



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)  
MINUTES  
MEETING No. 2010-03  
Monday 01 February 2010 at 12:00 noon\*  
in Council Chambers, City Hall**

**MEMBERS PRESENT**

Mr. Peter Gower, Chair  
Mr. R. Bruce Downey, Vice-Chair  
Councillor Bill Glover  
Mr. Robert Cardwell  
Mr. John Coleman  
Mr. John Duerkop  
Mr. Michael Gemmell  
Ms. Christine Sypnowich  
Mr. Don Taylor

**STAFF PRESENT**

Ms. Katrina Guy, Planner  
Mr. John Johnson, Manager, Facilities  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk  
Ms. Marnie Venditti, Manager, Planning & Development

**OTHERS PRESENT**

Ms. Helen Finley

**REGRETS**

Mr. David Ariss

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER:**

Mr. Peter Gower, Chair, called the meeting to order.

**IN RECOGNITION OF MS. LILY INGLIS:**

Motion of Council 19<sup>th</sup> January 2010

Her life's work as an architect and social activist have profoundly influenced the city we see around us today. She was an early advocate of a waterfront walkway from Lemoine Point to Kingston Mills. Her architectural contributions include the Kingston and Frontenac Public Library on Johnson Street, the ferry terminal on Ontario Street, and the renovations of Chez Piggy restaurant and its courtyard, all of which won awards. She helped to create an awareness and interest in architectural heritage preservation at a time when many thought the best action was demolition. She was also actively involved in addressing homelessness. She was a constant advocate for doing more. Kingston is a better place for her work.

In Memory of Lily Inglis, Mr. Bruce Downey recounted her work on behalf of Heritage in the City of Kingston. Mr. Downey noted her membership on L.A.C.A.C. and her part together with original members who convinced the province to have an act, taking the form of the Kingston Act to deal with Heritage properties in Ontario. He recalled many citizens including Ms. Helen Finley who expressed a need to

maintain Heritage properties despite objections to do so. Ms. Inglis clearly articulated from a professional standpoint the need for the preservation of Heritage. Mr. Downey noted her passionate involvement with other committees, and that things are better for what Ms. Inglis brought to this community.

Mr. Cardwell recalled Ms. Inglis' contributions toward the initiation of Heritage conservation in the former Pittsburgh Township.

Mr. Gower invited members to spend a few moments in silence to remember Lily and her contributions to the City.

*Moved by Councillor Glover  
Seconded by Mr. Cardwell*

**THAT** correspondence be directed to the family of Ms. Lily Inglis, past member of L.A.C.A.C. to express the condolences of the Kingston Municipal Heritage Committee.

**CARRIED**

**WELCOME and INTRODUCTIONS:**

**POSSIBLE PECUNIARY INTEREST:**

Mr. Bruce Downey declared a possible pecuniary interest for a pre-consultation for a property located at 216 Ontario Street also known as City Hall as his firm is involved in the project.

Mr. Bob Cardwell declared a possible pecuniary interest for Heritage Grant Application HG-005-2008 for a property located at 230 James Street, Barriefield as he is a part owner of the property.

**CONFIRMATION OF AGENDA:**

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** the agenda and addendum be confirmed as amended to add under 'Other Business':

- 80 Gore Road, Pittsburgh Township Library

**CARRIED**

**CONFIRMATION OF MINUTES:**

*Moved by Mr. Taylor  
Seconded by Councillor Glover*

**THAT** the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-02 held on 11 January 2010 be confirmed with agreed to edits.

**CARRIED**

**DELEGATIONS:**

**BRIEFINGS:**

**UPDATES:**

**A. Planning & Development Department Staff**

**Updates were provided regarding:**

**a) Working Groups:**

*i.* **Historic Properties Research Working Group** (David Ariss, Don Taylor)

Mr. Letourneau asked Mr. Taylor to provide an update.

