



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**

**AGENDA**

**MEETING No. 2010-06**

**Monday 10<sup>th</sup> May 2010 at 12:00 noon\***

**in the Councillors' Lounge, City Hall**

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or [spowley@cityofkingston.ca](mailto:spowley@cityofkingston.ca) ~*

*\*a light lunch will be served in advance of the meeting*

**COMMITTEE COMPOSITION**

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	Mr. Don Taylor

**STAFF**

Ms. Katrina Guy, Planner  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk

**Please note that general timing has been applied to some sections of the agenda, and specific times have been applied in some instances. The times are approximate, and each delegation and section will be heard as closely as possible to the noted times.**

1. **MEETING TO ORDER:**
2. **RECOGNITION:**
3. **WELCOME and INTRODUCTIONS:**
4. **POSSIBLE PECUNIARY INTEREST:**
5. **CONFIRMATION OF AGENDA:**
6. **CONFIRMATION OF MINUTES:**

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-05 held on 12<sup>th</sup> April 2010 be confirmed.

Distributed separately

7. **DELEGATIONS:**
8. **BRIEFINGS:**

- i.* **Mr. Jamie Brash, Supervisor, Facilities Management** – will brief the Committee in regard to the upgrading of front antique light standard poles at 216 Ontario Street.

**1:40 p.m.**

**9. UPDATES:**

**A. Planning & Development Department Staff**

**Updates will be provided regarding:**

**a) Working Groups:**

*ii.* **Historic Properties Research Working Group** (David Ariss, Don Taylor)

*iii.* **Communications and Education Working Group** (Bob Cardwell, John Duerkop, Peter Gower)

*iv.* **Exterior Coverings Working Group** (Michael Gemmell, Christine Sypnowich)

*v.* **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

**b) Delegated Authority:**

*i.* 935 Sydenham Road also known as the Lion's Club Hall - Application P18-513-050-2010 (DA) for an approval to replace front asphalt driveway with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

**Schedule Pages 2-5.**

*ii.* 252 Main Street - Application P18-492-057-2010 (DA) for an approval to repair a porch, including needed upgrades for compliance with OBC with details described within a submission filed April 21, 2010 and deemed complete by the Planning and Development Department April 23, 2010.

**Schedule Pages 6-8.**

**c) Technical Circulations to Staff:**

**d) Designation Matters:**

**e) Site Visits**

**f) Status of Heritage Grant and Heritage Tax Applications:**

*i.* Ms. Guy will provide an update further to correspondence which has been directed to past applicants.

**g) Other:**

*i.* Status of Affordable Housing Proposal in Barriefield Village

**B. Chair's Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

*i.* Working Group who have met regarding the KMHC Mandate

**10. BUSINESS:**

**A. Reports**

**12:00 p.m.**

**a) Designation of the Interior of City Hall**

**The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-005) is attached as Schedule Pages 9-29.**

**Recommendation**

**THAT** it be recommended to Council to designate under Section 29 of the *Ontario Heritage Act* the property located at 216 Ontario Street (KINGSTON PT LOT 2 MARKET;RESERVE) also known as the Interior of Kingston City Hall National Historic Site;

**AND THAT** it be recommended to Council that the draft By-Law attached hereto as Exhibit 'A' be adopted;

**AND THAT** it be recommended to Council that entry in the City of Kingston Heritage Properties Register for the property located at 216 Ontario Street (KINGSTON PT LOT 2 MARKET;RESERVE) be amended to reflect the new status of the property;

**AND THAT** as required under the *Ontario Heritage Act*, the Clerk of the municipality shall ensure a copy of the By-Law, together with a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property shall be served in accordance with the requirements of Section 67 of the *Ontario Heritage Act* on the owner of the property and on the Ontario Heritage Trust, and to be registered against the property affected in the proper land registry office;

**AND THAT** as required under the *Ontario Heritage Act*, the Clerk of the municipality shall ensure that notice of the passing of the designation By-Law be published in a newspaper having general circulation in the municipality and that this notice shall include: an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; and a statement that further information respecting the designation By-Law is available from the municipality.

**b) Update to Property Standards By-law to Better Protect Heritage Properties**

**The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-006) is attached as Schedule Pages 30-38.**

**Recommendation**

This report is for information only. No action is required.

**c) Civic Collection Information Update**

**The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-009) is attached as Schedule Pages 39-45.**

**Recommendation**

This report is for information purposes only.

**B. Heritage Permit Applications Requesting Approval**

**Applications *i. – vi.* will be considered beginning at approximately 1:45 p.m.**

- i.* Delegation regarding Application P18-510-054-2010 for a property located at 914 Hwy 15 (80 Gore Road) also known as the Pittsburgh Township Library requesting approval for the expansion

of a paved fire access off Hwy 15 to allow for a second parking lot, and a proposed asphalt walking path connecting to existing pathway with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 46-50.**

- ii.* Delegation regarding Application P18-512-048-2010 for a property located at 86 Sunny Acres Road also known as the Wartman House requesting approval for the replacement of an existing cedar roof, replacement of rotted soffit and fascia as per existing design with matching materials with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

**Schedule Pages 51-54.**

- iii.* Delegation regarding Application P18-511-049-2010 for a property located at 87 - 89 Norman Rogers Drive also known as Rodden Park House requesting approval for painting of front porches and repointing of stonework with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 20, 2010.

