



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)**

**MINUTES**

**MEETING No. 2009-14**

**Monday 02 November 2009 at 12:00 noon\*  
in Council Chambers, City Hall**

**MEMBERS PRESENT**

Mr. Peter Gower, Chair  
Mr. R. Bruce Downey, Vice-Chair  
Councillor Bill Glover  
Mr. David Ariss  
Mr. Robert Cardwell  
Mr. John Coleman  
Mr. John Duerkop  
Mr. Michael Gemmell  
Ms. Christine Sypnowich

**STAFF PRESENT**

Ms. Sonya Bolton, Senior Policy Planner  
Ms. Carolyn Downs, City Clerk  
Ms. Katrina Guy, Planner  
Ms. Kristine Hebert, Parks & Open Space Planning Coordinator  
Mr. Gerard Hunt, CAO  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Cherie Mills, Manager, Planning & Development  
Ms. Susan Powley, Committee Clerk  
Ms. Marni Venditti, Manager, Planning & Development  
Mr. George Wallace, Director, Planning & Development

**OTHERS PRESENT**

Councillor Leonore Foster  
Ms. Helen Finley  
Mr. Andrew Hill, Frontenac Heritage  
Foundation  
Approximately 30 members of the public

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER:**

Mr. Peter Gower, Chair, called the meeting to order.

**RECOGNITION:**

**WELCOME and INTRODUCTIONS:**

**POSSIBLE PECUNIARY INTEREST:**

Ms. Christine Sypnowich and Mr. Bob Cardwell declared a possible pecuniary interest regarding PRE-KMHC-019-2009 for properties located in Barriefield Village (Parts 1, 2, 3 on Plan 13R18296). Ms. Sypnowich read a speech to the Committee addressing their decision not to participate in the discussion of Business Item D i), in accordance with the advice of the City's solicitor and the Chair of the Heritage Committee. They advised that they would withdraw from the pre-consultation discussion with the understanding that they intend to seek an impartial and authoritative legal opinion, and they reserve the right to consider participating in future discussions on the subject.

A copy of the speech by Ms. Sypnowich is attached to the record in the Clerk's Department.

Mr. Cardwell declared a possible pecuniary interest for Business Item B vi) Application P18-445-107-2009 for a property located at 230 James Street, Barriefield Village as he is a co-owner of the property.

Mr. Downey declared a possible pecuniary interest for Business Item D i) PRE-KMHC-019-2009 for properties located in Barriefield Village (Parts 1, 2, 3 on Plan 13R18296) as the firm Hughes Downey Architects is acting as an agent for this pre-consultation request.

**CONFIRMATION OF AGENDA:**

*Moved by Ms. Sypnowich  
Seconded by Mr. Duerkop*

**THAT** the agenda and addendum be confirmed as amended and to add under 'Other Business':

- *Ham House, Village of Bath*
- *Organization of a public meeting to share information regarding a concept plan for a housing development in Barriefield Village*

**CARRIED**

**CONFIRMATION OF MINUTES:**

*Moved by Mr. Downey  
Seconded by Mr. Ariss*

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2009-13 held on 05 October 2009 be confirmed with agreed to edits.

**CARRIED**

**DELEGATIONS:**

**BRIEFINGS:**

**UPDATES:**

**A. Planning & Development Department Staff**

**Updates were provided regarding:**

**a) Working Groups:**

*i. Historic Properties Research Working Group (David Ariss)*

Ms. Finley advised that there is no update at this time.

*ii. Communications and Education Working Group (John Duerkop)*

Mr. Duerkop provided an overview of the work done to date for the walking tours, and a comparison of 2009 and 2010 costs. Printing pamphlets in French language which included the costs for translation were noted within the projected costs. The total cost of reprinting pamphlets for the existing four tours, adding two new ones, and producing French language versions of all six, would be approximately \$11,975.

A copy of the projected costs for Heritage tour pamphlets was referenced, distributed, and attached to the record.

Mr. Wallace reported costs have been covered within the 2010 budget, and noted advertising which appears in the maps.

Another meeting of the working group will be held to discuss plaquing and signs. Mr. Terry Shea, Rural Affairs Coordinator, will be involved within a discussion regarding rural aspects of the signage.

Mr. Duerkop said that the group plan to develop recommendations for policies for signage for committee consideration in the new year.

Ms. Finley advised that she and Mr. Andrew Hill are also involved in the discussions regarding signage, and noted a previous discussion with the Rural Affairs Advisory Committee.

*iii.*     Interior of City Hall Working Group (Bob Cardwell, John Duerkop, Michael Gemmell)

Mr. Letourneau noted that a copy of a draft by-law had been distributed separately, and thanked Mr. Cardwell and Mr. Duerkop for their comments on the draft by-law.

*iv.*     Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)

There is no update at this time.

*v.*     Accessibility and Heritage Working Group (Peter Gower, Bruce Downey)

There is no update at this time.

**b)     Delegated Authority:**

Ms. Guy noted that Delegated Authority approval had been granted for the following applications:

*i.*     Application P18-665-100-2009 (DA) for a property located at 12 Rideau Street requesting approval for repainting 1<sup>st</sup> and 2<sup>nd</sup> floor windows and doorway trim to match existing colour as described within a submission filed October 06, 2009 and deemed complete October 07, 2009.

A copy of the application was distributed separately with the agenda package.

*ii.*    Application P18-501-101-2009 (DA) for a property located at 269 Main Street, Barriefield Village requesting approval for replacing and regrading existing driveway as described within a submission filed October 09, 2009 and deemed complete October 15, 2009.

A copy of the application was distributed separately with the agenda package.

*iii.*   Application P18-487-102-2009 (DA) for a property located at 262 Main Street, Barriefield Village requesting approval for replacing two 2<sup>nd</sup> storey porches similar in colour and style using cedar with possible changes in design and size to meet current Ontario Building Code requirements as described within a submission filed October 12, 2009 and deemed complete October 15, 2009.

A copy of the application was distributed separately with the agenda package.

Mr. Letourneau confirmed that the applicant had attended the Committee with a pre-consultation request.

*iv.*    Application P18-488-108-2009 (DA) for a property located at 260 Main Street, Barriefield Village requesting approval for replacing rear cedar shakes/shingles on main part of roof of 1989 home as described within a submission filed October 20, 2009 and deemed complete October 21, 2009.

A copy of the application was distributed separately with the agenda package.

**c)     Technical Circulations:**

**d) Preliminary considerations for Designation:**

*i.* Status of draft by-laws

It was noted that draft by-laws under consideration (see Business Section I i – iv) have been distributed separately to members.

**e) Site Visits:**

*i.* 136 Ontario Street relating to Application P18-263-093-2009

A site visit which took place at this property in regard to windows was noted.

**f) Grant and Tax Applications:**

*i.* Status of grant monies

The status of grant monies will be provided at the December meeting.

**g) Other:**

**B. Chair's Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

*i.* Heritage Plaque Presentations at Council on 03 November 2009.

Mayor Rosen and Mr. Gower, Chair, will present certificates to the following owners who will receive Heritage plaques for their Heritage properties:

- The City of Kingston – 935 Sydenham Road – Kingston Township Hall (1847)
- The City of Kingston – 87-111 Norman Rogers Drive – The Upper Farm, Kingston Penitentiary Lands (c. 1879)
- The City of Kingston – 80 Gore Road – Hawthorn Cottage (1866)
- Leonid Matzov – 186 Frontenac Street – Merriman House (1934)
- Catherine Lynn Sigouin – 18 Earl Street (c. 1860)
- Helen Steele Finley – 44 Earl Street (c. 1928)
- Heidi Louise Bergeron – 236 James Street – Pittsburgh Inn (c. 1839)
- Margaret Eleanor Gibson – 151 Union Street West (1910)
- Rosemary Dobbin – 160 Earl Street – Mozart Terrace (1867)
- Dr. Gosia and Dr. Stan Knap – 1345 Woodbine Road – Mile Square Farm (c. 1850)
- 1576370 Ontario Limited – 232 King Street East (c. 1812)
- Queen's University at Kingston – 40 Sir John A. Macdonald Blvd. – Prison for Women (1934)

*ii.* 165 King Street East – replacement of windows

Correspondence from Mr. and Mrs. Peter Davey was noted which advised that they appreciated the visit and comments offered in regard to their property, and they are not pursuing replacement of windows at the above property at this time.

*iii.* 72 Princess Street – signage

Ms. Finley advised that varied signage has reappeared at 72 Princess Street.

Ms. Venditti added that concerns are being considered and that an update will be provided at the December meeting.

*iv.* 246 - 248 James Street, Barriefield Village – relocation of military reserve boundary stone

Mr. Gower noted that correspondence was being provided to the owner of the property by the Legal Department in order to provide notice that the marker would be relocated.

*v.* Dates of 2010 Meetings

Proposed meeting dates for 2010 were noted.

*vi.* Article in 'CHO News, Quarterly Publication of Community Heritage Ontario' October 2009

Mr. Gower highlighted an article entitled 'The John Marks House' which described the success story of this restoration project, and thanked Mr. Letourneau for the article.

## **BUSINESS:**

### **A. Reports**

#### ***i.* Facility Accessibility Design Standards**

Recommendation Report of the Commissioner, Sustainability and Growth (KMH-09-005)

A copy of the report was distributed separately with the agenda package. A copy of the proposed design standards was made available upon request.

The report and exhibit 'C' were posted City of Kingston Website as follows:

<http://www.cityofkingston.ca/cityhall/committees/lacac/agendas.asp>

Ms. Sonya Bolton, Senior Policy Planner, and Ms. Cherie Mills, Manager, Planning & Development were present for the discussion. Ms. Bolton provided an overview of the report and explained the purpose of the design standards. A summary is attached to the record in the Clerk's Department.

To a question regarding the term demolition as it relates to the whole property or a portion of it, Mr. Letourneau advised that a report is forthcoming to address that issue.

It was noted that other municipalities are debating the application of some standards, and that the Municipal Accessibility Advisory Committee would also be providing input regarding this matter. Concern was expressed that standards can differ if dealt with on a case by case basis dependent upon those making the decisions.

Mr. Downey noted that he and Mr. Gower who are members of the Accessibility and Heritage Working Group are interested in discussions regarding this matter and being proactive in regard to principles relating to Accessibility and Heritage.

Ms. Bolton noted the urgency of moving the report forward for Council consideration as the standards are required to be put in place by the City. She further noted that additional guidelines can be considered, and that another review will be required within the next year.

To a question regarding the timelines for provincial guidelines, Ms. Bolton advised that it could be 6-12 months.

Ms. Bolton invited any further comments to be provided to the Planning & Development Department or to herself and Ms. Mills.

*Moved by Councillor Glover  
Seconded by Mr. Downey*

***THAT** the City of Kingston Facility Accessibility Design Standards, attached as Exhibit 'C' to the Facility Accessibility Design Standards report, be presented to Council for approval.*

**CARRIED**

Mr. Gower thanked Ms. Bolton and Ms. Mills for coming.

**B. Heritage Permit Applications Requesting Approval**

- i. Delegation regarding Application P18-262-091-2009 for a property located 128 Ontario Street requesting approval for new signage for the building with details described within a submission filed September 18, 2009 and deemed complete by the Planning and Development Department September 22, 2009.*

Schedule Pages 1-6.

A recommendation of KMHC 05 October 2009 to defer the matter to this meeting in order to ask the owner to consider signage more in keeping with the character of the building was referenced.

Matt Bowles was present for the discussion and noted that two alternative sign designs had been provided. He confirmed that he had not received information regarding signage which had been offered at the October meeting by the Committee and provided following that meeting.

In regard to fastenings, it was noted that fastenings fixed into mortar joints are generally favoured.

Mr. Bowles described the signs for each end of the building (at 128 Ontario Street and 132, 134, 136 Ontario Street), and advised that names can slide in and out and lit with one goose neck light at the top.

Concerns which had been previously discussed were noted to include the number of gooseneck lights over a fascia sign, which could be an intrusion on the front of the building, and signage at the ends of the building with a list of names which would be inconsistent with the building. It was noted that the building is significantly impressive and will be known for what it already is. Once restored, it could be recognized as one of the finest commercial façades in the City. The placement of a large sign would be out of place both for scale and character of façade. Mast iron signs existed before and could be installed again.

*Moved by Mr. Downey  
Seconded by Mr. Cardwell*

***THAT** Application P18-262-091-2009 for a property located at 128 Ontario Street requesting approval for new signage on the south side of the building **BE DENIED**,*

*- and further -*

***WHERE** Council refuses the application, the owner may, within thirty days after receipt of the notice under Subsection (4) of Section 33 of the Ontario Heritage Act, apply to Council for a hearing before the Conservation Review Board;*

*- and further -*

***THAT** applications requesting a hearing before the Conservation Review Board may be filed with the office of the Clerk of the City of Kingston, 216 Ontario Street, Kingston, ON K7L 2Z3 within 30 days of the receipt of this notice.*

**CARRIED**

- ii. Delegation regarding Application P18-262-092-2009 for a property located at 132-134-136 Ontario Street requesting approval for new signage for the building with details described within a submission filed September 18, 2009 and deemed complete by the Planning and Development Department September 22, 2009.

See above schedule pages 1-6.

A recommendation of KMHC 05 October 2009 to defer consideration to this meeting in order 'to ask the owner to consider signage more in keeping with the character of the building' was noted.

Comments further to a site visit to the building were distributed by e-mail 13 October 2009.

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** Application P18-263-092-2009 for a property located 132-134-136 Ontario Street requesting approval for new signage for the north side of the building facing William Street **BE DENIED**, and

**WHERE** Council refuses the application, the owner may, within thirty days after receipt of the notice under Subsection (4) of Section 33 of the Ontario Heritage Act, apply to Council for a hearing before the Conservation Review Board;

- and further -

**THAT** applications requesting a hearing before the Conservation Review Board may be filed with the office of the Clerk of the City of Kingston, 216 Ontario Street, Kingston, ON K7L 2Z3 within 30 days of the receipt of this notice.

**CARRIED**

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** Application P18-263-092-2009 for a property located 132-134-136 Ontario Street requesting approval for new signage on the Ontario Street facade for a fascia board sign with surface plastic lettering **BE APPROVED** in accordance with details described within a submission filed September 18, 2009 and deemed complete by the Planning and Development Department September 22, 2009, subject to the receipt and affirmation of specific details regarding its construction, location and attachment to the building to include lighting,

- and further -

**THAT** a mast iron sign **BE APPROVED** subject to the sign meeting the requirements of City Sign By-laws,

- and further -

**THAT** signage be placed in accordance with requirements identified by the Building Services and Engineering Departments.

**CARRIED**

- iii. Delegation regarding Application P18-167-103-2009 for a property located at 272 Johnson Street requesting approval for the repair and restoration of the front porch to replicate the original work and repainting using existing colours with details described within a submission filed September 28, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

Schedule Pages 7-12.

Further to consideration of the application, it was suggested that venting be incorporated into the lower portion of the column to promote longevity of the column after the repair.

*Moved by Mr. Duerkop  
Seconded by Mr. Downey*

**THAT** Application P18-167-103-2009 for a property located at 272 Johnson Street requesting approval for the repair and restoration of the front porch to replicate the original work and repainting using existing colours **BE APPROVED** in accordance with details described within a submission filed September 28, 2009 and deemed complete by the Planning and Development Department October 19, 2009, with a suggestion that venting be incorporated into the lower portion of the column to promote longevity of the column after its repair.

**CARRIED**

- iv. Delegation regarding Application P18-510-105-2009 for a property located at 80 Gore Road also known as 914 Highway 15 requesting approval for an accessible path for the dog park with concrete pads and benches with details described within a submission filed October 16, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

Schedule Pages 13-19.

Ms. Kristine Hebert, Parks & Open Space Planning Coordinator, was present regarding the application.

To a question regarding a separately marked area on the west end of the proposal, Ms. Hebert clarified that it signifies a sumac area that was cleared and has grown back. She said that the recommendation is to mulch the area to keep the sumac from coming back. Ms. Hebert noted that many users walk their dogs around the fence, so this action will accommodate their needs.

In regard to a question regarding the use of stone dust or crushed asphalt as a surface material, Ms. Hebert advised that asphalt will be required to stabilize the area as trucks will be driven there. The width will be what is required in order to get a vehicle to the site. She noted that sometimes gravel is placed underneath to accommodate the weight.

Ms. Hebert advised that an archaeologist has been consulted and that additional stages of assessment are not required. She noted a 500 mm culvert on the site for drainage.

Concern was expressed regarding the pathway and noted possible access points from the library, or from an alternate location or Hwy 15. An egress was suggested further south off the northwest corner of the parking lot. Ms. Hebert responded that this is an option. She added that the pathway could be 6' rather than 8' wide.

Costs in regard to a possible access from Hwy 15 were highlighted noting there would be a requirement for a traffic study, and that the access point could be too close to the Gore Road intersection. An access from Gore Road would be preferable and would utilize current signals. Ms. Hebert advised that this would be subject to review at a later date. She noted that the park will likely close the end of November and if a greater need for parking is required, this can be reviewed by staff.

Ms. Finley suggested that more information be provided to the Committee prior to agreement for an unsightly asphalt surface.

Further to the discussion, Ms. Hebert confirmed that staff will be consulted regarding the grade and clearing of snow. She noted that an archaeological review will be required again if a new route is required.

*Moved by Councillor Glover  
Seconded by Mr. Duerkop*

**THAT** Application P18-510-105-2009 for a property located at 80 Gore Road also known as 914 Highway 15 requesting approval for an accessible path for the dog park with concrete pads and benches **BE APPROVED** in accordance with details described within a submission filed

*October 16, 2009 and deemed complete by the Planning and Development Department October 19, 2009, with the understanding that the entrance will be relocated to the northwest corner of the parking lot,*

*- and further -*

***THAT** the Building Services Department be contacted if the grade at the edge of the walkway exceeds 2' and that the retaining wall be engineer designed if it exceeds 1 metre,*

*- and further -*

***THAT** the latching mechanism for the double gate be provided to the Kingston Municipal Accessibility Committee for review.*

**CARRIED**

- v. Delegation regarding Application P18-714-106-2009 for a property located at 390 King Street West also known as the Stella Buck building requesting approval for the removal of non-character defining elements of the Stella Buck building and stable structure with details described within a submission filed October 16, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

Schedule Pages 20-38.

Mr. Mike Finn, Queen's University and a representative from ema Architects were present to describe the application. It was confirmed that there have been no changes since the pre-consultation was considered by the Committee.

Members reinforced comments made by Heritage staff to include noted edits. It was agreed that a clause would be added that no demolition occur prior to approval of amendments to the Official Plan Amendment and Zoning By-law.

Mr. Gower noted an additional comment within the Heritage Impact Statement 'that any recoverable materials will be kept and reused in the building' to be added to the motion.

Information was requested regarding how to proceed with the removal of a chimney which has been recently added.

Mr. Letourneau requested copies of reports, and noted details relating to an outstanding notice of intention to designate.

*Moved by Mr. Duerkop*

*Seconded by Mr. Downey*

***THAT** Application P18-714-106-2009 for a property located at 390 King Street West also known as the Stella Buck building requesting approval for the removal of non-character defining elements of the Stella Buck building and stable structure **BE APPROVED** upon Site Plan approval in accordance with details described within a submission filed October 16, 2009 and deemed complete by the Planning & Development Department October 19, 2009,*

*- and further -*

***THAT** the following conditions identified within the Heritage Impact Statement be carried out:*

- the building be documented prior to demolition*
- demolition be monitored in case there is any sign of an earlier structure encased within it*
- if there is to be work which extends below grade, that the necessary archaeological review and monitoring be undertaken*
- any recoverable materials will be kept and reused in the building,*

*- and further -*

***THAT** information be provided regarding how buildings will be shielded from potential weather damage after the identified components are removed,*

*- and further -*

***THAT** no demolition occur prior to approval of amendments to the Official Plan Amendment and Zoning By-law.*

**CARRIED**

- vi. Delegation regarding Application P18-445-107-2009 for a property located at 230 James Street, Barriefield Village requesting approval for the construction of a patio area at the rear of the house.  
Schedule Pages 39-47.

Mr. Cardwell declared a possible pecuniary interest and left the discussion.

Comments by Heritage Staff were noted, and a requirement to apply a standard archaeological condition was queried in light of disturbance already having been caused for the installation of a septic tank.

To a question regarding visibility of the patio from the road, Mr. Gower invited Mr. Cardwell to provide clarification. Mr. Cardwell advised that it would be visible from the south east side.

To a question regarding the use of concrete pavers rather than natural stone, Mr. Cardwell said they had considered stone pavers; however, they weren't indigenous to this area and thus were not appropriate. They had chosen to use the same kind of stone as in the walkway as the colour is muted and contrasts well with the limestone. Mr. Cardwell verified that the patio and retaining wall will be at grade.

*Moved by Mr. Downey  
Seconded by Mr. Ariss*

**THAT** Application P18-445-107-2009 for a property located at 230 James Street, Barriefield Village requesting approval for the construction of a patio area at the rear of the house **BE APPROVED** with details described within a submission filed October 16, 2009 and deemed complete by the Planning & Development Department October 19, 2009,

- and further –

**THAT** lot drainage not adversely affect any neighbouring properties,

- and further –

**THAT** the drop off be less than 2 feet or graded to prevent the requirement for a retaining wall, and that a guard and permit is required from the Building Services Department if the retaining wall and drop off exceeds 2 feet,

- and further –

**THAT** it be understood that the standard archaeological condition shall be applied in the event of any ground disturbance.

**CARRIED**

Mr. Cardwell returned to the discussion.

- vii. Delegation regarding Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for development of a driveway for 271 and 273 Main Street described within a submission filed October 28, 2009 and deemed complete by the Planning and Development Department October 29, 2009.

Schedule Pages 48-51.

Comments regarding this property were attached to the addendum.

This application was considered following consideration of the application for 273 Main Street (see item viii).

Councillor Glover noted a concern raised by a member of Council that signage regarding the lot severance was not visible from the road. Ms. Venditti verified that visible signage regarding an application for zone amendment relating to a lot addition is required and that staff would follow up regarding this concern.

Concern was expressed regarding the impact that the driveway would have on existing trees. Ms. Guy advised that one tree has been identified to be removed from the driveway which they wish to use to access the lot for building at 273 Main Street.

The full extent of the driveway was queried, and more information was requested regarding the landscape of the site.

To a question regarding the route of the drive way in relation to the stone walls, Ms. Guy advised that they are part of the severance and lot addition for 269 Main Street, and will be unaffected by the driveway.

Ms. Finley expressed concern that if asphalt is proposed for the driveways, it would mean a lot of asphalt and this wouldn't be appropriate.

Ms. Venditti advised that staff had spoken with Mr. Dupuis following consideration of the 273 Main Street application earlier in the meeting, and that a meeting with the agent and landowner will be arranged as soon as possible to discuss requirements for the applications.

*Moved by Mr. Downey  
Seconded by Mr. Gemmell*

***THAT*** consideration of Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village requesting approval for the development of a driveway for 271 and 273 Main Street **BE DEFERRED** to the next meeting on December 07, 2009 with the understanding that staff will meet with the agent and landowner regarding details and requirements for this application which also relate to Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home.

**CARRIED**

viii. Delegation regarding Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home with details described within a submission filed October 15, 2009 and deemed complete by the Planning and Development Department October 19, 2009.

Schedule Pages 52-67.

Mr. Jacob Dupuis, agent for this application as well as Application P18-715-109-2009 for a property located at 271 Main Street, Barriefield Village was present for the discussion. Mr. Dupuis explained his background in historical work, and advised that they are at the engineering stage but don't have concepts available at this point.

Members queried the status of the application and Ms. Guy noted information received to date.

Mr. Dupuis said that only a few trees will be impacted within the footprint of the house, and that the substantial stand of deciduous trees between the house and the water will be maintained with as many trees kept as possible.

It was highlighted that a scale drawing is important, and that a site plan which is also required by the Building Department, could also indicate what trees will be removed on the footprint. It was noted generally that the life span of trees can be affected because of their proximity to excavation. An elevation of the building drawn to scale will assist members in providing comments.

Compliance with conditions of the decision of the Ontario Municipal Board (OMB) hearing for this property were noted, and that at this time the impact of the footprint on the site and the configuration of the placement of the building is important.

In regard to the garage, guidelines under the Barriefield Heritage Conservation District Plan were noted which suggest a detached and less prominent garage. The railing for the back porch within the village context was also noted.

To a question regarding the Tree By-law, Mr. Wallace replied that the current by-law exempts any existing residential properties and that staff can review environmental protection along the water.

To a question regarding further site plan approval, Mr. Wallace replied that the Site Plan by-law applies only to a residential development of four units or more.

To a concern regarding any further regulations regarding site plan and trees, Mr. Wallace advised that the Barriefield Heritage Conservation District Plan comments regarding retention of existing tree cover. Staff will also review the OMB decision for this property.

It was further requested that the site plan of the property also incorporate trees on the leg extension to the street, and the dry stone wall along the street which protrudes at the front of the property.

It was requested that while carriage houses were characteristic of older buildings, the gable dominates the house together with the garage. It was suggested that the gable be minimized so the main part of the house is emphasized.

In summary, members noted that documentation necessary for a decision would include: elevations to scale/construction drawings as complete as possible, an outline of materials being used, a viewscape from the water, a site plan of the property incorporating tree details on the site and to include trees on the leg extension to the street (noting those trees on the site which need to be removed), and the location of the dry stone walls. It was also suggested that the Barriefield Heritage Conservation District Plan be reviewed, and that in particular that the front garage impact be minimized.

Mr. Gower requested that comments of the Committee be forwarded to the agent and owner, so that committee consideration can be given to a complete application at the December meeting.

*Moved by Mr. Gemmell  
Seconded by Ms. Sypnowich*

***THAT** consideration of Application P18-716-104-2009 for a property located at 273 Main Street, Barriefield Village requesting approval for building a new home **BE DEFERRED** to the next meeting on December 07, 2009 with the understanding that plans, elevations and construction drawings, an outline of materials being used, viewscape from the water, a site plan providing details regarding existing trees and those which will be removed, and the location of the stone walls will be provided for consideration in conjunction with the guidelines within the Barriefield Heritage Conservation District Plan and the Ontario Municipal Board decision for this property.*

**CARRIED**

Mr. Dupuis left the meeting at this time.

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

**D. Pre-Consultation Requests**

A 15 minute recess was taken at this time.

- i. Delegation regarding PRE-KMHC-019-2009 for properties located in Barriefield Village (Parts 1, 2, 3 on Plan 13R18296) to share information regarding a concept plan for a housing development. Schedule Pages 68-88.*

Mr. Downey, Mr. Cardwell and Ms. Sypnowich declared a possible pecuniary interest and left the discussion at this time.

Mr. Jim de Hoop, Director, Community & Family Services, was present for the discussion. He introduced Ms. Mikaela Hughes, Hughes Downey Architects who provided a presentation of the concept plan. Mr. de Hoop confirmed that no formal approvals are being sought at this time.

Mr. de Hoop referenced a memo attached to the addendum which provided background and information regarding plans to develop affordable housing as noted within the pre-consultation request. He explained that the process is preliminary and nothing would be binding until a purchase of service agreement was in place.

Ms. Hughes reiterated that the proposal is at a preliminary concept stage and recognized concerns which had been expressed. She provided an overview to include: Hughes Downey was one of several firms in Kingston who were invited to submit a proposal for the project, suggested next steps once the project was no longer in-camera, steps taken to date, and discussions with the Heritage Planner involved with the development of the 1992 Barriefield Heritage Conservation District Plan. Ms. Hughes provided a summary of notations made regarding the properties, and a summary of initial ideas. Mapping schedules included a Barriefield location map, mapping showing 3 DND properties, a study of R2-1 zoning, proposed site plan for part 3, housing module and combinations and components.

A copy of Ms. Hughes remarks and a powerpoint presentation are attached to the record in the Clerk's Department.

Councillor Glover noted references to this matter at the beginning of the meeting, and noted that without the input of three members of the Committee, much expertise is lost by the Committee. He noted a recent public meeting held for Lake Ontario Park as an example, and that a similar public meeting format would provide an opportunity for a full discussion to include those with expertise, without a need for concern regarding conflict of interest issues. Staff would hear comments made and would be expected to incorporate comments into a report which could be brought back before the Committee and then to Council. A panel of those with suitable expertise could be involved and could describe affordable housing in other Heritage areas with examples.

Councillor Glover noted affordable housing projects in Chicago further to the demolition of 1950 projects and their replacement with integrated affordable housing. He suggested that federal restrictions could be better understood as well. He clarified that the timing implicit within the last clause of the motion would be that at least one meeting be held prior to getting Heritage comment or approval.

It was suggested that the public meetings be public participation and not public presentation.

*Moved by Councillor Glover  
Seconded Mr. Gemmell*

***WHEREAS*** three members of the Heritage Committee have declared a potential Conflict of Interest with respect to the Barriefield Heritage question now before Council, and

***WHEREAS*** these three members represent an important part of the Committee's Barriefield expertise, and

***WHEREAS*** the advice that Council may therefore receive may be accordingly compromised,

***THEREFORE BE IT RESOLVED THAT*** the Heritage Committee request that Staff be directed to hold at least one public meeting, with a suitable panel of expertise to provide briefings, and then to hear public comment and discussion,

- and further -

***THAT*** this meeting (or meetings) be used to inform staff of any recommendations that may subsequently be forthcoming and referred to the Heritage Committee for comment and advice to Council.

**CARRIED**

Mr. Downey, Mr. Cardwell and Ms. Synowich returned to the discussion.

Following consideration of another matter (see 'Other Business'), and direction by Ms. Downs, City Clerk, Mr. Gower confirmed that it would be appropriate to allow members to ask questions of the presenters.

Mr. Downey, Mr. Cardwell and Ms. Sypnowich left the discussion at this time.

Councillor Foster expressed her agreement with the motion highlighting the importance of discussion. She noted e-mail correspondence with staff that the City needs to make a decision regarding the suitability of affordable housing, whether more buildings should be allowed, and what will happen in Barriefield Village. She noted that when the Barriefield Plan was first drawn up, some new buildings were considered. She said that this is the first proposal for Part 3 and also the school lands, and that the density was not envisaged. Councillor Foster noted that the Committee needs to advise Council as soon as possible whether what is proposed is feasible and suitable for the Heritage Conservation District. She queried what the process will be to determine what is suitable for a build out of Barriefield Village.

Mr. Gower outlined the process at this time, noting that all members of Council will be free to participate in discussions at public meetings, that a recommendation will come back to the Committee for consideration and recommendation to Council, and noted that the City wishes to include all members within these discussions. The owner which is currently Department of National Defence (DND) will come back to this Committee for future pre-consultations and an application for which the Committee will provide a recommendation to Council.

Councillor Foster suggested that investigations be undertaken, to include DND, in order to determine if lands can be acquired for a buffer for the village.

Councillor Glover advised that consideration will be given to the provision of a motion at the next meeting regarding spot re-zoning for Part 1 for which there is much agreement that it should remain as open space.

It was noted that members of the public were in attendance for this discussion and wished to speak.

*Moved by Councillor Glover  
Seconded by Mr. Gemmell*

***THAT** the Kingston Municipal Heritage Committee waive the rules of By-Law No. 98-1, "Council Procedural By-Law", in order to amend the agenda to allow two delegations by Ms. Heidi Bergeron and Mr. Barry Gordon to speak for 5 minutes regarding the Barriefield Village Housing Development proposal.*

**CARRIED**

Ms. Heidi Bergeron, 236 James Street, Barriefield Village

Ms. Bergeron, a resident of the village, noted the recent restoration of her home, and assistance provided by the Committee. On behalf of the Barriefield Village Resident's Association, she asked for continued protection of Barriefield. She noted provisions of the Official Plan and the Heritage Conservation District Plan attached as Schedules 'A' and 'B' which reference sections pertaining to 'Maintenance of Heritage Landscapes and Green Spaces', and 'Requirements for New Construction in Barriefield'.

A copy of the presentation is attached to the record in the Clerk's Department.

Mr. Barry Gordon, Main Street, Barriefield Village

Mr. Gordon provided an overview of the history of designation and development in Barriefield Village, and how this community has been upheld provincially. He asked the Committee to take a stand for the community and to advise Council to stop and put things in their proper order.

A copy of the presentation is attached to the record in the Clerk's Department.

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i.* Update regarding Heritage Property Grant Application HG-05-2009 for a property at 70 Montreal Street requesting final approval for the costs of work to be done regarding the replacement of the roof (but not to include the materials for the roof and the dormer), and painting of the dormer, fascia board and soffits.

Schedule Pages 89-91.

A resolution of Council 21 April 2009 to provide provisional approval for the grant application was noted.

*Moved by Mr. Downey  
Seconded Mr. Cardwell*

**WHEREAS** the owner of 70 Montreal Street has requested final approval for Heritage Grant Application HG-05-2009, and

**WHEREAS** as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and **THEREFORE BE IT RECOMMENDED THAT** Heritage Property Grant HG-05-2008 for 70 Montreal Street **BE APPROVED** for the costs of the work to be done to the roof and the dormer but not to include the materials,

- and further –

**THAT** staff be authorized to issue a cheque for \$1092.08 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.

**CARRIED**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

- i.* Consideration of **Notice of Intent to Designate** the interior of the primary structure on property located at 216 Ontario Street also known as 'Kingston City Hall National Historic Site', under Section 29 of the Ontario Heritage Act.

Schedule Pages 92-93.

A revised copy of the Notice of Intent to Designate was attached to the addendum.

Mr. Letourneau noted that this designation came out of work which was done by the Interior of City Hall Working Group with members Bob Cardwell, John Duerkop, and Michael Gemmell.

It was noted that the by-law is in draft form at this time and will be distributed at a future date.

*Moved by Mr. Duerkop  
Seconded Mr. Gemmell*

**WHEREAS** Section 29 of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;

**AND WHEREAS** the Ontario Heritage Act requires the council of a municipality to service Notice of Intention to Designate a property as having cultural heritage value and interest;

**AND WHEREAS** when the council of a municipality has appointed a municipal heritage committee, the council shall, before giving notice of its intention to designate a property, consult with its municipal heritage committee.

**THEREFORE**, it is recommended to Council that:

**THAT** Council serve Notice of Intent to Designate under Section 29 of the Ontario Heritage Act for the property located at 216 Ontario Street (KINGSTON PT LOT 2 MARKET;RESERVE) also known as the Interior of Kingston City Hall National Historic Site;

--- and further --

**THAT** as it is required under the Ontario Heritage Act, the Clerk of the Municipality shall serve a copy of the Notice of Intention to Designate, attached hereto as Schedule 'A' on the owner of the property and on the Ontario Heritage Trust and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality;

--- and further --

**THAT** as it is required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that Notice is published in a newspaper having general circulation in the municipality and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; a statement that further information respecting the proposed designation is available from the municipality; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality.

**CARRIED**

- ii. Consideration of Notice of Intent to Designate the Denyes Monument on property located on the south side of Princess Street (formerly Highway 2 West) at Bayridge Drive, under Section 29 of the Ontario Heritage Act.

Schedule Page 94.

Moved by Mr. Gemmell  
Seconded Mr. Cardwell

**WHEREAS** Section 29 of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;

**AND WHEREAS** the Ontario Heritage Act requires the council of a municipality to service Notice of Intention to Designate a property as having cultural heritage value and interest;

**AND WHEREAS** when the council of a municipality has appointed a municipal heritage committee, the council shall, before giving notice of its intention to designate a property, consult with its municipal heritage committee.

**THEREFORE**, it is recommended to Council that:

**THAT** Council serve Notice of Intent to Designate under Section 29 of the Ontario Heritage Act for the property located on the south side of Princess Street (formerly Highway 2 West) within the municipal road allowance (Part Lots 8-9, Concession 3; Part Road Allowance Between Concession 2 & 3, All Being Expropriation Plan 657, Expropriation Plan 868 as Widened by

*Expropriation Plan 1197, Expropriation Plan 1198, Part 1, Expropriation Plan 1431, Parts 1 & 2 Expropriation Plan 1453, Part 1, Expropriation Plan 1472, Part 3 13R-826, Part 2, 13R-6086, FR275816, Part 1, 13R-7983, FR114988, FR171331, Parts 5-9, Expropriation Plan 1388; Part Lot 8, Concession 2, being Part 1, RP490778, Part of Part 4, Expropriation Plan 1388; All lying W of the SLY EXT of the SW Corner of Part 3, Expropriation Plan FR652804 & E of the SLY EXT of the WLY limit of Bayridge Drive (formerly Catarauqui Woods Drive), aka the King's Highway No. 2; Kingston Township PIN 36087-0388 (R)) known as the Denyes Monument;*

*--- and further --*

**THAT** *as it is required under the Ontario Heritage Act, the Clerk of the Municipality shall serve a copy of the Notice of Intention to Designate, attached hereto as Schedule 'A', on the owner of the property and on the Ontario Heritage Trust and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality;*

*--- and further --*

**THAT** *as it is required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that Notice is published in a newspaper having general circulation in the municipality and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; a statement that further information respecting the proposed designation is available from the municipality; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality.*

**CARRIED**

- iii. Consideration of Notice of Intent to Designate a property located at 2312 Princess Street, also known as Pleasant View, under Section 29 of the Ontario Heritage Act.

Schedule Page 95.

*Moved by Mr. Downey  
Seconded Mr. Cardwell*

**WHEREAS** *Section 29 of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;*

**AND WHEREAS** *the Ontario Heritage Act requires the council of a municipality to service Notice of Intention to Designate a property as having cultural heritage value and interest;*

**AND WHEREAS** *when the council of a municipality has appointed a municipal heritage committee, the council shall, before giving notice of its intention to designate a property, consult with its municipal heritage committee.*

**THEREFORE**, *it is recommended to Council that:*

**THAT** *Council serve Notice of Intent to Designate under Section 29 of the Ontario Heritage Act for the property located at 2312 Princess Street (CON 3 PT LOT 15 PLAN 60 PT; LOTS B 15 16 17 RP 13R7698; PART 1), also known as Pleasant View;*

*--- and further --*

**THAT** *as it is required under the Ontario Heritage Act, the Clerk of the Municipality shall serve a copy of the Notice of Intention to Designate, attached hereto as Schedule 'A', on the owner of the property and on the Ontario Heritage Trust and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the*

*property; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality;*

*--- and further --*

**THAT** *as it is required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that Notice is published in a newspaper having general circulation in the municipality and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; a statement that further information respecting the proposed designation is available from the municipality; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality.*

**CARRIED**

- iv. Consideration of Notice of Intent to Update a By-law for a property located at 889 King Street West, also known as Newcourt House, under Section 29 of the Ontario Heritage Act.

Schedule Page 96.

The research work which was done by Ms. Finley and Mr. Hill regarding this property was noted.

Mr. Letourneau advised that a reference plan which includes a viewscape from King Street has been completed and reviewed by the owner.

To a question regarding the timelines for existing properties, Mr. Letourneau advised that the use of Heritage Conservation Districts is under review. He said that a single update could include approximately 200 properties. He noted that each individual update takes place on a first come, first served basis, and that properties are flagged through the development review process; planning applications can generate new by-laws.

*Moved by Councillor Glover  
Seconded Ms. Sypnowich*

**WHEREAS** *Section 29 of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18 authorizes the Council of a Municipality to update by-laws enacted to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest;*

**AND WHEREAS** *the Ontario Heritage Act requires the council of a municipality to service Notice of Intention to Update a by-law enacted to designate a property as having cultural heritage value and interest when there is a change in the legal description;*

**AND WHEREAS** *when the council of a municipality has appointed a municipal heritage committee, the council shall consult with its municipal heritage committee.*

**THEREFORE**, *it is recommended to Council that:*

**THAT** *Council serve Notice of Intent to Update a By-law enacted under Section 29 of the Ontario Heritage Act for the property located at Part Lot 17 Concession 1 City of Kingston, Being Parts 1, 2, 3, 4, 5 and 6 on Plan 13R 19655, Being Part of PIN 36004-0397 ( R ) known as Newcourt House (889 King Street West);*

*--- and further --*

**THAT** *as it is required under the Ontario Heritage Act, the Clerk of the Municipality shall serve a copy of the Notice of Intention to Update a by-law enacted under Part IV of the Ontario Heritage Act, attached hereto as Schedule 'A', on the owner of the property and on the Ontario Heritage Trust and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property; and a statement that notice of objection*

*to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality;*

*--- and further --*

***THAT*** as it is required under the Ontario Heritage Act where there is a change in the legal description, the Clerk of the municipality shall ensure that Notice is published in a newspaper having general circulation in the municipality and that this notice shall include an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; a statement that further information respecting the proposed designation is available from the municipality; and a statement that notice of objection to the designation may be served on the clerk within 30 days after the date of publication of the notice of intention in a newspaper of general circulation in the municipality.

**CARRIED**

**J. Technical Circulations**

**K. Motions**

**L. Other Matters**

**OTHER BUSINESS:**

Ham House

Mr. Gemmell advised that a proposal has been initiated by Loyalist Township to repeal a by-law for a designated building. He expressed concerns regarding the reasons for repeal, and the precedent being set. Mr. Gemmell suggested that correspondence be forwarded to the Loyalist Township City Clerk stating disapproval of the process in order to highlight the matter to the Conservation Review Board.

Mr. Gower noted the mandate of the Committee, and that individuals could provide their comments to Loyalist Township regarding this concern. He further noted that the building in question was highlighted on the front cover of a 1976 publication.

**UPCOMING EVENTS:**

**2009 Heritage Conservation Speaker and Tour Series sponsored by the Frontenac Heritage Foundation beginning at 7:30 p.m.**

*ii.* **10<sup>th</sup> November** – Queen’s University Archives – Queen’s University Archives Tour

*iii.* **08<sup>th</sup> December** – Royal Canadian Horse Artillery, 193 Ontario Street – 226 King Street East restoration

**Other Events**

**CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

*i.* 05 October 2009 – Heritage Report No. 13 submitted to Council for consideration on 20<sup>th</sup> October 2009.

**Schedule Pages 97-100.**

All clauses of this report with the exception of Application P18-369-070-2009 for a property located at 135-137-139 Alfred Street which was considered in order to meet the timing

requirements of the Ontario Heritage Act, were deferred to the 03<sup>rd</sup> November meeting of Council due to a lack of time.

**B. Correspondence Received as Information**

*i.* Chris Schiller, Manager, Culture Services Unit, Ministry of Culture – Heritage Conservation Districts.

Schedule Pages 101-104.

*ii.* Peter Davy, P.G. Davy Real Estate Brokerage, dated 21<sup>st</sup>, October 2009, regarding Application for 165 King Street East.

Schedule Page 105.

*iii.* Jim de Hoop, Director, Community & Family Services regarding 'Exploring the Merits of Developing Affordable Housing on Surplus Federal Land'.

A copy of the correspondence was attached to the addendum.

**Correspondence regarding the Barriefield Proposal:**

Copies of the following e-mails were attached to the addendum.

*iii.* Email from Steve and Joanne Page, dated November 1<sup>st</sup>, 2009, regarding "pre-consultation" on the development "concept".

*iv.* Email from Barry Gordon, Broker of Record, Gordon's Estate Services Ltd., Brokerage, dated November 1<sup>st</sup>, 2009.

*v.* Email from Barry Gordon, Broker of Record, Gordon's Estate Services Ltd., Brokerage, dated November 1<sup>st</sup>, 2009.

*vi.* Email from Klaus and Helga Stegemann, dated November 1<sup>st</sup>, 2009, regarding Council meeting of 3 November 2009 (Barriefield).

*vii.* Email from Barb Carr, dated November 1<sup>st</sup>, 2009, regarding proposed development of land.

*vii.* Email from Chris Macrae and Megan Willoughby, dated November 1<sup>st</sup>, 2009.

*viii.* Letter from Laurie Labrie, dated November 1<sup>st</sup>, 2009, regarding proposed housing development on the vacant DND lands along Highway 15.

*xi.* Email from John Fisher and Eva Toth dated November 2<sup>nd</sup>, 2009.

**Correspondence regarding the Barriefield Proposal received by Council**

*i.* **Communications referred to members of Council on City Council Meeting No. 20-2009 Added Tuesday, October 20, 2009** - expressing their opinions regarding the social housing project proposed for Barriefield Village on the former DND land.

A copy of the above correspondence was distributed separately.

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out from the Clerks' Department, and will be available at the meeting if a member wishes to review the full document:**

**Memorandum dated 17 September 2009 from Ms. Susan Powley, Committee Clerk to:**

- i.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth – KMHC Motion regarding consideration of Walking Tour Pamphlets provided in French-language.

**Correspondence dated 13 October 2009 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee and Ms. Susan Powley, Committee Clerk to:**

- i.* Ema Architects Inc. – Pre-Consultation PRE-KMHC-018-2009 regarding 390 King Street West.
- ii.* Mr. Matt Bowies - Application P18-262-091-2009 regarding 128 Ontario Street.
- iii.* Ms. Matt Bowies - Application P18-263-092-2009 regarding 132-136 Ontario Street.
- iv.* Sandy McFadden – Pre-Consultation PRE-KMHC-017-2009 regarding 294 King Street East.
- v.* Mr. & Mrs. Peter G. Davy - Application P18-186-084-2009 regarding 165 King Street East.
- vi.* Ms. Matt Bowies - Application P18-262-091-2009 regarding 128 Ontario Street.
- vii.* Ms. Matt Bowies - Application P18-263-092-2009 regarding 132-136 Ontario Street.

**Correspondence dated 7 October 2009 from Ms. Carolyn Downs, City Clerk to:**

- i.* Kristin Colwell –regarding 248 Division Street- approval of Heritage Property Grant HG-014-2009.
- ii.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals –approvals, October 6, 2009.
- iii.* Dr. Hans Westenbergs –Approval for Heritage Application 47 Wellington Street.
- iv.* Joong Hee Choi – Approval for Heritage Application 662 King Street East.
- v.* Rob Vanderheyden & Ian McKay – Approval for Heritage Application 212 King Street East.
- vi.* Ron Tasker & Bonnie Crook – Approval for Heritage Application 149 Earl Street.
- vii.* Ms. Susan Au – Approval for Heritage Application 233 Johnson Street.
- viii.* Mr. Jacques Sauve, Queen's University – Approval for Heritage Application 15 Arch(Formerly 9 Arch Street) to be attached to 80,82,84 Barrie Street.
- ix.* Christine Sypnowich & David Bakhurst – Approval for Heritage Application 249 Main Street, Barriefield Village.
- x.* Bev Baines and Denis Magnusson – Approval for Heritage Application 40 Simcoe Street.
- xi.* Joel Parlow – Approval for Heritage Application 36 Simcoe Street.
- xii.* Denis Leger, Commissioner, Corporate Services - Approval of Heritage Application – 216 Ontario Street.

**Correspondence dated 21 October 2009 from Ms. Carolyn Downs, City Clerk to:**

- i.* Queen's University – KMHC Application Deferral – 390 King Street West
- i.* Ms. Dijana Oliver –Heritage Application was deferred regarding 132-134-136 Ontario Street.
- ii.* Ms. Dijana Oliver – Heritage Application was deferred regarding 128 Ontario Street.
- iii.* Mr. and Mrs. Peter G. Davy – Heritage Application was deferred regarding 165 King Street East.
- iv.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston – Municipal Heritage Committee (LACAC) Approvals –approvals, October 20, 2009.
- v.* Queen's University, Assistant Manager, Facilities Services - Approval for Heritage Application 135-137-139 Alfred Street.
- vi.* Excalibur Learning Resource Centre Canada Corp. - Heritage Application was deferred regarding 218 King Street East.
- vii.* Mr. Dennis Leger, Commissioner, Corporate Services – Heritage Application was deferred regarding 390 King Street West (Former Stella Buck Building).
- viii.* Ms. Donna M. Ivey and Ms. Norma Kelly - Heritage Application was deferred regarding 110 Rideau Street.
- ix.* Bank of Montreal Corporate Real Estate - Heritage Application was deferred regarding 297 King Street East.
- x.* Carol Ann Curry - Heritage Application was deferred regarding 404 Regent Street.

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- xi.* Axion Development Corp. Limited - Heritage Application was deferred regarding 37 Clarence Street.
  - xii.* Dr. and Mrs. Henry Aaverns - Heritage Application was deferred regarding 151 Earl Street.

**Correspondence dated 27 October 2009 from Mr. Marcus Letourneau, Heritage Planner to:**

- i.* Chair, KMHC – Heritage Impact Statement – 72-76 Johnson Street.

**DOCUMENTS:**

- i.* **Frontenac Heritage Foundation 2009 Heritage Conservation Awards** - presented October 13, 2009 at The Renaissance Event & Wedding Venue, 285 Queen Street, Kingston.

A copy of the Frontenac Heritage Foundation 2009 Heritage Conservation awards was distributed separately.

**HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcass.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**NEXT MEETING DATES:**

The following meeting is scheduled at 12:00 noon:

- 07 December – Councillors' Lounge

**ADJOURNMENT:**

The meeting adjourned at 4:05 p.m.

