



KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)

MINUTES

MEETING No. 2009-11

**Monday 10 August 2009 at 12:00 noon*
in Council Chambers, City Hall**

MEMBERS PRESENT

Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair
Councillor Bill Glover
Mr. Robert Cardwell
Mr. John Duerkop
Mr. Craig Sims

STAFF PRESENT

Ms. Cynthia Beach, Commissioner, Sustainability & Growth
Ms. Kristine Hebert, Parks & Open Space Planning
Coordinator
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk

REGRETS

Mr. David Ariss
Mr. Michael Gemmell
Ms. Christine Synowich

OTHERS PRESENT

Mr. Andrew Hill, Frontenac Heritage Foundation
Ms. Helen Finley

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER:

Mr. Gower, Chair, called the meeting to order.

RECOGNITION:

WELCOME and INTRODUCTIONS:

Mr. Gower, Chair, introduced and welcomed Mr. John Coleman who was appointed as a member of KMHC by Council on 04th August 2009.

POSSIBLE PECUNIARY INTEREST:

Mr. Downey declared a possible pecuniary interest as he was asked by the owner and a Building Official to assist with Application P18-557-072-2009 for a property located at 233 Johnson Street to discuss details related to the design of a railing as a professional may need to be involved as the building is intended to be rented to the public.

Mr. Craig Sims declared a possible pecuniary interest for Application HG-013-2009 at 247 Main Street, Barriefield Village as his spouse is the owner of the property.

Mr. Robert Cardwell declared a possible pecuniary interest for Application P18-479-069-2009 for a property located at 3 Sharmans Lane, Barriefield Village as his spouse is the owner of the property.

Mr. John Coleman declared a possible pecuniary interest for Technical Circulations D10-515-2009 and D10-523-2009 relating to properties located at 30 and 34 Colborne Street as his property is located across the street.

CONFIRMATION OF AGENDA:

*Moved by Mr. Downey
Seconded by Mr. Sims*

THAT the agenda and addendum be confirmed as amended to add under 'Other Business':

- Consideration of Abeyance Listing items to include 222 Green Bay Road
- Consideration of correspondence received from Ms. Lily Inglis regarding the grant application process

CARRIED

CONFIRMATION OF MINUTES:

*Moved by Mr. Duerkop
Seconded by Mr. Cardwell*

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-10 held on 06 July 2009 be confirmed with agreed to amendments.

CARRIED

DELEGATIONS:

BRIEFINGS:

UPDATES:

A. Planning & Development Department Report – by Planning & Development Staff

Updates will be provided regarding:

a) Working Groups:

i. Historic Properties Research Working Group (David Ariss)

Mr. Letourneau invited Ms. Finley to provide an update to the Committee.

Cataraqui Cemetery

Ms. Finley noted that the date of this meeting was also the date the following act was passed regarding Cataraqui Cemetery:

'An Act to authorize the formation of Companies for the establishment and management of Cemeteries in Upper Canada was passed by the British Parliament on August 10, 1850. (Appendix *) On the same day, the Act to incorporate the Cataraqui Cemetery Company was passed naming Thomas Kirkpatrick, Alexander Campbell, Samuel Rowlands, James J. Burroughs, Maxwell W. Strange, Neil McLeod, Thomas A. Corbett, William G. Hinds and William Allan Geddes and such others as may become subscribers as the body politic named 'The Cataraqui Cemetery Company'.

City Brochures

Ms. Finley thanked Mr. Duerkop and his group and the Communications Department for the work done to prepare the attractive, practical and useable tour brochures which have been a success. She suggested that additional ones next year would be helpful.

Building at 76 Mowat Avenue

Ms. Finley circulated a picture of 76 Mowat Avenue to highlight the original building when the siding had been removed.

Signage at 72 Princess Street

Concern was expressed regarding current signage at 72 Princess Street. It was noted that a signage by-law will be considered at the Administrative Policies Committee later this week. It was agreed that a motion would be made (see page 16) and that further consideration would be given to the matter at the September meeting.

Kingston Dairy School

Ms. Finley brought forward a photo of the Kingston Dairy School on Barrie Street.

ii. Communications and Education Working Group (John Duerkop)

Mr. Letourneau invited Mr. Duerkop to provide an update.

Brochures

Mr. Duerkop advised that all printed tour brochures had been distributed excepting 600 which have been set aside for a Sydenham Ward distribution.

Plaques

In regard to plaques, Mr. Letourneau advised that a request had been received by the McBurney Park Neighbourhood Association.