Mr. Taylor reported that progress is underway regarding research for 71 Montgomery Blvd. He confirmed that this property and Crerar Park are individual properties and are not connected.

Ms. Finley referenced work being done for 82 Beverly Street.

Ms. Finley also noted the Urban Design Guidelines public consultation which will be taking place this week.

*ii.* **Communications and Education Working Group** (Bob Cardwell, John Duerkop, Peter Gower)

Mr. Letourneau invited Mr. Duerkop to provide an update.

Mr. Duerkop noted draft plaquing requirements for the Gaskin Lion which were developed by the working group and which will be brought forward later in the meeting during the discussion for Application P18-172-010-2010 for a property located at 1 King Street East.

Walking Tours for 2010 have been forwarded to City staff, and any suggested amendments will be considered by Mr. Duerkop and the Chair. Mr. Gower noted that the six walking tours will be available in both English and French languages.

Heritage Commemoration Guidelines, for which comments were made at the last meeting, will be brought forward at a future meeting.

*iii.* **Exterior Coverings Working Group** (Michael Gemmell, Christine Sypnowich)

Mr. Letourneau advised there is no report from this group.

Ms. Sypnowich enquired regarding the status of this working group and the current status of information which had been developed for a pamphlet.

Mr. Letourneau advised that staff are looking at the creation of new Planning Guidelines for Heritage Conservation Districts, and that additional work can be undertaken by staff. He noted that Ms. Lambert, Planner had been working on this project, and that due to time constraints, no further action has been taken on it since that time.

Ms. Venditti explained that comments have been made in relation to best practices, and as an example, some of the work done in Sydenham Ward will be brought back to the Committee.

The matter relating to the exterior coverings pamphlet can be revisited when Ms. Lambert returns in June.

*iv.* **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

Mr. Letourneau advised that there is no report at this time.

**b) Delegated Authority:**

There is no report at this time.

**c) Technical Circulations:**

There are none at this time.

**d) Designation Matters:**

To a question by Mr. Gower regarding a proposed meeting for the 2312 Princess Street (Pleasant View property) regarding a Notice of Objection to a Notice of Intention to Pass a By-law to Designate the property, Mr. Letourneau advised that it is projected that a meeting will be coordinated in the next couple of weeks.

An update regarding 2312 Princess Street will be provided at the March meeting.

**e) Site Visits**

- i.* 110 Montreal Street - Application P18-656-008-2010 regarding the replacement of windows

A site visit for this property was conducted on 15<sup>th</sup> January. A discussion regarding this application is noted on page 9.

**f) Status of Heritage Grant and Heritage Tax Applications:**

Mr. Gower thanked Ms. Guy for her work in determining the status of outstanding Heritage Grant applications. He noted the importance of finalizing this process so that monies which had been allocated in past years and which were not required, could be allocated for grants in this year.

*i.* **2006 – 2008 Outstanding Heritage Grants:**

A document describing the history and status of the applications was distributed separately.

**Heritage Grant Application requiring Committee action only**

161 King Street East - HG-24-2006 (P18-185-2006)

It was noted that the grant application was not approved by Council, was deemed to be incomplete and having lapsed, thereby requiring a motion of the committee to formalize an action so that associated funds can be returned to the Heritage Reserve Fund.

*Moved by Councillor Glover  
Seconded by Mr. Downey*

***WHEREAS*** Application HG-24-2006 for a property located at 161 King Street East did not receive provisional approval from Council for a Heritage Property Grant; and

***WHEREAS*** the application was deferred at the March and April 2006 meetings of the Kingston Municipal Heritage Committee, and a works Order was closed on 20 June 2006;

***THEREFORE BE IT RESOLVED THAT*** application HG-24-2006 be denied, thereby releasing the associated funds, and returning the funds to the Heritage Reserve Fund.

