



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**

**MINUTES**

**MEETING No. 2009-10**

**Monday 06 July 2009 at 12:00 noon\*  
in Council Chambers, City Hall**

**MEMBERS PRESENT**

Mr. Peter Gower, Chair  
Mr. R. Bruce Downey, Vice-Chair  
Councillor Bill Glover  
Mr. David Ariss  
Mr. Robert Cardwell  
Mr. John Duerkop  
Mr. Michael Gemmell (left at 4:15 p.m.)  
Ms. Christine Sypnowich

**STAFF PRESENT**

Ms. Cynthia Beach, Commissioner, Sustainability & Growth  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk  
Ms. Marnie Venditti, Manager, Planning & Development  
Mr. George Wallace, Director, Planning & Development

**OTHERS PRESENT**

Ms. Helen Finley

**REGRETS**

Mr. Craig Sims

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER:**

Mr. Gower, Chair, called the meeting to order.

**RECOGNITION:**

**WELCOME and INTRODUCTIONS:**

**POSSIBLE PECUNIARY INTEREST:**

Mr. Downey declared a possible pecuniary interest as his firm Hughes Downey Architects is acting as agent for Application P18-097-053-2009 for a property located at 16 Market Street also known as 37 Clarence Street.

**CONFIRMATION OF AGENDA:**

*Moved by Mr. Gemmell  
Seconded by Councillor Glover*

**THAT** the agenda and addendum be confirmed as amended to add under 'Other Business':

- Consideration of designation of washrooms in Lake Ontario Park, and to amend 10 Business 'D' iii:
- that Application Pre-KMHC-013-2009 is for a property located at 370 King Street West,

and to delete item 10 K i:

- *Technical Circulation D10-491-2009 for a consent to a lot addition for property located at 2502 Highway 2 East, as it is not a designated property.*

**CARRIED**

**CONFIRMATION OF MINUTES:**

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** *the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-08 held on May 11, 2009 be confirmed with agreed to amendments.*

**CARRIED**

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** *the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-09 held on June 01, 2009 be confirmed with agreed to amendments.*

**CARRIED**

**DELEGATIONS:**

**BRIEFINGS:**

**a) Gerard Hunt, Chief Administrative Officer**

Mr. Hunt was present to provide the Committee with an update regarding the Heritage organization & Committee structure.

Mr. Hunt advised that over the next couple of months, processes involving the Committee would be finalized and would be brought back to the Committee for advice. He said that work is currently being undertaken which affects all Committees in areas such as a review of the Code of Conduct and Procedural By-law 98-1. Mr. Hunt noted that an effective course is important for the Committee, and the history and culture of the City.

Ms. Beach added that the mandate is currently under review, and that staff are working on a draft mandate for consideration before it is brought forward to the Administrative Policies Committee.

**UPDATES:**

**A. Planning & Development Department Report**

Mr. Letourneau introduced Ms. Katrina Guy, Planner, who is working with Heritage applications in the Planning and Development Department.

Updates were provided regarding:

**a) Working Groups:**

- i. Historic Properties Research Working Group  
(David Ariss)*

Mr. Ariss invited Ms. Finley to provide an update to the Committee.

Ms. Finley advised that a draft document concerning the Cataraqui Cemetery Designation was forwarded to staff today, and a meeting for the group is scheduled for Thursday.

Mr. Letourneau confirmed that the Designation of the Denyes monument is projected for the August meeting.

*ii.*     Communications and Education Working Group  
(John Duerkop)

Mr. Duerkop distributed pamphlet copies of four 45 minute walking tours developed by the group for:

- Earl Street – covering four city blocks and returning to the starting point at King and Earl
- King Street – a tour of five blocks along King Street East
- Wellington Street – a tour which starts at the corner of Johnson Street
- Contributions of Architects John and Joseph Power to Old Sydenham Ward

Mr. Duerkop said the tours are available on the City website also noted other walking tours in the City which have been developed and highlighted the Sir John A. MacDonald tour which is also available on the City website. Mr. Duerkop commended the assistance of Ms. Therese Greenwood, Manager, Communications and her department, and expressed thanks to Mr. Letourneau, Ms. Lambert and Mr. Steven Arnold who assisted with the King Street tour.

Mr. Duerkop noted an upcoming meeting on 13<sup>th</sup> July regarding plaquing.

Congratulations were extended by the Committee to Mr. Duerkop and others who assisted.

