



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)  
MINUTES  
MEETING No. 2010-04  
Monday 08 March 2010 at 12:00 noon\*  
in Council Chambers, City Hall**

**MEMBERS PRESENT**

Mr. Peter Gower, Chair  
Mr. R. Bruce Downey, Vice-Chair  
Councillor Bill Glover  
Mr. David Ariss  
Mr. Robert Cardwell  
Mr. John Coleman  
Mr. John Duerkop  
Mr. Michael Gemmell  
Ms. Christine Synowich  
Mr. Don Taylor

**STAFF PRESENT**

Ms. Cynthia Beach, Commissioner, Sustainability & Growth,  
Mr. John Bolognone, Deputy City Clerk  
Ms. Carolyn Downs, City Clerk  
Ms. Katrina Guy, Planner  
Mr. Marcus Letourneau, Heritage Planner  
Ms. Susan Powley, Committee Clerk  
Ms. Marnie Venditti, Manager, Planning & Development  
Mr. George Wallace, Director, Planning & Development

**OTHERS PRESENT**

Ms. Helen Finley

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER:**

Mr. Peter Gower, Chair, called the meeting to order.

**RECOGNITION:**

**WELCOME and INTRODUCTIONS:**

**POSSIBLE PECUNIARY INTEREST:**

Mr. R. Bruce Downey declared a possible pecuniary interest for the following applications as the firm Hughes Downey Architects is working on these projects:

- Application P18-141-018-2010 and PRE-KMHC-05 for a property located at 1 Emily Street;
- Application P18-720-020-2010 and PRE-KMHC-03 for a property located 218 King Street East; and
- Application P18-273-017-2010 for a property located at 216 Ontario Street.

**CONFIRMATION OF AGENDA:**

*Moved by Mr. Downey  
Seconded by Councillor Glover*

**THAT** the agenda and addendum be confirmed.

**CARRIED**

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**CONFIRMATION OF MINUTES:**

*Moved by Mr. Taylor  
Seconded by Councillor Glover*

*THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-03 held on 01 February 2010 be confirmed with agreed to edits.*

**CARRIED**

**DELEGATIONS:**

**BRIEFINGS:**

**a) Mr. Colin Wiginton, Manager, Cultural Services**

Mr. Wiginton was present to provide an overview of the Cultural Master Plan. Mr. Wiginton provided a powerpoint presentation and a copy of the 'Kingston Community Cultural Policy Plan – Stage One Update' dated 12 January 2010 was distributed. A copy is attached to the record.

Mr. Duerkop referenced the plan and noted that the interpretation and promotion of built Heritage is only part of the package. There are other forms of Heritage, and many groups have been integrated in the history of the City. Organizations such as the Historical Society, Heritage Foundation, Lower Burial Ground Restoration Society were noted. Mr. Duerkop highlighted that these groups haven't worked together in any way until now.

Mr. Downey noted the increasing number of vacant stores in the downtown which is detrimental to everything this document stands for. He suggested that a response be made to what is currently happening. Mr. Wiginton responded that this concern was raised in recent consultation. He noted that the creation of conditions for cultural vitality is necessary, and that they are looking at traditional ways of doing this.

Ms. Sypnowich referenced page 4 of the update, and suggested that Heritage preservation could be affirmed to a greater extent. Mr. Wiginton advised that the points were based on public consultation. He said that the consultants had noted the work which is being done and continues to be done.

**UPDATES:**

**A. Planning & Development Department Staff**

**Updates were provided regarding:**

**a) Working Groups:**

**i. Historic Properties Research Working Group (David Ariss, Don Taylor)**

Mr. Letourneau invited Mr. Ariss to provide an update. Ms. Finley spoke on behalf of the group noting projects at Beamish House, Crerar Park and 67 Kensington Avenue which are currently being worked on.

**ii. Communications and Education Working Group (Bob Cardwell, John Duerkop, Peter Gower)**

Mr. Letourneau invited Mr. Duerkop to update the Committee. Mr. Duerkop noted that one group meeting has taken place since the last meeting, and that two additional walking tours will soon be finalized.

**iii. Exterior Coverings Working Group (Michael Gemmell, Christine Sypnowich)**

There is no report at this time.

*iv.*     **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

There is no report at this time.