Mr. Letourneau was requested to provide a list of plaque recipients at the September meeting.

iii. Interior of City Hall Working Group (Bob Cardwell, John Duerkop, Michael Gemmell)

Mr. Letourneau advised that he will be meeting with the Supervisor, Facilities Management and the Commission, Corporate Administrative Team, and that a meeting would be called soon for the Interior of City Hall Working Group.

iv. Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)

v. Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

It was noted that in regard to the Main Street sidewalk, homeowners are making some interim repairs.

b) Delegated Authority:

i. Update regarding 18 Wellington Street for Application P18-382-067-2009(DA)

Ms. Guy advised that this delegated authority application is for the painting of a porch.

c) Technical Circulations:

d) Preliminary considerations for Designation:

Mr. Letourneau noted that several designations will be brought forward at the October meeting.

e) Site Visits:

- i.* 30 Sydenham Street relating to Heritage Property Grant Application HG-017-2009 (see Business Item 10 F. i.)
- ii.* 247 Main Street relating to Heritage Property Grant Application HG-013-2009 (see Business Item 10 F. ii.)

f) Grant and Tax Applications:

g) Other:

- i.* Geographic Information System (GIS)

Mr. Letourneau provided an overview of a new link which has been developed by the Information Systems Division under the KingMAPS cultural Heritage tab. He noted that all Heritage properties in the City are being identified and linked to the City View program; this program includes Designated properties, National Historic Sites, World Heritage Sites and Listed properties. This project is targeted for completion on the City website for the fall. He advised that a file will be digitized.

To concerns regarding updating, Mr. Letourneau clarified that original and amending by-laws will be noted.

- ii.* Barriefield Markers (see Abeyance Listing)

It was noted that it has been requested that a Barriefield marker which was moved on James Street be returned to its original location (see Abeyance Listing).

Mr. Cardwell will resubmit information in regard to this request.

B. Chair's Report – by Mr. Peter Gower, Chair

- i.* Application PRE-KMHC-012-2009 for a property located at 216 Ontario Street – samples of signs and street furniture were circulated to members by email.

Mr. Gower noted that signage is currently in place.

- ii.* Application P18-110-061-2009 for a property located at 150 West Street also known as the Red Cross House

Mr. Gower advised that specifications were received and noted.

- iii.* Archaeological Training Session for members to be held on Thursday 13th August.

A training session was highlighted which will be held at 1:30 p.m. in the Portsmouth Olympic Harbour Press Lounge.

Mr. Letourneau requested that members let him know by the end of the next day if they plan to attend.

It was clarified that invitations are extended to members of KMHC, members of Council, the Committee of Adjustment, and Ms. Finley.

- iv. Kingston Integrated Community Sustainable Plan results from the Sustainability Summit held 25-29 May which relate to Heritage.

Ms. Finley provided a draft summary of the Sustainability Summit. She suggested that Heritage should be added under the Economic pillar in order to recognize its importance.

- v. Frontenac Heritage Foundation 2009 Heritage Conservation Speaker and Tour Series.

The speaker and tour series was noted. Mr. Gower highlighted a tour of the Hay Bay Church which will be taking place on Saturday 14th August.

- vi. Nominations for the Ontario Medal for Good Citizenship which are due by 17th August 2009.

- vii. Heritage Plaque Presentations at Council.

Heritage Plaque presentations are scheduled to made at the 06th October Council meeting.

- viii. Update regarding outstanding Heritage Grant Applications.

Ms. Guy advised that staff have been reviewing outstanding Heritage Grant applications, and seven grants appear to have been abandoned.

BUSINESS:

A. Reports

B. Heritage Permit Applications Requesting Approval

1:00 p.m.

Staff comments regarding the applications 10B ii.–xi. were attached to the addendum distributed at the meeting.

- i. Delegation regarding Application P18-262-056-2009 for a property located at 128-132 Ontario Street requesting approval for the installation of doors and windows in the first floor front and rear door and window openings, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009.

Please refer to schedule pages 45-52 in the July agenda.

A pre-consultation PRE-KMHC-011-2009 took place at the 01 June 2009 meeting. An application was approved at the 06 July 2009 meeting with the exception of the matter of windows and replacement which was deferred to the August meeting to allow the applicant to provide alternate options for consideration.

The applicant was not present at the meeting. Ms. Guy advised that the property had been sold and purchased by Ms. Diana Oliver.

To a question regarding the address, Ms. Guy advised that 128-132 Ontario Street is regarded as one property. Plans for the balance of the Ontario Street address were not included on the plans, but the 128-136 Ontario Street address was noted on the application.

Further to concerns raised previously, it was agreed that the application be denied.

To a question regarding the emergency repair approval for the corner of the building, Mr. Letourneau confirmed that emergency approval had included the entire building and noted costs incurred for scaffolding.

*Moved by Councillor Glover
Seconded by Mr. Sims*

THAT Application P18-262-056-2009 for a property located at 128-132 Ontario Street requesting approval for the installation of doors and windows in the first floor front and rear door and window openings, with details described within a submission filed June 19, 2009 and deemed complete by the Planning and Development Department June 23, 2009 **BE DENIED**,
- and further -

WHERE Council refuses the application, the owner may, within thirty days after receipt of the notice under Subsection (4) of Section 33 of the Ontario Heritage Act, apply to Council for a hearing before the Conservation Review Board;

- and further -

THAT applications requesting a hearing before the Conservation Review Board may be filed with the office of the Clerk of the City of Kingston, 216 Ontario Street, Kingston, ON K7L 2Z3 within 30 days of the receipt of this notice.

CARRIED

It was suggested that the new owner, Ms. Oliver, be invited to a future meeting to discuss this property.

- ii. Delegation regarding Application P18-369-070-2009 for a property located at 135-137-139 Alfred Street requesting approval to replace stairs & railings, with details described within a submission filed July 20, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

Schedule Pages 01-10.

Application P18-369-057-2009 for a property located at 135-137-139 Alfred Street requesting approval for the replacement of porchwork, removal and replacement of existing stairs and stringers, with details described within a submission filed May 29, 2009 and deemed complete by the Planning and Development Department June 23, 2009 was submitted for consideration at the 06 July 2009 meeting and was deferred to the August meeting so an agent could be present for the discussion.

The agent requested that the initial application be withdrawn, and that consideration be given to a new application which was distributed with this agenda. A new application P18-369-070-2009 was filed July 20, 2009, and deemed complete by the Planning and Development Department July 28, 2009.

*Moved by Mr. Downey
Seconded by Councillor Glover*

THAT consideration of Application P18-369-070-2009 for a property located at 135-137-139 Alfred Street requesting approval for the replacement of stairs & railings **BE DEFERRED** to the 14 September 2009 meeting and that the agent for the application be invited to attend to discuss the proposal.

CARRIED

- iii. Delegation regarding Application P18-557-072-2009 for a property located at 233 Johnson Street requesting approval for an amendment of paint colours, amendment of newel posts replacement as per photos attached to application, with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

Schedule Pages 11-16.

Application P18-557-055-2009 was approved by Council 14 July 2009. A new application was filed to reflect amendments which have been made to the original application.

Mr. Downey declared a possible pecuniary interest.

Ms. Susan Au, owner, was present for the discussion.

The paint colours were favourable.

Regarding windows, Ms. Au confirmed that she wished to replicate windows as much as possible. Staff confirmed that grant monies which could have been applied to this work are no longer available for 2009.

Ms. Au referenced historic photos of the front of the house, and confirmed that it is intended that the lattice work be replaced according to the photos.

Mr. Downey described the design of the replacement newel posts. He noted the spindle detailing on the porches and said that they hope to replicate it as much as possible through the lower ballister. Mr. Downey noted that an architect or engineer may need to be involved in the project.

Mr. Downey distributed copies of the second level rail proposal after meeting with Mr. Del Stowe, Permit Supervisor, Building and Licensing to clarify work to be done with the 24" railing on the porch. He recalled the suggestion at the last meeting to install a black top railing to follow the railing and attach to the walls in order to add height in order to guard against a fall. He advised that having discussed options with a Building Inspector, that attaching it to the described frame would not require an alteration to the railing at this time.

It was agreed that an emergency approval could be considered for this safety consideration which would be reaffirmed at the September meeting.

Ms. Au thanked the Committee for their assistance.

*Moved by Councillor Glover
Seconded by Mr. Cardwell*

THAT Application P18-557-072-2009 for a property located at 233 Johnson Street requesting approval for exterior painting and replacement of newel posts **BE APPROVED** in accordance with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009, with the understanding that this approval relates to amendments to Council approval for Application P18-557-055-2009 on July 14, 2009.

CARRIED

Mr. Downey returned to the discussion.

- iv. Delegation regarding Application P18-514-063-2009 for a property located at 1049 Highway 2 East requesting approval to change the paint colour on the exterior windows, doors and front porch of the property, with details described within a submission filed June 23, 2009 and deemed complete by the Planning and Development Department July 10, 2009.

Schedule Pages 17-21.

Ms. Guy referred to paint colour samples provided by the applicant.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT Application P18-514-063-2009 for a property located at 1049 Highway 2 East requesting approval to change the paint colour on the exterior windows, doors and front porch of the property

BE APPROVED in accordance with details described within a submission filed June 23, 2009 and deemed complete by the Planning and Development Department July 10, 2009.

CARRIED

- v. Delegation regarding Application P18-047-064-2009 for a property located at 92 Bagot Street requesting approval for the repair of existing garage, with details described within a submission filed July 10, 2009 and deemed complete by the Planning and Development Department July 22, 2009.

Schedule Pages 22-27.

Mr. Don Rogers, owner, was present to explain the work to be done to reinforce studs and roof beams as needed and leave the garage shell as it is.

Moved by Mr. Downey

Seconded by Mr. Cardwell

THAT Application P18-047-064-2009 for a property located at 92 Bagot Street requesting approval for the repair of an existing garage **BE APPROVED** in accordance with details described within a submission filed July 10, 2009 and deemed complete by the Planning and Development Department July 22, 2009.

CARRIED

- vi. Delegation regarding Application P18-092-065-2009 for a property located 68 Centre Street requesting approval for the removal & replacement of exterior millwork as required, preparation of wood for painting, replacement of front porch steps, removal and replacement of eaves troughs, repair of bricks high in the gables and underneath chimneys, repair of mortar, with details described within a submission filed July 13, 2009 and deemed complete by the Planning and Development Department July 21, 2009.

Schedule Pages 28-38.

Mr. Gervan, agent for the owner, was present and circulated photos of the property. Mr. Gervan showed a sample of a replacement brick from England with a matching face size.

A comment from Building Services regarding a handrail was noted. Mr. Sterns, owner of the property, referenced previous responses from committees who agreed a railing wasn't necessary. Members recalled that the building was not open to the public at that time and was not deemed to be necessary.

Comments were made regarding trim work which could be raised off the deck, more of a flashing gap and the addition of vent holes at the base of the columns.

To a question regarding the exclusion of a handrail as it would deter from the attributes of a Heritage property, Mr. Letourneau advised that a motion which was approved under the Ontario Heritage Act which did not conform with the Ontario Building Code would require an explanation, and that the decision would be at the discretion of the Chief Building Official.

Repair of the steps rather than replacement was highlighted as a workable solution.

Moved by Councillor Glover

Seconded by Mr. Downey

THAT Application P18-092-065-2009 for a property located 68 Centre Street requesting approval for the removal and replacement of exterior millwork as required, preparation of wood for painting, repair of front porch steps, removal and replacement of eaves troughs, repair of bricks high in the gables and underneath chimneys, and the repair of mortar **BE APPROVED** notwithstanding current building codes relating to the repair of stairs, and in accordance with details described

within a submission filed July 13, 2009 and deemed complete by the Planning and Development Department July 21, 2009,

- and further –

THAT IT BE RESOLVED *that in accordance with the owners request, that the handrail requested by the Building Official to meet current Code requirements is not recommended by this Committee as it would be inconsistent with the Heritage attributes of the property as identified within the Ontario Heritage Act designation by-law ,*

- and further –

THAT *such an approval is permitted under Section 11.5 of the 2006 Building Code subject to the approval of the Chief Building Official.*

CARRIED

- vii. Delegation regarding Application P18-310-066-2009 for a property located at 179 Queen Street requesting approval for a new roof, with details described within a submission filed July 17, 2009 and deemed complete by the Planning and Development Department June 28, 2009.

Schedule Pages 39-42.

The owner, Mr. Gerry Pryal, was present for the discussion.

Ms. Guy explained that some work has been done as required within a workorder, and that a record of what has been done is required by Heritage staff. Ms. Guy read the work listed within the workorder.

It was noted that generally the Committee doesn't recommend materials that replicate real materials, and that asphalt shingles or an approved historic type of metal roof could be recommended. A suggestion was made to check the venting in the attic.

Mr. Pryal advised that much of the work which had been requested has been done.

To a question by Mr. Pryal regarding qualification for a Heritage Tax Refund, Mr. Letourneau advised that an easement is required in order to qualify for this program.

Moved by Mr. Downey

Seconded by Mr. Cardwell

THAT *Application P18-310-066-2009 for a property located at 179 Queen Street requesting approval for a new roof **BE APPROVED** in accordance with details described within a submission filed July 17, 2009 and deemed complete by the Planning and Development Department June 28, 2009, with the understanding that the roof will not be metal but be a dark or light gray 3-tab asphalt shingle roof.*

- and further –

THAT *it be noted that this application is in fulfillment of a Work Order and that it is requested that the owner provide Heritage Staff with a list of the completed exterior work on the property and a list of the outstanding exterior work that remains.*

CARRIED

- viii. Delegation regarding Application P18-136-068-2009 for a property located at 160 Earl Street requesting approval for the replacement of a rear ground floor window, with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

Schedule Pages 43-50.

Ms. Dobbin, owner was present for the discussion. She confirmed that a plastic covering in the window was there when the property was purchased.

*Moved by Mr. Duerkop
Seconded by Mr. Sims*

THAT Application P18-136-068-2009 for a property located at 160 Earl Street requesting approval for the replacement of a rear ground floor window **BE APPROVED** in accordance with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

CARRIED

- ix. Delegation regarding Application P18-479-069-2009 for a property located at 3 Sharmans Lane, Barriefield Village requesting approval for the replacement of all existing windows and patio door, with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

Schedule Pages 51-57.

Application P18-479-075-2008 was considered and denied 06 October 2008. A request was made by the applicant to withdraw the application which was confirmed 03 November 2008. Pre-consultation PRE-KMHC-008-2008 took place on 06 April 2009 and a new application was submitted.

Mr. Cardwell declared a possible pecuniary interest and left the meeting.

Mr. Duperron was present to represent the owner, and provided an overview of the work to be done.

Mr. Gower referenced Section 4.2 of the Barriefield Heritage Conservation District Plan.

*Moved by Mr. Sims
Seconded by Councillor Glover*

THAT Application P18-479-069-2009 for a property located at 3 Sharmans Lane, Barriefield Village requesting approval for the replacement of all existing windows and patio door **BE APPROVED** in accordance with details described within a submission filed July 24, 2009 and deemed complete by the Planning and Development Department July 28, 2009.

CARRIED

Mr. Cardwell returned to the meeting.

- x. Delegation regarding Application P18-510-071-2009 for a property located at 914 Highway 15, also known as 80 Gore Road requesting approval to install a fence for a proposed off leash dog park, with details described within a submission filed July 29, 2009 and deemed complete by the Planning and Development Department July 31, 2009.

Schedule Pages 58-76.

Ms. Kristine Hebert, Parks & Open Space Planning Coordinator, was present for the discussion. She advised that Andre Scheinman, Heritage Consultant, had provided comments regarding this application.

To a question regarding parking and vehicle access, Ms. Hebert advised that a lot on the west side of the library will be used for now, and that any additional parking demands will be reviewed in the future.

To a concern regarding a jog in the fence line, Ms. Hebert explained that the minimum size requirement of 1.5 acres for the dog park was being maintained.

Members requested that the fenceline run parallel to Highway 15 as most rural fences are built in a straight line and a fence which didn't would draw more attention.

To a question regarding archaeological investigations, Ms. Hebert advised that in accordance with the Provincial Policy Statement and due to the proximity to water, a Stage 1 archaeological assessment has been done, with a recommendation made for a Stage 2 assessment for a space slightly larger than the fence holes to the bedrock.

*Moved by Councillor Glover
Secoded by Mr. Sims*

THAT Application P18-510-071-2009 for a property located at 914 Highway 15, also known as 80 Gore Road requesting approval to install a fence for a proposed off leash dog park **BE APPROVED** in accordance with details described within a submission filed July 29, 2009 and deemed complete by the Planning and Development Department July 31, 2009, with the understanding that the fence line will run parallel to Highway 15 to the northern extreme and then turn west.

- and further -

THAT the wire mesh used in the fencing shall be 2x4 inch mesh, in response to concerns about safety.

CARRIED

To a concern regarding the upkeep of the small barn, Ms. Hebert said there is no plan for work to be done on the barn at this time. Members noted the importance of preserving the building noting that the roof and siding require attention.

It was suggested that the Heritage value of the barn be determined before other steps are taken. Its timber frame construction was highlighted. An alternate use could be as a shelter for the park.

Mr. Letourneau referenced page 65 of the report where the text was written with the barn in mind.

*Moved by Mr. Cardwell
Secoded by Mr. Downey*

THAT staff be requested to investigate the conservation requirements for the barn located on the property located at 914 Highway 15, also known as 80 Gore Road.

CARRIED

- xi. Delegation regarding Application P18-257-073-2009 for a property located at 76 Mowat Avenue requesting approval to install a stove exhaust, with details described within a submission filed 31 July 2009 and deemed complete by the Planning and Development Department 04 August 2009.

Schedule Pages 77-82.

Mr. Gervan was present to describe details regarding the stove exhaust. Mr. Gervan verified that the exhaust can be painted, and that #3 is not a viable option.

*Moved by Mr. Sims
Secoded by Mr. Downey*

THAT Application P18-257-073-2009 for a property located at 76 Mowat Avenue requesting approval to install a stove exhaust **BE APPROVED** in accordance with details described within a

submission filed 31 July 2009 and deemed complete by the Planning and Development Department 04 August 2009 with the understanding that the proposed exhaust location is on a subordinate façade, can be painted to match the wall and would be easily reversible in the future.
CARRIED

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

- i. Discussion regarding Application P18-262-062-2009-EA for a property located at 128-132 Ontario Street, requesting approval for emergency repair for stone masonry on the west side and front wall corner, with details described within a submission filed July 6, 2009 and deemed complete by the Planning and Development Department July 6, 2009.*

Schedule Pages 83-85.

A discussion on page 5 was noted.

It was noted that the new owner agreed with the continuation of this work.

*Moved by Mr. Sims
Seconded by Mr. Downey*

*THAT Application P18-262-062-2009-EA for a property located at 128-132 Ontario Street, requesting approval for emergency repairs for stone masonry on the west side and front wall corner **BE REAFFIRMED** in accordance with a submission filed July 6, 2009 and deemed complete by the Planning and Development Department July 6, 2009.*

CARRIED

D. Pre-Consultation Requests

- i. Delegation regarding Application PRE-KMHC-014-2009 for a property located at 176 Mowat Avenue requesting advice regarding the installation of 3 solar panels on southern roof, replacement of 3 windows in the back addition and the addition of chimney caps.*

Schedule Pages 86-87.

Mr. Gervan, agent for the owner, was present for the discussion.

Solar Panels

A discussion took place regarding the placement of solar panels, and it was agreed that their placement was not noticeable.

It was noted that the number of requests for solar panels could increase, and that information regarding various forms would assist in these discussions.

Replacement of 3 windows

Mr. Gervan confirmed that the intention is to put in double hung windows.

To a question, Mr. Letourneau advised that he has further information regarding the age of the building.

Chimney Caps

Mr. Gervan advised that he wishes to cap one chimney this year, and perhaps next year the others will be capped. He clarified that there are no caps on the chimneys presently.

It was suggested that the flashing be extended so there are no unnecessary holes.

E. Heritage Property Grant Applications

F. Heritage Grant Applications Requesting Release of Funding

- i. Update regarding Heritage Property Grant Application HG-017-2009 for a property at 30 Sydenham Street requesting final approval for the replacement of one attic west window, and replacement of bricks on south west rear addition wall and south west wall.

Schedule Pages 88-91.

A review compiled by Mr. Downey was attached to the Addendum.

A Resolution of Council 16 June 2009 was noted.

*Moved by Mr. Downey
Seconded by Councillor Glover*

WHEREAS the owner of 30 Sydenham Street has requested final approval for Heritage Grant Application HG-017-2009, and

WHEREAS in accordance with BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works took place, and

THEREFORE BE IT RESOLVED THAT Heritage Property Grant HG-017-2009 for 30 Sydenham Street **BE APPROVED** for the replacement of one attic west window, and replacement of bricks on south west rear addition wall and south west wall,

- and further –

THAT staff be authorized to issue a cheque for \$1569.85.

CARRIED

- ii. Update regarding Heritage Property Grant Application HG-013-2009 for a property at 247 Main Street, Barriefield Village requesting final approval for the replacement of existing roofing, replacement of broken glass, repair of two sills, repairs to primary windows, new mesh in screen windows, repairs to siding, and repainting the house.

Schedule Pages 92-94.

A resolution of Council 19 May 2009 granting provisional approval was noted.

Mr. Sims declared a possible pecuniary interest and left the discussion.

It was confirmed that the work had been completed.

*Moved by Mr. Downey
Seconded by Councillor Glover*

WHEREAS the owner of at 247 Main Street, Barriefield Village has requested final approval for Heritage Grant Application HG-013-2009, and

WHEREAS in accordance with BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works took place,

THEREFORE BE IT RESOLVED THAT Heritage Property Grant HG-013-2009 for 247 Main Street, Barriefield Village **BE APPROVED** for the replacement of existing roofing, replacement of

broken glass, repair of two sills, repairs to primary windows, new mesh in screen windows, repairs to siding, and repainting the house,

- and further –

THAT staff be authorized to issue a cheque for \$2000.00.

CARRIED

Mr. Sims returned to the discussion.

G. Heritage Property Grant Abandoned Applications

H. Heritage Property Tax Refund Applications

J. Property Designations

K. Technical Circulations

- i. Discussion regarding Technical Circulation D10-507-2009 for minor variances to zoning By-Law, for the minimum front, east exterior side and north interior side yards for a property located at 15 Arch Street.

Schedule Pages 95-97.

Mr. Letourneau described the small parcel of land which will be part of the property of the Queen's Medical School.

It was noted that the minor variance would not affect the Heritage value of the property.

*Moved by Mr. Downey
Seconded by Mr. Duerkop*

THAT further to consideration of Technical Circulation for D10-507-2009 for a property located at 15 Arch Street for Minor Variances to Zoning By-Law 8499 (Kingston Central) for minimum front, east exterior side and north interior side yards, there are no built Heritage concerns.

CARRIED

- ii. Discussion regarding Technical Circulations D10-515-2009 and D10-523-2009 relating to properties located at 30 and 34 Colborne Street to request comments regarding consents to create new lots with associated minor variances, as these variances are to recognize the structures that currently exist on the property as well as the construction of a single unit dwelling.

Schedule Pages 98-100.

Mr. John Coleman declared a possible pecuniary interest.

To a question regarding the variances being on one designated property, Mr. Letourneau advised that staff have indicated that an updated designating by-law is required for the Queen Street United Church property, as only the original church is included in the designation. He confirmed that all properties are adjacent to the property.

It was noted that the church has been sold, and that the new owner is leasing the building for one year.

Concern was expressed regarding the severance of the properties which takes away the common space relating to the Heritage building, eliminates parking possibilities, and reduces the possibilities of what the building can become. Concern was also expressed regarding what is being proposed for the church, noting that the end result from a Committee point of view is the Heritage future of the church; the church could be made vulnerable.

It was noted that the property on Colborne Street has been a primary parking area for the church; parking places indicated on the submission have not previously been used for church parking.

To a question regarding the designation of properties following severance, Mr. Letourneau advised that the reasons for designation would need to be referenced.

It was suggested that designation be considered for some of the properties such as the red brick house on Colborne Street.

Consideration was given to a motion. Mr. Letourneau suggested that sections of the Provincial Policy Statement and the Ontario Heritage Act be added to provide a planning rationale. Mr. Letourneau and Ms. Beach advised that a Heritage Impact Statement (HIS) could be requested.

In response to a suggestion for an HIS, it was clarified that the details of the use of the proposed land are what is important to the Committee as there could be a variety of uses of the facility that could benefit from the grounds around it and could be considered in a development plan.

To a question regarding the severance process, Mr. Letourneau clarified that the requests for severances stem from an amalgamation of properties with pre-existing property descriptions. He explained that when determining the designation of a property, the old legal description applies.

*Moved by Councillor Glover
Seconded by Mr. Downey*

WHEREAS consideration was given to Technical Circulations D10-515-2009 and D10-523-2009 for properties located at 151, 153, 157 Clergy Street East, 221 Queen Street, and 30 and 34 Colborne Street for consents to create new lots with associated minor variances, noting that these variances are to recognize the structures that currently exist on the property and the construction of a single unit dwelling, and

WHEREAS it is the view of the Kingston Municipal Heritage Committee that the proposed severances could have a significant impact on the future use of Heritage structures and therefore their viability,

THEREFORE BE IT RESOLVED THAT it is agreed that consents to create new lots with associated minor variances proceed for 151, 153, 157 Clergy Street East,
- and further -

THAT it be recommended that the severances for 30 Colborne Street and 34 Colborne Street not be approved until future development intentions are better understood,
- and further -

THAT it be noted that an immediate and specific concern is vehicular access to the building and associated parking as well as amenity space, as a future use which requires parking, outdoor space, service, drop off and loading, could be conveniently accommodated if the use has use of additional space such as the green space where a dwelling is proposed,
- and further -

THAT Section 2.6.1 and 2.6.3 of the Provincial Policy Statement Act be taken into consideration in support of these concerns.

CARRIED

Mr. Coleman returned to the discussion.

L. Motions

M. Other Matters

11. OTHER BUSINESS:

- i. Correspondence received from Ms. Lily Inglis regarding the grant application process
- ii. Signage at 72 Princess Street

See discussion on page 3.

*Moved by Mr. Cardwell
Seconded by Mr. Duerkop*

***THAT** signage allowed under the signage by-law be researched and brought forward at the 14th September meeting in regard to current signage at 72 Princess Street, with the understanding that correspondence may be directed to the owner and the Downtown Business Improvements Association following discussions at the September meeting regarding signage concerns.*

CARRIED

- iii. Lake Ontario Park Washrooms

A submission regarding 'Lake Ontario Park Round Public Washrooms' was provided by Mr. Bruce Downey, and was attached to the Addendum. Mr. Downey elaborated on the uniqueness of round buildings.

To a question regarding the designation of the buildings, Mr. Letourneau noted that the park is a Listed property, and that the designation of the buildings would require the park in its entirety to be considered for designation. Ms. Beach added that Lake Ontario Park is at a concept plan stage. If the plan is approved by Council, the buildings will be worked into the design.

*Moved by Councillor Glover
Seconded by Mr. Duerkop*

***WHEREAS** Mr. R. Bruce Downey was requested to produce a submission for Council regarding the retention of washroom structures in Lake Ontario Park, and*

***WHEREAS** the submission was reviewed and supported by the Kingston Municipal Heritage Committee,*

***THEREFORE BE IT RESOLVED THAT** the submission provided by Mr. R. Bruce Downey regarding the retention of washroom structures in Lake Ontario Park which were designed by Mr. Wilfred Sorensen, a recognized local architect, be forwarded to Council, and that it be strongly recommended that they be retained and preserved as unique and worthwhile structures.*

CARRIED

- iv. Heritage Conservation District Study for the Old Sydenham Heritage Area

It was noted that the Planning Committee has adopted the study for the Old Sydenham Heritage Area. Mr. Letourneau noted that within the Sydenham Heritage area, approximately 200 buildings have already been designated and approximately 330 properties are now listed in the proposed district. Current rules will continue except for the rules applying to demolition.

- v. Ettinger House, 473 King Street West

It was noted that paint colours are being revised at this property.

vi. Abeyance Items

Outstanding matters in Barriefield Village relating to the Regent Street/Constantine Arena Ditch and a fence at the rear of 222 Green Bay Road were noted.

Mr. Cardwell will provide information to the Committee Clerk and this information will be passed on to staff.

A previous application at 418 Regent Street was noted with an understanding that this is being considered by Property Standards staff.

To a question regarding street names, Mr. Letourneau suggested that enquiries be forwarded to Ms. Venditti, Manager, Planning & Development.

Mr. Letourneau provided clarification regarding the process for designations.

Mr. Letourneau was requested was requested to provide further information to the committee at the September meeting in regard to a designation for a property located at 370 King Street West.

vii. Request for Information regarding Heritage Grants

Ms. Guy advised that a response to a request for information from Ms. Lily Inglis regarding Heritage Grants is being prepared.

UPCOMING EVENTS:

2009 Heritage Conservation Speaker and Tour Series sponsored by the Frontenac Heritage Foundation beginning at 7:30 p.m.

- i.* **18th September** - Wilson Room, Kingston Frontenac Public Library – Sue Bazely, Executive Director of the Cataraqui Archaeological Foundation (CARF) will speak regarding the Morton Brewery.
- ii.* **13th October** - 185 Queen Street – 2009 Heritage Conservation Awards
- iii.* **10th November** – Queen’s University Archives – Queen’s University Archives Tour
- iv.* **08th December** – Royal Canadian Horse Artillery, 193 Ontario Street – 226 King Street East restoration

CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i.* 06 July 2009 – Heritage Report No. 10 submitted to Council for consideration on 14 July 2009.
Schedule Pages 101-103.

B Correspondence Received as Information

- i.* E-mail Correspondence dated 21 July 2009 from Ms. Melissa Francis, Project Coordinator, Parks Canada Agency, relating to ‘Rideau Corridor Landscape Strategy: Update’.
Schedule Pages 104-105.
- ii.* E-mail Correspondence dated 29 July 2009 from Mr. Bert Duclos, Ministry of Culture relating to ‘Infrastructure Stimulus Fund – Not-for-Profit intake launched’.
Schedule Pages 106-107.

C. Correspondence Sent as Information

Correspondence dated 19th, June 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee:

- i.* Mr. Ken Revell - Application P18-369-057-2009 regarding 135-137-139 Alfred Street.
Schedule Page 108.
- ii.* 1709818 Ontario Ltd. - Application P18-262-056-2009 regarding 128-136 Ontario Street
Schedule Page 109.

Copies of the following correspondence were sent out from the Clerks' Department, and were made available at the meeting if a member wished to review the full document:

Correspondence dated 15th, July 2009 from Ms. Carolyn Downs, City Clerk to:

- i.* Mr. Marc Shaw - approval for Heritage Application– 167 King Street East.
- ii.* Ms. Susan Au - approval of Heritage Application– 233 Johnson Street.
- iii.* 1709818 Ontario Limited - approval of Heritage Application– 128-136 Ontario Street.
- iv.* Queen's University - approval of Heritage Application – 390 King Street West.
- v.* Cynthia Beach, Commissioner, Sustainability & Growth - approval of Heritage Application – 370 King Street West.
- vi.* Cynthia Beach, Commissioner, Sustainability & Growth - approval of Heritage Application – 216 Ontario Street.
- vii.* Cynthia Beach, Commissioner, Sustainability & Growth - approval of Heritage Application – 150 West Street (Red Cross House).
- viii.* Agas Senis - approval of a Heritage Application – 189 Ontario Street.
- ix.* Cynthia Beach, Commissioner, Sustainability & Growth - approval of Heritage Application – 216 Ontario Street.
- x.* Maurice & Ruth Smith - approval of a Heritage Grant Application – 218 Green Bay Road, Barriefield Village.
- xi.* Cynthia Beach, Commissioner, Sustainability & Growth - resolution regarding Lake Ontario Park Washrooms.
- xii.* Lance Thurston, Commissioner, Community Development Services - resolution regarding Housing Network of Ontario Declaration on the Availability of Affordable Housing.
- xiii.* Cynthia Beach, Commissioner, Sustainability & Growth – resolution regarding Operational Plan for the Invista Fitness Centre.
- xiv.* Denis Leger, Commissioner, Corporate Services - resolution regarding Rodden Park Barn – Domino Theatre
- xv.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals – July 14th, 2009.

- xvi. Kincore Holdings Limited - approval of Heritage Application – 320 King Street East
- xvii. Axion Development Corp. Limited - approval of Heritage Application – 16 Market Street (37 Clarence Street).

Correspondence dated 05 August 2009 from Ms. Carolyn Downs, City Clerk to:

- xviii. Mr. John Coleman regarding his appointment to KMHC.
- xix. Ms. Cynthia Beach, Commissioner, Sustainability & Growth - receipt of report and appendices, and adoption of report conclusions and recommendations within the revised final report of the 'Old Sydenham Heritage Area Heritage Conservation District Study.

DOCUMENTS:

HERITAGE LINKS:

- i. Ontario Heritage Act: www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc
- ii. Ontario Heritage Connection: www.ontarioheritageconnection.org
- iii. Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
- iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v. General Accessibility: <http://www.mcsc.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>

NEXT MEETING DATES:

Meetings for 2009 have been scheduled at 12:00 noon in the Council Chambers as follows, with the exception of the December meeting which will be held in the Councillors' Lounge:

- 14 September
- 05 October
- 02 November
- 07 December

ADJOURNMENT:

The meeting adjourned at 4:05 p.m.