*iii.*     Interior of City Hall Working Group  
(Bob Cardwell, John Duerkop, Michael Gemmell)

Work is continuing by this group.

*iv.*     Exterior Coverings Working Group  
(Michael Gemmell, Christine Sypnowich)

Work undertaken by this group but which has not been finalized was noted. Mr. Letourneau referenced a maintenance clause and a current direction.

*v.*     Accessibility and Heritage Working Group  
(Peter Gower, Bruce Downey)

**b) Delegated Authority:**

*i.*     Update regarding 231 Johnson Street for Application P18-556-047-2009

Ms. Guy advised that this application for repainting was approved.

*ii.*     Update regarding 262 Main Street for Application P18-487-048-2009

Ms. Guy noted the house was built in 1990, so replacement of porches was approved. Ms. Synowich noted that the house is located in a Heritage Conservation District.

**c) Technical Circulations:**

**d) Preliminary considerations for Designation:**

**e) Site Visits:**

*i.* Site Visit at 14 Princess Street

Mr. Letourneau advised that he and Mr. Cardwell had conducted a site visit on this property. Mr. Cardwell described the condition of the windows, noting that two windows appeared to be original, and the rest have been changed in some ways. He said that the owner wishes to restore the windows as closely as possible to the original windows. The security bars on some windows are to be replaced, which could be reconfigured to look original. The owners also wish to change a doorway, which was converted from a basement window. The door is a modern door, and it was suggested that they determine what they would like to do. It was noted that there are concerns regarding security of the building. A roll down security gate could be an option.

It was noted that the observations would be kept in mind for a future application.

*ii.* Site Visit at 128-136 Ontario Street regarding Application PRE-KMHC-011-2009

Mr. Letourneau advised that two site visits had been undertaken at this property. Mr. Letourneau and Mr. Cardwell had visited the site; Ms. Guy and Mr. Letourneau had conducted a second visit. Mr. Letourneau said they had visited the second floor where there were few original windows. Work is required at the corner of the building. Mr. Cardwell added that it was difficult to determine what windows were original, and that replacement windows appear to be the same configuration of 6 over 6. Mr. Cardwell noted that there could be different approaches to changes in the windows at the front and at the back of the building.

Mr. Downey said that the back of the building is as visible as the front of the building from Clarence Street, and noted that it is a corner building. He queried what the replacement of the windows would entail. He referenced a document submitted which described commercial metal windows.

Mr. Cardwell explained that they had seen approximately 6 of the windows, and none on the third floor. Window frames and sills were not visible. He referenced a photo in Volume 2 of 'Buildings of Architectural and Historical Significance' which shows all windows intact as 6 over 6 windows. He expressed concern that replacement of windows would lose the detailing of the frames and the brick molds, as the owner doesn't wish to paint the outside of the windows.

**f) Grant and Tax Applications:**

**g) Other:**

*i.* Geographic Information System (GIS)

Mr. Letourneau will provide a presentation regarding GIS at the August meeting.

**B. Chair's Report – by Mr. Peter Gower, Chair**

*i.* Nominations for the Ontario Medal for Good Citizenship

Mr. Gower reminded members that nominations are due by 17<sup>th</sup> August.

*ii.* Consideration of a request for contact by Cultural Policy Plan Consultants.

A request by Ms. Elizabeth Cashman, Administrative Assistant, Cultural Services to provide contact information to consultants for the Cultural Policy Plan was noted. Members were requested to contact the Committee Clerk if they didn't wish to be contacted.

*iii.* Update regarding 12 Drummond Street

Mr. Gower reported that a lawsuit had been discontinued regarding 12 Drummond Street as it was initiated under Part IV of the Ontario Heritage Act rather than Part V. Mr. Gower also noted the issuance of a demolition order under 60 days.

iv. Archaeological Process

Mr. Gower highlighted the possible length of time that could be required to complete an archaeological process. He noted that this timing is initiated through a clause within an approval.

Mr. Letourneau advised that a request to expedite the process could reduce the timing to 2-3 weeks. He said that staff have been working with the Ministry of Culture to address some of these issues.

Mr. Wallace said that members of the Committee and the Committee of Adjustment will be invited to a meeting which staff are arranging with Ministry staff regarding archaeological procedures.

**10. BUSINESS:**

**A. Reports**

**B. Heritage Permit Applications Requesting Approval**

Comments received from City Departments and attached to the agenda for each individual application were read by the Planner during the discussion.

- i. Delegation regarding Application P18-696-052-2009 for a property located at 320 King Street East requesting approval to add a fire escape through an existing window opening at the rear of the second floor, with details described within a submission filed June 8, 2009 and deemed complete by the Planning and Development Department June 22, 2009.

Schedule Pages 1-13.

Mr. Donovan, owner, was present to describe the fire escape project which is a life safety issue. He noted that it is not being proposed to be attached to the sidewall, and that it would encroach into a City right-of-way. A submission produced by Anglin Group Ltd. was provided and is attached to the record.

Members observed that the fire escape is set into a cubby hole and is visible only within the alleyway. Attachments would be into a raw concrete wall and not into limestone.

To a question by Mr. Donovan regarding staff involvement, Mr. Wallace advised that Ms. Kim Brown, Project Engineer, could assist with encroachments.

*Moved by Mr. Downey  
Seconded by Mr. Cardwell*

*THAT Application P18-696-052-2009 for a property located at 320 King Street East requesting approval to add a fire escape through an existing window opening at the rear of the second floor **BE APPROVED** in accordance with details described within a submission filed June 8, 2009 and deemed complete by the Planning and Development Department June 22, 2009,*

*- and further -*

*THAT it be understood that the application relates to safety and the fire escape is concealed from general view.*

**CARRIED**

- ii. Delegation regarding Application P18-097-053-2009 for a property located at 16 Market Street (also known as 37 Clarence Street) requesting approval to alter existing dormer windows, with

details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 14-20.

Mr. Downey declared a possible pecuniary interest and abstained from the discussion.

*Moved by Mr. Cardwell  
Seconded by Mr. Duerkop*

*THAT Application P18-097-053-2009 for a property located at 16 Market Street (also known as 37 Clarence Street) requesting approval to alter existing dormer windows **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.*

**CARRIED**

Mr. Downey returned to the discussion.

- iii. Delegation regarding Application P18-414-054-2009 for a property located at 167 King Street East requesting approval to remove an existing deck and stairs at the rear of the structure to install a new deck and stairs, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 21-30.

The application was considered.

*Moved by Mr. Downey  
Seconded by Ms. Sypnowich*

*THAT Application P18-414-054-2009 for a property located at 167 King Street East requesting approval to remove an existing deck and stairs at the rear of the structure to install a new deck and stairs **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009,  
- and further -*

*THAT it is suggested that pickets along the stairway have a bottom rail rather than in-stair treads.*

**CARRIED**

- iv. Delegation regarding Application P18-557-055-2009 for a property located at 233 Johnson Street requesting approval for exterior painting, replacement of lattice on front porch, replacement of newel posts, and the raising and replacing of a second floor railing, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 31-44.

Comments from the Building Department were provided within the addendum.

Ms. Susan Au, Owner, was present for the discussion. She noted that the original porch was like the one at 231 Johnson Street.

Concern was expressed regarding possible replacement of the newel posts, noting the original shape.

A discussion took place regarding the railing around the top of the porch. It was noted that a railing would need to be vertically supported, and should be painted black steel, not the same colour as the railing. The

best way for replacement of lower newels would be to pass them through the porch step so there is air below the newels to prevent moisture wicking up into the base of the post which will rot the post.

It was noted that old lattice differs from new lattice as it is quite thick with small holes. Diamond shapes are more original than square; however it is important that the angles don't conflict with other angles.

It was suggested that the door be accented with more colour and an oil base gloss paint which is more durable.

It was further suggested that consideration be given to duplicating the newel posts which are there, as often porches were designed slightly differently.

*Moved by Mr. Downey*

*Seconded by Ms. Sypnowich*

**THAT** Application P18-557-055-2009 for a property located at 233 Johnson Street requesting approval for exterior painting, replacement of lattice on front porch, replacement of newel posts, and the raising and replacing of a second floor railing **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009,

- and further -

**THAT** it is suggested that the detailing of the newel posts be maintained, the lattice work be of robust construction, the railing be incorporated into the railing on the balcony so that it doesn't interrupt the existing historic railing, and that it be painted with a different and preferably darker colour,

- and further -

**THAT** consideration be given to the use of an oil based paint, and that care be taken as to how the column is rendered.

**CARRIED**

- v. Delegation regarding Application P18-262-056-2009 for a property located at 128-136 Ontario Street requesting approval for the demolition and removal of the rear one-storey block addition to expose the original limestone wall; masonry repair, alteration and restoration of the complete limestone building; installation of doors and windows in the first floor front and rear door and window openings, and installation of a window in the second and third floor front and rear window openings, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 45-52.

A pre-consultation PRE-KMHC-011-2009 was considered at the 01 June 2009 meeting.

Ms. Daphne Dean, owner, was present with Mr. Chris Roney, Engineer for the project, and Ms. Heather Kembel, Architect for the project. Ms. Dean provided an overview of the work which has been done, and for which approval is being requested.

Mr. Roney described work being done such as the installation of pins to restore the integrity of the wall. Five chimneys on the building are in poor condition, and are proposed to be dismantled and rebuilt. A couple of openings will be raised, and care will be taken to preserve and move the existing lintels up to the new location. Work being done is described within a bound document submitted to Heritage staff.

Ms. Kembel described a proposal to raise some lintels at the back so that windows on the back are in line.

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### Installation of Commercial Doors and Windows

A package of material relating to the windows was circulated by staff at the meeting.

Ms. Kembel described the plans to replace the existing windows with pella windows for weather protection. She said that the maintenance of painted wood windows is not feasible, and that thermal windows will provide energy efficiency. She noted that the building was previously a commercial building, but will now have a residential use whereby draft and noise will be an issue. Ms. Kembel said that applying storm windows on the front face of the building which is at the property line would require the use of machinery. She referenced exposure of the building to the lake.

Members expressed concern that the proposed windows would greatly detract from the building. It was noted that many historic properties are located on the water including City Hall, and that the Committee has maintained a mandate to encourage wood windows in historic buildings.

Ms. Dean said that most of the windows and doors are replicas, that the wood there now is rotten, and advised she doesn't wish to pay the costs for the replication of the windows in wood. She said that she wants good glazing, doors that won't swell with the moisture, and which are operable and energy efficient. She said there are pella windows on the ground floor at this time.

It was suggested that the most sympathetic replacement on the main level would be wooden windows and doors. It was further noted that some companies provide a commercial window system that is sympathetic to the character of the building.

Windows on the west side of Market Square were referenced during the discussion, and that divisions in windows are more sympathetic to Heritage buildings than large panes of glass.

It was summarized that the concerns of the Committee relate to what the existing windows will be replaced with, and what products on the market are more sympathetic to the structure than what has been presented as there are other solutions.

The application was then considered separating consideration of the requested demolition of a block addition, masonry repair, and alteration of four rear windows from the installation of the balance of the windows and doors.

*Moved by Mr. Downey*

*Seconded by Mr. Cardwell*

***THAT Application P18-262-056-2009 for a property located at 128-136 Ontario Street requesting approval for the demolition and removal of the rear one-storey block addition to expose the original limestone wall; masonry repair, alteration of four rear windows, repointing and restoration of the complete of the limestone building **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.***

***CARRIED***

To a question regarding process, Mr. Letourneau confirmed that the doors and windows portion of the application could be deferred keeping in mind the 90 day requirement for a decision; denial would require a new application.

As clarification to the applicant, members noted that a wood window with a profile in keeping with the character of the historic profile is requested. It was noted that there are products on the market which are closer than the proposal. It was highlighted that the ground floor windows are of the utmost concern. A further comment was made regarding replacement which is sympathetic to the facade, noting an example of large metal panes which aren't sympathetic with the facade.

Ms. Dean said she was interested in putting in muntin bars, but was advised that if the bars sit on the inside they would not be acceptable. She reiterated that she does not want to put storms on and off every year. She again noted the cost of wood windows, expressed concern on behalf of future tenants dealing with screens, and that she wants effective thermal glass for spaces for commercial tenants.

Mr. Cardwell referred to the site visit (see page 4) and that some first floor doorways are original material. He further noted that the condition of most of the rest of the windows is unknown.

*Moved by Councillor Glover  
Seconded by Mr. Downey*

*THAT Application P18-262-056-2009 for a property located at 128-136 Ontario Street requesting approval for the installation of doors and windows with the exception of four rear windows **BE DEFERRED** to allow the applicant to provide alternate options for consideration at the August 2009 meeting.*

**CARRIED**

- vi. Delegation regarding Application P18-369-057-2009 for a property located at 135-137-139 Alfred Street requesting approval for the replacement of porchwork, removal and replacement of existing stairs and stringers, with details described within a submission filed May 29, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 53-62.

To a question regarding the provision of general advice to Queen's regarding various types of projects, Mr. Letourneau advised that a current pamphlet could be provided or a new one could be created.

It was suggested that the agent for this application be invited to attend the August meeting to provide an opportunity to discuss the application.

To a comment that details regarding the porch work are not included with the package, Mr. Letourneau advised that the porch replacement is consistent with the porch that is there now. He said that information regarding a property standards order which did not include safety issues could be included with the package for the August meeting.

It was suggested that advice could have been provided by the Committee for a porch which is more sympathetic to the building than the porch which is there at this time.

*Moved by Councillor Glover  
Seconded by Mr. Gemmell*

*THAT consideration of Application P18-369-057-2009 for a property located at 135-137-139 Alfred Street requesting approval for the replacement of porchwork, removal and replacement of existing stairs and stringers **BE DEFERRED** to the 10 August 2009 meeting and that the agent for the application be invited to attend to discuss the proposal.*

**CARRIED**

- vii. Delegation regarding Application P18-714-058-2009 for a property located at 390 King Street West requesting approval for a demolition, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 63-84.

Comments from the Building Department were provided within the addendum and were noted.

Mr. Craig Dykers, EMA Architects was present to provide an overview of the application.

To a question regarding the author of an archaeological letter on page 83, Mr. Dykers advised that it was provided by a firm called 'Past Recovery'.

Ms. Guy confirmed with Mr. Dykers that someone has been contracted, and a signed report will be completed. Mr. Gower asked staff to ensure all details are provided to the Committee.

*Moved by Mr. Cardwell  
Seconded by Mr. Downey*

*THAT Application P18-714-058-2009 for a property located at 390 King Street West requesting approval for the removal of a non-character defining structure known as the Frontenac Mental Health Centre **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.*

**CARRIED**

- viii. Delegation regarding Application P18-229-059-2009 for a property located at 370 King Street West requesting approval for a demolition, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Schedule Pages 85-88.

Comments from the Building Department were provided within the addendum and were noted.

Staff advised that this application was required as the building at 390 King Street West crosses the property line to 370 King Street West.

*Moved by Mr. Cardwell  
Seconded by Mr. Downey*

*THAT Application P18-714-059-2009 for a property located at 370 King Street West requesting approval for the removal of a non-character defining structure known as the Frontenac Mental Health Centre **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009,*

*- and further -*

***THAT** it be understood that the wall shared with the Tett building will be exposed and temporarily infilled and weatherproofed as noted within correspondence from EMA Architects dated June 19, 2009.*

**CARRIED**

- ix. Delegation regarding Application P18-273-060-2009 for a property located at 216 Ontario Street requesting approval for painting columns in the south end of Memorial Hall, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 24, 2009.

Schedule Pages 89-93.

Pages 94-95-96 were made available at the meeting

Mr. Jamie Brash, Supervisor, Facilities Maintenance, was present and introduced Mr. Robert Ireland who wishes to revitalize the Memorial Hall columns to the original colours. He noted that Mr. Ireland has been raising funds for this project.

Mr. Ireland described the process of using acrylics and adding an oil varnish finish over the top, that this work would be done by hand and a spray would not be used. He advised that a paint scrape was done awhile ago. Mr. Brash provided a paint sample.

It was noted that there are other columns for which samples haven't been taken, and that it is possible that other columns might have been different. It was suggested that while the work is being undertaken, that additional samples could be taken from various areas for future work to be done.

Ms. Finley suggested that all colours be researched before the project begins.

*Moved by Mr. Downey  
Seconded by Councillor Glover*

**THAT** Application P18-273-060-2009 for a property located at 216 Ontario Street also known as Kingston City Hall National Historic Site requesting approval for painting columns in the south end of Memorial Hall **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 24, 2009,

- and further -

**THAT** it be understood that samples will be taken of other surfaces painted, and that a plan will be developed for the repainting of the rest of the room so the columns don't appear out of place for a length of time.

**CARRIED**

- x. Delegation regarding Application P18-110-061-2009 for a property located at 150 West Street also known as the Red Cross House, requesting approval for chimney repairs, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 24, 2009.

Schedule Pages 97-115.

Mr. Jamie Brash, Supervisor, Facilities Maintenance was present for the discussion. He advised that photos were taken of this building when restoration of the Court House was taking place last year, and significant cracks in the chimney were observed. Staff approached the Red Cross to do the necessary repairs, and a tarp was applied in the interim to keep water from entering the cracks. Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation was consulted who provided 7 points of concern. A copy is attached to the record.

It was suggested that any new flashing over the cap would be vented so air could move freely through the chimney. It was noted that flashing which is screwed at the side and filled with caulking could assist in the deterioration.

Specifications when they are available were requested by the Committee.

*Moved by Mr. Downey  
Seconded by Mr. Duerkop*

**THAT** Application P18-110-061-2009 for a property located at 150 West Street also known as the Red Cross House, requesting approval for chimney repairs **BE APPROVED** in accordance with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 24, 2009,

- and further -

**THAT** it be understood that the contractor will work with Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation who will assist in the preparation of specifications of the work,

- and further –  
**THAT** the specifications be submitted to the Committee.

**CARRIED**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

- i. Discussion regarding Application P18-269-051-2009-EA for a property located at 189 Ontario Street, requesting approval for the removal of existing shingles, removal of existing rotted wood on trusses in damaged areas and replacement with new plywood, covering of roof with a protector, installation of black shingles with details described within a submission filed June 10, 2009 and deemed complete by the Planning and Development Department June 12, 2009.

Schedule 116-119.

Ms. Guy noted emergency works which have been undertaken for this property.

*Moved by Mr. Downey  
Seconded by Mr. Duerkop*

**THAT** Application P18-269-051-2009-EA for a property located at 189 Ontario Street, requesting approval for the removal of existing shingles, removal of existing rotted wood on trusses in damaged areas and replacement with new plywood, covering of roof with a protector, installation of black shingles **BE REAFFIRMED** in accordance with details described within a submission filed June 12, 2009.

**CARRIED**

- ii. Discussion regarding Application P18-273-050-2009-EA for a property located at 216 Ontario Street also known as City Hall requesting approval for handrails to be installed on the south entrance of the court yard in accordance with the plans submitted on June 15, 2009 with details described within a submission filed May 15, 2009 and deemed complete by the Planning and Development Department May 19, 2009.

This is an amendment to the previously approved application in order to accommodate Health and Safety concerns as well as accessibility issues.

Ms. Guy noted emergency works which have been undertaken for this property.

*Moved by Mr. Duerkop  
Seconded by Mr. Cardwell*

**THAT** Application P18-273-050-2009-EA for a property located at 216 Ontario Street also known as City Hall requesting approval for handrails to be installed on the south entrance of the court yard **BE REAFFIRMED** in accordance with details described within a submission filed June 15, 2009.

**CARRIED**

**D. Pre-Consultation Requests**

- i. Delegation regarding Application PRE-KMHC-010-2009 for a property located at 9 Arch Street requesting advice regarding the construction of a new medical school.

A previous pre-consultation was held on 04 May 2009.

Mr. Ray Zabach, Shultz and Zabach Architects, was present and provided a powerpoint presentation to explain aspects of the project to include removal of the wood fire escape, floor plans of the new building, options of cladding of buildings. He explained that they are currently in the process of designing the project, and noted a previous approval for demolition. He advised that the presentation is not a final submission, and that they plan to attend the 10<sup>th</sup> August meeting.

Comments provided included a past comment suggesting that the building be deeper into the ground to reduce the massing. It was noted that changing siding materials has been used to address the primary concern of reducing the massing behind the historic buildings; additional consideration of the top wall portion might further assist in diminishing the massive impact of the wall behind the house. It was recognized that the new building touches the historic buildings in a concealed spot. Also suggested was breaking up the wall in the north east with openings as has been done with the rest of the building, and that stone rather than metal cladding could be used.

Ms. Guy confirmed with Mr. Zabach that Mr. Andre Scheinman is completing the Heritage Impact Statement.

*ii.*     Delegation regarding Application PRE-KMHC-012-2009 for a property located at 216 Ontario Street requesting advice regarding the installation of furniture on Market Square.

Mr. Brash was present to advise the Committee regarding furniture which is proposed for the Market Square. He noted companies that he has researched, and that purchases will be made in the near future. He advised that pictures can be provided to members for their review and comment which is requested as soon as possible for grant purposes.

To a question regarding bike rack installations, Mr. Brash suggested that Mr. Chris Sleeth, Traffic Supervisor, Public Works, could be contacted with any questions, and could be invited to attend a meeting.

Mr. Brash also noted new signage which will be necessary due to skateboarding issues and which will incorporate washroom signage. A sample will be provided to the Committee for their review.

*iii.*     Delegation regarding Application PRE-KMHC-013-2009 for a property located at 370 and 390 King Street West requesting advice regarding the Tett Centre proposal.

Mr. Speros Kanellos, Director, Real Estate & Construction Services, Mr. Andre Sheinman, Consultant and Mr. Todd Colbourne were present for the discussion.

Mr. Colbourne provided an explanation regarding repair of existing windows.

Comments included that:

- an image combining the proposal for a tower with the current design of the Queen's building be provided to see if there is harmony with the existing architectural statements.
- there is an opportunity for something imaginative to show that it doesn't compete with the Queen's building.
- it would be beneficial to see the Queen's building which is an architectural statement, and this building side by side.
- here is an interest in details for the entrance to the addition at the north end of the building, and how sympathetic it will be to the existing building.

Mr. Colbourne noted set back restrictions on the site. He said the entrance to the west side would include the stairs and elevator, and the rest of the entry would be structural glazing without a flat roof on it so the original gable end could be seen in its entirety; as one would enter, the north end of the building excavated down 3 stories could be seen. There would be a glass wall on the north and south ends, kept in simple modern form that wouldn't hide the gable; at night the original facade could be seen. Mr.

Colbourne confirmed that travelling down King Street, the gable could be seen through glass, and the stone wall would be a fire wall.

To a question regarding the location of a corridor with windows looking toward the Queen's building, Mr. Colbourne explained that windows open up the area to see the Queen's side rather than the laneway. This would allow the buildings to track with each other, and would be a dramatic way to interact with tenants in the building.

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i. Update regarding Heritage Property Grant Application HG-06-2009 for a property located at 218 Green Bay Road, Barriefield Village requesting approval for the replacement of damaged bricks and repointing.

Schedule Page 120.

**Resolution of Council 21 April 2009**

THAT Application P18-481-018-2009 for a property located at 218 Green Bay Road, Barriefield Village requesting approval for the replacement of damaged bricks and repointing **BE APPROVED** in accordance with details described within a submission filed March 12, 2009 and deemed complete by the Cultural Services Department March 24, 2009,  
- and further -

THAT Application HG-06-2009 for this property **BE PROVISIONALLY APPROVED** for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,  
- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

*Moved by Mr. Downey  
Seconded by Mr. Gemmell*

***WHEREAS the owner of at 218 Green Bay Road, Barriefield Village has requested final approval for Heritage Grant Application HG-06-2009, and***

***WHEREAS as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and***

***THEREFORE BE IT RECOMMENDED THAT Heritage Property Grant HG-06-2009 for 218 Green Bay Road, Barriefield Village **BE APPROVED** for the replacement of damaged bricks and repointing,***

*- and further -*

***THAT staff be authorized to issue a cheque for \$1,286.25 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.***

**CARRIED**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**J. Property Designations**

**K. Technical Circulations**

- i. Discussion regarding Technical Circulation D10-491-2009 for a consent to a lot addition for property located at 2502 Highway 2 East.

Schedule Page 121.

This was withdrawn from the agenda.

**L. Motions**

**M. Other Matters**

**OTHER BUSINESS:**

- i. Update regarding Lake Ontario Park Washrooms

A report by Bruce Downey was attached to the Addendum.

Councillor Glover noted washrooms at Lake Ontario Park which were designed by Mr. Wilf Sorensen, Architect. He contacted Mr. Downey who highlighted the washrooms which are built in the round and are elevated, and the innovation which is characteristic of Mr. Sorensen's work.

Councillor Glover suggested that the retention of these buildings which have a Cultural Heritage side as well as a Built Heritage side be considered.

Commissioner Beach noted that the property is owned by the City, and if further research is requested by the Committee prior to construction plans, staff can do this review. A report will be prepared for Council.

*Moved by Councillor Glover  
Seconded by Mr. Cardwell*

**WHEREAS** there is concern that all of the structures in Lake Ontario Park may be recommended for demolition,

**THEREFORE BE IT RESOLVED THAT** Mr. R. Bruce Downey be requested to produce a report regarding the retention of washrooms in Lake Ontario Park which were designed by Mr. Wilf Sorensen, a recognized local architect,

*- and further -*

**THAT** the report be provided to Council for consideration.

**CARRIED**

- ii. Update regarding Heritage Conservation District Study for the Old Sydenham Heritage Area

A Kingston Whig Standard article dated 10 August 2009 was attached to the Addendum.

iii. Other Barriefield Matters

It was noted that there continue to be outstanding issues pertaining to Barriefield properties which have been raised at past meetings.

- iv. Report to Planning Committee PC-09-014 – Recommendations – Heritage Conservation District Study for the Old Sydenham Heritage Area

Mr. Gower also noted a report to the Planning Committee and suggested that members provide comments to Mr. George Wallace, Director, Planning by 16<sup>th</sup> July 2009 when the report will be considered by the Planning Committee.

**UPCOMING EVENTS:**

**CORRESPONDENCE/CIRCULATIONS:**

Mr. Gower highlighted the letter sent to Mr. Barlow on behalf of the Committee (see C ii.).

**A. Reports to/from Council**

- i.* 01 June 2009 – Heritage Report No. 09 submitted to Council for consideration on 16 June 2009.  
Schedule Pages 122-127.

**B. Correspondence Received as Information**

- i.* Correspondence from Mr. Lenke Szabo, relating to 250 Main Street, Barriefield Village, Drawings presented at the June KMHC meeting dated 02nd June 2009.  
Schedule Page 128.
- ii.* Email correspondence from Ms. Sarah Unterman, regarding Adaptive Re-use Case Study dated June 15<sup>th</sup>, 2009.  
Schedule Pages 129-133.
- iii.* Email correspondence from Ms. Erin Caley, regarding Historic Churches dated June 17<sup>th</sup>, 2009.  
Schedule Page 134.
- iv.* Correspondence from Ms. Brittany Groves, Earth Sciences Museum Assistant, University of Waterloo, regarding the fossils of Pleistocene Era (Ice Age) dated June 11<sup>th</sup>, 2009.  
Schedule Page 135.

**C. Correspondence Sent as Information**

**Correspondence dated 19th, June 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee:**

- i.* Mr. Jim Colden, regarding Sunnyside Subdivision Entrance Gates.  
Schedule Page 136.
- ii.* Mr. Anthony Barlow regarding Resignation from Kingston Municipal Heritage Committee.  
Schedule Page G

**Copies of the following correspondence were sent out from the Clerks' Department, and were available at the meeting if a member wished to review the full document:**

**Correspondence dated 17th, June 2009 from Ms. Carolyn Downs, City Clerk to:**

- i.* Ms. Kristin Colwell regarding an approval for a Heritage Grant– 248 Division Street.
- ii.* Incorporated Synod of Diocese of Ontario, St. Paul's Anglican Church regarding approval of a Heritage Application and Heritage Grant – 137 Queen Street.

- iii.* Ian McKay and Robert Vanderheyden regarding approval of a Heritage Application and Heritage Grant – 137 Queen Street.
- iv.* Bernard Tenenhouse regarding approval of Heritage Application – 385 King Street East.
- v.* 1059915 Ontario Ltd. regarding approval of a Heritage Application – 229 Brock Street.
- vi.* Lenke Szabo regarding approval of a Heritage Application – 250 Main Street.
- vii.* Vandalay real Estate Holdings regarding approval of a Heritage Application – 192 Ontario Street.
- viii.* James Reid Limited regarding approval of a Heritage Application – 254-256 Princess Street.
- ix.* Ron Tasker & Bonnie Crook regarding approval of a Heritage Application – 149 Earl Street.
- x.* Malthouse Properties Ltd. Regarding approval of a Heritage Application – 308-Wellington Street.
- xi.* Holly Doughty approval of the Heritage Property Grant – 46 Sydenham Street.
- xii.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals – June 16th, 2009.
- xiii.* Ted Lester regarding approval of a Heritage Application and Heritage Grant Application – 30 Sydenham Street.
- xiv.* Dennis Leger, Commissioner, Corporate Services – a memorandum regarding Heritage Application – 216 Ontario Street.
- xv.* Mayor Harvey Rosen and Gerard Hunt, Chief Administrative Officer - a memorandum regarding Heritage Application – Request For Letter Of Support – Lower Burial Ground Restoration Society – 137 Queen Street.
- xvi.* Incorporated Synod of Diocese of Ontario, St. Paul’s Anglican Church, regarding a Letter of Support – 137 Queen Street.

**DOCUMENTS:**

**HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>

**NEXT MEETING DATES:**

Meetings for 2009 have been scheduled at 12:00 noon in the Council Chambers as follows, with the exception of the December meeting which will be held in the Councillors’ Lounge:

- 10 August
- 14 September
- 05 October
- 02 November
- 07 December

**ADJOURNMENT:**

The meeting adjourned at 4:30 p.m.