**b)     Delegated Authority:**

**c)     Technical Circulations:**

*i.*     85 Queen Street – internal renovation

**d)     Designation Matters:**

*i.*     2312 Princess Street regarding a Notice of Objection to a Notice of Intention to Pass a By-law to Designate the property.

Mr. Letourneau confirmed that staff have no further information.

**e)     Site Visits**

**f)     Status of Heritage Grant and Heritage Tax Applications:**

**g)     Other:**

*i.*     72 Princess Street – signage

Ms. Venditti advised that the matter is currently being taken care of by other City departments, and an update will be provided when further action is taken.

*ii.*    Standards for maintenance and occupancy of property

An update regarding this matter is deferred to the April meeting.

**B.     Chair's Report** – by Mr. Peter Gower, Chair

**Updates will be provided regarding:**

*i.*     Members of the Committee speaking to media

Mr. Gower noted that members speaking to the media are not speaking on behalf of the Committee.

Ms. Beach advised that information regarding media interviews will be provided to Committee members.

*ii.*    Report from 3<sup>rd</sup> Crossing meeting

Mr. Gower advised that he had attended a recent public meeting regarding the Third Crossing, and that Heritage concerns were being taken into account. He highlighted comments made, and circulated a copy of a distribution which had been provided at the meeting.

**BUSINESS:**

**A.     Reports**

**a)     Kingston Municipal Heritage Committee Mandate**

The Report of the City Clerk (KMHC-10-003) was attached to the agenda as Schedule Pages 1-8.

The report was redistributed with the addendum. Under the heading 'Other City of Kingston Staff Consulted', Marcus Letourneau, Heritage Planner, Planning & Development requested that his name be deleted from the report as he did not receive the final draft for review and comment.

Mrs. Downs was present to provide an overview of the report. She noted that consideration had been given to suggestions provided earlier by the Committee. In regard to the turn around time for the inception of the Heritage Technical Advisory Team (HTAT), she explained that they would like to work the team into this term of Council which, if workable, could continue into 2011.

Mrs. Downs confirmed that the recommendation is a direction to staff and not Council. She highlighted the 21<sup>st</sup> April special meeting date to further discuss the matter.

Ms. Beach noted that Mr. Letourneau's name had been removed from the section 'Other City of Kingston Staff Consulted' (see note above).

Councillor Glover referenced the background of the proposal, noting a meeting held in October 2008 with Commissioner Thurston and Mr. Fluhrer where he had raised the idea of a technical advisory working group. He highlighted the importance of ensuring adequate capacity and efficiencies for dealing with Heritage issues. He noted the timing which would allow the HTAT to work and that the new Council can adjust the process as necessary.

Following consideration of the report, concerns expressed during the discussion included that there are other issues related to this process, the language of the recommendation suggests that the mandate will be approved prior to consideration, the timing regarding a mid-April deadline, and comments by the Heritage Planner. The value of a trial period in the foreseeable future was noted.

Members for the working group will be determined later in the meeting. (see Other Business)

*Moved by Councillor Glover  
Seconded by Mr. Duerkop*

***THAT*** a Working Group, consisting of two members from the Kingston Municipal Heritage Committee ("KMHC") and two members of staff, be struck, in order to review the draft mandates for KMHC and Heritage Technical Advisory Team ("HTAT"), attached as Schedules "A" and "B", respectively, and to identify those items that should be delegated to staff and the HTAT; and

***THAT*** the Working Group be requested to report back to the April meeting of the KMHC, with its recommendations; it being understood that it is hoped that the amended mandate(s), could be approved by KMHC and Council for implementation in June 2010.

**CARRIED**  
*(with agreed to amendments)*

**B. Heritage Permit Applications Requesting Approval**

**Comments were provided with the addendum for applications *i. – viii.***

- i.* Delegation regarding Application P18-256-012-2010 for a property located at 75 Mowat Avenue requesting approval for a temporary roof over a deck with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 01, 2010.

Schedule Pages 9-21.

The application was considered and it was noted that the existing structure is well built. Clarification regarding zoning requirements will be reviewed at the same time as compliance with the Ontario Building Code.

*Moved by Mr. Downey  
Seconded by Mr. Duerkop*

**THAT** Application P18-256-012-2010 for a property located at 75 Mowat Avenue requesting approval for a temporary structure **BE APPROVED** in accordance with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 01, 2010

- and further -

**THAT** a Professional Engineer is required to confirm that the design conforms to Division B, Part 4 (Structural Design) of the Ontario Building Code,

- and further -

**THAT** this temporary roof for the porch be dismantled when the applicant moves out of the property in question and that the mortar be repaired as necessary.

**CARRIED**

- ii. Delegation regarding Application P18-147-013-2010 for a property located at 115 Gore Street requesting approval for revisions to existing front dormer, new rear dormer and side and rear window changes with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 02, 2010.

Schedule Pages 22-43.

The owners were present for the discussion.

In regard to the front dormer, Mr. Dalton explained the revisions. He agreed to the placement of shingles rather than shakes.

A hatch or openable skylight was suggested for the new rear dormer. In regard to a maximum requirement for coverage of the roof area, Ms. Venditti responded that this could be verified at the time that more detailed design drawings are submitted. A visual break on the hip on the house was suggested, with an option to make the overhang less which would demark the hip line.

Mr. Dalton described the proposed soldier course at the head of the door, and that the windows are not original. He noted that the ground floor windows which were originally arched will be replaced as arched. Aluminum storm windows will be replaced with metal clad wood windows. He circulated pictures of windows on a house in Port Hope and provided a sample window.

*Moved by Mr. Downey  
Seconded by Mr. Gemmell*

**THAT** Application P18-147-013-2010 for a property located at 115 Gore Street requesting approval for revisions to existing front dormer, new rear dormer and side and rear window changes **BE APPROVED** in accordance with details described within a submission filed January 27, 2010 and deemed complete by the Planning and Development Department February 02, 2010

- and further -

**THAT** it be understood that the dormers be finished with either siding, or shingling and that the simple line be maintained,

- and further -

**THAT** a soldier course head be added over the proposed French doors, and a precast concrete stone sill added where the new window is located to match the other sills on the building.

**CARRIED**

- iii. Delegation regarding Application P18-389-014-2010 for a property located at 103 Wellington Street requesting approval for a dormer and basement access with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 44-54.**

Mr. John Thomas, agent for the owners, was present to describe the application. Mr. Thomas confirmed that the new dormer would resemble the previous dormer and would be in line with the wall below it. It was suggested that the windows in the dormer be as large as possible to fill the space showing as little of the side wall as possible.

*Moved by Councillor Glover  
Secinded by Mr. Taylor*

**THAT** Application P18-389-014-2010 for a property located at 103 Wellington Street requesting approval for a dormer and basement access **BE APPROVED** in accordance with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010,

- and further –

**THAT** proper drainage is to be maintained,

- and further –

**THAT** if accessing the property from other than the driveway, proper/permission is required,

- and further –

**THAT** in the event that deeply buried or previously undiscovered archaeological deposits are discovered in the course of development or site alteration, all work must immediately cease and the site must be secured. The Cultural Program Branch of the Ministry of Culture (416-314-7123) and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted,

- and further –

**THAT** in the event that human remains are encountered, all work must immediately cease and the site must be secured. The Kingston Police (613-549-4660), the Registrar of Cemeteries Regulation Section of the Ontario Ministry of Consumer Business Services (416-326-8494), the Cultural Program Branch of the Ministry of Culture (416-314-7123), and the City of Kingston Heritage Planner (613-546-4291 ext 1386) must be immediately contacted.

**CARRIED**

- iv. Delegation regarding Application P18-045-015-2010 for a property located at 130 Johnson Street requesting approval for the repair of double hung windows and west door with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**Schedule Pages 55-71.**

The agent for the application was present for the discussion. He noted that he also wishes to paint the facia as well with the same colour that it is at this time. Mr. Gower suggested that this request which doesn't require Committee approval be put in writing to staff.

*Moved by Mr. Downey  
Seconded by Mr. Cardwell*

**THAT** Application P18-045-015-2010 for a property located at 130 Johnson Street requesting approval for the repair of double hung windows and west door **BE APPROVED** in accordance with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010,

- and further –

**THAT** if accessing property from other than driveway, proper permit/permission is required,

- and further –

**THAT** prior to commencement of the work, the applicant will be required to make application to the Engineering Department for a temporary encroachment permit in the event that the materials required to undertake the alteration encroach in the public right of way (i.e. scaffolding, dumpsters). In particular there will need to be consideration for the rerouting of pedestrian traffic if the works require closure of the sidewalk.

**CARRIED**

- v. Delegation regarding Application P18-510-016-2010 for a property located at 80 Gore Road, Barriefield Village requesting approval for repair and refurbishment of door and windows with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

Schedule Pages 72-92.

The agent for the application was present for the discussion.

*Moved by Mr. Downey  
Seconded by Councillor Glover*

**THAT** Application P18-510-016-2010 for a property located at 80 Gore Road, Barriefield Village requesting approval for repair and refurbishment of door and windows **BE APPROVED** in accordance with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 04, 2010,

- and further –

**THAT** if accessing property from other than driveway, proper permit/permission is required.

**CARRIED**

- vi. Delegation regarding Application P18-273-017-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the installation of a shielding system for the ice groomer gazebo with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 11, 2010.

Schedule Pages 93-99.

Mr. Downey declared a possible pecuniary interest.

Mr. Gower, Chair, invited Mr. Downey to describe the application which had been explained during a pre-consultation at the last meeting. Mr. Downey noted the option on page 97 of the submission to cut into the curb section of the roof without cutting into the structure in order to negotiate a hatch. The interior

hatch would negate the need for maintenance crew to put a ladder up the side of the building. One sample panel could be prepared which could be noted to the Committee at a future time.

Concern regarding continued representation of the configuration of the dome was expressed, noting that the proposed panel configuration is aesthetically pleasing.

*Moved by Councillor Glover  
Seconded by Mr. Cardwell*

**THAT** Application P18-273-017-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the installation of a shielding system for the ice groomer gazebo **BE APPROVED** in accordance with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 11, 2010,

- and further –

**THAT** a building permit will be required and in addition to the project being designed by a mechanical engineer, a structural engineer will be required for the design of attachment of the sound panels to the existing "ribs" specifically but not limited to wind loads,

- and further –

**THAT** if accessing property from other than driveway, proper permit/permission is required,

- and further –

**THAT** prior to commencement of the work, the applicant will be required to make application to the Engineering Department for a temporary encroachment permit in the event that the materials required to undertake the alteration encroach in the public right of way (i.e. scaffolding, dumpsters). In particular there will need to be consideration for the rerouting of pedestrian traffic if the works require closure of the sidewalk.

**CARRIED**

Mr. Downey returned to the discussion.

- vii. Delegation regarding Application P18-141-018-2010 for a property located at 1 Emily Street requesting approval for the restoration of a porch with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

Schedule Pages 100-115.

Mr. Downey declared a possible pecuniary interest.

Mr. Stephen Scott and Ms. Anne Vivian-Scott were present for the discussion. The owners were commended for a complete application.

Concern was expressed regarding the replacement of wooden columns with fibreglass. Ms. Vivian-Scott explained that they had tried to save the columns; however, they had discovered they were not the original columns for the house, so a decision for new material was made. The square piece is thought to be the only original part of the column.

Mr. Downey referenced the columns on the new addition for the entrance of the Hotel Dieu Hospital on Sydenham Street were fibreglass.

It was suggested that a policy be developed regarding the use of original and artificial materials. It was further suggested that each application should be considered on its own merits.

*Moved by Mr. Cardwell  
Seconded by Mr. Gemmell*

**THAT** Application P18-141-018-2010 for a property located at 1 Emily Street requesting approval for the restoration of a porch **BE APPROVED** in accordance with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**CARRIED**

Mr. Downey returned to the discussion.

- viii. Delegation regarding Application P18-720-019-2010 for a property located at 220 Green Bay Road, Barriefield Village requesting approval for the installation of solar panels with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

Schedule Pages 116-131.

Mr. Mahoney, owner, was present. It was noted that the best locations on the house had been chosen for the placement of the panels.

Ms. Finley advised that she would provide members with materials regarding a variety of solar panels.

*Moved by Mr. Downey  
Seconded by Councillor Glover*

**THAT** Application P18-720-019-2010 for a property located at 220 Green Bay Road, Barriefield Village requesting approval for the installation of solar panels **BE APPROVED** in accordance with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010,

- and further –

**THAT** if accessing property from other than driveway, proper permit/permission is required,

- and further –

**THAT** prior to commencement of the work, the applicant will be required to make application to the Engineering Department for a temporary encroachment permit in the event that the materials required to undertake the alteration encroach in the public right of way (i.e. scaffolding, dumpsters). In particular there will need to be consideration for the rerouting of pedestrian traffic if the works require closure of the sidewalk. The encroachment application can be found in the City's website at <http://www.cityofkingston.ca/business/development/engineeringfees.asp>.

**CARRIED**

- viii. Delegation regarding Application P18-720-020-2010 for a property located 218 King Street East requesting approval for the reconstruction of a roof with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

Schedule Pages 132-136.

Mr. Downey declared a possible pecuniary interest.

Mr. Gower, Chair, invited Mr. Downey to describe the application. Mr. Downey explained the required changes in the roof, the involvement of the structural engineer, and that the rafter tails of the original roof might be affected.

*Moved by Mr. Duerkop  
Seconded by Mr. Taylor*

**THAT** Application P18-720-020-2010 for a property located 218 King Street East requesting approval for the reconstruction of a roof **BE APPROVED** in accordance with details described within a submission filed January 29, 2010 and deemed complete by the Planning and Development Department February 04, 2010.

**CARRIED**

Mr. Downey returned to the discussion.

- viii. Delegation regarding Application P18-282-021-2010 for a property located at 6 Princess Street requesting approval for an electrical service upgrade with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 01, 2010.

Schedule Pages 137-143.

The application was considered, noting that the meter would be at a higher level.

*Moved by Mr. Downey  
Seconded by Mr. Gemmell*

**THAT** Application P18-282-021-2010 for a property located at 6 Princess Street requesting approval for an electrical service upgrade **BE APPROVED** in accordance with details described within a submission filed March 01, 2010 and deemed complete by the Planning and Development Department March 01, 2010,

- and further -

**THAT** it be understood that the preference is that the power source go right into the building at ground or below grade level, and that it not be located on the face of the building.

**CARRIED**

**C. Heritage Permit Applications for Emergency Works requiring Reaffirmation**

- i. Delegation regarding Application P18-361-011-2010(EMG) for a property located at 73 Sydenham Street requesting approval for the replacement of black asphalt shingles with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 01, 2010.

Schedule Pages 144-145.

Ms. Guy advised that tears in the roof had been caused by weather, with immediate repair required to the dormer. She also noted Delegated Authority approval for this property.

*Moved by Mr. Downey  
Seconded by Mr. Gemmell*

***THAT Application P18-361-011-2010(EMG) for a property located at 73 Sydenham Street which received an Emergency Approval for the replacement of black asphalt shingles **BE REAFFIRMED** in accordance with details described within a submission filed January 28, 2010 and deemed complete by the Planning and Development Department February 01, 2010.***  
***CARRIED***

**D. Pre-Consultation Requests**

- i. Delegation regarding pre-consultation PRE-KMHC-03 for a property located at 218 King Street East requesting advice for replacement of all windows in the building with details described within a submission.*

Schedule Pages 146-148.

Mr. Downey declared a possible pecuniary interest.

Mr. Gower invited Mr. Downey, agent for the owner, to present the application. Mr. Downey noted a suggestion within the submission that a site visit take place. If the windows can be refurbished, application could be made for a Heritage Grant.

Mr. Gower asked staff to coordinate a site visit for this property.

Mr. Downey returned to the discussion.

- ii. Delegation regarding pre-consultation PRE-KMHC-04 for a property located at 250 Main Street, Barriefield Village requesting advice for a house design with details described within a submission.*

Schedule Pages 149-165.

The owners had submitted a previous application April 2009, and had spoken with the committee through the process at that time. Council approved the construction of a dwelling. Since that time, the drawings have been revised and have been forwarded to the committee for review.

Ms. Guy advised that an application had been submitted in February and that the owners who would not be in attendance at this meeting are seeking comments for a house that is similar but smaller than the earlier proposal. It was noted that it is unknown if the proposal fits within zoning requirements such as setbacks, heights.

A chart which had been provided further to the original submission was utilized again for providing comments regarding this proposal.

Concerns was expressed regarding the proportions of the windows, and the spacing of the windows on the second floor which don't adhere to any historic guideline, the hip roof in relation to the roof mass, different types of building materials on the front façade, the location of the dwelling on the lot, and its placement in accordance with other houses on the street. Any further comments can be provided to the Clerk.

It was agreed that correspondence would be sent to the owners to offer an opportunity to meet together with a group of staff and members to assist in the preparation of a submission for the April meeting.

- iii. Delegation regarding pre-consultation PRE-KMHC-05 for a property located at 1 Emily Street requesting approval for the replacement of a window with a door with details described within a submission filed February 15, 2010.

Schedule Pages 166-173.

Mr. Downey declared a possible pecuniary interest.

A site visit was suggested which will be coordinated by staff.

Ms. Vivian-Scott advised that they would like to do the work this summer, and confirmed that old materials had already been removed, and that they wish to replace what is there now with something lasting.

It was suggested that Heritage materials be preserved, and used to retrofit as much as possible.

Mr. Gower noted a suggestion to Mr. Letourneau that replacements with Heritage materials in Sydenham Ward be upheld.

Mr. Downey returned to the discussion.

**E. Heritage Property Grant Applications**

**F. Heritage Grant Applications Requesting Release of Funding**

- i. Update regarding Heritage Property Grant Application HG-015-2009 for a property 76 Mowat Avenue requesting final approval for the costs of work done for the repair and replacement of various windows, and re-building of two brick chimneys.

Schedule Page 174.

A resolution of Council 19<sup>th</sup> May 2009 regarding provisional approval was referenced.

Ms. Guy confirmed that a site visit had been undertaken for this property.

*Moved by Mr. Downey  
Seconded by Mr. Cardwell*

**WHEREAS** the owner of 76 Mowat Avenue has requested final approval for Heritage Grant Application HG-015-2009, and

**WHEREAS** as per the requirements as per BY-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', a site visit to review the completed works was completed, and

**THEREFORE BE IT RECOMMENDED THAT** Heritage Property Grant HG-015-2009 for 76 Mowat Avenue **BE APPROVED** for the costs of work done for the repair and replacement of various windows, and re-building of two brick chimneys,

*- and further –*

**THAT** staff be authorized to issue a cheque for \$2000.00 as per the process outlined in By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program'.

**CARRIED**

**G. Heritage Property Grant Abandoned Applications**

**H. Heritage Property Tax Refund Applications**

**I. Property Designations**

**J. Technical Circulations**

- i.* Discussion regarding Technical Circulation D10-593-2019 for a property located at 85 Queen Street for a permission under the Planning Act for the expansion of a legal non-conforming use, involving an internal change to the structure and no external changes or alterations.

Schedule Page 175.

It was determined that there would be no Heritage impact in regard to this application.

**K. Notice of Motions**

Mr. Gemmell noted the slow deterioration of the building.

*Moved by Mr. Gemmell  
Seconded by Mr. Downey*

**THAT** the Kingston Municipal Heritage Committee request Council to direct staff to review the exterior of the Outer Montreal Street Train Station in regard to possible public safety concerns due to the rapidly deteriorating façade,

*- and further –*

**THAT** staff be requested to report back to the Committee in May 2010.

**CARRIED**

**L. Other Matters**

**3:00 p.m.**

- i.* Delegation by Corrections Canada regarding a designated property located at 443 Union Street also known as Calderwood to discuss a coach house project.

Mr. Bruce Summers was present to represent Corrections Canada to describe the work being undertaken on the property which will be completed in 2011. Pictures were circulated.

An overview of the property and the rationale for the project was provided. Two rubble limestone buildings on the property have been reviewed by the Federal Heritage Buildings Review Office (FHBRO) and did not receive Heritage designation. It was noted that the coach house which is one of these buildings will be deconstructed. The stone will be incorporated into the stone walls in front of the building.

Members recognized that it was a courtesy for representatives to attend the meeting, and thanked them for coming.

Concern was expressed regarding the demolition of the building which would not be approved if it fell under municipal jurisdiction. An article in the Globe and Mail was referenced regarding a notation that Canada's structures are being lost to future generations. It was noted that the public look to the Heritage Committee for the preservation of Heritage structures, and will question the loss. It was highlighted that relocated building materials don't have embodied history as a building does. It would be good to incorporate the building into the design as the building is an important resource. It was emphasized that the Committee are available to provide assistance with any future endeavours.

**OTHER BUSINESS:**

Working Group regarding KMHC Mandate Report

As requested by members, Mr. Duerkop and Mr. Downey agreed to sit on the Working Group to discuss the KMHC Mandate Report, with the understanding that communication regarding the matter would take place with all members of the Committee. Members were invited to make comments in writing and/or to speak with the Chair.

2312 Princess Street

To a question regarding the status of this matter, Ms. Venditti advised that the timing of the next step is unknown at this time.

**UPCOMING EVENTS:**

**Other Events**

**2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m. (unless otherwise noted)**

- i.* **09<sup>th</sup> March** – Presentation and Panel Discussion on the repair and restoration of heritage masonry at the RCHA Hall, 193 Ontario Street.
- ii.* **17<sup>th</sup> April** – Tour of Balleycanoe , 19<sup>th</sup> Century architectural salvage at 150 Rockfield Road, Mallorytown.
- iii.* **11<sup>th</sup> May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.
- iv.* **12<sup>th</sup> June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.
- v.* **17<sup>th</sup> July** – Tour of Catarqui Cemetery grounds at 2:00 p.m.
- vi.* **10<sup>th</sup> August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- vii.* **14<sup>th</sup> September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- viii.* **12<sup>th</sup> October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- ix.* **09<sup>th</sup> November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- x.* **04<sup>th</sup> December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

**CORRESPONDENCE/CIRCULATIONS:**

**A. Reports to/from Council**

- i.* 01<sup>st</sup> February 2010 – Heritage Report No. 03-2010 submitted to Council for consideration on 16<sup>th</sup> and 17<sup>th</sup> February 2010.

**Schedule Pages 176-178.**

**B. Correspondence Received as Information**

- i.* Alexander Pitt, Case Coordinator, Conservation Review Board, to Ms. Carolyn Downs, City Clerk, dated 9<sup>th</sup>, February 2010 regarding CRB File No. 1001: 2312 Princess Street, City of Kingston Receipt of Objection Referral Materials.

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**C. Correspondence Sent as Information**

**Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:**

**Correspondence dated 2 February 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Mrs. Jane Faulkner, conveyance of regrets on the loss of her Mother – In Memory Of Lily Inglis.
- ii.* Ms. Kate Inglis, conveyance of regrets on the loss of her Mother – In Memory Of Lily Inglis.

**Information Memorandum dated 3 February 2010 from Ms. Susan Powley, Clerk, Kingston Municipal Heritage Committee to:**

- i.* Ms. Katrina Guy, Planner, regarding Status of Heritage Grants.

**Correspondence dated 9 February 2010 from Mr. Peter Gower, Chair, Kingston Municipal Heritage Committee to:**

- i.* Mr. Philip Francis Myers, regarding 161 King Street East – Heritage Property Grant HG-24-2006 deferred.
- ii.* Ms. Maureen Garvie, regarding 215 Main Street, Barriefield Village, Heritage Application Approval.
- iii.* Mr. Derek Andrew Pratt, regarding 110 Montreal Street, motion to withdraw Heritage Application P18-656-008-2010 Approved.

**Memorandums dated 18 February 2010 from Mr. John Bolognone, Acting City Clerk to:**

- i.* Mr. Denis Leger, Commissioner, Corporate Services, regarding Accessibility, Conservation, Display And Use Of City Hall Portrait Collection Which Is A Historical and Cultural Resource.
- ii.* Ms. Cynthia Beach, Commissioner, Sustainability & Growth, regarding Restoration Of Bronze Plated Lion Statue At 1 King Street East (Newlands Pavilion In MacDonald Park).

**Correspondence dated 18 February 2010 from Ms. Carolyn Downs, City Clerk, to:**

- i.* Mr. John Berry, regarding 212 King Street East- approval of Heritage Property Grant HG-23-2006.
- ii.* Queen's University, regarding 70 and 72 Barrie Street- Heritage Application Approval.

**DOCUMENTS:**

**HERITAGE LINKS:**

- i.* Ontario Heritage Act: [www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc](http://www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc)
- ii.* Ontario Heritage Connection: [www.ontarioheritageconnection.org](http://www.ontarioheritageconnection.org)
- iii.* Provincial Policy Statement: [www.mah.gov.on.ca/userfiles/HTML/nts\\_1\\_23137\\_1.html](http://www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html)
- iv.* Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v.* General Accessibility: <http://www.mcscs.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi.* Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

**NEXT MEETING DATES:**

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- |             |                |
|-------------|----------------|
| • 12 April  | • 13 September |
| • 10 May    | • 04 October   |
| • 07 June   | • 01 November  |
| • 05 July   | • 06 December  |
| • 09 August |                |

**ADJOURNMENT:**

The meeting adjourned at 4:30 p.m.

