



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)
AGENDA
MEETING No. 2010-10
Monday 09th August 2010 at 12:00 noon*
in the Council Chambers, City Hall**

*~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or spowley@cityofkingston.ca ~
a light lunch will be served in advance of the meeting

COMMITTEE COMPOSITION

Councillor William Glover	Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair	Mr. John Coleman
Mr. David Ariss	Mr. Robert Cardwell
Mr. Michael Gemmell	Mr. John Duerkop
Ms. Christine Synowich	Mr. Don Taylor

STAFF

Ms. Lindsay Lambert, Planner
Ms. Susan Powley, Committee Clerk
Ms. Marnie Venditti, Manager, Planning
Mr. George Wallace, Director, Planning & Development

- 1. MEETING TO ORDER:**
- 2. RECOGNITION:**
- 3. WELCOME and INTRODUCTIONS:**
- 4. POSSIBLE PECUNIARY INTEREST:**
- 5. CONFIRMATION OF AGENDA:**
- 6. CONFIRMATION OF MINUTES:**

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-08 held on 05th July 2010 and 26th July 2010 be confirmed.

Distributed separately

- 7. DELEGATIONS:**

12:30 p.m.

8. BRIEFINGS:

a) Mr. de Hoop, Director, Community & Family Services will welcome MHBC Planning Ltd, a consulting firm which has been retained for the Barriefield Feasibility Study.

An MHBC consultant will provide a brief update to the Committee on their study of the potential acquisition of federal surplus lands in Barriefield Village.

A Public Consultation Meeting will be held at 6:00 p.m. in Memorial Hall, City Hall.

9. UPDATES:

A. Planning & Development Department Staff

Updates will be provided regarding:

a) Working Groups:

- i.* Historic Properties Research Working Group (David Ariss, Don Taylor)
- ii.* Communications and Education Working Group (Bob Cardwell, John Duerkop, Peter Gower)
- iii.* Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)
- iv.* Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

b) Delegated Authority:

- i.* Application P18-175-103-2010(DA) for a property located at 45 King Street East with approval granted for the replacement of black asphalt shingles with black asphalt shingles and replacement of flat sections of roof in kind with details described within a submission filed July 21, 2010.
- ii.* Application P18-163-104-2010(DA) for a property located at 237 Johnson Street with approval granted for painting a front porch replaced through approval of previous application P18-163-038-2010 with colours which differ from those approved through a previous application with details described within a submission filed July 23, 2010 and deemed complete by the Planning and Development Department July 23, 2010.

c) Technical Circulations to Staff:

- i.* Technical Circulation D11-190-2008 for a property located at 143 Union Street also known as Goodes Hall requesting a site plan modification for an addition.

d) Designation Matters:

e) Site Visits

- i.* 212 King Street East regarding Heritage Grant Approval
- ii.* 423 Regent Street regarding Heritage Grant Approval
- iii.* 2312 Princess Street also known as Pleasantview

f) Status of Heritage Grant and Heritage Tax Applications:

g) Other:

- i.* 271 Main Street, Barriefield Village – submission of drawings as requested

Schedule Pages 1-10.
Large Drawings Distributed Separately

B. Chair's Report – by Mr. Peter Gower, Chair

Updates will be provided regarding:

- i.* Ontario Medal for Good Citizenship
ii. Nominations for Frontenac Heritage Foundation Awards

10. BUSINESS:

A. Reports

B. Heritage Permit Applications Requesting Approval

Applications will be considered beginning at approximately 1:00.

1:00 p.m.

- i.* Delegation regarding Application P18-714-092-2010 for a property located at 390 King Street East also known as the Stella Buck Building requesting approval for alterations of the Stella Buck Building and construction of a Performing Arts Centre with details described within a submission filed July 7, 2010 and deemed complete by the Planning and Development Department July 26, 2010.

Schedule Pages 11-25.
Details of the project were provided to members at the July meeting.

1:30 p.m.

- ii.* Delegation regarding Application P18-696-085-2010 for a property located at 320-322 King Street East requesting approval for a commercial sign with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 22, 2010.

Schedule Pages 26-30.

- iii.* Delegation regarding Application P18-640-093-2010 for a property located at 239 Johnson Street requesting approval for the repair of front balcony and alteration of the front and rear porches with details described within a submission filed July 8, 2010 and deemed complete by the Planning and Development Department July 13, 2010.

Schedule Pages 31-38.
Large Drawings Distributed Separately.

