



KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)

MINUTES

MEETING No. 2009-07

**Monday 04 May 2009 at 12:00 noon*
in Council Chambers, City Hall**

MEMBERS PRESENT

Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair
Councillor Bill Glover
Mr. Robert Cardwell
Mr. John Duerkop
Mr. Michael Gemmell
Ms. Christine Sypnowich (left at 3:35 p.m.)

STAFF PRESENT

Ms. Cynthia Beach, Commissioner, Sustainability & Growth
Ms. Lindsay Lambert, Planner
Mr. Marcus Letourneau, Heritage Planner
Mr. Brian McCurdy, Director, Culture and Recreation
Ms. Susan Powley, Committee Clerk

OTHERS PRESENT

Ms. Helen Finley
Students assisting Cultural Services Department

REGRETS

Mr. David Ariss
Mr. Anthony Barlow
Mr. Craig Sims

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER:

Mr. Peter Gower, Chair, called the meeting to order.

RECOGNITION:

WELCOME and INTRODUCTIONS:

POSSIBLE PECUNIARY INTEREST:

Mr. Downey declared a possible pecuniary interest as his firm Hughes Downey Architects is acting as agent for Request PRE-KMHC-009-2009 for a property located at 218 King Street East.

Mr. Cardwell declared a possible pecuniary interest as he is a neighbour to property located at 220 Green Bay Road, Barriefield Village regarding Application P18-720-038-2009.

Ms. Sypnowich declared possible pecuniary interests as she is a neighbour to a property located at 250 Main Street, Barriefield Village regarding Application P18-519-028-2009 and a property located at 248 Main Street, Barriefield Village regarding Application P18-518-039-2009.

CONFIRMATION OF AGENDA:

*Moved by Mr. Cardwell
Seconded by Ms. Sypnowich*

THAT the agenda be confirmed as presented.

CARRIED

CONFIRMATION OF MINUTES:

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-06 held April 06, 2009 be confirmed with agreed to amendments.

CARRIED

UPDATES:

A. Culture Services Department Report – by Ms. Lindsay Lambert, Planner.

Updates will be provided regarding:

a) Working Groups:

*i. Historic Properties Research Working Group
(David Ariss)*

Ms. Helen Finley summarized the work completed by the group for the Cataraqui Cemetery Designation.

Ms. Finley noted site visits to various barns, and an article she had written for the Vista Magazine regarding barns.

*ii. Communications and Education Working Group
(John Duerkop)*

Mr. Duerkop provided an update from the Communications and Education Working Group. He noted projects for plaques and walking tours which were undertaken by the group who consisted of staff, Mr. Gower, Mr. Duerkop and a member of the public, Mr. Steven Arnold, who has now resigned. He advised that more members will be required for additional projects. He asked that members let him know of potential new participants.

Walking Tours

Mr. Duerkop noted that 10-12 stops have been established for each walking tour which consist of 40-45 minutes walking time.

Plaques

Fort Frontenac, a highly visible site, was noted by Mr. Duerkop as the first interpretive plaque which will be completed. Mr. Duerkop said that the cost of an 11" x 17" plaque would be approximately \$1800.00, and that a budget has been established for this work. Mr. Duerkop noted a discussion by the Committee regarding the use of the City Coat of Arms on plaques, and expressed concern regarding clarity for the necessary reduction in size for a house plaque.

Mr. Cardwell noted issues discussed when the Coat of Arms was developed. He said that some detail may be lost as it is reduced, but ultimately it can be represented fairly and can be recognized by the public.

A discussion took place regarding the use of other crests and languages.

Councillor Glover requested that staff research a decision of Council regarding the use of the Coat of Arms for plaques.

Mr. Letourneau advised that 12 plaques will be ordered using the City Coat of Arms.

- iii. Interior of City Hall Working Group
(Tony Barlow, Bob Cardwell, John Duerkop, Michael Gemmell)

There was no report at this time.

- iv. Exterior Coverings Working Group
(Michael Gemmell, Christine Sypnowich)

Ms. Lambert advised that the Delegated Authority policy is currently under review which will influence approvals.

- v. Accessibility and Heritage Working Group
(Peter Gower, Bruce Downey)

Ms. Lambert advised that Engineering staff are currently working on an application regarding Barriefield sidewalks. She noted that the Clerk's Department have requested that one report regarding this matter be provided to Council.

Mr. Letourneau added that further to a revised process, comments will be provided to the Municipal Accessibility Advisory Committee for review, comments will be received and one report will be provided to Council.

b) Delegated Authority:

- i. Update regarding 135-139 Alfred Street formerly known as 135-139 Union Street for Application P18-369-020-2009

Ms. Lambert described the approval granted for the replacement of black asphalt roof covering. She noted an application at the April meeting for the replacement of soffit and fascia, and an application forthcoming with construction drawings regarding the replacement of porches.

c) Technical Circulations:

d) Preliminary considerations for Designation:

e) Site Visits:

- i. 192 Ontario Street regarding Application P18-268-019-2009 which was presented on 06 April 2009.

Ms. Lambert thanked Ms. Finley for providing additional information regarding this property. She noted a site visit for the exterior on April 16th, and a subsequent site visit of the interior with herself, Mr. Downey and Mr. Colden present. She said that it appeared that sashes of all units had been removed. Ms. Lambert thanked Mr. Downey for compiling a summary regarding the site visit which was provided to Mr. Colden and members. (see discussion on page 8)

- ii. 106-108 Clergy St E regarding Application P18-629-017-2009 which was presented on 06 April 2009.

Ms. Lambert noted a site visit had taken place with members present. (see discussion on page 8)

f) Grant and Tax Applications:

g) Other:

- i. CHO Conference 29 – 31 May 2009

Mr. Letourneau asked members to advise him regarding their attendance at the conference so he can make travel arrangements for Friday and Saturday.

B. Chair's Report – by Mr. Peter Gower, Chair

Mr. Gower noted a request for signing a petition from Belleville St. Therese Secondary School regarding history education, and invited members to contact him for more information.

BRIEFINGS:

- a) **Mr. Brian McCurdy, Director, Cultural Services** to brief the Committee on three proposed enclosure designs, as presented at a public meeting on April 15th, for the preservation and display of the Spirit of Sir John A. 1095 Locomotive within Confederation Park.
Document distributed separately.

Mr. McCurdy was present to note three enclosure designs for the preservation and display of the Spirit of Sir John A. 1095 Locomotive within Confederation Park, and to receive input from the Committee. He noted that the public response was for option #2.

To a question regarding the use of wood for the enclosure, Mr. McCurdy advised that that option was eliminated. Mr. Letourneau noted research that had been done and a decision to move toward a metal design.

Comments included noting option #3 as favourable; the general approach was noted as elegant; lattice is not favourable. Concern was expressed regarding the addition of another mass on the grounds of the park.

To a question regarding covering the train, Mr. Letourneau advised that one out of five are not covered. Some members noted the benefits of covering the train and examples of where and how this had been done.

Mr. McCurdy said that the park is being redesigned, and that by moving the train slightly, a visible gap will be created between the train and the station.

Mr. Gower thanked Mr. McCurdy for his presentation.

DELEGATIONS:

BUSINESS:

A. Reports

B. Heritage Permit Applications Requesting Approval

- i.* Delegation regarding Application P18-407-032-2009 for a property located at 185 William Street, requesting approval to replace portions of damaged soffit and fascia and moldings, with details described within a submission filed April 02, 2009 and deemed complete by the Cultural Services Department April 16, 2009.

Schedule Pages 1-9.

Application P18-407-031-2009-EA for 'Emergency Works requiring Reaffirmation' was also submitted for consideration. (See Business Item C ii on page 4; Schedule Pages 93-101)

Mr. Green was present to describe the work to be done.

Ms. Lambert confirmed that the owners will receive the Planner's comments.

To a question regarding repointing the rear chimney, Mr. Green advised that applications for this and further work will be submitted over the next few years. A pre-consultation will be requested for windows and doors.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT Application P18-407-032-2009 for a property located at 185 William Street requesting approval for the replacement of portions of damaged soffit and fascia and moldings **BE APPROVED** in accordance with details described within a submission filed April 02, 2009 and deemed complete by the Cultural Services Department April 16, 2009.

CARRIED

- ii.* Delegation regarding Application P18-719-040-2009 for a property located at 9 Arch Street requesting approval for the demolition & removal of a detached garage structure, with details described within a submission filed April 20, 2009 and deemed complete by the Cultural Services Department April 21, 2009.

Schedule Pages 10-18.

A pre-consultation (PRE-KMHC-003 2009) was also noted later in the agenda for this property.

Mr. Mike Finn, Queen's University was present together with Mr. Ray Zaback, Shoalts and Zaback Architects Ltd. Mr. Finn showed a picture of the site at the corner of Stuart and Arch Streets. He noted that Queen's also owns 82-84 Barrie Street. As a medical school is projected for the property from Abramsky Hall to Stuart Street and close to the property line on Arch Street, demolition of the concrete garage will be required.

*Moved by Councillor Glover
Seconded by Mr. Downey*

THAT Application P18-719-040-2009 for a property located at 9 Arch Street requesting approval for the demolition & removal of a detached garage structure **BE APPROVED** in accordance with details described within a submission filed April 20, 2009 and deemed complete by the Cultural Services Department April 21, 2009.

CARRIED

The pre-consultation was heard at this time. (see page 10)

- iii.* Delegation regarding Application P18-720-038-2009 for a property located at 220 Green Bay Road, Barriefield Village requesting approval for the construction of a new dwelling, with details described within a submission filed April 17, 2009 and deemed complete by the Cultural Services Department April 20, 2009.

Schedule Pages 19-44.
Large drawings distributed separately.

A pre-consultation (PRE-KMHC-003 2009) took place in March 2009.

Mr. Cardwell declared a possible pecuniary interest and left the discussion.

Mr. Ian Moffat, agent for the owner, described the project.

Ms. Lambert provided comments regarding the proposal to include that dormers proposed for the front facade don't comply with the Heritage District Conservation Plan; she further noted that there has been development in the area using dormers.

It was noted that drawings received are consistent with what had been received earlier, and that the dormers have been made smaller. It was recognized that the windows tend to be small relative to the size of the dormer and could be enlarged, and made larger than windows on main floor. The top of the dormers could be moved up. Noting the heavy looking dormer, it was suggested that another window could be added to the front elevation. A more sophisticated handrail could be added.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

***THAT** Application P18-720-038-2009 for a property located at 220 Green Bay Road, Barrieffield Village requesting approval for the construction of a new dwelling **BE APPROVED** in accordance with details described within a submission filed April 17, 2009 and deemed complete by the Cultural Services Department April 20, 2009,*

- and further –

***THAT** should archaeological resources be found on the property during the construction activities, the Ministry of Culture and the City of Kingston's Heritage Planner shall be notified immediately, and,*

***THAT** in the event that human remains are encountered during the construction activities, the proponent must immediately contact the City of Kingston's Heritage Planner, the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Government Services (1-800-268-1142).*

CARRIED

Mr. Cardwell returned to the discussion.

- iv. Delegation regarding Application P18-518-039-2009 for a property located at 248 Main Street, Barrieffield Village requesting approval for the construction of a detached garden shed, with details described within a submission filed April 17, 2009 and deemed complete by the Cultural Services Department April 20, 2009.

Schedule Pages 45-55.
Large drawings distributed separately.

Ms. Sypnowich declared a possible pecuniary interest and left the discussion.

Mr. Mark Peabody, agent for the owner, was present to describe the application.

Ms. Lambert provided comments from City Departments, and noted that the standard archaeological condition should be added.

It was suggested that the details of shed construction be simplified so it appears to be a garden shed.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT Application P18-518-039-2009 for a property located at 248 Main Street, Barrifield Village requesting approval for the construction of a detached garden shed **BE APPROVED** in accordance with details described within a submission filed April 17, 2009 and deemed complete by the Cultural Services Department April 20, 2009, with the understanding that consideration will be given to simplifying details of the shed construction,

- and further -

THAT should archaeological resources be found on the property during the construction activities, the Ministry of Culture and the City of Kingston's Heritage Planner shall be notified immediately, and,

THAT in the event that human remains are encountered during the construction activities, the proponent must immediately contact the City of Kingston's Heritage Planner, the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Government Services (1-800-268-1142).

CARRIED

- v. Delegation regarding Application P18-519-028-2009 for a property located at 250 Main Street, Barriefield Village requesting approval for the construction of a new dwelling, with details described within a submission filed March 23, 2009 and deemed complete by the Cultural Services Department March 25, 2009.

Schedule Pages 56-81.

A pre-consultation (PRE-KMHC-003 2009) took place in January 2009, and an application was reviewed with the owner on April 06, 2009.

Ms. Sypnowich declared a possible pecuniary interest and left the discussion.

Mr. Szabo was present to represent the owner. He circulated a photograph of a house and explained they want a house that is open rather than having small windows.

Mr. Szabo expressed concerns regarding the processes for their application. He explained the latest proposal based on a certified survey, and referenced the structure on the property beside theirs. He noted differences in elevations on two surveys and steps taken to meet the requirements of the Heritage Conservation District Plan. He referenced the t-shaped concept which has been designed for energy efficiency.

The possible addition of a front door was discussed and it was agreed that a door that is not useable would not be appropriate.

It was agreed that an Approval in Principle would be provided, and final approval would be pending the receipt of construction documents by the Committee.

Ms. Lambert noted comments provided to include the completion of a Stage 1 archaeological assessment.

A discussion took place regarding the ridge height, with an understanding that it would not be higher than the building to the south.

Ms. Lambert advised that when the application and drawings are received for final approval, a circulation to City departments will take place, and comments will be provided regarding any the elevations and ridgeline.

*Moved by Mr. Downey
Seconded by Mr. Duerkop*

THAT Application P18-519-028-2009 for a property located at 250 Main Street, Barriefield Village requesting approval for the construction of a new dwelling **BE APPROVED IN PRINCIPLE** in accordance with a submission filed March 23, 2009 and deemed complete by the Cultural Services Department March 25, 2009 with the understanding that final drawings will be submitted,

- and further –

THAT the building height can be increased up to the height of the neighbour to the south,

- and further –

THAT as the subject property demonstrates archaeological potential, the proponent undertake a Stage One Archaeological Assessment of the property (and any further archaeological assessments as deemed necessary) to the satisfaction of the Ministry of Culture and the Cultural Services Department prior to final approval and prior to any site disturbance.

CARRIED

Ms. Sypnowich returned to the discussion.

- vi. Delegation regarding Application P18-629-017-2009 for a property located at 106-108 Clergy Street East requesting approval for the replacement of existing windows, with details described within a submission filed March 20, 2009 and deemed complete by the Cultural Services Department March 24, 2009.

The application which was distributed with the April package as Schedule Pages 45-55 was re-distributed separately.

A recommendation of KMHC on April 06, 2009 and a resolution of Council on April 21, 2009 for approval for replacement of roof covering and deferral of consideration for the replacement of existing windows to the May meeting to permit a site visit to be undertaken was noted.

A site visit undertaken by Ms. Lambert and members was noted, and a summary of findings provided by Mr. Downey was distributed. Members thanked Mr. Downey for his submission.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

THAT Application P18-629-017-2009 for a property located at 106-108 Clergy Street East requesting approval for the replacement of existing windows (wood windows with aluminum storms) with vinyl windows **BE DENIED**,

- and further –

WHERE the Council refuses the application, the owner may, within thirty days after receipt of the notice under Subsection (6) of Section 42 of the Ontario Heritage Act, appeal to the Ontario Municipal Board for a hearing.

CARRIED

- vii. Delegation regarding Application P18-268-019-2009 for a property located at 192 Ontario Street requesting approval for the replacement of six windows, with details described within a submission filed March 10, 2009 and deemed complete by the Cultural Services Department March 13, 2009.

The application which was distributed with the April package as Schedule Pages 56-61 was re-distributed separately.

A motion of the Committee on April 06, 2009 was noted.

Site visits undertaken by Ms. Lambert and members were noted, and a summary of findings provided by Mr. Downey was distributed.

Ms. Lambert advised that she would share the summary from the site visit with the owner, and would encourage him to file another application.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

THAT Application P18-268-019-2009 for a property located at 192 Ontario Street requesting approval for the replacement of six aluminum windows with double hung vinyl windows flashed with aluminum on the exterior **BE DENIED**,

- and further –

WHERE the Council refuses the application, the owner may, within thirty days after receipt of the notice under Subsection (6) of Section 42 of the Ontario Heritage Act, appeal to the Ontario Municipal Board for a hearing.

CARRIED

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

- i. Delegation regarding Application P18-087-029-2009-EA for a property located at 251 Brock Street, also known as Elizabeth Cottage, requesting approval to apply roofing to 3 flat roof sections, including flashing and pipe flanges and sealing film with details described within a submission filed March 23, 2009.

Schedule Pages 82-92.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT Application P18-087-029-2009 (EA) for a property located at 251 Brock Street also known as Elizabeth Cottage which received an emergency approval for the application of roofing to 3 flat roof sections, including flashing and pipe flanges and sealing film **BE REAFFIRMED** in accordance with details described within a submission filed March 23, 2009.

CARRIED

- ii. Delegation regarding Application P18-407-031-2009-EA for a property located at 185 William Street, requesting approval for roof repair, wall and chimney flashing, and drip edge at the eaves and gables with details described within a submission filed April 02, 2009.

Schedule Pages 93-101.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

THAT Application P18-407-031-2009 (EA) for a property located at 185 William Street which received an emergency approval for roof repair, wall and chimney flashing, and drip edge at the eaves and gables **BE REAFFIRMED** in accordance with details described within a submission filed April 02, 2009.

CARRIED

- iii. Delegation regarding Application P18-134-033-2009 (EA) for a property located at 149 Earl Street, requesting approval for emergency excavation and replacement of a main sanitary drain with details described within a submission filed March 23, 2009.

Schedule Pages 102-104.

*Moved by Mr. Duerkop
Seconded by Mr. Cardwell*

THAT Application P18-134-033-2009 (EA) for a property located at 149 Earl Street which received an emergency approval for emergency excavation and replacement of a main sanitary drain **BE REAFFIRMED** in accordance with details described within a submission filed March 23, 2009.

CARRIED

D. Pre-Consultation Requests

- i.* Delegation regarding Pre-Consultation Request PRE-KMHC-009-2009 for a property located at 218 King Street East requesting advice regarding the expansion of the existing structure.

Schedule Pages 105-106.

Mr. Downey declared a possible pecuniary interest.

Mr. Gower invited Mr. Downey, agent for the owner, to present the application. Mr. Downey, agent for the owner, introduced Ms. Lynn Tansey, Hughes Downey Architects who was also in attendance at the meeting. He distributed the site plan, a photo of the view along Earl Street, a copy of the original proposal, and three alternate options.

Mr. Downey said that further to comments regarding the original proposal, the intention was to draw back the building to the original building and utilize some of the attic space to give the property yard space and grounds. Existing walls of the garage would become court yard walls. Mr. Downey described the options.

Mr. Downey left the meeting at this time, and a discussion took place regarding the pre-consultation request.

It was noted that the building on a corner lot is highly visible, and concern was expressed that an addition can obscure a Heritage building.

Suggestions included:

- option B is preferable to Option A as the roof line can be seen; the corner of the roof needs to be free; a pop up gable was questioned on that part of the roof.
- as the building is so highly visible, glazing was queried with a suggestion made that the glazing be away from the corner.
- a simple design should be used, and double gables wouldn't enhance the house
- an extension over the garage could be possible, but could affect the neighbours windows
- option A has a good effect on the gardens
- a gable wouldn't necessarily have to go over the end of the garage

Ms. Lambert highlighted that this is a corner lot and the Reasons for Designation for the property are lengthy. She noted one option would require removal of one chimney. She noted a possible requirement for a Heritage Impact Statement if a Planning Act application is required.

Ms. Finley enquired regarding what fenestration would be affected on adjacent buildings.

Ms. Tansey left the meeting and Mr. Downey returned to the meeting at this time.

- ii.* Delegation regarding Pre-Consultation Request PRE-KMHC-010-2009 for a property located at 9 Arch Street requesting advice regarding the construction of a new medical school.

Schedule Pages 107-124.

Mr. Ray Zaback provided a powerpoint presentation depicting a preliminary concept of the proposed building and its use, and how it will join with the houses on Barrie Street. A copy was requested for the record.

Ms. Lambert advised that a site visit had recently been undertaken, and staff have provided recommendations to the owner. She noted recommendations to include a notation that the windows in the Barrie Street buildings were in good condition and should be restored, a Heritage Impact Statement will be required, and archaeological work will be required.

Mr. Zaback confirmed that an entrance through Abraham Hall will be a nominal entrance with a regular entrance off Arch Street, and floor levels will need to be addressed.

Mr. Finn advised that there are no plans for changing windows in Abraham Hall.

Concern was expressed regarding the massing behind the Heritage houses. Mr. Zaback noted that they are in the early stages of design and referenced the scale of Leggett Hall which was successful.

It was noted that the connection to the building is delicately handled with a glass connection. It was further noted that the view of Queen's Hill Park where Summerhill is located will be affected.

Mr. Zaback confirmed that an entrance behind the building for loading is a ramp that is slightly down, and that some archaeological testing has been done in the area.

- iii. Delegation regarding Pre-Consultation Request PRE-KMHC-011-2009 for a property located at 128-136 Ontario Street requesting advice regarding the repair and stabilization of the exterior and interior limestone walls and chimneys and replacement of all windows and doors.

Schedule Pages 125-128.

A representative was not in attendance for this request, so members agreed to defer the matter to the next meeting.

*Moved by Councillor Glover
Seconded by Mr. Gemmill*

THAT Pre-Consultation Request PRE-KMHC-011-2009 for a property located at 128-136 Ontario Street requesting advice regarding the repair and stabilization of the exterior and interior limestone walls and chimneys and replacement of all windows and doors **BE DEFERRED** to the 01 June 2009 meeting so the applicant can be present.

CARRIED

E. Heritage Property Grant Applications

- i. Delegation regarding Application P18-654-023-2009 for a property located at 106 Montreal Street and Heritage Property Grant Application HG-012-2009 requesting approval for the replacement of roof covering on main dwelling and rear single storey addition, replacement of four skylight windows, and the installation of a metal cap over the southwest parapet, with details described within a submission filed March 20, 2009 and deemed complete by the Cultural Services Department March 24, 2009.

Schedule Pages 129-141.

Mr. Antonopoulos, owner of the property, was present for the discussion.

Ms. Lambert advised that the replacement of skylights doesn't meet the criteria for Heritage Grants as they are a modern intervention into a Heritage structure. She noted that grants are intended for the restoration of original character defining elements. She said that the gable roof is mentioned in the Reasons for Designation.

It was noted that a character defining element would be protected by eg. flashing. A discussion took place regarding the purpose and application of a minimal amount of grant monies available and that further discussion regarding grants is required.

*Moved by Councillor Glover
Seconded by Mr. Downey*

THAT Application P18-654-023-2009 for a property located at 106 Montreal Street requesting approval for the replacement of roof covering on main dwelling and rear single storey addition, replacement of four skylight windows, and the installation of a metal cap over the southwest parapet **BE APPROVED** in accordance with a submission filed March 20, 2009 and deemed complete by the Cultural Services Department March 24, 2009,

- and further –

THAT Application HG-012-2009 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work, excluding the replacement of the four skylights, as submitted by receipts and up to a maximum amount of \$2000,

- and further –

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

CARRIED

- ii. Delegation regarding Application P18-426-034-2009 for a property located at 247 Main Street, Barriefield Village and Heritage Property Grant Application HG-013-2009 requesting approval for the replacement of existing roofing, replacement of broken glass, repair of two sills, repairs to primary windows, new mesh in screen windows, repairs to siding, and repainting the house, with details described within a submission filed March 06, 2009 and deemed complete by the Cultural Services Department April 09, 2009.

Schedule Pages 142-149.

It was noted that grant monies would not be applied to costs of roofing and replacement of glass.

*Moved by Mr. Gemmell
Seconded by Mr. Downey*

THAT Application P18-426-034-2009 for a property located at 247 Main Street, Barriefield Village requesting approval for the replacement of existing roofing, replacement of broken glass, repair of two sills, repairs to primary windows, new mesh in screen windows, repairs to siding, and repainting the house **BE APPROVED** in accordance with a submission filed March 06, 2009 and deemed complete by the Cultural Services Department April 09, 2009,

- and further –

THAT Application HG-013-2009 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further –

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

CARRIED

- iii. Delegation regarding Application P18-257-036-2009 for a property located at 76 Mowat Avenue and Heritage Property Grant Application HG-015-2009 requesting approval for the replacement of the front door, repair and replacement of various windows; re-building of two brick chimneys with details described within a submission filed April 08, 2009 and deemed complete by the Cultural Services Department April 23, 2009.

Schedule Pages 150-167.
Large drawings distributed separately.

Ms. Ying Lee, owner, was present for the discussion. She noted that further to discussions with Ms. Lambert, a reapplication has been made.

It was suggested that aspects of the building be photographed. It was suggested that a 4-panel door appropriate to the period of the house be researched.

*Moved by Mr. Cardwell
Seconded by Mr. Gemmell*

*THAT Application P18-257-036-2009 for a property located at 76 Mowat Avenue requesting approval for the replacement of the front door, repair and replacement of various windows, and re-building of two brick chimneys **BE APPROVED** in accordance with a submission filed April 08, 2009 and deemed complete by the Cultural Services Department April 23, 2009,*

- and further –

THAT it be understood that the door be replaced with a 4-panel door, that chimneys be rebuilt with replica bricks and that the chimney work will be done in accordance with Heritage masonry guidelines,

- and further –

*THAT Application HG-015-2009 for this property for the repair and replacement of various windows; re-building of two brick chimneys **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,*

- and further –

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

CARRIED

- F. Heritage Grant Applications Requesting Release of Funding
- G. Heritage Property Grant Abandoned Applications
- H. Heritage Property Tax Refund Applications
- J. Property Designations

K. Technical Circulations

L. Motions

M. Other Matters

i. Sunnyside Gates

Mr. Downey advised that he had spoken with Mr. Bill Kingston regarding the Sunnyside Gates.

It was agreed that correspondence will be directed to Mr. Jim Colden to advise that the gates are safe, that attachments need to be set up and that a welder will be required.

OTHER BUSINESS:

UPCOMING EVENTS:

- i.* **29 – 31 May 2009** – ACO/CHO 2009 Ontario Heritage Conference in Peterborough.
- ii.* **24 – 26 September 2009** – The Heritage Canada Foundation's Annual Conference.

CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i.* 06 April 2009 – Heritage Report No. 06 submitted to Council for consideration on 21 April 2009.
Schedule Pages 168-173.

B. Correspondence Sent as Information

Copies of the following memorandums were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:

Correspondence dated 08 April 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:

- i.* Ms. Lenke Szabo & Mr. Janos Szabo, regarding Application P18-519-028-2009 for a property located at 250 Main Street, Barriefield Village.
Schedule page 174.

Correspondence dated 06 March 2009 from Ms. Carolyn Downs, City Clerk to:

- i.* Ms. Catherine Lynn Sigouin, regarding Heritage Designation – 18 Earl Street, Kingston.

Memorandum dated 06 April 2009 from Ms. Carolyn Downs, City Clerk to:

- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth Group, regarding Amendment to Description – Designation of Newlands Pavilion in MacDonald Park – Ontario Heritage Act.

Memorandum dated 22 April 2009 from Ms. Carolyn Downs, City Clerk to:

- i.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals – April 21st, 2009.

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- ii.* Mr. Maurice & Mrs. Ruth Smith – Approval for brick replacement, repointing and Provisional Approval for Heritage Grant application for property at 218 Green Bay Road, Barriefield.
 - iii.* Mr. Ron Tasker & Ms. Bonnie Crook – Approval for roof flashing replacement and Provisional Approval for Heritage Grant Application for property at 149 Earl Street.
 - iv.* Ms. Marlene Young – Approval for roof replacement and painting and Provisional Approval for Heritage Grant Application for property at 70 Montreal Street.
 - v.* Mr. Vincent & Mrs. Hamacher – Approval for restoration of wood frame windows and Provisional Approval for Heritage Grant Application for property at 2 Beverley Street.
 - vi.* Mr. Gerald & Mrs. Helen Finley – Approval for repointing limestone foundation and Provisional Approval for Heritage Grant Application for property at 52-56 Earl Street.
 - vii.* Mr. John Berry – Approval for replacement of soffit fascia, windows, scaffolding and painting and Provisional Approval for Heritage Grant Application for property at 112 Montreal Street.
 - viii.* Dr. Henry Averbs – Reaffirmation of Emergency Approval for repair of roof at 151 Earl Street.
 - ix.* Mr. Dave Gaensbauer – Approval for window replacement, railings to window wells, storm windows and other various replacements at 226 King Street East.
 - x.* Mr. Arwan Therien – Approval for addition to rear of 99 Yonge Street.
 - xi.* The Board of Governors of Kingston Hospital/c/o HDR/Mill & Ross – Approval for new ramp along existing building at 72-74 Barrie Street.
 - xii.* Dr. Fraser & Maureen Fraser Saunders – Approval for addition to existing dwelling, new windows, roof covering at 251 Main Street, Barriefield Village.
 - xiii.* Mr. Ken Revell, Assistant Manager – Approval for replacement of wood cladding, repair of eavestrough, window frames at 135-139 Alfred Street.
 - x.* Mr. Paul Fay and Mr. Dan McDonald – Approval for replacement of wood covering at 106-108 Clergy Street East.
 - xi.* Peter Splinter Family Holdings– Approval for construction of wood framed shade structure, exterior rooftop door, build out of wall for installation of fire rated wall at 366 King Street East (61-73 Princess Street).
 - xii.* Peter Splinter Family Holdings– Approval for construction of railing around roof perimeter at 366 King Street East (61-73 Princess Street).
 - xiii.* Mr. Mike Finn, Queen's – Approval for construction of addition at 143 Union Street (former Victoria School).

DOCUMENTS:

HERITAGE LINKS:

- i.* Ontario Heritage Act: www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc
- ii.* Ontario Heritage Connection: www.ontarioheritageconnection.org
- iii.* Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>

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- v. General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>

NEXT MEETING DATES:

Meetings for 2009 have been scheduled at 12:00 noon in the Council Chambers as follows:

- 01 June
- 06 July
- 10 August
- 14 September
- 05 October
- 02 November
- 07 December

A Special Meeting was tentatively scheduled for 11 May 2009 at 1:00 p.m. in the Councillors' Lounge.

ADJOURNMENT:

The meeting adjourned at 4:05 p.m.