**Schedule Pages 55-58.**

- iv.* Delegation regarding Application P18-273-051-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the replacement of the copper roofing over the north and south wings and cupolas, maintenance of cupolas, stone replacement of deteriorated dental, intradental and cove stones at the cornice with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

**Schedule Pages 59-63.**

- v.* Delegation regarding Application P18-272-052-2010 for a property located at 209 Ontario Street also known as the Tourist Information Bureau requesting approval for the restoration of the slate roofing, ornamental iron, and gables, minor pointing and other maintenance work, and the replacement of the existing eaves trough with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

**Schedule Pages 64-68.**

- vi.* Delegation regarding Application P18-233-053-2010 for a property located at 623 King Street West also known as Portsmouth Town Hall requesting approval for repointing, repairs to eaves fascias, and soffits. Revision of flashing details at the chimney and cupola. Roof repairs with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 26, 2010.

**Schedule Pages 69-73.**

**Applications *vii. – xiii.* will be considered beginning at approximately 2:30 p.m.**

- vii.* Delegation regarding Application P18-281-047-2010 for a property located at 508 Portsmouth Avenue requesting approval for the replacement of existing signage with details described within a submission filed April 8, 2010 and deemed complete by the Planning and Development Department April 20, 2010.

**Schedule Pages 74-81.**

- viii.* Delegation regarding Application P18-576-042-2010 for a property located at 354 King Street East requesting approval for the reinstallation of a former downspout at the east corner with details described within a submission filed March 18, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 82-90.**

- ix.* Delegation regarding Application P18-221-043-2010 for a property located at 350 King Street East requesting approval for the installation of new signage attached to pre-existing hardware with details described within a submission filed March 29, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 91-97.**

- x. Delegation regarding Application P18-022-045-2010 for a property located at 176 Mowat Avenue requesting approval for the installation of solar panels on the south roof, a chimney cap, replacement of six windows and a west door with details described within a submission filed March 31, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 98-111.**

- xi. Delegation regarding Application P18-640-046-2010 for a property located at 239 Johnson Street requesting approval for the replacement of windows, replacement of top and bottom rails and repainting of spindles on the porch, repair soffit and fascia at rear of house, repainting in white all soffits, fascia, window mouldings, eaves troughs, mouldings and front porch with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 23, 2010.

**Schedule Pages 112-127.**

- xii. Delegation regarding Application P18-058-055-2010 for a property located at 34 Barrie Street requesting approval for the painting of wood trim in a different colour with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 128-129.**

- xiii. Delegation regarding Application P18-403-056-2010 for a property located at 36 Barrie Street requesting approval for the painting of wood trim in a different colour with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

**Schedule Pages 130-132.**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

- i. Application P18-196-058-2010(EMG) for a property located at 218 King Street East requesting approval for the dismantling of brick walls and reconstruction with details described within a submission filed April 28, 2010 and deemed complete by the Planning and Development Department April 28, 2010.

**Schedule Pages 133-137.**

**D. Pre-Consultation Requests**

**With the exception of items i.-iii, the requests below will be considered at approximately 3:30 p.m. following consideration of the regular applications in Section B.**

**12:30 - 1:15 p.m.**

- i. Delegation regarding a pre-consultation request for 390 King Street West

**Schedule Pages 138-150.**

**1:30 p.m.**

- ii. Delegation regarding a pre-consultation request for 1 King Street East

**Schedule Pages 151-154.**

- iii. Delegation regarding a pre-consultation request for 239 Johnson Street

- iv. Delegation regarding a pre-consultation request for 271 and 273 Main Street

**Schedule Pages 155-181.**

- v. Delegation regarding a pre-consultation request for 189 King Street West  
**Schedule Pages 182-202.**

**E. Heritage Property Grant Applications**

**2:45 p.m.**

- i. Delegation regarding Heritage Property Grant HG-09-2010 and Application P18-162-044-2010 for a property located at 230 Johnson Street requesting approval for the replacement of two windows with details described within a submission filed March 29 2010 and deemed complete by the Planning and Development Department April 15 2010.

**Schedule Pages 203-214.**

**F. Heritage Grant Applications Requesting Release of Funding**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

**K. Notice of Motion**

**L. Other Matters**

- i. Withdrawal of Application

Application P18-519-037-2010 for a property located at 250 Main Street, Barriefield Village regarding approval to construct a new house with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 17, 2010.

The application was attached as Schedule Pages 61-96 to the 12 April 2010 agenda. A recommendation to Council was requested to be withdrawn from the report to Council by the applicant, as the applicant plans to proceed on the basis of an approval by Council 16<sup>th</sup> June 2009.