- iv.* Delegation regarding Application P18-426-094-2010 for a property located at 247 Main Street, Barriefield Village requesting approval for the replacement of two sections of the cedar shingle roof with details described within a submission filed July 7, 2010 and deemed complete by the Planning and Development Department July 13, 2010.

Schedule Pages 39-42.

- v. Delegation regarding Application P18-426-099-2010 for a property located at 247 Main Street, Barriefield Village requesting approval for a new iron handrail for an existing set of stone stairs located between the driveway and front entrance with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 26, 2010.

Schedule Pages 43-49.

- vi. Delegation regarding Application P18-195-095-2010 for a property located at 218 King Street East also known as 39 Earl Street requesting approval for the replacement of the front and Earl Street doors and painting of the addition with details described within a submission filed July 14, 2010 and deemed complete by the Planning and Development Department July 19, 2010.

vii.

Schedule Pages 50-56.

- viii. Delegation regarding Application P18-272-097-2010 for a property located at 209-211 Ontario Street requesting approval for the relocation of the locomotive to a site approximately 7 metres away from the former Railway Station Building, with a new base and the future construction of a 1-storey protective shed structure with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 22, 2010.

Schedule 57-76.

Large Drawings Distributed Separately.

- ix. Delegation regarding Application P18-260-098-2010 for a property located at 11-23 Ontario Street also known as the Pump House Steam Museum requesting approval for the installation of an additional rooftop HVAC Unit on the flat roof at the back of the building, roof insulation and roof replacement to include new flashings and gravel stops, eaves troughs and downspouts, masonry repairs to chimney, and window restoration/replacement with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 22, 2010.

Schedule Pages 77-118.

Large Drawings Distributed Separately (2 sets).

- x. Delegation regarding Application P18-641-100-2010 for a property located at 241 Johnson Street requesting approval for the repair of the front porch to replace a bottom rail, painting of the deck surface grey and the rest of the porch gloss white, painting of the front door to match existing, scraping and painting of all wood surfaces and repair woodwork as necessary, repair and repainting of soffit & fascia with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 22, 2010.

Schedule Pages 119-122.

Large Drawings Distributed Separately.

- xi. Delegation regarding Application P18-176-101-2010 for a property located at 49 King Street East also known as the Medical House, Bishop's Court requesting approval to remove and replace rotted fascia boards to match existing boards, and scraping and repainting to match existing with details described within a submission filed July 16, 2010 and deemed complete by the Planning and Development Department July 23, 2010.

Schedule Pages 123-125.

- xii. Delegation regarding Application P18-416-102-2010 for a property located at 268 Main Street, Barriefield Village also known as St. Mark's Church requesting approval for repointing four areas of the Bell Tower, including the installation of an acrylic based sealant with details described within a submission filed July 22, 2010 and deemed complete by the Planning and Development Department July 23, 2010.

Schedule Pages 126-131.

- i.* Discussion regarding Application P18-032-081-2010 for a property located at 68-74 Princess Street also known as Rochleau House requesting approval for the replacement of a flat roof in the former interior courtyard, the replacement in kind with new flashings, ice and water shield with details described within a submission filed June 1, 2010 and deemed complete by the Planning and Development Department June 25, 2010.

Distributed Separately.

- ii.* Discussion regarding Application P18-012-112-2010 for a property located at 77 Alwington Avenue requesting approval for the conversion of an interior door to an exterior door in the former breezeway, extension of the roof, repair of soffit and fascia to match existing, installation of cornice molding, limestone block foundation cap and concrete footings, and interlocking brick patio with details described within a submission filed July 28, 2010.

Schedule Pages 132-137.

Large Drawings Distributed Separately.

- iii.* Discussion regarding Application P18-194-105-2010 for a property located at 208 King Street East requesting approval for the reinstallation of wooden posts and a wooden gate between 208 and 212 King Street East with details described within a submission filed July 26, 2010 and deemed complete by the Planning and Development Department July 28, 2010.

Distributed Separately.

- iv.* Discussion regarding Application P18-195-106-2010 for a property located at 212 King Street East requesting approval for the reinstallation of wooden posts and a wooden gate between 208 and 212 King Street East with details described within a submission filed July 26, 2010 and deemed complete by the Planning and Development Department July 28, 2010.

Distributed Separately.

- v.* Discussion regarding Application P18-085-107-2010 for a property located at 227 Brock Street requesting approval for the installation of 10 gas metres at the rear of the existing building with details described within a submission filed July 27, 2010.

