



KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)
AGENDA
MEETING No. 2010-08
Monday 05th July 2010 at 12:00 noon*
in the Council Chambers, City Hall

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or spowley@cityofkingston.ca ~
a light lunch will be served in advance of the meeting

COMMITTEE COMPOSITION

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Sypnowich	Mr. Don Taylor

STAFF

Ms. Lindsay Lambert, Planner
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk

1. **MEETING TO ORDER:**
2. **RECOGNITION:**
3. **WELCOME and INTRODUCTIONS:**
4. **POSSIBLE PECUNIARY INTEREST:**
5. **CONFIRMATION OF AGENDA:**
6. **CONFIRMATION OF MINUTES:**

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-07 held on 07th June 2010 be confirmed.

Distributed separately

7. **DELEGATIONS:**
8. **BRIEFINGS:**
9. **UPDATES:**
- A. **Planning & Development Department Staff**

Updates will be provided regarding:

a) Working Groups:

- i.* Historic Properties Research Working Group (David Ariss, Don Taylor)
- ii.* Communications and Education Working Group (Bob Cardwell, John Duerkop, Peter Gower)
- iii.* Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)
- iv.* Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

b) Delegated Authority:

- i.* Application P18-494-076-2010(DA) for a property located at 244 Main Street, Barriefield Village with approval granted for the replacement of front/side porch elements, and work to be done in kind with details described within a submission filed May 26, 2010 and deemed complete by the Planning and Development Department June 01, 2010.

c) Technical Circulations to Staff:

d) Designation Matters:

e) Site Visits

- i.* 239 Johnson Street regarding windows and balcony
- ii.* 230 Johnson Street regarding windows
- iii.* 241 Johnson Street regarding windows
- iv.* 85 Stuart Street (Theological Hall, Queen's University) regarding windows
- v.* 189 King Street West regarding windows
- vi.* 212 King Street East regarding Heritage Grant Approval

Schedule Pages 1-2.

f) Status of Heritage Grant and Heritage Tax Applications:

g) Other:

B. Chair's Report – by Mr. Peter Gower, Chair

Updates will be provided regarding:

- i.* Naming of Lily Lane

Report No. 10-179 'Naming of Lily Lane' can be currently be viewed at:
http://www.cityofkingston.ca/pdf/council/agenda/2010/COU_A1710-10179.pdf

- ii.* Outer Station on Montreal Street
- iii.* Barriefield Village Soccer Dome
- iv.* KMHC Mandate Working Group (Bruce Downey, John Duerkop)
- v.* Signing authority in the absence of the Chairs
- iv.* Ontario Medal for Good Citizenship

vii. Appointment to the Rideau Heritage Network

Schedule Pages 3.

viii. Nominations for Frontenac Heritage Foundation Awards

10. BUSINESS:

A. Reports

a) Properties of Cultural Heritage Value ('Listed' Properties) to the City of Kingston Heritage Properties Register

The Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-004) 'Addition of Properties of Cultural Heritage Value ('Listed' Properties) to the City of Kingston Heritage Properties Register' and exhibits were attached to the June agenda. They can currently be viewed on the City website at: <http://www.cityofkingston.ca/cityhall/committees/lacac/agendas.asp>.

A revision to page 3 of the exhibit to the above report is attached as Schedule Page 4.

The Information Report of the Commissioner, Sustainability and Growth Group (KMHC-10-010) dated 05 July 2010 is attached as schedule pages 5-7.

Recommendation of KMHC 07th June 2010

THAT the following recommendation be deferred, and that staff be requested to investigate options for applications for demolition to appear before the Kingston Municipal Heritage Committee:

THAT all properties, identified within Exhibit 'A', entitled *City of Kingston Properties of Cultural Heritage Value and Interest ("Listed") For Addition to the City of Kingston's Heritage Properties Register – March 2010* be reaffirmed by Council as properties of cultural heritage value and interest;

AND THAT all properties within Exhibit 'A' be added to the City of Kingston Heritage Properties Register;

AND THAT staff be authorized to amend the Statements of Significance from time to time as required;

AND THAT the owners of the properties in Exhibit 'A' be sent a courtesy notice advising them of their property's status;

AND THAT any notice to demolish or remove a building or structure located upon real property listed on the City's Heritage Properties Register as a property of cultural heritage value or interest, or the demolition or removal of a structural element (such as a wall or roof) on a piece of real property listed on the City's Heritage Properties Register as a property of cultural heritage value or interest, be accompanied by a Heritage Impact Statement prepared in accordance with the City's requirements;

