



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)
MINUTES
MEETING No. 2009-02
held Monday 12 January 2009 at 12:00 noon*
in the Councillors' Lounge, City Hall**

MEMBERS PRESENT

Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair
Councillor Bill Glover
Mr. David Ariss
Mr. Anthony Barlow
Mr. Robert Cardwell (left at 3:00 p.m.)
Mr. Michael Gemmell
Ms. Christine Synpnowich

STAFF PRESENT

Ms. Lindsay Lambert, Planner
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk
Ms. Veronica Robertson, Senior Building Official

OTHERS PRESENT

Ms. Helen Finley
Mr. Andrew Hill, Frontenac Heritage Foundation

REGRETS

Mr. John Duerkop
Mr. Craig Sims

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER:

Mr. Gower, Chair, called the meeting to order at 12:10 p.m.

RECOGNITION:

WELCOME and INTRODUCTIONS:

POSSIBLE PECUNIARY INTEREST:

Mr. Downey declared a possible pecuniary interest for Heritage Property Grant Application HG-007-2008 and Application P18-196-026-2008 for a property located at 218 King Street East.

CONFIRMATION OF AGENDA:

*Moved by Councillor Glover
Seconded by Mr. Ariss*

THAT the agenda be confirmed as amended to add:
Under Other Business:

- potential proposal at Bagot and Queen Streets
- outstanding Barriefield matters

CARRIED

CONFIRMATION OF MINUTES:

*Moved by Councillor Glover
Seconded by Mr. Ariss*

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-01 held on 01st December 2008 as amended be confirmed.

CARRIED

UPDATES:

- A. Culture Services Department Report** – by Mr. Marcus Letourneau, Heritage Planner and Ms. Lindsay Lambert, Planner.

Updates were provided regarding:

a) Working Groups:

- i.* Historic Properties Research Working Group
(David Ariss)

A meeting of the working group is proposed for 13th January 2009.

- ii.* Communication and Education Working Group
(John Duerkop)

Two of four walking tour draft documents are nearing completion. Another meeting of the group will be held in the next two weeks.

- iii.* Interior of City Hall Working Group
(Tony Barlow, Bob Cardwell, John Duerkop, Michael Gemmell)

A working group meeting is proposed for 20th January 2009.

- iv.* Exterior Coverings Working Group
(Michael Gemmell, Christine Sypnowich)

Submissions are being compiled by Ms. Lambert and will be brought back to the next meeting.

- v.* Accessibility and Heritage Working Group
(Peter Gower, Bruce Downey)

A meeting of the working group with a member of the Municipal Accessibility Committee and staff will be held on 14th January 2009 to address sidewalk issues in Barriefield Village.

b) Delegated Authority:

c) Technical Circulations:

d) Preliminary considerations for Designation:

- i.* 82 Beverley Street

Mr. Letourneau and Ms. Finley conducted a site visit, and an assessment form will be completed.

e) Site Visits:

The following site visits were conducted:

- i.* 412 Regent Street, Barriefield Village - Application P18-437-091-2008
(see Business item 10 L-I on page 5 of the agenda)
- ii.* 251 Brock Street - Application P18-087-021-2008 and Heritage Grant Application HG-002-2008
(see Business item 10 F-ii on page 4 of the agenda)
- iii.* 218 King Street East - Application P18-196-026-2008 (Heritage Grant Application HG-007-2008)
(see Business item 10 F-ii on page 4 of the agenda)

f) Ongoing Grant Applications:

A summary of outstanding grants from previous years compiled by staff was noted.

Ms. Lambert advised that correspondence was forwarded to applicants in May 2008 requesting updates regarding proposed work. A second letter with a requested response time has been suggested, and if there is no response, a formal denial can be recommended by the Committee to Council. Those without provisional approval will also be sent a letter with a requested response time, and then removed from the records. Upon completion, the actual available grant monies can be determined.

g) Other:

Consultation - Delegated Authority Policy

Ms. Lambert advised that staff are in the process of updating the Delegated Authority policy. She noted that the current policy had been circulated to members for comment by 19th December, and no comments have been received. An initial meeting to work on the update is pending.

Mr. Gower noted that comments can be provided by members.

Old Sydenham Heritage Area Heritage Conservation District Study

Ms. Lambert advised that the final report dated December 2008 has been placed on the City website. The Planning Committee has scheduled a public meeting for this matter on Thursday 15th January, and it is expected that a report with recommendations will be brought forward to the Planning Committee in February. The document will not be brought back before the Committee.

Mr. Gower noted that members could provide comments to Councillor Glover. Mr. Letourneau confirmed that the report to the Planning Committee recommends moving forward.

B. Chair Report – by Mr. Peter Gower, Chair

308 Wellington Street – Application P18-398-093-2008

Mr. Gower noted that revised drawings had been received by members as requested at the last meeting and reviewed.

Meeting of Committee Chairs and Vice-Chairs on 27th January 2009

Mr. Gower noted an upcoming meeting of Committee Chairs and Vice-Chairs regarding the conduct of meetings.

Windows Seminar in Toronto – 24th – 25th February 2009

Mr. Gower advised that Mr. Craig Sims, member of the Committee is presenting at this seminar.

09th February KMHC meeting date

An amended next meeting date of 09th February was noted.

CHO Co-Sponsorship of a Provincial Heritage and Architectural Conference

Mr. Gower reported that he has been in communication with Mr. Paul Ross regarding an upcoming Provincial Heritage and Architectural Conference. 2012 has been a suggested year for the City and the Frontenac Heritage Foundation to work together to host this conference which would tie in with the 200th anniversary of the City's part in the War of 1812.

Heritage Conservation Awards presented by the Frontenac Heritage Foundation

Mr. Gower referenced copies of the Awards Committee Report – 2008 which highlights Heritage Conservation awards which were presented 08th December 2008 by the Frontenac Heritage Foundation.

80 Barrie Street - Application P18-647-090-2008

Mr. Gower highlighted correspondence on page 88 of the agenda which was sent to the current owner in response to a pre-consultation and site visit. It was noted that the advice provided within the correspondence would be retained on the City record for a future owner.

Course at University of Waterloo

An April Heritage Planning Workshop offered by the School of Planning and the Heritage Resources Centre at the University of Waterloo was noted.

Tax Incentives for Heritage Buildings

Mr. Gower referenced correspondence received from Mr. Chris Wiebe, Heritage Policy & Government Relations/Agent, Heritage Canada Foundation regarding Tax Incentives for Heritage Buildings dated 10th December 2008 requesting the endorsement of resolutions by the Heritage Canada Foundation, and the Federation of Canadian Municipalities, and requesting the Federal Ministers of Finance and the Environment to establish tax incentives which would encourage private sector investment in the rehabilitation of Heritage properties. (See recommendation on page 11)

BRIEFINGS:

DELEGATIONS:

BUSINESS:

A. Reports

B. Heritage Permit Applications Requesting Approval

- i.* Delegation regarding Application P18-629-004-2009 for a property located at 106 - 108 Clergy Street East requesting approval for the demolition and removal of a rear detached shed as described within a submission filed 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008.

Schedule Pages 1-9.

There was no delegation at the meeting for this application.

Ms. Lambert read the standard archaeological clause and recommended its inclusion within the recommendation.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

THAT Application P18-629-004-2009 for a property located at 106-108 Clergy Street East requesting approval for the demolition and removal of a rear detached shed **BE APPROVED** as described within a submission filed 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008,

- and further –

THAT should archaeological resources be found on the property during the construction activities, the Ministry of Culture and the City of Kingston's Heritage Planner shall be notified immediately,

- and further –

THAT in the event that human remains are encountered during the construction activities, the proponent must immediately contact the City of Kingston's Heritage Planner, the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Government Services (1-800-268-1142).

CARRIED

- ii. Delegation regarding Application P18-336-002-2009 for a property located at 108 Queen Street requesting approval for the replacement of existing wooden steps at the front entrance with limestone steps as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008.

Schedule Pages 10-19.

There was no delegation present for this application.

A recommendation of the Committee on 08th September 2008 for a previous application P18-336-072-2008 and comments provided by the Engineering Department dated 06th January 2009 were noted.

Clarification was requested regarding the step return and the gable of the stairs.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT Application P18-336-002-2009 for a property located at 108 Queen Street requesting approval for the replacement of existing wooden steps at the front entrance with limestone steps **BE APPROVED** as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008,

- and further –

THAT it be understood that an application will be made at a future date for permission for railings,

- and further –

THAT the following comments by Engineering Services be regarded:

- the applicant will provide confirmation to Engineering Services of the distance from the back of walk to the face of the first step to ensure that the new limestone steps do not encroach any closer to the sidewalk than the previous submission,
- the City will not be responsible for any damage to the encroachment (limestone steps) as a result of municipal maintenance practices.

CARRIED

- iii. Delegation regarding Application P18-718-003-2009 for a property located at 110 Queen Street requesting approval for the replacement of existing wooden steps at the front entrance with limestone steps as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008.

Schedule Pages 20-26.

There was no delegation at the meeting for this application.

A recommendation of the Committee on 08th September 2008 for a previous application P18-336-073-2008 and comments provided by the Engineering Department dated 06th January 2009 were noted.

The impact of new hydro meters attached to the building was queried. It was noted that action had been taken in the past regarding the positioning of gas meters on heritage buildings, and it was agreed that the Committee could also pursue this similar concern for hydro meters.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT Application P18-718-003-2009 for a property located at 110 Queen Street requesting approval for the replacement of existing wooden steps at the front entrance with limestone steps **BE APPROVED** as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008,

- and further -

THAT it be understood that an application will be made at a future date for permission for railings,

- and further -

THAT the following comments by Engineering Services be regarded:

- the applicant will provide confirmation to Engineering Services of the distance from the back of walk to the face of the first step to ensure that the new limestone steps do not encroach any closer to the sidewalk than the previous submission,
- the City will not be responsible for any damage to the encroachment (limestone steps) as a result of municipal maintenance practices.

CARRIED

- iv.** Delegation regarding Application P18-257-001-2009 for a property located at 76 Mowat Avenue requesting approval for the replacement of exterior wood siding with prefinished "dutch lap" siding; replacement of window and door trim and front door; removal of metal storm windows and replacement with new wooden storm windows with mullions to match the windows behind the storms; addition of a side vestibule (5.53m²) and a screened porch (13.28m²) to existing rear addition; replacement of asphalt roof shingles with new asphalt shingles; addition of four skylights; and the alteration of two rear window openings as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008.

Schedule Pages 27-43.

Large drawings were distributed separately.

Mr. Gervan, agent for the owner who was unable to attend, was present to provide an overview of the application which will return the building to a single family dwelling.

The Committee considered each aspect of the application individually.

Mr. Gervan noted that the siding will be all the same, trim boards will be new to match existing, a drip tab will be placed over the top of the windows. The windows are original, the storm window replacements will be 2 over 2 and there will be no skirt board under the sill. The screened porch will be vertical tongue and groove wood. A water table board will be placed around the building. The roof will be resingled to match the existing roof. The proposed window over the front door won't be placed.

The chimney was recognized as an important historic element to the building. Mr. Gervan advised that it is supported by the second floor. It was suggested that it could be bracketed in the rafters and capped so the exterior appearance is unchanged.

A discussion took place regarding the proposed skylights and modifications which could be made so front skylights wouldn't be required. Further to the discussion, it was agreed that one skylight could be added on the rear addition in accordance with the submission, and one located at the west side of the north end of the original house. The three skylights proposed for the front of the house would not be considered.

As footings are required, Ms. Lambert recommended the inclusion of the archaeological clause which requires notification of staff if archaeological resources are found.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT Application P18-257-001-2009 for a property located at 76 Mowat Avenue requesting approval for the replacement of exterior wood siding with prefinished "dutch lap" siding; replacement of window and door trim and front door; removal of metal storm windows and replacement with two over two new wooden storm windows with mullions to match the windows behind the storms; addition of a side vestibule (5.53m²) and a screened porch (13.28m²) to existing rear addition; replacement of asphalt roof shingles with new asphalt shingles; the alteration of two rear window openings **BE APPROVED** as described within a submission filed 15th, 16th December 2008 and deemed complete by the Cultural Services Department 18th December 2008,

- and further -

THAT it be understood that:

- one window will be added on the upper level of the south side of the original house in a style to match the existing windows,
- the remaining chimneys will be kept and one will be altered to accommodate the additional window,
- three skylights on the front of the house are not approved; one skylight may be added on the rear addition in accordance with the submission, and one may be located at the west side of the north end of the original house,
- the trim around the windows will match the historic trim including a wooden sill with no trim board below it and will include a base board trim as per historic documents,

- and further -

THAT revised drawings noting discussed changes will be provided to the Committee,

- and further -

THAT should archaeological resources be found on the property during the construction activities, the Ministry of Culture and the City of Kingston's Heritage Planner shall be notified immediately,

- and further -

THAT in the event that human remains are encountered during the construction activities, the proponent must immediately contact the City of Kingston's Heritage Planner, the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Government Services (1-800-268-1142).

CARRIED

At this time, Mr. Gervan noted a concern regarding a previous application (P18-364-071-2008) for a property located at 86 Sydenham Street requesting approval for the enclosure of an existing porch. He noted a request for a Heritage Impact Statement by the Heritage Planner, the costs of providing this document, and referenced a letter he has written to outline his concerns which he plans to send to Council.

Mr. Gower asked Mr. Gervan to also send a copy to the Committee Clerk for distribution to members.

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

D. Pre- Consultation Requests

- i.* Delegation regarding Request PRE-KMHC-001-2009 for a property located at 34 Barrie Street requesting advice regarding proposed renovations and repairs to windows, doors, front porch and a barrier free access.

Schedule Pages 44-61.

Mr. Jason Emery-Groen, Vice-President and Mr. Adam Bondy, Project Manager, HDR Mill & Ross Architects were present for the discussion together with Mr. Stacey Gregory, Kingston General Hospital Joint Planning Office to speak to pre-consultation applications for 34 and 36 Barrie Street.

Mr. Emery-Groen, explained that the building will be reconfigured to accommodate Hospice Kingston. He noted that repairs are necessary for the porch.

Regarding the windows, it was noted that CSA approval would not apply to windows on a Heritage building.

Mr. Emery-Groen advised that the initial work would be on one side of 36 Barrie Street and the entire façade. He said an existing ramp at the rear could be extended rather than affecting the front of the building and brick work around the front door.

Regarding masonry cleaning, it was recommended that it be left as it is if possible. Sand blasting should not be considered and only a mild wash if necessary.

Further to the discussion, a site visit was requested which would be set up through Ms. Lambert, Planner.

- ii.* Delegation regarding Request PRE-KMHC-002-2009 for a property located at 36 Barrie Street requesting advice regarding proposed renovations and repairs to windows, doors, front porch and a barrier free access.

Schedule Pages 62-64.
Large drawings distributed separately.

See the discussion above which pertained to both 34 and 36 Barrie Street.

E. Heritage Property Grant Applications

F. Heritage Grant Applications Requesting Release of Funding

- i.* Update regarding Heritage Property Grant Application HG-002-2008 and Application P18-087-021-2008 for a property located at 251 Brock Street also known as Elizabeth Cottage requesting final approval for window restoration.

Schedule Page 65.

A recommendation of the Committee on 07th April 2008 regarding provisional approval for the grant was noted.

A site visit was conducted at this property to confirm completion of the work for final approval of the grant.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

WHEREAS the owner of 251 Brock Street has requested final approval for Heritage Grant Application HG-002-2008, and
WHEREAS as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and
THEREFORE BE IT RECOMMENDED THAT Heritage Property Grant HG-002-2008 for 251 Brock Street ***BE APPROVED*** for the restoration of existing windows,
- and further -

***THAT** staff be authorized to issue a cheque for \$2000.00 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.*

CARRIED

- ii. Update regarding Heritage Property Grant Application HG-007-2008 and Application P18-196-026-2008 for a property located at 218 King Street East requesting final approval for the repair of three chimneys on the stone portion of the building.

Schedule Pages 66-68.

Mr. Downey declared a possible pecuniary interest and left the discussion.

A recommendation of the Committee on 07th April 2008 regarding provisional approval for the grant was noted.

A site visit was conducted at this property to confirm completion of the work for final approval of the grant.

Moved by Mr. Barlow

Seconded by Mr. Ariss

***WHEREAS** the owner of 218 King Street East has requested final approval for Heritage Grant Application HG-007-2008, and*

***WHEREAS** as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and*

***THEREFORE BE IT RECOMMENDED THAT** Heritage Property Grant HG-007-2008 for 218 King Street East **BE APPROVED** for the repair of three chimneys on the stone portion of the building in accordance with either Option A or B within a submission dated 14th March 2008,*

- and further –

***THAT** staff be authorized to issue a cheque for \$2000.00 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.*

CARRIED

Mr. Downey returned to the discussion.

G. Heritage Property Grant Abandoned Applications

H. Heritage Property Tax Refund Applications

J. Property Designations

K. Technical Circulations

- i. Discussion regarding Technical Circulation D10-439-2009 and D10-440-2009 for consents for a property located at 176 Mowat Avenue to sever a lot containing an existing dwelling which was a former church rectory, and to permit a lot addition to 188 Mowat Avenue to recognize the historic boundaries of occupation and uses between the two properties.

Schedule Pages 69-71.

It was noted that this property is significant because of the grounds that surround it. It was questioned what might be built on the remaining property after the severance.

Ms. Lindsay advised that staff were circulated the application, and a Heritage Impact Statement (HIS) has been requested for construction on the new lot; the HIS will then be reviewed by staff. She also advised that a request has been made to update the Designating By-law for this property in order to meet the requirements of the legislation. A request for an archaeological statement has been made.

Mr. Letourneau advised that comments need to be in keeping with the reasons for designation.

It was noted that the comments of the Committee are forwarded only to the Committee of Adjustment, a quasi judicial body, and are not forwarded to Council.

*Moved by Mr. Downey
Seconded by Councillor Glover*

***THAT** further to consideration of Technical Circulation D10-439-2009 and D10-440-2009 for consents for a property located at 176 Mowat Avenue to sever a lot containing an existing dwelling which was a former church rectory, and to permit a lot addition to 188 Mowat Avenue to recognize the historic boundaries of occupation and uses between the two properties, it is recognized that there are very few examples of larger estate style homes remaining in the City of Kingston on grounds that respect the stature of the building. These examples are quickly being reduced through various severances like this, and this property will fall into the same line to have grounds for majestic buildings reduced to a fraction of its size through this severance. Therefore the severance should be denied. Streetscape is a component of the character of that building, and reducing the street frontage of this building will adversely affect its historic presence on the street as sitting on open grounds separated from adjacent buildings.*

CARRIED

- ii.* Discussion regarding Technical Circulation D10-435-2009 for an application for minor variances at 86 Sydenham Street to convert a covered porch on the southerly laneway side into living space. Schedule Pages 72-78.

Ms. Lambert clarified the staff process requirement for a Heritage Impact Statement (HIS) when there are applications filed for both a Heritage approval and a Planning approval. She noted that staff authority from Council to require this sort of study is only permitted under the Planning Act for Planning applications. She advised there had been a delay in obtaining zoning information to determine if Planning approval was required. She advised that staff had noted to the applicant and to the Committee that if a planning application was required, an HIS would be required. Comments were then provided by staff to the Committee of Adjustment on 18th December.

A discussion took place regarding the established process, the related costs, and a possible duplication of costs dependent upon comments received and required changes.

Mr. Letourneau clarified that Planning applications include site plans, rezoning, official plan amendments, and severances, all of which can trigger archaeological requirements.

To a suggestion that a committee determination regarding the impact on a Heritage property could alleviate the need for an HIS, Mr. Letourneau advised that this would require a change to the Committee mandate. He also expressed concern as requirements for a HIS are different than requirements for a Heritage application.

It was suggested that when a property is considered by the Committee and an application is approved, a request could be made for Council to waive the requirement for a Heritage Impact Statement.

*Moved by Mr. Downey
Seconded by Mr. Barlow*

***THAT** further to consideration of Technical Circulation D10-435-2009 for a property located at 86 Sydenham Street to convert a covered porch on the southerly laneway side into living space, and having previously reviewed this proposed alteration and given approval, there are no built Heritage concerns.*

CARRIED

Further to the discussion, Mr. Letourneau and Ms. Lambert were requested to provide information regarding Heritage Impact Statements which may be required for different situations and needs.
--

L. Other Matters

- i. Delegation regarding Application P18-437-091-2008 for a property located at 412 Regent Street, Barriefield Village requesting approval to renovate an existing accessory structure with increased height, altered roofline and foundation as described within a submission filed 14th November 2008 and deemed complete by the Cultural Services Department 17th November 2008.

Mr. McCoy, owner of the property, and Ms. Veronica Robertson, Senior Building Official were present for the discussion.

A recommendation of 01st December 2008 was referenced whereby the application was received and a decision was deferred to the January meeting pending a site visit.

Ms. Lambert reported that a site visit had been undertaken on 12th December with Mr. Cardwell, Mr. Sims, Mr. Downey, Ms. Robertson and Ms. Lambert present.

Mr. Downey noted that as the building is leaning, Mr. Steve Murphy, Manager, Building and Licensing is in agreement with supporting the building with exterior bracing until spring. Mr. McCoy advised that the building was reinforced on the inside seven years ago.

Ms. Lambert said that a withdrawal of the current application will be required administratively, and a new application can be filed in the spring for an emergency approval for bracing. Mr. McCoy confirmed that he wished to withdraw the application.

Ms. Robertson requested a sketch of where the bracing would be attached for Building Department records.

It was noted that a site visit could be undertaken to provide advice regarding the bracing of this building.

OTHER BUSINESS:

Tax Incentives for Heritage Buildings

Further to comments by Mr. Gower under the Report of the Chair in relation to correspondence received from Mr. Chris Wiebe, Heritage Policy & Government Relations/Agent, Heritage Canada Foundation regarding Tax Incentives for Heritage Buildings the following recommendation was made:

*Moved by Mr. Cardwell
Seconded by Mr. Barlow*

WHEREAS according to the Heritage Canada Foundation, Canada has lost more than 10% of its pre-1920 heritage buildings to demolition over the past 30 years;

WHEREAS the Heritage Canada Foundation has stated that urgent action is needed to stop the demolition of Canadian landmarks, to restore and re-use them, and to acknowledge their value as a reminder of our origins and cultures;

WHEREAS heritage buildings are also a valuable economic development resource, supporting re-urbanization initiatives and tourism, stimulates adjacent development, increase property values, as well as providing environmental benefits by way of reducing landfill, preserving natural resources and promoting sustainability;

WHEREAS there are currently no federal financial incentives to encourage private sector investment in the rehabilitation of heritage properties;

NOW THEREFORE BE IT RESOLVED that the Corporation of the City of Kingston endorse resolutions by the Heritage Canada Foundation, and the Federation of Canadian Municipalities, and request the Federal Ministers of Finance and the Environment to establish tax incentives which would encourage private sector investment in the rehabilitation of Heritage properties;

BE IT FURTHER RESOLVED that this motion be forwarded to local Members of the Legislative Assembly, local Members of Parliament, and area municipalities for their support;

BE IT FURTHER RESOLVED that the Association of Ontario Municipalities support the work of the Heritage Canada Foundation and the Federation of Canadian Municipalities by endorsing this resolution at its Annual Convention.

CARRIED

Notice of Motion for the February Meeting

The Committee consented to the following Notice of Motion which will be placed on the February agenda.

Moved by Councillor Glover
Seconded by Mr. Downey

THAT where an application for proposed changes to a property has been recommended for approval by the Kingston Municipal Heritage Committee and the recommendations have been approved by Council, that Council be requested to waive the requirement for a subsequent Heritage Impact Study.

Outstanding Barriefield Matters

In regard for a request for an update regarding previously discussed matters pertaining to Barriefield Village, it was noted that the Director, Culture and Recreation and other staff had been looking into concerns which include work at Green Bay Road. Mr. Letourneau noted that responsibilities within the previous department have been split into two separate departments.

Potential Proposal at Bagot and Queen Streets

Mr. Downey advised that his firm, Hughes Downey Architects, had been requested to prepare an Urban Design Study and Heritage Impact Statement (HIS) for a proposed 12 storey building on a site at the corner of Queen and Bagot Streets, a property adjacent to a designated property. He noted the maximum height which is permitted under the Zoning By-law is 8 storeys angled back. Mr. Downey said a staff review has been undertaken, and he queried the timing of an HIS which may be premature when it is prior to an approval for a building.

Ms. Lambert responded that a pre-consultation for a Planning Act application is mandatory to identify requirements.

To a question regarding the costs, Mr. Letourneau advised that the applicant pays the cost of the HIS which must be completed following professional requirements. He advised that in regard to adjacent properties, verbal comments are provided by staff to the Planning Committee. Additional comments can be made through a second round of consultation.

Further to the discussion, Mr. Letourneau clarified that an adjacent property is one which is across the street and not necessarily immediately contiguous. He noted that four years ago, adjacent properties were not reviewed by the Committee. He highlighted an additional workload for the Committee with the addition of 300 - 400 Sydenham Ward properties, and suggested that the Committee consider what is important within their role, noting built heritage as well as broad policy issues.

UPCOMING EVENTS:

- i.* 26th, 28th January, 02nd, 04th February 2009 – Public Consultation regarding the Fall 2008 Draft Official Plan
- 26th January – 2 - 4 p.m. and 6 – 8 p.m. in Memorial Hall, City Hall
 - 28th January – 2 - 4 p.m. and 6 – 8 p.m. in Glenburnie Fire Hall, 1485 Unity Road
 - 02nd February – 6 – 8 p.m. in Gore Road Fire Hall, 211 Gore Road
 - 04th February – 6 – 8 p.m. in Meeting Room B, Isabel Turner Library, 935 Gardiners Road
- Schedule Pages 79-80.
- ii.* 24th - 25th February 2009 – Course entitled 'Windows Conservation for Historic Places' held at Osgood Hall National Historic Site, Toronto, Ontario.
- Schedule Pages 81-82.
- iii.* 4th - 5th and 18th - 19th April – Heritage Planning Workshop offered by the School of Planning and the Heritage Resources Centre at the University of Waterloo
- Schedule Pages 83-85.

CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i.* 01st December 2008 – Heritage Report No. 01 submitted to Council for consideration on 16th December 2008.
- Schedule Pages 86-87.

B. Correspondence Received as Information

- i.* Mr. Chris Wiebe, Heritage Policy & Government Relations/Agent, Heritage Canada Foundation regarding Tax Incentives for Heritage Buildings dated 10th December 2008.
- Distributed separately.

B. Correspondence Sent as Information

Correspondence dated 06th January 2009 from Mr. Peter Gower, Chair to:

- i.* Ms. Dujana Oliver regarding Application P18-647-090-2008 for a property located at 80 Barrie Street in response to a pre-consultation and site visit.
- Schedule Page 88.

C. Correspondence and Memorandums Sent

Copies of the following correspondence were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:

Correspondence dated 26th November 2008 from Ms. Carolyn Downs, City Clerk to:

- i.* Frontenac Heritage Foundation, regarding Kingston Municipal Heritage Committee (LACAC) Approval – for installation of new commercial signage on existing bracket at 62-66 Brock Street – 25th November 2008.
- ii.* Incorporated Synod of the Diocese of Ontario, regarding Kingston Municipal Heritage Committee (LACAC) Approval for restoration of Forsythe Monument in Lower burial ground at 137 Queen Street (St. Paul's Church) – 26th November 2008.

- iii.* Dr. Kijana Oliver, Cosmedx Inc., regarding Kingston Municipal Heritage Committee (LACAC) Approval painting of wood trim, front porch, front pillars, decks, side walls and back walls at 80 Barrie Street – 25th November 2008.
- iv.* Incorporated Synod of the Diocese of Ontario, regarding Kingston Municipal Heritage Committee (LACAC) Approval to repair/replacement of roof at 90 Johnson Street – 26th November 2008.
- v.* Lois Monieson, regarding Kingston Municipal Heritage Committee (LACAC) Approval for side entrance porch repairs at 85 King Street East – 25th November 2008.
- vi.* Phil and Petra Hirst, regarding Kingston Municipal Heritage Committee (LACAC) Approval for roof repairs at 32 Simcoe Street – 25th November 2008.
- vii.* Graham Thompson, regarding Kingston Municipal Heritage Committee (LACAC) Approval for the replacement of three rear windows that serve as fire escapes at 116 Bagot Street – 25th November 2008.
- viii.* Ontario Heritage Trust, regarding Kingston Municipal Heritage Committee (LACAC) Approvals – 25th November 2008

Correspondence dated 10th December 2008 from Ms. Carolyn Downs, City Clerk to:

- i.* Taras Kowalczyzyn and Lucia Ruhland regarding Heritage Designation – 2551 Highway 2 East, Kingston.

Correspondence dated 17th December 2008 from Ms. Carolyn Downs, City Clerk to:

- i.* Kingston Terminal Properties regarding Kingston Municipal Heritage Committee (LACAC) Approval for widening of fire escape at 200 Ontario Street – 16th December 2008
- ii.* Malthouse Properties Ltd. regarding Kingston Municipal Heritage Committee (LACAC) Approval for barrier free access ramp at 308 Wellington Street (Bajus Brewery) – 16th December 2008.
- iii.* Lynda Wilde regarding Kingston Municipal Heritage Committee (LACAC) Approval for 3-6" encroachment for overhang at 413 Regent Street – 16th December 2008.
- iv.* Mark Gray regarding Kingston Municipal Heritage Committee (LACAC) Approval for new dwelling on same footprint & new rear addition at 12 Drummond Street, Barriefield Village – 16th December 2008.
- v.* Anne & Carl Croy, regarding Kingston Municipal Heritage Committee (LACAC) Approval for Heritage Property Grant – Repointing exterior stone wall at 948 Hwy #2 East – 16th December 2008.
- vi.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services, regarding Kingston Municipal Heritage Committee (LACAC) Approvals – 16th December 2008.
- vii.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services, regarding Notice of Intent to Amend By-Law 84-650 for 19-23 Queen Street – 16th December 2008.

Memorandum dated 17th December 2008 from Ms. Carolyn Downs, City Clerk to:

- i.* Mr. Lance Thurston, Commissioner, Community Development Services regarding 'Notice of Intention to Amend Designation of a Property at 19-23 Queen Street, By-Law 84-650'.

DOCUMENTS:

- i.* 'Foundations' – Volume 35, Number 4, 2008 – Frontenac Heritage Foundation.
A copy was made available at the meeting.
- ii.* '2008 Heritage Conservation Awards' – presented by the Frontenac Heritage Foundation on 08th December 2008.
A copy was made available at the meeting.

HERITAGE LINKS:

- i.* Ontario Heritage Act: www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc
- ii.* Ontario Heritage Connection: www.ontarioheritageconnection.org
- iii.* Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>

NEXT MEETING DATES:

Meetings for 2009 have been tentatively scheduled at 12:00 noon as follows:

- 09 February
- 02 March
- 06 April
- 04 May
- 01 June
- 06 July
- 10 August
- 14 September
- 05 October
- 02 November
- 07 December

ADJOURNMENT:

The meeting adjourned at 3:25 p.m.

