



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**

**AGENDA**

**MEETING No. 2010-05**

**Monday 12 April 2010 at 12:00 noon\*  
in Council Chambers, City Hall**

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or [spowley@cityofkingston.ca](mailto:spowley@cityofkingston.ca) ~  
\*a light lunch will be served*

**COMMITTEE COMPOSITION**

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	Mr. Don Taylor

**STAFF**

Ms. Katrina Guy, Planner  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk

1. **MEETING TO ORDER:**
2. **RECOGNITION:**
3. **WELCOME and INTRODUCTIONS:**
4. **POSSIBLE PECUNIARY INTEREST:**
5. **CONFIRMATION OF AGENDA:**
6. **CONFIRMATION OF MINUTES:**

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-04 held on 08 March 2010 be confirmed.

Distributed separately

7. **DELEGATIONS:**
8. **BRIEFINGS:**
9. **UPDATES:**
- A. **Planning & Development Department Staff**  
Updates will be provided regarding:
  - a) **Working Groups:**

- i.* **Historic Properties Research Working Group** (David Ariss, Don Taylor)
- ii.* **Communications and Education Working Group** (Bob Cardwell, John Duerkop, Peter Gower)
- iii.* **Exterior Coverings Working Group** (Michael Gemmell, Christine Sypnowich)
- iv.* **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

**b) Delegated Authority:**

- i.* 130 Johnson Street - Application P18-045-039-2010 (DA) for an approval to re-paint entire existing wood fascia of existing Kingston Frontenac Public Library Central Branch-Bishop Alexander MacDonell House only. Colour to match existing with details described within a submission.
- ii.* 80 Gore Road - Application P18-510-040-2010 (DA) for an approval to re-paint (colour to match existing) entire existing wood fascia of existing Hawthorn Cottage of Kingston Frontenac Public Library Pittsburgh Branch.
- iii.* 237 Johnson Street – Application P18-163-023-2010 (DA) for an approval for scraping and repainting.

**c) Technical Circulations to Staff:**

- i.* 3303 Sand Hill Road – minor variances to Zoning by-Law 32-74 in order to construct a garage to the easterly side of the dwelling

**Schedule Pages 1-3.**

- ii.* 76-78 Gore Street – consent to sever for the purpose of a single unit residential development

**Schedule Page 4.**

**d) Designation Matters:**

- i.* Status of Property designations
- ii.* Status of Old Sydenham Heritage Area as a Heritage Conservation District

**e) Site Visits**

- i.* 218 King Street East
- ii.* 1 Emily Street

**f) Status of Heritage Grant and Heritage Tax Applications:**

**g) Other:**

- i.* Standards for Maintenance and Occupancy

**B. Chair's Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

- i.* Working Group regarding KMHC Mandate
- ii.* Barriefield Birthday

**10. BUSINESS:**

**A. Reports**

**a) Update to Designation By-Law – Newcourt House (889 King St W)**

The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-007) is attached as **Schedule Pages 5-17**.

**Recommendation**

**WHEREAS** Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;

**AND WHEREAS** the *Ontario Heritage Act* requires the Council of a municipality to serve Notice of Intention to Designate a property as having cultural heritage value and interest;

**AND WHEREAS** when the Council of a municipality has appointed a Municipal Heritage Committee, the Council shall, before giving notice of its intention to designate a property, consult with its Municipal Heritage Committee;

**AND WHEREAS** the Kingston Municipal Heritage Committee recommended to Council to serve Notice of Intention to Amend the Designation By-law for Newcourt House under the *Ontario Heritage Act* on November 2, 2009;

**AND WHEREAS** the Council of the Corporation of the City of Kingston approved serving Notice of Intention to Amend the Designation By-law for Newcourt House on November 17, 2009, and the Notice was published in the Kingston Whig Standard on December 1, 2009;

**AND WHEREAS** no notices of objection were received;

**THEREFORE**, it is recommended:

**THAT** Council adopt the updated Designation By-law under the Ontario Heritage Act for the property located at 889 King Street West (Part Lot 17 Concession 1 City of Kingston, Being Parts 1, 2, 3, 4, 5 and 6 on Plan 13R 19655, Being Part of PIN 36004-0397 ( R )) also known as Newcourt House;

**AND THAT** the draft By-law attached hereto as Exhibit 'A' be adopted;

**AND THAT** the entry in the City of Kingston Heritage Properties Register for the property located at 889 King Street West (Part Lot 17 Concession 1 City of Kingston, Being Parts 1, 2, 3, 4, 5 and 6 on Plan 13R 19655, Being Part of PIN 36004-0397 ( R )) be amended to reflect the updated designation of the property;

**AND THAT** as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure a copy of the By-law, together with a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property shall be served in accordance with the requirements of Section 67 of the Ontario Heritage Act on the owner of the property and on the Ontario Heritage Trust, and to be registered against the property affected in the proper Land Registry Office;

**AND THAT** as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that notice of the passing of the Designation By-law be published in a newspaper having general circulation in the municipality and that this notice shall include: an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; and a statement that further information respecting the Designation By-law is available from the municipality.

**b) Designation Recommendation – Denyes Monument**

The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-008) is attached as **Schedule Pages 18-27**.

**Recommendation**

**WHEREAS** Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to enact By-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;

**AND WHEREAS** the *Ontario Heritage Act* requires the Council of a municipality to service Notice of Intention to Designate a property as having cultural heritage value and interest;

**AND WHEREAS** when the Council of a municipality has appointed a Municipal Heritage Committee, the Council shall, before giving notice of its intention to designate a property, consult with its Municipal Heritage Committee;

**AND WHEREAS** the Kingston Municipal Heritage Committee recommended to Council to serve Notice of Intention to Designate under the *Ontario Heritage Act* on November 2, 2009;

**AND WHEREAS** the Council of the Corporation of the City of Kingston approved serving Notice of Intention to Designate under the *Ontario Heritage Act* on November 17, 2009, and the notice was published on the Kingston Whig Standard on December 1, 2010;

**AND WHEREAS** no notices of objection were received;

**THEREFORE**, it is recommended:

**THAT** it be recommended to Council to designate under Section 29 of the Ontario Heritage Act the property located at Part Lots 8-9, Concession 3; Part Road Allowance Between Concession 2 & 3, All Being Expropriation Plan 657, Expropriation Plan 868 as Widened by Expropriation Plan 1197, Expropriation Plan 1198, Part 1, Expropriation Plan 1431, Parts 1 & 2 Expropriation Plan 1453, Part 1, Expropriation Plan 1472, Part 3 13R-826, Part 2, 13R-6086, FR275816, Part 1, 13R-7983, FR114988, FR171331, Parts 5-9, Expropriation Plan 1388; Part Lot 8, Concession 2, being Part 1, RP490778, Part of Part 4, Expropriation Plan 1388; All lying W of the SLY EXT of the SW Corner of Part 3, Expropriation Plan FR652804 & E of the SLY EXT of the WLY limit of Bayridge Drive (formerly Cataraqui Woods Drive), aka the King's Highway No. 2; Kingston Township PIN 36087-0388 (R), also known as the Denyes Monument;

**AND THAT** it be recommended to Council that the draft By-law attached hereto as Exhibit 'A' be adopted;

**AND THAT** it be recommended to Council that property located at Part Lots 8-9, Concession 3; Part Road Allowance Between Concession 2 & 3, All Being Expropriation Plan 657, Expropriation Plan 868 as Widened by Expropriation Plan 1197, Expropriation Plan 1198, Part 1, Expropriation Plan 1431, Parts 1 & 2 Expropriation Plan 1453, Part 1, Expropriation Plan 1472, Part 3 13R-826, Part 2, 13R-6086, FR275816, Part 1, 13R-7983, FR114988, FR171331, Parts 5-9, Expropriation Plan 1388; Part Lot 8, Concession 2, being Part 1, RP490778, Part of Part 4, Expropriation Plan 1388; All lying W of the SLY EXT of the SW Corner of Part 3, Expropriation Plan FR652804 & E of the SLY EXT of the WLY limit of Bayridge Drive (formerly Cataraqui Woods Drive), aka the King's Highway No. 2; Kingston Township PIN 36087-0388 (R), also known as the Denyes Monument, be added to the City of Kingston Heritage Properties Register;

**AND THAT** as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure a copy of the By-law, together with a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property shall be served in accordance with the requirements of Section 67 of the Ontario Heritage Act on the owner of the property and on the Ontario Heritage Trust, and to be registered against the property affected in the proper Land Registry Office;

**AND THAT** as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that notice of the passing of the Designation By-law be published in a newspaper having general circulation in the municipality and that this Notice shall include: an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; and a statement that further information respecting the Designation By-law is available from the municipality.