AND THAT any proposal for a permit under the *Ontario Building Code* that includes the complete removal of a building or structure located upon real property identified as having cultural heritage value or interest by the municipality under Section 27 (1.2) of the *Ontario Heritage Act* ('listed' property) is considered as demolition or removal under Section 27(3) of the *Ontario Heritage Act* and that such applications are required to adhere to the requirements of Section 27 (3), Section 27 (4), and Section 27 (5) of the *Ontario Heritage Act* (which governs the demolition and removal of a building or structure);

AND THAT any proposal for a permit under the *Ontario Building Code* that includes the removal of a structural element (such as a wall) of a building or structure located upon real property identified as having cultural heritage value or interest by the municipality under Section 27 (1.2) of the *Ontario Heritage Act* ('listed' property), and that this removal will result in the structure or building being unable to stand without support, is considered as demolition or removal under Section 27(3) of the *Ontario Heritage Act* and that such applications are required to adhere to the requirements of Section 27 (3), Section 27 (4), and Section 27 (5) of the *Ontario Heritage Act* (which governs the demolition and removal of a building or structure).

b) Approval of Heritage Committee Mandate Amendment

The Recommendation Report of the City Clerk (KMHC-10-011) will be distributed separately.

B. Heritage Permit Applications Requesting Approval

Applications will be considered beginning at approximately 1:00.

- i. Delegation regarding Application P18-361-066-2010 for a property located at 73 Sydenham Street requesting approval for the repair/replacement of 3 pillars and 3 columns to match the existing with details described within a submission filed May 10, 2010 and deemed complete by the Planning and Development Department May 21, 2010.

Schedule Pages 8-15.

This application was deferred at the June meeting.

Recommendation of KMHC 06th June 2010

***THAT** Application P18-361-066-2010 for a property located at 73 Sydenham Street requesting approval for the repair/replacement of 3 pillars and 3 columns to match the existing **BE DEFERRED** for consideration at the July meeting, and that staff contact the owners to request further details pertaining to the application.*

- ii. Delegation regarding Application P18-226-061-2010 for a property located at 189 King Street West requesting approval for addition of new porch deck & stairs with a small roof portico over it, replacement/repair of porch ceiling and soffit, and windows with details described within a submission filed May 13, 2010 and revisions deemed complete by the Planning and Development Department June 15, 2010.

Schedule Pages 16-19.

Large drawings distributed separately.

- iii. Delegation regarding Application P18-172-082-2010 for a property located at 1 King Street East also known as Richardson Bath House and Newlands Pavilion requesting approval for scraping, repair, and repainting of the Newlands Pavilion, upgrading of landscaping, and second floor window replacement to Richardson Bath House with details described within a submission filed May 10, 2010 and deemed complete by the Planning and Development Department May 21, 2010.

Schedule Pages 20-40.

- iv. Delegation regarding Application P18-273-087-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the replacement of a wooden stage ramp in Memorial Hall with a vertical lift with details described within a submission filed June 11, 2010 and deemed complete by the Planning and Development Department June 23, 2010.

Schedule Pages 41-45.

- v. Delegation regarding Application P18-273-089-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the relocation of portraits and plaster repairs resulting from the relocations with details described within a submission filed June 11, 2010 and deemed complete by the Planning and Development Department June 21, 2010.

Schedule Pages 46-55.

- vi. Delegation regarding Application P18-060-064-2010 for a property located at 80 Barrie Street requesting approval for a new entrance and connection between 80 and 82/84 Barrie Street to create a new administration entrance to the School of Medicine with details described within a submission filed May 10, 2010 and deemed complete by the Planning and Development Department as revised June 17, 2010.

Schedule Pages 56-67.

Large Drawings Distributed Separately.

- vii. Delegation regarding Application P18-597-077-2010 for a property located at 44 Earl Street requesting approval for the relocation of an electric meter from outside to inside the building with details described within a submission filed May 26, 2010 and deemed complete by the Planning and Development Department June 09, 2010.

Schedule Pages 68-78.

- viii. Delegation regarding Application P18-200-078-2010 for a property located at 224 King Street East requesting approval for the replacement of the existing asphalt roof with a black asphalt roof , resealing of the roof deck, prepainted black metal drip edges, ice and water shield, prepainted valley flashing, replace bathroom vent flanges, 6 dome type attic vent flanges, prepainted metal counter and chimney flashing, and black cap flashing over limestone coping stones with details described within a submission filed May 28, 2010 and deemed complete by the Planning and Development Department June 01, 2010.