Schedule Pages 138-142.

- vi.* Discussion regarding Application P18-352-108-2010 for a property located at 2 Rideau Terrace requesting approval for the removal of an existing cedar shake roof and replacement with either brown architectural shingles or brown steel cladding, replacement of rotted wood, replacement of eavestrough, and repair of chimney with details described within a submission filed July 27, 2010.

Schedule Pages 143-162.

- vii.* Discussion regarding Application P18-668-109-2010 for a property located at 4 Rideau Terrace requesting approval for the removal of an existing cedar shake roof and replacement with either brown architectural shingles or brown steel cladding, replacement of rotted wood, replacement of eavestrough, and repair of chimney with details described within a submission filed July 27, 2010.

Schedule Pages 163-165.

Documentation submitted with the 2 Rideau Terrace application.

- viii.* Discussion regarding Application P18-669-110-2010 for a property located at 6 Rideau Terrace requesting approval for the removal of an existing cedar shake roof and replacement with either brown architectural shingles or brown steel cladding, replacement of rotted wood, and replacement of eavestrough with details described within a submission filed July 27, 2010.

Schedule Pages 166-168.

Documentation submitted with the 2 Rideau Terrace application.

- ix. Discussion regarding Application P18-670-111-2010 for a property located at 8 Rideau Terrace requesting approval for the removal of an existing cedar shake roof and replacement with either brown architectural shingles or brown steel cladding, replacement of rotted wood, replacement of eavestrough with details described within a submission filed July 27, 2010.

Schedule Pages 169-171.

Documentation submitted with the 2 Rideau Terrace application.

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

D. Pre-Consultation Requests

E. Heritage Property Grant Applications

- i. Delegation regarding Heritage Property Grant HG-013-2010 and Application P18-211-096-2010 for a property located at 270 King Street East also known as St. George's Church Hall requesting approval for the repointing of portions of the Church Hall with details described within a submission filed July 15, 2010 and deemed complete by the Planning and Development Department July 22, 2010.

Schedule Pages 172-190.

F. Heritage Grant Applications Requesting Release of Funding

- i. Update regarding Heritage Property Grant Application HG-01-2009 for a property 212 King Street East requesting final grant approval for roofing and repointing.

Schedule Pages 191-194.

Resolution of Council 16 June 2009

THAT Application P18-195-022-2009 for a property located at 212 King Street East requesting approval to replace existing roof, capping, sides of dormers, the removal of a ladder, painting, installation of eavestrough and downspout, masonry repair of chimney on east side, repair and repointing of Earl Street wall, and alteration of existing triple window opening **BE APPROVED** in accordance with a submission filed March 19, 2009 and deemed complete by the Cultural Services Department May 15, 2009,

- and further -

THAT the owner be strongly encouraged to retain the ladder on the roof originally provided for fire fighting purposes, and that in the event that the ladder must be removed, that a photographic record be made,

- and further -

THAT Application HG-011-2009 **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

- ii. Update regarding Heritage Property Grant Application HG-38-2006 for a property 423 Regent Street, Barriefield Village requesting final approval for wood cove siding.

Schedule Pages 195-197.

Resolution of Council 18 July 2006

THAT Application P18-469-74-06 for a property located at 423 Regent Street for restoration of the building envelope and fence **BE APPROVED** in accordance with a submission dated 18th and 23rd May 2006 with the understanding that wood cove siding to match the existing is used, or if unavailable, that the siding be consistent on each side, and that the style of picket fencing be at the discretion of the owner;

- and further -

***THAT** Application HG-38-2006 for this property BE PROVISIONALLY APPROVED for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000;*

- and further –

***THAT** this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258, 'A By-Law To Establish A Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.*

G. Heritage Property Grant Abandoned Applications

H. Heritage Property Tax Refund Applications

I. Property Designations

J. Technical Circulations

- a) Discussion regarding Technical Circulation D11-274-2010 for a property located at 390 King Street West also known as the Stella Buck Building requesting site plan approval for a Performing Arts Centre.

Schedule Pages 198-213.

- c) Discussion regarding Technical Circulation D14-159-2009 for a property located at 370 King Street West also known as the J.K. Tett Building requesting a Zoning By-law Amendment regarding a proposal for extensive renovations to the existing limestone building.

Schedule Pages 214-220.

K. Notice of Motion

L. Other Matters

11. OTHER BUSINESS:

12. UPCOMING EVENTS:

2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m. (unless otherwise noted)

- i.* **10th August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- ii.* **14th September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- iii.* **12th October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- iv.* **09th November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- v.* **04th December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

13. CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i.* 05th July 2010 – Heritage Report No. 08-2010 submitted to Council for consideration on 20th July 2010.

Schedule Pages 221-227.

B. Correspondence Received as Information

- i.* Email Correspondence dated 07th July 2010 from Mr. Bert Duclos, Chair, Heritage Outreach Consultant, Culture Services Unit Programs and Services branch Ministry of Tourism and Culture, to Municipal Heritage Committee Chairperson, regarding, – Archaeological Management Plan (AMP) info sheet.
Schedule Pages 228-234.
- ii.* Correspondence dated 14th July 2010 from Mr. Ian R. Milne, Founder, Kingston First Capital Project, to Mr. Peter Gower, Chairman of Kingston Municipal Heritage Committee and members, regarding, – propose ‘Parliament Walk’.
Schedule Pages 235-237.
- iii.* Email Correspondence dated 07th July 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee regarding Ontario Heritage Trust Recognition Programmes
Schedule Pages 238-240.

C. Correspondence Sent as Information

Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:

Information Memorandum dated 05th July 2010 from Ms. Susan Powley, Committee clerk, KMHC to:

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth, regarding ‘Properties of Culture Heritage Value (Listed Properties) and Information Requirements under the Ontario Heritage Act (Report KMHC-10-010) (Report No.: KMHC-10-004)’.
- ii.* Mr. Jim Keech, President & CEO, Utilities Kingston, regarding ‘44 Earl Street- Relocation of an electric meter (Application P18-597-077-2010)’.
- iii.* Mr. Denis Leger, Commissioner, Transportation, Properties & Emergency Services, regarding ‘Application P18-273-087-2010 regarding 216 Ontario Street – Replacement of a wooden stage ramp in Memorial Hall.’
- iv.* Ms. Lindsay Lambert, Planner, regarding ‘Signing Authority in the absence of the Chairs’.

Correspondence dated 21st July 2010 from Ms. Carolyn Downs, City Clerk, to:

- i.* Mr. Gary Patterson and Mr. Warren Bennett regarding Heritage application approval - 73 Sydenham Street.
- ii.* Dr. Henry and Caroline Averbs regarding Heritage application approval - 189 King Street West.
- iii.* Ms. Cynthia Beach, Commissioner, sustainability & Growth & Mr. Denis Leger, Commissioner, Transportation, Properties & Emergency Services, regarding Heritage application approval – 1 King Street East.
- iv.* Ms. Cynthia Beach, Commissioner, sustainability & Growth & Mr. Denis Leger, Commissioner, Transportation, Properties & Emergency Services, regarding Heritage application approval – 216 Ontario Street.
- v.* Queen’s University, regarding Heritage application approval - 80 Barrie Street.
- vi.* Mr. Peter Gray regarding Heritage application approval - 224 King Street East.
- vii.* Mr. David Gaensbauer, regarding Heritage application approval – 226 King Street East.
- viii.* Mr. and Mrs. Gay, regarding Heritage application approval - 271 Main Street, Barriefield Village.
- ix.* Ms. Ashley Holder, regarding Heritage application approval – 273 Main Street, Barriefield Village.
- x.* Ms. Dijana Oliver, regarding Heritage application approval – 136 Ontario Street.
- xi.* Queen’s University, Mr. John Witjes, Director of Operation & Engineering, regarding Heritage application Denial/Approval - 85 Stuart Street.
- xii.* Ms. Nancy Overington, regarding Heritage application approval – 26 Centre Street.
- xiii.* Boyds Inn Ltd., regarding Heritage application approval – 24 Sydenham Street.
- xiv.* Mr. and Mrs. Cruickshank, regarding Heritage application – 49 Earl Street.

- xv. Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, July 20, 2010.

14. DOCUMENTS:

15. HERITAGE LINKS:

- i. Ontario Heritage Act: http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90o18_e.htm
ii. Ontario Heritage Connection: www.ontarioheritageconnection.org
<http://www.ontarioheritageconnection.org/live/main.php>
iii. Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
v. General Accessibility: <http://www.mcsc.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
vi. Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

16. NEXT MEETING DATES:

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 13 September
- 04 October
- 01 November
- 06 December

17. ADJOURNMENT:

