regarding 215 Main Street, Barriefield Village, Heritage Application Approval.
- iii.* Mr. Derek Andrew Pratt, regarding 110 Montreal Street, motion to withdraw Heritage Application P18-656-008-2010 Approved.

**Memorandums dated 18 February 2010 from Mr. John Bolognone, Acting City Clerk to:**

- i.* Mr. Denis Leger, Commissioner, Corporate Services, regarding Accessibility, Conservation, Display And Use Of City Hall Portrait Collection Which Is A Historical and Cultural Resource.
- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth, regarding Restoration Of Bronze Plated Lion Statue At 1 King Street East (Newlands Pavilion In MacDonald Park).

**Correspondence dated 18 February 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Mr. John Berry, regarding 212 King Street East- approval of Heritage Property Grant HG-23-2006.
- ii.* Queen's University, regarding 70 and 72 Barrie Street- Heritage Application Approval.

**14. DOCUMENTS:**

**15. HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**16. NEXT MEETING DATES:**

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 12 April
- 10 May
- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

**17. ADJOURNMENT:**