**Schedule Page 215.**

**Recommendation**

Moved by Mr. Downey  
Seconded by Mr. Gemmell

**THAT** the following motion of the Committee on April 12, 2010 be withdrawn at the owners request:

**THAT** Application P18-519-037-2010 for a property located at 250 Main Street, Barriefield Village requesting approval to construct a new house **BE APPROVED** in accordance with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 17, 2010,

- and further -

**THAT** it be understood that the proposed masonry cladding is not approved, and that it is recommended that this area be covered with siding with the foundation coming up to around 10 inches above grade or even up to the sills of the windows on the lower level.

*ii.* Discussion regarding Code of Conduct for Council and Committee Members

At the regular meeting of Kingston City Council held on April 20, 2010, the following resolution, being Clause 3, Report No. 58, was deferred and referred to the Chief Administrative Officer for comment by senior staff and to all Committees to which Council appoints residents as members. It was directed that all comments be returned to the City Clerk and that the matter will be brought back to the Administrative Policies Committee for a report back to Council by June 22, 2010.

**A copy of the Memo and Code of Conduct is attached as Schedule Pages 216-220.**

**11. OTHER BUSINESS:**

**12. UPCOMING EVENTS:**

- i.* **11-13<sup>th</sup> June** – 2010 Ontario Heritage Conference held in Chatham-Kent.

**2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m.** (unless otherwise noted)

- i.* **11<sup>th</sup> May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.
- ii.* **12<sup>th</sup> June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.
- iii.* **17<sup>th</sup> July** – Tour of Cataraqui Cemetery grounds at 2:00 p.m.
- iv.* **10<sup>th</sup> August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- v.* **14<sup>th</sup> September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- vi.* **12<sup>th</sup> October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- vii.* **09<sup>th</sup> November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- viii.* **04<sup>th</sup> December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

**13. CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

- i.* 12<sup>th</sup> April 2010 – Heritage Report No. 05-2010 submitted to Council for consideration on 20<sup>th</sup> April 2010.

**Schedule Pages 221-230.**

**The Report to Council was deferred at the 20<sup>th</sup> April 2010 due to a lack of time.**

**B. Correspondence Received as Information**

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:**

**Memorandums dated 07 April 2010 from Ms. Carolyn Downs, City Clerk to:**

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Outer Montreal Street Train Station.
- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Shielding System For Ice Groomer Gazebo – 216 Ontario Street.
- iii.* Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Review Of Current Zoning DND Land In Barriefield Village and Barriefield Heritage conservation District Plan.

**Correspondence dated 18 February 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Mr. Ian McKay & Mr. Robert Vanderheyden regarding approval of Heritage Committee Grant- 212 King Street East

**Correspondence dated 7 April 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Mr. Mark Havin regarding Heritage application approval - 73 Sydenham Street
- ii.* Ms. Ying Lee & Mr. Nicholas Wooley regarding approval of Property Grant - 76 Mowat Avenue
- iii.* Mr. Peter Calder regarding Heritage application approval – 6 Princess Street
- iv.* Excalibur Learning Resource Centre regarding Heritage application approval – 218 King Street East
- v.* Mr. Brian Mahoney regarding Heritage application approval – 220 Green Bay Road, Barriefield Village
- vi.* Ms. Anne Vivian-Scott & Mr. Stephen Scott regarding Heritage application approval – 1 Emily Street
- vii.* Kingston Frontenac Public Library regarding Heritage application approval – 130 Johnson Street
- viii.* Kingston Frontenac Public Library regarding Heritage application approval – 80 Gore Road, Barriefield Village
- ix.* Mr. Robert Story & Ms. Tanja Jaatinen regarding Heritage application approval – 103 Wellington Street
- x.* Mr. Peter Dalton regarding Heritage application approval – 115 Gore Street
- xi.* Ms. Georgina Marshall regarding Heritage application approval – 75 Mowat Avenue

**Correspondence dated 9 April 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, April 6, 2010.

**Memorandums dated 07 April 2010 from Ms. Carolyn Downs, City Clerk to:**

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Report To Council – April 20, 2010

**Memorandums dated 15 April 2010 from Ms. Susan Powley, Committee Clerk, Kingston Municipal Heritage Committee to:**

- i.* Ms. Lanie Hurdle, Director, Recreation & Leisure Services, - Timber Frame Shed at the Pittsburgh Branch Library
- ii.* Mr. Ted Stratford, Secretary/Treasurer, Committee of Adjustment- Technical Circulation D10-618-2010 – 3303 Sand Hill Road
- iii.* Mr. Ted Stratford, Secretary/Treasurer, Committee of Adjustment- Technical Circulation D10-572-2010 – 76-78 Gore Street

**Memorandums dated 16 April 2010 from Ms. Susan Powley, Committee Clerk, Kingston Municipal Heritage Committee to:**

- i.* Ms. Kristine Hebert, Parks & Open Space Planning Coordinator, Mr. Stephen Grainger, Capital Projects Technician – Pre-Consultation regarding Renovations to Richardson Beach Bath House, Newlands Pavilion, Landscaping at Richardson Beach Bath House.

**14. DOCUMENTS:**

**15. HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)  
<http://www.ontarioheritageconnection.org/live/main.php>

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- iii. Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
  - iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
  - v. General Accessibility: <http://www.mcsc.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
  - vi. Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**16. NEXT MEETING DATES:**

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

**17. ADJOURNMENT:**