**CARRIED**

### **Heritage Grant Application requiring Council Approval**

212 King Street East HG-23-2006 (P18-195-040-2006)

*Moved by Mr. Cardwell  
Seconded by Mr. Downey*

**WHEREAS** Application HG-23-2006 for a property located at 212 King Street East received provisional approval from Council on April 18, 2006 for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000; and

**WHEREAS** the new current owners of the property requested formal withdrawal of this application on May 15, 2009, and provisional approval was received from Council on 16<sup>th</sup> June 2009 for a new grant (HG-011-2009);

**THEREFORE IT IS RECOMMENDED THAT** Council deem application HG-23-2006 to be withdrawn and that application HG-23-2006 be formally denied, thereby releasing the provisional allocation of the associated funds and returning the funds to the Heritage Reserve Fund.

**CARRIED**

### **Heritage Grant Applications requiring Correspondence from Planning Staff**

Mr. Cardwell declared a possible pecuniary interest for 230 James Street and left the discussion relating to this matter.

It was suggested that a process be instituted to minimize a backlog of applications, and allow all monies to be available annually. Mr. Letourneau advised that a re-examination of the by-law for the grants program could include specific timelines for aspects of the process.

To a question regarding Heritage grant deadlines for this year, Ms. Guy confirmed that this information is available on the City website.

Consideration was given to the following applications:

- 244 James Street HG-07-2006 (P18-450-015-2006)
- 273 Main Street HG-30-2006 (P18-428-036-2006)
- 423-425 Regent Street HG-38-2006 (P18-428-036-2006)
- 6-8 Drummond Street HG-19-2006 (P18-453-77-06)
- 56-58-60 Brock Street HG-21-2006 (P18-075-038-2006)
- 232 King Street East HG-15-2006 (P18-202-032-2006)
- 185 William Street HG-16-2006 (P18-407-033-2006)
- 230 James Street HG-005-2008 (P18-445-024-2008)

*Moved by Mr. Duerkop  
Seconded by Mr. Downey*

**WHEREAS** the following applications received provisional approval from Council on the noted dates for a Heritage Property Grant of 50% of the costs associated with the eligible work as submitted by receipts and up to a maximum amount of \$2000:

- 244 James Street HG-07-2006 (P18-450-015-2006)– 18 April 2006
- 273 Main Street HG-30-2006 (P18-428-036-2006)– 12 December 2006
- 423-425 Regent Street HG-38-2006 (P18-428-036-2006) –18 July 2006
- 6-8 Drummond Street HG-19-2006 (P18-453-77-06) – 18 July 2006

- 56-58-60 Brock Street HG-21-2006 (P18-075-038-2006) – 24 October 2006
- 232 King Street East HG-15-2006 (P18-202-032-2006)– 18 April 2006
- 185 William Street HG-16-2006 (P18-407-033-2006)– 18 April 2006
- 230 James Street HG-005-2008 (P18-445-024-2008)– 07 April 2007

and,

**WHEREAS** there has been no recent response or action noted on the files;  
**THEREFORE IT IS RECOMMENDED THAT** correspondence be directed by Planning and Development staff to request an update by March 15, 2010 regarding the current status of work covered by the grant,

- and further –

**THAT** it be understood that no reply by March 15, 2010 will generate a formal denial, thereby releasing the provisional allocation of the associated funds in order to return the funds to the Heritage Reserve Fund.

**CARRIED**

Mr. Cardwell returned to the discussion following consideration of his property.

**Heritage Grant Applications requiring no further action:**

It was noted that no further action is required for the following applications as actions are complete:

- 329 Division Street HG-18-2006 – final approval granted 15<sup>th</sup> December 2009 (P18-113-076-2006)
- 85 Barrack Street HG-08-2006 – withdrawal and formal denial 16<sup>th</sup> September 2008 (P18-053-16-06)
- 46 Sydenham Street HG-008-2007 – final approval granted 16<sup>th</sup> June 2009 (P18-360-030-2007)

**2009 Heritage Grants with ongoing work are noted as follows:**

- 52-56 Earl Street HG-02-2009 (P18-122-014-2009)
- 149 Earl Street HG-04-2009 (P18-134-012-2009)
- 212 King Street East HG-011-2009 (P18-195-022-2009)

**g) Other:**

- i.* 72 Princess Street – signage

Mr. Letourneau advised that the Ontario Heritage Trust will be providing correspondence to the owner which will be copied to the City.

Ms. Guy noted that an action is being taken by the City. Ms. Finley noted that previously discussed signage is still visible on the property.

Mr. Gower noted that an update regarding signage at 72 Princess Street will be brought forward at the March meeting.

- ii.* City Hall Portrait Collection

Mr. Letourneau noted a cultural heritage management plan which is being developed for City Hall, and which some members have been involved with. Work is being done with other departments to create a systematic plan on how to approach built and civic collection resources. Mr. Andre Scheinman was retained to do a built Heritage assessment of the interior and exterior of City Hall. Ms. Jennifer McKendry

produced a study on the history of the building and located mapping of the interior. The Cataraqui Archaeological Research Foundation has been commissioned, and the Cultural Services department will be conducting different studies. Mr. Letourneau noted that a document will ultimately be available on which to base recommendations for the building.

To a question regarding this information assisting tour guides, Mr. Letourneau said that consideration is being given to a tour guides hand book which will be prepared in conjunction with the Cultural Services Department.

Mr. Letourneau advised that information regarding the Kingston City Hall National Historic Site is forthcoming at an upcoming meeting.

Councillor Glover recognized large scale work which is being done, and that the motion speaks to short term matters as well as the work noted by Mr. Letourneau. He referred to a recent tour of the portraits he had taken and that monies need to be spent to maintain their value.

It was noted that some portraits are in locations where they may be damaged, and they are irreplaceable works.

To a question regarding a grant for work to be done, Mr. Letourneau advised that he understood that work regarding an inventory and insurance evaluation had been done. The Cultural Services Department could advise of the current status of this work, and that a copy of the document could be requested through the Curator, Cultural Services.

Councillor Glover noted the importance of these important City assets, highlighted specific portraits within the collection and that plaques need to be written to explain their history.

*Moved by Councillor Glover*

*Seconded by Mr. Duerkop*

**WHEREAS** *the portrait collection in City Hall has been described as "a very valuable and unique display of early Canadian art"; and*

**WHEREAS** *six of the subjects, namely Thomas Kirkpatrick, Dr James Sampson, John Counter, Overton Gildersleeve, John Creighton and John Gaskin are themselves subject of an entry in the Dictionary of Canadian Biography; and*

**WHEREAS** *the artist of many of the portraits, William Sawyer, is also the subject of a DCB entry; and*

**WHEREAS** *this important historical and cultural resource is largely ignored,*

**THEREFORE IT IS RECOMMENDED THAT** *Council direct staff:*

*1. To improve public accessibility to the collection in short term with such steps as:*

*a) relocating portraits of important subjects currently hidden from public view to places where they can be more easily seen, and*

*b) preparing labels for the portraits that describe the importance of both the subject and the artist; and*

*c) providing the DCB entries to the City Hall tour guides; and*

*2. To report not later than April to both the Arts Advisory Committee and the Municipal Heritage Committee on longer term steps that need to be approved for the conservation of the collection, its better display, and appropriate use as an historical and cultural resource of the City of Kingston.*

**CARRIED**

**B. Chair's Report – by Mr. Peter Gower, Chair**

**Updates will be provided regarding:**

*i.* Frontenac Heritage Foundation 2010 Series

Mr. Gower noted that copies of the documents can be obtained through Mr. Andrew Hill.

*ii.* Ontario Heritage Act and Commentary

Mr. Gower highlighted a document 'Ontario Heritage Act and Commentary' which had been brought to the attention of members by Ms. Finley.

Mr. Letourneau advised that staff currently have two copies on back order.

*iii.* Denial of Signage at 508 Portsmouth Avenue

Mr. Gower noted an application which was denied by the Committee, and that the decision had been upheld by Council.

*iv.* Artifacts of Sir John A. Macdonald

Mr. Gower brought a pamphlet available at City Hall Reception to the attention of members. It is unknown at this time who produced the pamphlet.

**BUSINESS:**

**A. Reports**

**B. Heritage Permit Applications Requesting Approval**

*i.* Delegation regarding Application P18-172-010-2010 for a property located at 1 King Street East known as Newlands Pavilion in Macdonald Park requesting approval for restoration of a bronze plated lion statue at Macdonald Park with details described within a submission filed January 04, 2010 and deemed complete by the Planning and Development Department January 11, 2010.

Schedule Pages 1-15.

The Report of the Commissioner, Sustainability and Growth (KMH-10-002) was attached to the January 2010 KMHC agenda as Schedule Pages 1 – 4 and could be viewed at:

[http://www.cityofkingston.ca/pdf/cityhall/committees/lacac/agenda/2010/HA\\_A0210-10002.pdf](http://www.cityofkingston.ca/pdf/cityhall/committees/lacac/agenda/2010/HA_A0210-10002.pdf)

Suggested Gaskin Lion plaquing requirements submitted by Mr. Duerkop further to discussions with Mr. Letourneau were attached to the addendum.

A discussion took place regarding possible plaque wording, and it was determined that Mr. Duerkop would work with staff to review the wording of the plaque. Mr. Duerkop noted that they would work with wording provided by the Ukrainian Canadian Club of Kingston. It was further noted that the plaque could be completed following the restoration of the lion.

The elevation of the lion was considered. It was recognized that while an elevation would make it more noticeable, it needs to be accessible for children.

*Moved by Councillor Glover  
Seconded by Mr. Downey*

**THAT** Application P18-172-010-2010 for a property located at 1 King Street East known as Newlands Pavilion in Macdonald Park requesting approval for restoration of a bronze plated lion statue at Macdonald Park **BE APPROVED** in accordance with details described within a submission filed January 04, 2010 and deemed complete by the Planning and Development Department January 11, 2010,

*- and further –*

**THAT** in the event that deeply buried or previously undiscovered archaeological deposits are discovered in the course of development or site alteration, all work must immediately cease and the site must be secured. The Cultural Program Branch of the Ministry of Culture (416-314-7123) and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted,

*- and further –*

**THAT** in the event that human remains are encountered, all work must immediately cease and the site must be secured. The Kingston Police (613-549-4660), the Registrar of Cemeteries Regulation Section of the Ontario Ministry of Consumer Business Services (416-326-8494), the Cultural Program Branch of the Ministry of Culture (416-314-7123), and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted,

*- and further –*

**THAT** the Kingston Municipal Heritage Committee request that Mr. John Duerkop work with staff to review the wording of the plaque.

**CARRIED**

- ii. Delegation regarding Application P18-656-008-2010 for a property located at 110 Montreal Street requesting approval for the replacement of six aluminum windows with wood 1-wide double hung windows with details described within a submission filed December 11, 2009 and deemed complete by the Planning and Development Department December 15, 2009.

A recommendation by the Committee in January 2010 to defer the application was noted.

A site visit took place on Friday 15<sup>th</sup> January.

The applicant requested that the application be withdrawn. A new submission will be made taking into account the discussion during the site visit.

An email submitted by the owner was noted which indicated that based on comments by members during the site visit, the owner decided to withdraw the application and submit a new one which would be consistent with the discussion. The suggested option of retaining the inswinging casements and fitting them with a new exterior frame with an interchangeable storm sash/screen system had not been previously considered.

Mr. Cardwell summarized the visit he and Mr. Taylor had made to the property.

To a question by Ms. Synowich regarding a procedure for site visits, Mr. Gower noted that in the last year more detailed reporting had taken place. A discussion took place regarding the importance of visits, and in particular the regularity of consideration of windows which necessitate site visits by the Committee.

Ms. Finley added that often storm windows are treated as a secondary feature when they are important. She noted that in this case, the work done at this property can influence future work on the rest of the building.

*Moved by Mr. Cardwell  
Seconded by Mr. Taylor*

**WHEREAS** Application P18-656-008-2010 for a property located at 110 Montreal Street requesting approval for the replacement of six aluminum windows with wood 1-wide double hung windows was considered by the Kingston Municipal Heritage Committee on 11 January 2010, and

**WHEREAS** a decision was deferred to the February 2010 meeting pending a site visit in January 2010, and

**WHEREAS** at the February meeting, it was noted that the applicant requested that the application be withdrawn and that a new application will be submitted further to the information determined and comments provided during the site visit,

**THEREFORE BE IT RESOLVED THAT** Application P18-656-008-2010 for a property located at 110 Montreal Street requesting approval for the replacement of six aluminum windows with wood 1-wide double hung windows be withdrawn.

**CARRIED**

- iii. Delegation regarding Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows with details described within a submission filed November 19, 2009 and deemed complete by the Planning and Development Department November 25, 2009.

This application was deferred at the December and January meetings for a site visit and further discussion. The application was attached to the December agenda as schedule pages 52-75.

The applicant requested that the application be withdrawn. A motion will be required.

A recommendation of the Committee January 2010 to defer the application was noted.

*Moved by Mr. Cardwell  
Seconded by Mr. Taylor*

**WHEREAS** Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows was considered by the Kingston Municipal Heritage Committee on 07<sup>th</sup> December 2009, and

**WHEREAS** a decision was deferred at the December and January meetings pending a site visit and further discussion, and

**WHEREAS** at the February meeting, it was noted that the applicant requested that the application be withdrawn,

**THEREFORE BE IT RESOLVED THAT** Application P18-420-005-2010 for a property located at 215 Main Street, Barriefield Village requesting approval for the replacement of windows be withdrawn.

**CARRIED**

- iv. Delegation regarding Application P18-059-009-2010 for a property located at 70-72 Barrie Street requesting approval for the creation of a temporary construction access and temporary removal of

the stone fence in order to facilitate construction project at Botterell Hall with details described within a submission filed December 23, 2009 and deemed complete by the Planning and Development Department January 11, 2010.

Schedule Pages 16-25.

Representatives for the project Mr. Ray Zaback, Shoalts and Zaback Architects Ltd. and Mr. Todd Storms, agent for the owner, were present for the discussion.

Mr. Zaback advised that they had consulted previously with Mr. Letourneau and Ms. Guy. He described the purpose of the application and the care which will be taken to protect the windows. He said they will completely restore the lawn and stone fence, and that the stones will be numbered so they can be returned to their positions. He advised that details are included in a construction drawing which he can provide.

Caution was expressed that the cast iron can be brittle and that a professional should be involved in the dismantling. The stones are valuable and will need protection while other work is going on.

*Moved by Mr. Cardwell  
Seconded by Mr. Taylor*

**THAT** Application P18-059-009-2010 for a property located at 70 and 72 Barrie Street requesting approval for the creation of a temporary construction access and temporary removal of the stone fence in order to facilitate construction project at Botterell Hall **BE APPROVED** in accordance with details described within a submission filed December 23, 2009 and deemed complete by the Planning and Development Department January 11, 2010,

*- and further -*

**THAT** care be taken in the dismantling of the cast iron and stone fence, that the stone fence be recorded and the stones numbered in order to reinstate it in its original form on proper footings with a record provided to the Committee, and that the stone be protected while the other work is underway,

*- and further -*

**THAT** in the event that deeply buried or previously undiscovered archaeological deposits are discovered in the course of development or site alteration, all work must immediately cease and the site must be secured. The Cultural Program Branch of the Ministry of Culture (416-314-7123) and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted.

*- and further -*

**THAT** in the event that human remains are encountered, all work must immediately cease and the site must be secured. The Kingston Police (613-549-4660), the Registrar of Cemeteries Regulation Section of the Ontario Ministry of Consumer Business Services (416-326-8494), the Cultural Program Branch of the Ministry of Culture (416-314-7123), and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted.

*- and further -*

**THAT** proper permit/permission, if required to access the site from this location, be obtained by contacting Brad Morton at 613-546-4291 Ext. 3147 or [bmorton@cityofkingston.ca](mailto:bmorton@cityofkingston.ca);

*- and further -*

**THAT** ownership of the property used for access be confirmed that it is that of the applicant, and otherwise permission should be granted/confirmed by the owner of 70 and 72 Barrie Street.

**CARRIED**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

**D. Pre-Consultation Requests**

- i. Delegation regarding a property located at 216 Ontario Street requesting advice regarding adding a shielding system to the ribs over the new Ice Groomer Gazebo for sound control.

Mr. Downey declared a possible pecuniary interest.

Mr. Gower invited Mr. Downey, agent for the owner, to present the application.

Mr. John Johnson, Manager, Facilities, was present for the discussion.

Mr. Downey described the building and the steps which were being taken to diminish the sound. He noted that the panel was designed in a way to respect the intent of the original design, and to respect the visual and sound reduction. It was noted that the fans on the roof which cool the refrigerant were not very audible in the daytime, and the sound was more apparent at night when the Market Square area was quiet.

To a question regarding timing of this application, Ms. Guy advised that the application has not yet been circulated and receipt of a noise report is pending.

Councillor Glover later noted that a staff report regarding this project will be compiled to look at budget implications.

Mr. Downey returned to the discussion.

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i. Update regarding Heritage Property Grant Application HG-01-2009 for a property at 112 Montreal Street requesting final approval for the costs of work done for the replacement of soffit fascia, dormer windows, scaffolding, and painting.

Schedule Pages 26-31.

A resolution of Council 21 April 2009 for provisional approval was referenced.

*Moved by Councillor Glover  
Seconded by Mr. Gemmell*

**WHEREAS** the owner of 112 Montreal Street has requested final approval for Heritage Grant Application HG-01-2009, and

**WHEREAS** as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and

**THEREFORE BE IT RECOMMENDED THAT** Heritage Property Grant HG-01-2009 for 112 Montreal Street BE APPROVED for the replacement of soffit fascia, dormer windows, scaffolding, and painting,

- and further –

**THAT** staff be authorized to issue a cheque for \$2000.00 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.

**CARRIED**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

**K. Motions**

**L. Other Matters**

**OTHER BUSINESS:**

*i.* University of Waterloo Survey of Heritage Conservation District

Mr. Gower referenced this document, and queried a reference to Committee members who provided comments.

It was suggested that this matter could be revisited if requested at a future meeting.

*ii.* 80 Gore Road (also known as the also known as 'Ruttan House, MacLean Park, The Hawthorns, and Hawthorn Cottage')

Concern was expressed regarding the installation of an unattractive security grill in a window in the second floor front gable of this property which can be viewed by the public from both outside and inside the building.

Mr. Gower noted this concern and asked staff to look into the matter.

*iii.* Outer Montreal Street Train Station

Concern was expressed regarding the condition of tarps and the collapse of elements of the building. The possible involvement by Property Standards was queried.

Mr. Letourneau advised that this matter has been raised with the Building Department, and that the owners are a federal agency.

Mr. Gower noted a discussion with Mr. Ron Smith regarding the need for an application for Committee review of this property.

A Notice of Motion will be brought forward at the March meeting suggesting that Property Standards staff review the quickly deteriorating exterior of the building in regard to public safety with a report to be requested for April.

**UPCOMING EVENTS:**

*i.* **15 – 21 February** – Ontario Heritage Week 2010

**Other Events**

**2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m.** (unless otherwise noted)

*i.* **09<sup>th</sup> February** – Informal Gathering for members to socialize, share pictures and show heritage artefacts at the RCHA Hall, 193 Ontario Street.

*ii.* **09<sup>th</sup> March** – Presentation and Panel Discussion on the repair and restoration of heritage masonry at the RCHA Hall, 193 Ontario Street.

*iii.* **17<sup>th</sup> April** – Tour of Balleycanoe , 19<sup>th</sup> Century architectural salvage at 150 Rockfield Road, Mallorytown.

- iv. **11<sup>th</sup> May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.
- v. **12<sup>th</sup> June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.
- vi. **17<sup>th</sup> July** – Tour of Cataraqui Cemetery grounds at 2:00 p.m.
- vii. **10<sup>th</sup> August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- viii. **14<sup>th</sup> September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- ix. **12<sup>th</sup> October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- x. **09<sup>th</sup> November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- xi. **04<sup>th</sup> December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

**CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

- i. 11<sup>th</sup> January 2010 – Heritage Report No. 02-2010 submitted to Council for consideration on 19<sup>th</sup> January 2010.

Schedule Pages 32-33.

**B. Correspondence Received as Information**

**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out, and were available at the meeting if a member wishes to review the full document:**

**Correspondence dated 12 January 2010 from Ms. Susan Powley, Committee Clerk, Kingston Municipal Heritage Committee to:**

- i. Mr. Jason Budd, Planner & Mr. Ted Stratford, Secretary-Treasurer, Committee of Adjustment - Technical Circulations D10-556-2009 & D14-166-2009 regarding 271 Main Street, Barriefield village.
- ii. Mr. Ted Stratford, Secretary-Treasurer, Committee of Adjustment - Technical Circulations D10-569-2009, D10-570-2009 & D10-571-2009 regarding 73 & 77 Alwington Avenue.

**Correspondence dated 13 January 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i. Mr. David Gay– Application P18-715-109-2009 regarding 271 Main Street Barriefield Village.
- ii. Ms. Ashley Holder – Application P18-716-104-2009 regarding 273 Main Street, Barriefield Village.
- iii. Derek Andrew Pratt – Application P18-656-008-2010 regarding 110 Montreal Street.
- iv. Ms. Maureen Garvie – Application P18-420-005-2010 regarding 215 Main Street, Barriefield Village.

**Correspondence dated 14 January 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i. Mr. Tim Wilkin– regarding Notice of Objection to Notice of intention to Pass a By-Law to Designate 2312 Princess Street-Pleasant View.

**Memorandums dated 20 January 2010 from Ms. Carolyn Downs, City Clerk to:**

- i. Cynthia Beach, Commissioner, Sustainability & Growth Group, regarding Lion At MacDonald Park – Approved.
- ii. Kincore Holdings, regarding Heritage application approval - 67 Brock Street

- iii.* Mr. and Mrs. Vincent Hamacher, regarding Heritage Grant application approval - 2 Beverley Street.
- iv.* Ms. Margot Finley, regarding Heritage Grant application approval – 46 Earl Street.
- v.* Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, January 19, 2010.
- vi.* Correctional Services of Canada, regarding Heritage application denied – 508 Portsmouth Avenue.

**Memorandums dated 22 January 2010 from Ms. Carolyn Downs, City Clerk to:**

- i.* Conservation Review Board, Case Co-ordinator, regarding Notice of Objection Referral – 2312 Princess Street.

**DOCUMENTS:**

**HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcsc.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**NEXT MEETING DATES:**

The following meetings for 2010 have been scheduled at 12:00 noon in the Council Chambers:

- 08 March
- 12 April
- 10 May
- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

**ADJOURNMENT:**

The meeting adjourned at 2:25 p.m.