**B. Heritage Permit Applications Requesting Approval**

**Applications will be considered beginning at 1:00 p.m. Please note that specific times have been applied to some applications; each application will be heard as close as possible to that time.**

3:30 p.m.

- i.* Delegation regarding Application P18-368-033-2010 for a property located at 10 Union Street also known as St. James Anglican Church requesting approval for the removal of skylight from roof of MacMorine (Parish) Hall, framing of the opening and covering with black asphalt shingles when the roof is resingled with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 19, 2010.

**Schedule Pages 28-35.**

- ii.* Delegation regarding Application P18-353-034-2010 for a property located at 32 Simcoe Street requesting approval to add a second storey to the existing addition with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 19, 2010.

**Schedule Pages 36-45.**

- iii.* Delegation regarding Application P18-268-035-2010 for a property located at 192 Ontario Street also known as Woodenheads Restaurant requesting approval for repointing and brick replacement on coping wall with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 19, 2010.

**Schedule Pages 46-51.**

- iv.* Delegation regarding Application P18-181-036-2010 for a property located at 131-133 King Street East requesting approval to repair and rebuild solarium unit 2 with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 19, 2010.

**Schedule Pages 52-60.**

1:00 p.m.

- v.* Delegation regarding Application P18-519-037-2010 for a property located at 250 Main Street, Barriefield Village requesting approval to construct a new house with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 17, 2010.

**Schedule Pages 61-96.**

- vi.* Delegation regarding Application P18-196-041-2010 for a property located at 218 King Street East requesting approval for the replacement of all windows with details described within a submission filed March 26, 2010 and deemed complete by the Planning and Development Department March 26, 2010.

**Schedule Pages 97-102.**

- vii.* Delegation regarding Application P18-445-026-2010 for a property located at 230 James Street (Barriefield) requesting approval for installation of new eaves troughs and downpipes with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 18 2010.

**Schedule Pages 103-106.**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

- i.* Delegation regarding Application P18-361-022-2010(EA) for a property located at 73 Sydenham Street requesting approval for the replacement of black asphalt shingles with details described within a submission filed March 04, 2010 and deemed complete by the Planning and Development Department March 08, 2010.

**Schedule Pages 107-109.**

**D. Pre-Consultation Requests**

- i.* Delegation regarding a pre-consultation for 185 William Street

**Distributed Separately**

- ii.* Delegation regarding a pre-consultation for 237 Johnson Street **Schedule Pages 110-123.**

**E. Heritage Property Grant Applications**

- i.* Delegation regarding Heritage Property Grant HG-03-2010 and Application P18-445-027-2010 for a property located at 230 James Street (Barriefield) requesting approval for repainting and minor repair of wooden surfaces and trim with details described within a submission filed March 02 2010 and deemed complete by the Planning and Development Department March 15 2010. **Schedule Pages 124-130.**

- ii.* Delegation regarding Heritage Property Grant Application HG-01-2010 and Application P18-515-024-2010 for a property located at 948 Highway 2 East requesting approval for the replacement of a steel roof with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 01, 2010. **Schedule Pages 131-142.**

**3:00 p.m.**

- iii.* Delegation regarding Heritage Property Grant Application HG-02-2010 and Application P18-427-025-2010 for a property located at 249 Main Street, Barriefield Village requesting approval for re-pointing and installation of two chimney caps with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 15, 2010. **Schedule Pages 143-158.**

- iv.* Delegation regarding Heritage Property Grant HG-04-2010 and Application P18-420-028-2010 for a property located at 215 Main Street (Barriefield) requesting approval to restore, repair and replace where needed five sash windows, fascia and eavestroughing with details described within a submission filed March 02, 2010 and deemed complete by the Planning and Development Department March 17, 2010. **Schedule Pages 159-165.**

**3:30 p.m.**

- v.* Delegation regarding Heritage Property Grant HG-05-2010 and Application P18-540-029-2010 for a property located at 50 Montreal Street requesting approval to repoint and/or replace deteriorating brick with details described within a submission filed March 04, 2010 and deemed complete by the Planning and Development Department March 18, 2010. **Schedule Pages 166-172.**

**3:30 p.m.**

- vi.* Delegation regarding Heritage Property Grant HG-06-2010 and Application P18-303-030-2010 for a property located at 85 Queen Street requesting approval to repoint stone work and replace two window sills with details described within a submission filed March 04, 2010 and deemed complete by the Planning and Development Department March 18, 2010. **Schedule Pages 173-182.**

- vii.* Delegation regarding Heritage Property Grant HG-07-2010 and Application P18-407-031-2010 for a property located at 185 William Street requesting approval for the restoration of windows and front doors and exterior painting with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 19, 2010. **Schedule Pages 183-203.**

- viii.* Delegation regarding Heritage Property Grant HG-08-2010 and Application P18-074-032-2010 for a property located at 37-43 Brock Street requesting approval to remove and reinstall bricks, repoint and repair/replace damaged wood as required with details described within a submission

filed March 05, 2010 and deemed complete by the Planning and Development Department March 18, 2010.

**Schedule Pages 204-210.**

**F. Heritage Grant Applications Requesting Release of Funding**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

**K. Notice of Motion**

**L. Other Matters**

**11. OTHER BUSINESS:**

**12. UPCOMING EVENTS:**

**2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m.** (unless otherwise noted)

- i.* **17<sup>th</sup> April** – Tour of Balleycanoe , 19<sup>th</sup> Century architectural salvage at 150 Rockfield Road, Mallorytown.
- ii.* **11<sup>th</sup> May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.
- iii.* **12<sup>th</sup> June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.
- iv.* **17<sup>th</sup> July** – Tour of Cataraqui Cemetery grounds at 2:00 p.m.
- v.* **10<sup>th</sup> August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- vi.* **14<sup>th</sup> September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- vii.* **12<sup>th</sup> October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- viii.* **09<sup>th</sup> November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- ix.* **04<sup>th</sup> December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

**13. CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

- i.* 08<sup>th</sup> March 2010 – Heritage Report No. 04-2010 submitted to Council for consideration on 23 March 2010.

**Schedule Pages 211-214.**

**The report to Council was deferred to 06 April 2010 meeting of Council.**

**B. Correspondence Received as Information**

- i.* Email correspondence from Bert Duclos, Heritage Outreach Consultant, Culture Services Unit, Programs and Services Branch, Ministry of tourism and Culture, dated 15 March, 2009 2010 regarding the Tariff Fee-Land Registry Offices.

**Schedule Pages 215-218.**

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:**

**Correspondence dated 10 March 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i.* Ms. Lenke Szabo, – Pre-consultation PRE-KMHC-04 regarding 250 Main Street, Barriefield Village.
- ii.* Anne Vivian-Scott & Stephen Scott, - Pre-consultation PRE-KMHC-05 regarding 1 Emily Street.
- iii.* Hughes Downey Architects, - Pre-consultation PRE-KMHC-03 regarding 218 King Street East.

**Information Memorandum dated 10 March 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Mr. Ted Stradford, Secretary/Treasurer, Committee of Adjustment regarding Technical Circulation D10-593-2010 85 Queen Street.

**Information Memorandum dated 9 March 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Ms. Carolyn Downs, City Clerk regarding Kingston Municipal Heritage Committee Mandate.

**Correspondence dated 10 March 2010 from Mr. George Wallace, Director, Planning & Development Sustainability & Growth, City of Kingston to:**

- i.* Ms. Marlene Young, regarding 70 Montreal Street and funds released from the Heritage Property Grants Program.
- ii.* Mr. and Mrs. Vincent Hamacher, regarding 2 Beverley Street - funds released from the Heritage Property Grants Program.
- iii.* Ms. Margot Finley, regarding 46 Earl Street - funds released from the Heritage Property Grants Program.

**Memorandum dated 24 March 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding **Kingston Municipal Heritage Committee (LACAC) Report to Council – March 23, 2010**.

**14. DOCUMENTS:**

**15. HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)  
<http://www.ontarioheritageconnection.org/live/main.php>
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**16. NEXT MEETING DATES:**

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers (with the exception of 10 May which will be held in the Councillors' Lounge):

- 10 May
- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

**17. ADJOURNMENT:**