Schedule Pages 79-89.

- ix. Delegation regarding Application P18-647-079-2010 for a property located at 226 King Street East requesting approval for the installation of black metal cap flashing over limestone coping stones with details described within a submission filed May 28, 2010 and deemed complete by the Planning and Development Department June 01, 2010.

Schedule Pages 90-91.

- x. Delegation regarding Application P18-715-083-2010 for a property located at 271 Main Street, Barriefield Village requesting approval for the construction of a new dwelling with details described within a submission filed June 07, 2010 and deemed complete by the Planning and Development Department June 11, 2010.

Schedule Pages 92-93.

Large Drawings Distributed Separately.

- xi. Delegation regarding Application P18-716-084-2010 for a property located at 273 Main Street, Barriefield Village requesting approval for the construction of a new dwelling with details described within a submission filed June 07, 2010 and deemed complete by the Planning and Development Department June 11, 2010.

Schedule Pages 94-102.

Large Drawings Distributed Separately.

- xii. Delegation regarding Application P18-263-090-2010 for a property located at 136 Ontario Street also known as the Nicholson Meat Market requesting approval for the installation of a new commercial sign with details described within a submission filed June 18, 2010 and deemed complete by the Planning and Development Department June 28, 2010.

Schedule Pages 103-108.

- xiii. Delegation regarding Application P18-323-091-2010 for a property located at 85 Stuart Street also known as Queen's University Theological Hall requesting approval for the restoration and replacement of windows with details described within a submission filed May 06, 2010 and deemed complete by the Planning and Development Department June 30, 2010.

Schedule Pages 109-144.

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

- i. Delegation regarding Application P18-090-086-2010(EA) for a property located at 26 Centre Street also known as Elmhurst requesting approval for a porch repair to include new posts, repair to beams, roof joists, roof decking, repair concrete column, column anchorage, replication and replacement of all millwork, and repair of roof flashing with details described within a submission filed June 10, 2010 and deemed complete by the Planning and Development Department June 14, 2010.

Schedule Pages 145-153.

- ii. Delegation regarding Application P18-358-088-2010(EA) for a property located at 24 Sydenham Street requesting approval for the replacement of approximately 400 square feet of asphalt roofing on the front porch and associated flashing with details described within a submission filed June 14, 2010 and deemed complete by the Planning and Development Department June 15, 2010.

Schedule Pages 154-158.

D. Pre-Consultation Requests

- i.* Delegation regarding a pre-consultation request for 129 William Street regarding the repair/restoration of a front porch.
Schedule Pages 159-161.
- ii.* Delegation regarding a pre-consultation request for 27 Princess Street also known as the S&R Building regarding a property restoration to include repointing, upgrading and replacement of windows and a mansard roof.
Schedule Pages 162-166.
Large Drawings Distributed Separately.
- iii.* Delegation regarding a pre-consultation request for 320 King Street East regarding the installation of a fascia sign with a width of approximately 22 feet above the windows on the second floor.
Schedule Pages 167-170.
- iv.* Delegation regarding a pre-consultation request for 390 King Street West regarding alterations to the building.
Schedule Pages 171-179.

E. Heritage Property Grant Applications

- i.* Delegation regarding Heritage Property Grant HG-11-2010 and Application P18-120-075-2010 for a property located at 49 Earl Street requesting approval for the re-setting of loose stones and repointing of a garden wall and with details described within a submission filed May 20, 2010 and deemed complete by the Planning and Development Department June 01, 2010.
Schedule Pages 180-198.

F. Heritage Grant Applications Requesting Release of Funding

- i.* Update regarding Heritage Property Grant Application HG-01-2009 for a property 212 King Street East requesting final approval for reroofing.
Schedule Page 199-202.

Resolution of Council 16 June 2009

THAT Application P18-195-022-2009 for a property located at 212 King Street East requesting approval to replace existing roof, capping, sides of dormers, the removal of a ladder, painting, installation of eavestrough and downspout, masonry repair of chimney on east side, repair and repointing of Earl Street wall, and alteration of existing triple window opening **BE APPROVED** in accordance with a submission filed March 19, 2009 and deemed complete by the Cultural Services Department May 15, 2009,

- and further -

THAT the owner be strongly encouraged to retain the ladder on the roof originally provided for fire fighting purposes, and that in the event that the ladder must be removed, that a photographic record be made,

- and further -

THAT Application HG-011-2009 **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

G. Heritage Property Grant Abandoned Applications

H. Heritage Property Tax Refund Applications

I. Property Designations

J. Technical Circulations

- a) Discussion regarding Technical Circulation D11-294-2010M for a property located at 411 Wellington Street, Kingston East requesting a site plan modification for the addition of a portable at the northeast of J.E. Horton Public School.

Schedule Page 203-205.

K. Notice of Motion

L. Other Matters

- i. Reaffirmation of submission in regard to Code of Conduct for Council and Committee Members

A copy of the submission was distributed separately with the June agenda.

- ii. Request for Withdrawal of request for approval for the replacement of top and bottom rails and repainting of spindles on the porch for Application P18-640-063-2010 for a property located at 239 Johnson Street with details described within a submission filed April 01, 2010.

Consideration of details pertaining to the balcony was deferred at the 10th May 2010 meeting. A request for withdrawal of the application was made by the applicant.

Recommendation 10th May 2010

*THAT Application P18-640-046-2010 for a property located at 239 Johnson Street requesting approval for the replacement of top and bottom rails and repainting of spindles on the porch **BE DEFERRED** in order to receive specific details regarding dimensions.*

11. OTHER BUSINESS:

12. UPCOMING EVENTS:

2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m. (unless otherwise noted)

- iv. **17th July** – Tour of Cataraqui Cemetery grounds at 2:00 p.m.
v. **10th August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
vi. **14th September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
vii. **12th October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
viii. **09th November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
ix. **04th December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

13. CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i. 05th June 2010 – Heritage Report No. 07-2010 submitted to Council for consideration on 15th June 2010.

Schedule Pages 206-210.

B. Correspondence Received as Information

C. Correspondence Sent as Information

Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:

Information Memorandum dated 14th June 2010 from Ms. Susan Powley, Committee clerk, KMHC to:

- i.* Mr. Gerard Hunt, CAO, regarding Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-004) – ‘Addition of Properties of Cultural Heritage Value (Listed’ Properties) to the City of Kingston Heritage Properties Register’ – Commendation to the CAO, and thanks and congratulations to all concerned.
- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth, regarding Deferral – Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-004) – ‘Addition of Properties of Cultural Heritage Value (‘Listed’ Properties) to the City of Kingston Heritage Properties Register’

Correspondence dated 7th June 2010 from Mr. John Bolognone, Deputy City Clerk, to:

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Designation of the Interior of City Hall.
- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for expansion of Paved Fire Access off Hwy. 15 – 914 Hwy 15 (80 Gore Rd.).
- iii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for replacement of existing cedar roof and rotted soffit and fascia – 86 Sunny Acres Road.
- iv.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for painting front porches and repointing stonework – 87-89 Norman rogers Drive (also known as Rodden Park House).
- v.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for replacement of copper roofing and stone replacement – 216 Ontario Street (also known as City Hall).
- vi.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for restoration of slate roofing ornamental iron, gables and eaves trough – 209 Ontario Street (Tourist Information Bureau).
- vii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Denis Leger, Commissioner, Transportation, Properties & Emergency Services regarding Kingston Municipal Heritage Committee- Application for repointing, eaves fascias, soffits and roof repairs – 623 King Street West (also known as Portsmouth Town Hall).
- viii.* Correctional Services of Canada regarding Heritage application approval - 508 Portsmouth Avenue.
- ix.* G.E. Lloyd regarding Heritage application approval - 354 King Street East.
- x.* Georgina (Nina) Marshall regarding Heritage application approval - 350 King Street East.
- xi.* Mr. Michael and Ms. Lousanne Rodé regarding Heritage application approval - 176 Mowat Avenue.
- xii.* Nik-Liong Yu and Sua-Thing Yu regarding Heritage application approval - 239 Johnson Street.
- xiii.* Kingston General Hospital regarding Heritage application approval - 34 Barrie Street.

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- xiv. Queen's University regarding Heritage application approval - 36 Barrie Street.
xv. Excalibur Learning Resource Centre regarding Heritage application approval - 218 King Street East.
xvi. Mr. and Mrs. Michael Pickard regarding Heritage Grant approval - 230 Johnson Street.
xvii. Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, June 1, 2010.

14. DOCUMENTS:

15. HERITAGE LINKS:

- i. Ontario Heritage Act: http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90o18_e.htm
ii. Ontario Heritage Connection: www.ontarioheritageconnection.org
<http://www.ontarioheritageconnection.org/live/main.php>
iii. Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
v. General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
vi. Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

16. NEXT MEETING DATES:

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

17. ADJOURNMENT:

