



**KINGSTON MUNICIPAL HERITAGE COMMITTEE (L.A.C.A.C.)
MINUTES**

**MEETING No. 2010-06
Monday 10th May 2010 at 12:00 noon*
in the Councillors' Lounge, City Hall**

MEMBERS PRESENT

Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair
Councillor Bill Glover
Mr. David Ariss
Mr. Robert Cardwell
Mr. John Coleman
Mr. John Duerkop
Ms. Christine Synnowich (arrived at 2:25 p.m.)
Mr. Don Taylor

REGRETS

Mr. Michael Gemmell

STAFF PRESENT

Mr. Jamie Brash, Supervisor, Facilities Maintenance
Mr. Steve Grainger, Capital Projects Technician
Ms. Katrina Guy, Planner
Ms. Lanie Hurdle, Director, Recreation and Leisure
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk
Ms. Marnie Venditti, Manager, Planning & Development
Mr. George Wallace, Director, Planning & Development
Mr. Colin Wiginton, Manager, Cultural Services

OTHERS PRESENT

Ms. Helen Finley

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER:

Mr. Gower, Chair, called the meeting to order.

RECOGNITION:

WELCOME and INTRODUCTIONS:

POSSIBLE PECUNIARY INTEREST:

Mr. R. Bruce Downey declared a possible pecuniary interest for Application P18-196-058-2010(EMG) for a property located 218 King Street East as the firm Hughes Downey Architects is working on the project.

Mr. Bob Cardwell declared a possible pecuniary interest for Heritage Property Grant HG-005-2008 for a property located at 230 James Street as he is a co-owner of the properties.

CONFIRMATION OF AGENDA:

*Moved by Mr. Taylor
Seconded by Mr. Ariss*

THAT the agenda and addendum be confirmed.

CARRIED

CONFIRMATION OF MINUTES:

*Moved by Mr. Downey
Seconded by Councillor Glover*

THAT the minutes of the Kingston Municipal Heritage Committee Meeting No. 2010-05 held on 12th April 2010 be confirmed with agreed to amendments.

CARRIED

DELEGATIONS:

BRIEFINGS:

- i.* **Mr. Jamie Brash, Supervisor, Facilities Management** – will brief the Committee in regard to the upgrading of front antique light standard poles at 216 Ontario Street.

Schedule Page 1.

Mr. Jamie Brash was present to brief the Committee regarding proposed upgrades to the base of antique light standard poles at the front of City Hall which were given to the City in 1973. Following an accident and the required replacement of the pole, a fluted pole with a skirt has been proposed. The existing head of the light can be used. He noted that current standards cannot be met by a replicated lamp standard.

UPDATES:

This section of the agenda was considered when the Committee reconvened on 12th May.

A. Planning & Development Department Staff

Updates were provided regarding:

a) Working Groups:

- i.* **Historic Properties Research Working Group** (David Ariss, Don Taylor)

Mr. Letourneau reported that work is continuing on new designations. Ms. Finley has provided a template for the designation of 82 Beverly Street.

- ii.* **Communications and Education Working Group** (Bob Cardwell, John Duerkop, Peter Gower)

Mr. Letourneau advised that staff are working on a template for the Kingston Remembers Program. Discussions have taken place with the Recreation and Leisure Department and a meeting has been held with the designer. A template is being considered for the Gaskin Lion.

Mr. Duerkop referenced an information document which was distributed by email.

Walking Tours

Three new tours, and modified versions of four tours last year, to include French versions are being printed.

Gaskin Lion

The group have met since to consider the plaque, and most of the wording is now agreed on. A Graphic Designer is working on the template for plaques to follow the 'Kingston Remembers' requirements, with a goal to have something available for the 100th anniversary of the arrival of the first Ukrainian in Kingston.

To a question regarding the pad for the Gaskin Lion, Mr. Duerkop noted that the Recreation and Leisure Services Department are looking after this aspect of the project.

Kingston Remembers Policy

A meeting has been scheduled for the next week.

iii. **Exterior Coverings Working Group** (Michael Gemmell, Christine Sypnowich)

Mr. Letourneau advised that there is no report for this group.

iv. **Accessibility and Heritage Working Group** (Peter Gower, Bruce Downey)

Mr. Letourneau advised that there is no report for this group.

b) Delegated Authority:

The following applications which were approved under Delegated Authority were noted.

i. 935 Sydenham Road also known as the Lion's Club Hall - Application P18-513-050-2010 (DA) for an approval to replace front asphalt driveway with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.
Schedule Pages 2-5.

ii. 252 Main Street - Application P18-492-057-2010 (DA) for an approval to repair a porch, including needed upgrades for compliance with OBC with details described within a submission filed April 21, 2010 and deemed complete by the Planning and Development Department April 23, 2010.
Schedule Pages 6-8.

c) Technical Circulations to Staff:

d) Designation Matters:

e) Site Visits

f) Status of Heritage Grant and Heritage Tax Applications:

i. Ms. Guy provided an update further to correspondence which had been directed to past applicants with a deadline for response of 15th April 2010.

Ms. Guy distributed an information document to members. (see 'Business' Section G – 'Heritage Property Grant Abandoned Applications on page 19)

g) Other:

i. Status of Affordable Housing Proposal in Barriefield Village

Mr. Wallace and Ms. Venditti reported that a report regarding a feasibility study will be provided to Council in June.

To a question regarding the 01st May deadline noted with a motion of Council, Mr. Wallace advised that discussions regarding the program which runs until 2011 are ongoing. Councillor Glover added that discussions are underway regarding a possible land swap.

ii. Open House: Old Sydenham HCD Plan and Guidelines – May 19, 2010 at 6:30 PM

Mr. Letourneau reported that an Open House will be held to receive public feedback and will be the first opportunity to speak to members of the community regarding what they want to see in the policy section and guidelines. This matter will come before the Committee when a formal document is in place.

ii. CHO Annual Meeting

Information regarding this upcoming meeting can be obtained from Mr. Letourneau or on the City website.

B. Chair's Report – by Mr. Peter Gower, Chair

Updates will be provided regarding:

i. Working Group regarding the KMHC Mandate

Mr. Duerkop noted that a meeting was held with members and staff in attendance where discussion took place regarding the division of responsibilities in a two-committee system. This discussion will be summarized and distributed, and another meeting scheduled.

ii. Sir John A. Macdonald Book Launch

Mr. Gower noted that a book regarding the music of Sir John A. Macdonald was launched on Sunday 16th May at Bellevue House, a home of Canada's first prime minister.

iii. Recognition of Sir John A. Macdonald and Naval Defence

Mr. Gower advised that Councillor Glover, a Maritime historian, will be speaking at the annual graveside event commemorating the death of Sir John A. Macdonald on Sunday 06th June at 2:00 p.m.

iv. Site Visits

390 King Street West

Dates for an upcoming site visit requested by the owners were considered for the following week. It was noted that a group could not exceed quorum of the Committee, and that a second visit could be considered in the event that a majority of members plan to attend. It was requested that Ms. Cynthia Beach, Commissioner, Sustainability & Growth and Mr. Rob Crothers, Project Manager, also be advised of the visit.

Mr. Gower summarized the purpose of the visit, to include the condition of the east wall which Queen's has suggested be removed; the condition of the windows which may be refurbished; and the need to bolster the chimney. He noted past reports by Mr. Andre Scheinman, Heritage Consultant, and by McCormick Rankin.

BUSINESS:

A. Reports

a) Designation of the Interior of City Hall

The Recommendation Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-005) was attached to the agenda as Schedule Pages 9-29.

Mr. Letourneau gave a brief overview of the by-law.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT it be recommended to Council to designate under Section 29 of the Ontario Heritage Act the property located at 216 Ontario Street (KINGSTON PT LOT 2 MARKET;RESERVE) also known as the Interior of Kingston City Hall National Historic Site;

AND THAT it be recommended to Council that the draft By-Law attached hereto as Exhibit 'A' be adopted;

AND THAT it be recommended to Council that entry in the City of Kingston Heritage Properties Register for the property located at 216 Ontario Street (KINGSTON PT LOT 2 MARKET;RESERVE) be amended to reflect the new status of the property;

AND THAT as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure a copy of the By-Law, together with a statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property shall be served in accordance with the requirements of Section 67 of the Ontario Heritage Act on the owner of the property and on the Ontario Heritage Trust, and to be registered against the property affected in the proper land registry office;

AND THAT as required under the Ontario Heritage Act, the Clerk of the municipality shall ensure that notice of the passing of the designation By-Law be published in a newspaper having general circulation in the municipality and that this notice shall include: an adequate description of the property so that it may be readily ascertained; a statement explaining the cultural heritage value or interest of the property; and a statement that further information respecting the designation By-Law is available from the municipality.

CARRIED

b) Update to Property Standards By-law to Better Protect Heritage Properties

The Information Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-006) was attached to the agenda as Schedule Pages 30-38.

It was noted that this report was provided for information only.

Mr. Letourneau introduced the report, and explained that the by-law was intended to augment the current by-law, and to specifically mention character defining elements. He said this by-law has been modelled on Toronto and Mississauga by-laws which have been tested in court. The by-law will be forwarded to the Administrative Policies Standing Committee.

To a question regarding the status of existing designations, Mr. Letourneau advised that approximately 250 properties will have updated statements. He said that by-laws for the former Pittsburgh Township were relatively detailed.

To a question regarding the consequences for designated or other properties if a by-law is in place, Mr. Letourneau explained that a provision has been added due to demolition which occurs by neglect. There is a requirement for property standards to be applied, and provisions under the Ontario Heritage Act can be used for the restoration of a property. Councillor Glover added that if a property standards order is issued and neglected, the municipality can take the owner to court and a court order can be issued. The costs of repairs for exterior work can be charged back to the owner.

*Moved by Mr. Duerkop
Seconded by Mr. Taylor*

THAT the rules of By-Law No. 98-1, "Council Procedural By-Law" be waived in order to consider a recommendation regarding Report KMHC-10-006 'Update to Property Standards By-law to Better Protect Heritage Properties'.

CARRIED

*Moved by Mr. Duerkop
Seconded by Mr. Taylor*

THAT the Kingston Municipal Heritage Committee wish to indicate their support for the proposed by-law relating to Report KMHC-10-006 'Update to Property Standards By-law to Better Protect Heritage Properties'.

CARRIED

c) Civic Collection Information Update

The Information Report of the Commissioner, Cynthia Beach, Sustainability and Growth (KMHC-10-009) was attached to the agenda as Schedule Pages 39-45.

This report was received as information.

Mr. Colin Wiginton, Manager, Cultural Services, provided an overview of the report. He noted that staff will prioritize aspects of the collection.

It was noted that it is heartening to see action taken for a collection which has been neglected for years.

B. Heritage Permit Applications Requesting Approval

Staff comments were attached to the addendum for applications i. – v.:

- i.* Delegation regarding Application P18-510-054-2010 for a property located at 914 Hwy 15 (80 Gore Road) also known as the Pittsburgh Township Library requesting approval for the expansion of a paved fire access off Hwy 15 to allow for a second parking lot, and a proposed asphalt walking path connecting to existing pathway with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 15, 2010.
Schedule Pages 46-50.

Ms. Lanie Hurdle, Director, Recreation and Leisure, and Mr. Steve Grainger, Capital Projects Technician were present to provide a brief history of the implementation of dog parks and an overview of the application. Ms. Hurdle noted that parking options have been reviewed, and consideration has been given to using the existing paved fire lane. Mr. Grainger added that the proposal has been discussed with Fire and Rescue.

Comments included the impact on the view from the library, and the close proximity of the entrance to the intersection. Mr. Grainger noted that the entrance is existing, meets current demands and is not a traffic and engineering concern at this time.

It was noted that this is deemed to be a temporary measure.

Ms. Hurdle advised that staff are trying to minimize the impact on parkland. She noted that the addition of other dog parks may affect the use of this park.

*Moved by Mr. Taylor
Seconded by Mr. Cardwell*

THAT Application P18-510-054-2010 for a property located at 914 Hwy 15 (80 Gore Road) also known as the Pittsburgh Township Library requesting approval for the expansion of a paved fire access off Hwy 15 to allow for a second parking lot, and a proposed asphalt walking path connecting to existing pathway **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 15, 2010,

- and further -

THAT should archaeological resources be found on the property during the construction activities, the Ministry of Culture and the City of Kingston's Heritage Planner shall be notified immediately, and

THAT in the event that human remains are encountered during the construction activities, the proponent must immediately contact the City of Kingston's Heritage Planner, the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Government Services (1-800-268-1142),

- and further -

THAT permanent parking further north on Hwy 15 be investigated if further parking is necessary. **CARRIED**

- ii. Delegation regarding Application P18-512-048-2010 for a property located at 86 Sunny Acres Road also known as the Wartman House requesting approval for the replacement of an existing cedar roof, replacement of rotted soffit and fascia as per existing design with matching materials with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

Schedule Pages 51-54.

Mr. Jamie Brash, Supervisor, Facilities Maintenance, introduced Mr. John Johnson, Manager Facilities, Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation, and Mr. Andre Scheinmann, Heritage Consultant who were present to outline and discuss the project.

Mr. Huctwith described the proposed improvements for the building to include painting of the trim. He confirmed that western red cedar shingles would be used. He noted that as many options as possible were being kept open for the building, and that this work would protect the building until a program for the building was determined.

Mr. Huctwith said that the most emphasis is currently being placed on the stonework. Mr. Scheinmann added that the key to the work is to stabilize this historic building. They will review historic photos to determine detailing.

A discussion took place regarding roof options, with questions regarding i.e. strapping and details relating to the peak and the eave, as there are various installation methods for cedar roofing installations. It was suggested that details regarding the installation be provided to the Committee.

*Moved by Mr. Duerkop
Seconded by Mr. Cardwell*

THAT Application P18-512-048-2010 for a property located at 86 Sunny Acres Road also known as the Wartman House requesting approval for the replacement of an existing cedar roof, replacement of rotted soffit and fascia as per existing design with matching materials **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010,

- *and further –*
THAT *it be understood that specifications and details for the roofing be provided to the Committee,*
- *and further –*
THAT *this approval include the painting of wood trim to preserve the woodwork.*

CARRIED

- iii. Delegation regarding Application P18-511-049-2010 for a property located at 87 - 89 Norman Rogers Drive also known as Rodden Park House requesting approval for painting of front porches and repointing of stonework with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 20, 2010.
Schedule Pages 55-58.

Mr. Jamie Brash, Supervisor, Facilities Maintenance, Mr. John Johnson, Manager Facilities, Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation, and Mr. Andre Scheinmann, Heritage Consultant were present to outline and discuss the project.

Pictures of the house were provided. It was suggested that through the Committee Clerk, that representatives discuss the paint colours with Committee member Mr. Michael Gemmell who was not present at the meeting, and that the outcome of the discussion will be brought back to the Committee.

Moved by Mr. Cardwell
Seconded by Councillor Glover

THAT *Application P18-511-049-2010 for a property located at 87 - 89 Norman Rogers Drive also known as Rodden Park House requesting approval for painting of front porches and repointing of stonework **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 20, 2010,*
- *and further –*
THAT *paint colours be determined and brought back to the Committee for consideration.*

CARRIED

- iv. Delegation regarding Application P18-273-051-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the replacement of the copper roofing over the north and south wings and cupolas, maintenance of cupolas, stone replacement of deteriorated dental, intradental and cove stones at the cornice with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.
Schedule Pages 59-63.

Mr. Jamie Brash, Supervisor, Facilities Maintenance, Mr. John Johnson, Manager Facilities, Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation, and Mr. Andre Scheinmann, Heritage Consultant were present to outline and discuss the project.

Moved by Mr. Downey
Seconded by Mr. Cardwell

THAT *Application P18-273-051-2010 for a property located at 216 Ontario Street also known as City Hall requesting approval for the replacement of the copper roofing over the north and south wings and cupolas, maintenance of cupolas, stone replacement of deteriorated dental, intradental and cove stones at the cornice **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.*

CARRIED

- v. Delegation regarding Application P18-272-052-2010 for a property located at 209 Ontario Street also known as the Tourist Information Bureau requesting approval for the restoration of the slate roofing, ornamental iron, and gables, minor pointing and other maintenance work, and the

replacement of the existing eavestrough with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

Schedule Pages 64-68.

Mr. Jamie Brash, Supervisor, Facilities Maintenance, Mr. John Johnson, Manager Facilities, Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation, and Mr. Andre Scheinmann, Heritage Consultant were present to outline and discuss the project.

Mr. Huctwith referenced photos of the building, and that according to a 1930's picture, the original chimneys had been taken down and replaced. He said these chimneys will be kept at this time. They are considering options for roofing to include specifications on slate roofing at which time they will go to tender.

A discussion took place regarding possible staining of the slate roof. Mr. Scheinman suggested that the slate would not stain. Mr. Huctwith offered to view St. Mary's Chapel which would indicate appropriate colours.

Mr. Huctwith described a system to discourage pigeons. It was noted that black is less visible than white. Mr. Brash suggested that wire might be a better choice.

It was requested that roofing specifications be provided to the Committee.

*Moved by Mr. Duerkop
Seconded by Mr. Downey*

THAT Application P18-272-052-2010 for a property located at 209 Ontario Street also known as the Tourist Information Bureau requesting approval for the restoration of the slate roofing, ornamental iron, and gables, minor pointing and other maintenance work, and the replacement of the existing eavestrough **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 22, 2010.

CARRIED

- vi. Delegation regarding Application P18-233-053-2010 for a property located at 623 King Street West also known as Portsmouth Town Hall requesting approval for repointing, repairs to eaves fascias, and soffits, revision of flashing details at the chimney and cupola, and roof repairs with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 26, 2010.

Schedule Pages 69-73.

Mr. Jamie Brash, Supervisor, Facilities Maintenance, Mr. John Johnson, Manager Facilities, Mr. Andy Huctwith, Consulting Engineer, McCormick Rankin Corporation, and Mr. Andre Scheinmann, Heritage Consultant were present to outline and discuss the project.

To a question regarding the proposed flashing, Mr. Huctwith provided details.

Ms. Guy noted a comment from the Building Department that structural work on the cupola would require a Building Permit.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT Application P18-233-053-2010 for a property located at 623 King Street West also known as Portsmouth Town Hall requesting approval for repointing, repairs to eaves fascias, and soffits, revision of flashing details at the chimney and cupola, and roof repairs **BE APPROVED** in accordance with details described within a submission filed April 7, 2010 and deemed complete by the Planning and Development Department April 26, 2010.

CARRIED

Staff comments were attached to the addendum for applications vii, ix-xiii.

- vii. Delegation regarding Application P18-281-047-2010 for a property located at 508 Portsmouth Avenue requesting approval for the replacement of existing signage with details described within a submission filed April 8, 2010 and deemed complete by the Planning and Development Department April 20, 2010.

Schedule Pages 74-81.

Ms. Dorothy Pearce, Representative for Permit World, was present regarding a new application for signage.

Members noted the improved appearance of the proposed signage since the December application (P18-281-002-2010). A discussion took place regarding the proportions of stone and steel and additional options were suggested.

*Moved by Mr. Duerkop
Seconded by Mr. Coleman*

THAT Application P18-281-047-2010 for a property located at 508 Portsmouth Avenue requesting approval for the replacement of existing signage **BE APPROVED** in accordance with details described within a submission filed April 8, 2010 and deemed complete by the Planning and Development Department April 20, 2010,

- and further -

THAT signage options also include the use of a 4" metal post instead of stone, or steel posts clad with a stone base to the height of the existing stone posts, flashed at the top with the steel posts continuing to rise up out of the stone to hold the sign.

CARRIED

- viii. Delegation regarding Application P18-576-042-2010 for a property located at 354 King Street East requesting approval for the reinstallation of a former downspout at the east corner with details described within a submission filed March 18, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

Schedule Pages 82-90.

Mrs. Dorothy Lloyd was present to represent the application. Reference was made to page 88 of the agenda which described the work which needed to be done. She clarified that each owner now has a drain, so a new downspout will be added so their downspout can drain into their own drain next to the existing downspout.

*Moved by Mr. Cardwell
Seconded by Mr. Downey*

THAT Application P18-576-042-2010 for a property located at 354 King Street East requesting approval for the reinstallation of a former downspout at the east corner **BE APPROVED** in accordance with details described within a submission filed March 18, 2010 and deemed complete by the Planning and Development Department April 15, 2010,

- and further -

THAT it be understood that it is preferred that the two downspouts be as close together as possible.

CARRIED

- ix. Delegation regarding Application P18-221-043-2010 for a property located at 350 King Street East requesting approval for the installation of new signage attached to pre-existing hardware with details described within a submission filed March 29, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

Schedule Pages 91-97.

Mr. Gower noted revised additional staff comments to replace those submitted within the addendum.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

*THAT Application P18-221-043-2010 for a property located at 350 King Street East requesting approval for the installation of new signage attached to pre-existing hardware **BE APPROVED** in accordance with details described within a submission filed March 29, 2010 and deemed complete by the Planning and Development Department April 15, 2010,*

- and further -

THAT the applicant must submit all information separately to the Building Department for sign permit approval,

- and further -

THAT as the property is subject to an Ontario Heritage Act easement held by the Ontario Heritage Trust, that prior to the issuance of any permit under the Ontario Building Code, the applicant provide the Planning and Development Department with correspondence from the Ontario Heritage Trust indicating their approval of the proposed works and outlining any relevant conditions.

CARRIED

- x. Delegation regarding Application P18-022-045-2010 for a property located at 176 Mowat Avenue requesting approval for the installation of solar panels on the south roof, a chimney cap, replacement of six windows and a west door with details described within a submission filed March 31, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

Schedule Pages 98-111.

Mr. Mac Gervan, agent for the owner, was present for the discussion. He circulated a sample window model.

To a question regarding window detailing which might be visible in historic pictures, Mr. Letourneau referenced a Heritage Impact Statement in support of a Committee of Adjustment application which may contain this information.

Concern was expressed regarding the 6 over 6 panes that appear square, and generally would be offset A glazing pattern might or might not be applied.

Mr. Gervan explained that solar panels would be parallel and attached to the roof with brackets. Piping would run inside through the attic of the house.

Mr. Gervan described the chimney cap for the small chimney on the back, as well as the replacement of six windows.

It was suggested that documentation regarding windows be circulated to members, and that a group of members consider options and report back to the Committee.

*Moved by Mr. Downey
Seconded by Mr. Duerkop*

*THAT Application P18-022-045-2010 for a property located at 176 Mowat Avenue requesting approval for the installation of solar panels on the south roof, a chimney cap, replacement of six windows and a west door **BE APPROVED** in accordance with details described within a*

submission filed March 31, 2010 and deemed complete by the Planning and Development Department April 15, 2010,

- and further –

THAT *it be understood that further investigate on regarding the configuration of windows and the glazing pattern of the front windows will be considered by a working group of members Mr. Taylor, Mr. Downey and Mr. Duerkop and reported back to the Committee.*

CARRIED

- xi. Delegation regarding Application P18-640-046-2010 for a property located at 239 Johnson Street requesting approval for the replacement of windows, replacement of top and bottom rails and repainting of spindles on the porch, repair soffit and fascia at rear of house, repainting in white all soffits, fascia, window mouldings, eaves troughs, mouldings and front porch with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 23, 2010.

Schedule Pages 112-127.

Mr. Jeff Woodruff was present with the owners for the discussion.

In regard to a colour for repainting, it was suggested that a colour could be selected rather than white, provided to staff, and brought back as information to the committee. Examples of colours used on similar buildings in the City were noted.

Details in regard to the soffit and fascia were verified.

It was noted that it appears that the original windows are located behind the storm windows and could be retrofitted; approval would be granted for this so that an order could be placed. If retrofitting is not possible, it was requested that the agent return to the Committee for further discussion. A site visit will take place with Mr. Taylor, Mr. Cardwell, Mr. Downey and Ms. Guy. A submission further to the site visit was attached to the addendum and noted.

In regard to railings, it was noted that although they don't have to meet the current Building Code, generally the railings would be more robust than what is indicated within the application. Other properties down the street were noted, and a split bottom rail was suggested. It was requested that the applicant discuss the guard rails with the group.

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT *Application P18-640-046-2010 for a property located at 239 Johnson Street requesting approval for the replacement of windows, repair soffit and fascia at rear of house, repainting in white all soffits, fascia, window mouldings, eaves troughs, mouldings and front porch **BE APPROVED** in accordance with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 23, 2010.*

CARRIED

*Moved by Mr. Downey
Seconded by Mr. Cardwell*

THAT *Application P18-640-046-2010 for a property located at 239 Johnson Street requesting approval for the replacement of top and bottom rails and repainting of spindles on the porch **BE DEFERRED** in order to receive specific details regarding dimensions.*

CARRIED

- xii. Delegation regarding Application P18-058-055-2010 for a property located at 34 Barrie Street requesting approval for the painting of wood trim in a different colour with details described within

a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

Schedule Pages 128-129.

Ms. Guy provided a sample of the buff colour for the trim.

*Moved by Mr. Downey
Seconded by Mr. Duerkop*

THAT Application P18-058-055-2010 for a property located at 34 Barrie Street requesting approval for the painting of wood trim in a different colour **BE APPROVED** in accordance with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

CARRIED

- xiii. Delegation regarding Application P18-403-056-2010 for a property located at 36 Barrie Street requesting approval for the painting of wood trim in a different colour with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

Schedule Pages 130-132.

Ms. Guy provided a sample of the buff colour for the trim.

*Moved by Mr. Downey
Seconded by Mr. Duerkop*

THAT Application P18-403-056-2010 for a property located at 36 Barrie Street requesting approval for the painting of wood trim in a different colour **BE APPROVED** in accordance with details described within a submission filed April 1, 2010 and deemed complete by the Planning and Development Department April 15, 2010.

CARRIED

C. Heritage Permit Applications for Emergency Works requiring Reaffirmation

- i. Application P18-196-058-2010(EMG) for a property located at 218 King Street East requesting approval for the dismantling of brick walls and reconstruction with details described within a submission filed April 28, 2010 and deemed complete by the Planning and Development Department April 28, 2010.

Schedule Pages 133-137.

Mr. Downey declared a possible pecuniary interest.

Mr. Downey described the application, and left the discussion.

It was noted that an option of brick veneer would be understood. It was agreed that the wall should be dismantled and reconstructed with a foundation course of stone, and a simulated solid brick configuration as a brick veneer could be used.

*Moved by Mr. Cardwell
Seconded by Mr. Duerkop*

THAT Application P18-196-058-2010(EMG) for a property located at 218 King Street East requesting approval for the dismantling of brick walls and reconstruction **BE APPROVED** in accordance with details described within a submission filed April 28, 2010 and deemed complete by the Planning and Development Department April 28, 2010.

CARRIED

Mr. Downey returned to the discussion.

D. Pre-Consultation Requests

i. Delegation regarding a pre-consultation request for 390 King Street West

Those present for the presentation were: Ms. Ann Browne, Queen's, Mr. Mike Finn, Queen's University Project Manager for the Isabel Bader Centre for the Performing Arts, Mr. Bob Little, Solicitor, Queen's, Mr. Rick Carpenter, Queen's, Mr. Robert Matthews, ema Architects, Mr. Gary Wentzell, ema Architects, Ms. Nina DeGiovanni, ema Architects, Mr. Chris Hill, Ventin Group, Mr. Chris Ferguson, Ventin Group.

Ms. Ann Browne, AVP Facilities of Queen's University, provided a slide presentation and an overview of the Isabel Bader Centre for the Performing Arts which is located beside the J. K. Tett Centre for the Creative Arts. She noted that the official ground breaking for the centre was on October 1, 2009.

The Stella Buck building was purchased in September 2006 from the City of Kingston for \$1,787,000. She noted the history of the building as North America's largest brewing and distilling complex (Morton's Brewery) mid 19th Century, Canadian Malting Co. and / or Maple Leaf Milling Co. at the turn of the century, Ongwanada Hospital for convalescing soldiers in 1908 through the Department of Militia and Defence, Sydenham Military Hospital in 1918 when it was purchased by the Military Hospitals Commission, the Regional Headquarters for National Defence from the 1920's until 1968, and that the building was declared surplus by the Armed Forces in 1968.

The property was sold to Correctional Services Canada, was assumed by the City of Kingston, and has been used by the City for social services and cultural programs.

Ms. Browne noted that the Architects on the project are ema (Ottawa) and Snohetta (Norway and NewYork City).

Ms. Brown highlighted the various rooms and their uses within the three levels of the proposed complex

The removal of the garage, approved in November 2009 was noted. Monies received from various sources were recounted. A Board of Trustees meeting was held on 30th April. It was noted that the discussion would be regarding the chimney and the east wall. Members were invited to make arrangements for a tour of the building with representatives of Queen's and the architects.

Mr. Robert Matthews, ema Architects Inc., advised that originally it was intended to bring the entire program to the site without compromising the existing building. Previous presentations showed that it was intended to keep the project from towering above the existing Stella Buck building, and in keeping with the character of the site. He noted that the Brewery Period is important which focused on the Stella Buck building and stable, and that a new 21st Century period will be established for the entire site with the new cultural facility. He noted that the view from King Street will be kept as large as possible to the lake and to the south which is important to the owners.

Mr. Matthews spoke of shared spaces, and working together to harmonize the project which will be a world class performance facility with the assistance of consultants they have hired. The centre will make a significant contribution to the City and to Queen's. However, in order to maintain the budget, some sacrifices have had to be made such as the insertion of traditional mullions instead of glass mullions within the structural glazing for the lobby situated between the Tett Centre and the new building. When these are inserted, the Tett Centre and lake will still be viewed, but will differ from what was originally visualized. In addition, a revised cladding system will be utilized, which will appear and perform the same but which will be at less cost. The roof which was going to be prefinished zinc, will now be a prefinished freestanding roof. Changes will also be made to proposed skylights, the mechanical system will be simplified, and other minor changes will be made. Mr. Matthews also noted that the chimney is of the military period and not the brewery period.

Mr. Matthews pointed out the proposal to remove the east wall of the building, which will be more evident if members take a tour of the building. Significant deterioration has taken place inside, and over the years weathering has affected the building. Part of the rationale for removal of the east wall is that it is not a

public space, and is located where performers will be, and where storage, shipping and receiving are located. The public will not be allowed in the space. Removal of the wall could be a cost savings in order to focus on the north and west walls. Removal of the wall will allow architects to look at structural and stabilization systems differently. Floors will be kept intact. A structure will be built within the Stella Buck Building. There will be an independent framing system for the theatre, and a completely independent framing system for the rest of the building. A concrete framing system in the Stella Buck building will save monies as well as 1 ½ - 3 months of construction. He noted that it is a complicated structural system.

Mr. Matthews advised that stone taken down from the east wall can be used for repairs of the west wall, and could also be used for rebuilding another portion on the Stella Buck building which will be visible to the public. Every effort will be made to restore the stone where it is visible to the public.

Ms. Nina de Giovanni advised that they are exploring the ghosting of some of the windows. Some old openings would be blocked and some new ones opened. The character of the east wall will become less significant as it is incorporated into the building. She highlighted the importance of the history of the site being displayed through an informative display of i.e. plaques and through an interpretation program so the industrial period of the site won't be lost. She noted that a significant cultural facility is being added to the community.

Ms. De Giovanni said that they wish to add a window program to the project. Contact has been made with a manufacturer to replicate windows with metal clad windows with thermal units which will reduce long term maintenance costs. She noted that this product is being used on the Nicholson restoration on Ontario Street. The current windows are from the military period and not from the Brewery period.

Mr. Chris Hill and Mr. Chris Ferguson, Ventin Group of Architects arrived at the meeting at this time. They described their recent involvement with the project, having viewed the plans provided. They advised that they are generally supportive regarding the footprint and original building form, maintaining the west facade and restoring that portion of the building. In regard to the east wall of the block, they are looking at ways of mitigating the situation with the designers. The original Heritage Impact Assessment statement has been reviewed.

Mr. Gower invited members to comment.

To a question regarding the floor plan and spaces affected, Mr. Matthews pointed out particular rooms and their uses.

To a question regarding saving a portion of the outside on the lower left of the diagram. Mr. Finn advised that the stone would likely be taken down and put back. Ms. De Giovanni added that further to a discussion with a structural engineer regarding keeping this portion of the wall, they were advised that from a structural perspective it would be easier to take it down and rebuild it with stone which would be removed in the east wall.

Mr. Matthews highlighted the importance of this state of the art facility, and the difficulty in bringing these requests forward due to cost increases.

To a question regarding a passageway between the Stella Buck building and the theatre, Mr. Matthews confirmed that it is an interior space.

To a question regarding what will happen to the structural members that exist in the Stella Buck building now, Mr. Matthews referred to a multi level space, and that the timberframe structure and floorboards need to be removed, but that it is intended that they are good heavy structural material that can be restored and recycled into the project. He said that this will be a time consuming project. Mr. Finn added that the existing structure has been the subject of many repairs.

To a question regarding the preservation of the west wall and the exterior cladding, Mr. Finn pointed to a sketch and advised that as many existing openings as possible will be used. Mr. Matthews summarized that it will stay much the same. The exterior third floor will be a Canadian wood board and batten product

which will be sustainable to the elements. The original third storey element will still be able to be read from the west side.

The original presentation was noted, and a request to have an external profile of a section of the tower visible. It was noted that this is one of the most important configurations of the whole complex, and one which is related and significant to the brewery industry. Ms. DeGiovanni responded that it was considered; however the modern lines of architecture in respect of the period are what has been developed.

Mr. Downey noted that previously, the new building was being attached to the old building, and respecting the fact that the old building was there. The concept received a great response from the Committee, and what it is bringing to the community is recognized. In regard to the east stone wall, it will be viewed by those people who are there in that area, and it is an entity of the building. He said that a visit would be helpful, and recognized representation of various periods to include its use as a military site. Keeping the chimney would maintain recognition of the industrial period. Mr. Downey noted that one of the many features of working with a Heritage building is that it can be restored to the form it is in. A widening for a loading dock can be brought back to the original, but taking out a wall out alters the building considerably. It was suggested that perhaps the City could hire an engineer to review the wall.

In regard to the windows which were referenced on the Nicholson Meat Market building, Mr. Downey referenced a tour of the building and considerable discussion regarding retrofitting the windows. During the tour, it was recognized that many of the sashes and frames were gone. A tour of the Stella Buck building would determine if there was a possibility of refurbishing the windows prior to making a recommendation.

Mr. Downey summarized that the old meeting with the new is well done, and that it respects the Tett Centre. He noted the role of the Committee to determine if historic elements can be maintained, and the importance of a site visit prior to a recommendation.

Mr. Duerkop advised that he was in agreement with Mr. Downey's remarks. He referenced the original presentation which indicated that all original buildings would be incorporated one way or the other so that Queens would have a new performing arts centre and the original building would be repurposed. Since that time, the Committee have agreed to the removal of the roof and some parts. He expressed concern that the integrity of the Heritage building would be destroyed with a removal of the east wall, as well as a few Heritage elements. It would be as important for students as well as other public to have an awareness of being in a Heritage building. Few buildings of this unique industrial vintage are left.

Mr. Duerkop noted that this isn't a project to build a Performing Arts Centre, but is a project to preserve and repurpose a Heritage building. The Committee understood and are in favour of a new building, but are concerned with the degree of change. He advised that aside from the Committee, there is a great deal of public interest in the building, and many are enquiring and expressing concerns. He noted an openness to view the building and give further consideration, but that what is currently proposed is not something that the Committee wish to support at this time.

Councillor Glover expressed concern regarding the quality of some of the information which has been provided such as disproportionate sketches and unidentified features of the project. He noted that there are no schedules posted on the City website. He advised that he has received much comment from the public. He noted varied processes for a public meeting, and that an opportunity needs to be provided for public input, prior to a recommendation to Council. He requested that a public meeting be established through the Committee Clerk, and requested that an item be added under 'Other Business' to further discuss this matter.

Ms. Finley suggested that some discussion should take place regarding the differences between a pressed steel roof and a ribbed roof.

ii. Delegation regarding a pre-consultation request for 1 King Street East

Schedule Pages 151-154.

A package of material regarding the Richardson House was distributed separately as information.

Ms. Hurdle, Director, Recreation and Leisure, addressed emergency requirements for the building and what was done last year, which is described on pages 151-152 of the agenda, and Mr. Grainger highlighted the work being undertaken. Mr. Cromarty described the scope of the work and in particular the lighting and access to accessible parking. Their Landscape Architect described the landscaping noting the mature trees, and the addition of a terrace.

A discussion took place regarding the vegetation on the property, and it was suggested that the incompatible tree at the Emily and King Street facade be removed. It was queried whether original landscaping drawings would be available.

Ms. Finley noted that some of the trees are affecting the light of the building and are obliterating the architecture of the facade. She expressed concern that roots get into a building when planted too close, and that Norway maples are not a desirable tree.

To a question regarding replacement of windows, the applicant advised that the current windows would be duplicated and insulated glass would be added.

Paint colours will be considered with the submission of the application.

iii. Delegation regarding a pre-consultation request for 239 Johnson Street

Pages 21-28 of the addendum were noted. It was clarified that not all windows were under consideration with the earlier application.

Ms. Yu will contact tenants and a time will be set up with staff when all windows can be viewed by a small group of members.

iv. Delegation regarding a pre-consultation request for 271 and 273 Main Street
Schedule Pages 155-181.

Mr. Mac Gervan, agent for the owner, was present for the discussion regarding the construction of a single family home.

It was noted that the proposal is generally consistent with what was envisioned for this property. The main impact on the site will be the impact on the vegetation i.e. how many trees will need to be removed for the construction. It was noted that the use of ariscraft stone is not approved of as it looks like fabricated stone, and other materials such as stucco or real stone are recommended.

It was noted that the dry stone wall at the front of the property should be retained as far as possible.

A discussion took place regarding the proposed two car garage. The Barriefield Heritage District Plan in regard to garages was referenced; however, it was noted that the garages are concealed from the road and would not have the same impact, and would also not be as visible from the Marks House.

To a question regarding the scale of the houses as viewed from the water, Mr. Letourneau explained that what is viewable from the water is considered to be outside the Heritage District.

Suggestions included that a colour other than white could be used, a different type of peak, a different type of entrance other than an arch which is uncharacteristic of village buildings, and vertical window panes rather than horizontal noting the doors have a vertically proportioned muntins. The various sizes of windows in the building were queried.

A historic precedent for an upper muntined window was noted.

While some concerns were expressed, Mr. Downey suggested that this design is generally consistent with a 1910 or 1920 arts and crafts building design, and other features could possibly be added such as trim around the windows.

- v. Delegation regarding a pre-consultation request for 189 King Street West Schedule Pages 182-202.

Mr. Mac Gervan, agent for the owner, was present for the discussion regarding the restoration of the exterior of the home.

Some concern was expressed regarding the repair of a gap. A wood piece of trim rather caulking was suggested.

Mr. Gervan confirmed and explained that landscaping will be done only on the east side.

It was noted that replacement of windows would be permitted provided that the windows there are not in a reasonably repairable condition.

E. Heritage Property Grant Applications

- i. Delegation regarding Heritage Property Grant HG-09-2010 and Application P18-162-044-2010 for a property located at 230 Johnson Street requesting approval for the replacement of two windows with details described within a submission filed March 29 2010 and deemed complete by the Planning and Development Department April 15 2010.

Schedule Pages 203-214.

Ms. Pickard was present for the discussion.

Ms. Pickard clarified that they plan to duplicate the windows on the back. A comparison was made to the neighbours front window, and Ms. Pickard advised that the muntins have been cut out of their original window. She expressed concern regarding the cleaning of the windows as the original windows can't be removed.

It was suggested that rather than the installation of a clad unit which would appear to be much different than the neighbours window, and that a 6 over 6 wood window with thermal glass could be made.

It was recognized that an original sash is in place, and that it is not the practice of the Committee to recommend replacement with commercial sashes which have different proportions and which reduces the size of the glass substantially. It was further noted that the cost could be less than installing a new sash, and that weather stripping, counterbalances, and glazing could be applied.

It was agreed that a site visit be undertaken.

Moved by Mr. Downey

Seconded by Mr. Cardwell

THAT Application P18-162-044-2010 for a property located at 230 Johnson Street requesting approval for the retrofitting of two windows ***BE APPROVED*** in accordance with a submission filed March 2,9 2010 and deemed complete by the Planning and Development Department April 15, 2010,

- and further -

THAT Application HG-09-2010 for this property ***BE PROVISIONALLY APPROVED*** for retrofitting two windows for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000,

- and further -

THAT a site visit will take place, and if retrofitting is not possible, that replacement sashes in the same configuration can be applied, with the understanding that this work will not be eligible for a Heritage Property Grant,

- and further -

THAT this approval is provisional upon the eligible work being satisfactorily completed as outlined within By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', with the grant payable to the owner following a final inspection of the eligible work, a determination that the eligible work has been performed in accordance with the Ontario Heritage Act and any permit issued thereunder, and the final approval of Council.

CARRIED

F. Heritage Grant Applications Requesting Release of Funding

G. Heritage Property Grant Abandoned Applications

This section of the agenda was considered when the Committee reconvened on 12th May.

Ms. Guy distributed a document which provided an update regarding outstanding grant applications.

The following previous actions taken regarding grants were noted:

- 85 Barrack Street - Heritage Property Grant HG-08-2006 – withdrawal and formal denial of grant by Council on 16 September 2008
- 46 Sydenham Street - Heritage Property Grant HG-008-2007 – provisional approval 15th May 2007 and final approval on 16th June 2009.
- 329 Division Street - Heritage Property Grant HG-18-2006 – provisional approval 15th July 2006 and final approval on 15th December 2009.
- 161 King Street East – Heritage Property Grant HG 24-2006 – no record of provisional approval by Council and withdrawal on 01st February 2010.
- 212 King Street East - Heritage Property Grant HG 24-2006 –provisional approval by Council on 16th June 2009, and withdrawal requested by owner with a formal denial requested on 01st February 2010.

2006 grant applications with ongoing work:

- 244 James Street - Heritage Property Grant HG-07-2006
- 273 Main Street, Barriefield Village – Heritage Property Grant HG-30-2006

Follow-up correspondence will be directed to the applicants in October 2010.

2008 grant applications with ongoing work:

- 226 King Street East - Heritage Property Grant HG-004-2008

2009 grant applications with ongoing work:

- 52-56 Earl Street - Heritage Property Grant HG-02-2009
-
- 149 Earl Street – Heritage Property Grant HG-04-2009
-
- 212 King Street East – Heritage Property Grant HG-011-2009

The following outstanding applications were considered:

- i. Heritage Property Grant HG-16-2006 for a property located at 185 William Street requesting approval for the replacement of a bricked in door, and replacement of a coach house door and repairs of a fence and required masonry work around the bricked in door.

Moved by Mr. Downey

Seconded by Mr. Cardwell

WHEREAS Application HG-16-2006 for the replacement of a bricked in door, and replacement of a coach house door and repairs of a fence and required masonry work around the bricked in door for a property located at 185 William Street received provisional approval from Council on April 18, 2006 for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000 with the understanding that the repairs of a fence are not included within this grant; and

WHEREAS the applicant was requested through correspondence from the Culture and Heritage Division to provide an update on the project associated with the provisional grant approval by April 15, 2010; and

WHEREAS the Culture and Heritage Division received an update from the owner in March 2010 to advise that they request that the application be withdrawn as the project associated with the provisional approval is no longer being pursued;

THEREFORE BE IT RESOLVED THAT application HG-16-2006 for a property located at 185 William Street ***BE WITHDRAWN***, thereby releasing the provisional allocation of the associated funds and that the funds be returned to the Heritage Reserve Fund.

CARRIED

This recommendation will be forwarded for Council approval.

- ii. Heritage Property Grant HG-15-2006 for a property located at 232 King Street East requesting approval for work on exterior windows and stucco repair.

Moved by Councillor Glover

Seconded by Mr. Taylor

WHEREAS Application HG-15-2006 for work on exterior windows and stucco repair for a property located at 232 King Street East received provisional approval from Council on April 18, 2006 for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000 with the understanding that details for stucco and paint and repairs to original interior casements and door be forwarded to the Heritage Planner for review by the Committee; and

WHEREAS the applicant was requested through correspondence from the Culture and Heritage Division to provide an update on the project associated with the provisional grant approval by April 15, 2010; and

WHEREAS the Culture and Heritage Division received no response to their correspondence to the owner in March 2010;

THEREFORE BE IT RESOLVED THAT application HG-15-2006 for a property located at for a property located at 232 King Street East ***BE DENIED***, thereby releasing the provisional allocation of the associated funds and that the funds be returned to the Heritage Reserve Fund.

CARRIED

This recommendation will be forwarded for Council approval.

- iii. Heritage Property Grant HG-21-2006 for a property located at 56-58-60 Brock Street requesting approval for repointing and masonry work.

*Moved by Councillor Glover
Seconded by Mr. Taylor*

WHEREAS Application HG-21-2006 for repointing and masonry work for a property located at 56-58-60 Brock Street was considered by the Kingston Municipal Heritage Committee for a Heritage Property Grant of 50% of the costs associated with the Eligible Work as submitted by receipts and up to a maximum amount of \$2000; and

WHEREAS the application was deferred at the March 2006 meeting of the Kingston Municipal Heritage Committee as further details were required, and

WHEREAS the applicant was requested through correspondence from the Culture and Heritage Division to provide an update on the project associated with the provisional grant approval by April 15, 2010; and

WHEREAS the Culture and Heritage Division did not receive a response from the owner to correspondence sent in March 2010;

THEREFORE BE IT RESOLVED THAT application HG-21-2006 for a property located at 56-58-60 Brock Street be considered abandoned and be withdrawn, thereby releasing the allocation of the associated funds and that the funds be returned to the Heritage Reserve Fund.

CARRIED

- iv. Heritage Property Grant HG-19-2006 for a property located at 6-8 Drummond Street, Barriefield Village requesting approval for the replacement of front doors.

*Moved by Councillor Glover
Seconded by Mr. Taylor*

WHEREAS Application HG-19-2006 for the replacement of front doors for a property located at 6-8 Drummond Street, Barriefield Village did not receive provisional approval from Council for a Heritage Property Grant; and

WHEREAS the application was deferred at the March 2006 meeting of the Kingston Municipal Heritage Committee so that more information regarding the project would be provided, and

WHEREAS the applicant was requested through correspondence from the Culture and Heritage Division to provide an update on the project associated with the provisional grant approval by April 15, 2010; and

WHEREAS the Culture and Heritage Division did not receive a response from the owner to correspondence sent in March 2010 to advise that the project associated with the requested approval is no longer being pursued;

THEREFORE BE IT RESOLVED THAT application HG-19-2006 for a property located at 6-8 Drummond Street be considered abandoned and withdrawn, thereby releasing the allocation of the associated funds and that the funds be returned to the Heritage Reserve Fund.

CARRIED

- v. Heritage Property Grant HG-005-2008 for a property located at 230 James Street, Barriefield Village requesting approval for window sash repair and painting.

Mr. Cardwell declared a possible pecuniary interest, and left the discussion.

This matter will be deferred so that staff can obtain advice through the Legal Department regarding a process for the application.

Mr. Cardwell returned to the discussion.

H. Heritage Property Tax Refund Applications

I. Property Designations

J. Technical Circulations

K. Notice of Motion

L. Other Matters

i. Withdrawal of Application

Application P18-519-037-2010 for a property located at 250 Main Street, Barriefield Village regarding approval to construct a new house with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 17, 2010.

The application was attached as Schedule Pages 61-96 to the 12 April 2010 agenda. A recommendation to Council was requested to be withdrawn from the report to Council by the applicant, as the applicant plans to proceed on the basis of an approval by Council 16th June 2009.

Schedule Page 215.

*Moved by Mr. Downey
Seconded by Mr. Gemmell*

THAT the Committee reaffirm the withdrawal of the following motion of the Committee on April 12, 2010, which was withdrawn by Council on 20th April at the owners request:

THAT Application P18-519-037-2010 for a property located at 250 Main Street, Barriefield Village requesting approval to construct a new house **BE APPROVED** in accordance with details described within a submission filed March 05, 2010 and deemed complete by the Planning and Development Department March 17, 2010,

- and further -

THAT it be understood that the proposed masonry cladding is not approved, and that it is recommended that this area be covered with siding with the foundation coming up to around 10 inches above grade or even up to the sills of the windows on the lower level.

CARRIED

The Committee recessed at 5:20 p.m., and reconvened at 12:00 noon on 12th May.

May 12, 2010

Councillors' Lounge

MEMBERS PRESENT

Mr. Peter Gower, Chair
Mr. R. Bruce Downey, Vice-Chair
Councillor Bill Glover
Mr. David Ariss
Mr. Robert Cardwell
Mr. John Coleman
Mr. John Duerkop
Ms. Christine Sypnowich
Mr. Don Taylor

STAFF PRESENT

Ms. Katrina Guy, Planner
Mr. Marcus Letourneau, Heritage Planner
Ms. Susan Powley, Committee Clerk
Ms. Marnie Venditti, Manager, Planning & Development
Mr. George Wallace, Director, Planning & Development

REGRETS

Mr. Michael Gemmell

MEETING TO ORDER:

Mr. Gower, Chair, called the meeting back to order in order to consider agenda items 9. UPDATES; 10. BUSINESS (L.) Other Matters; 11. OTHER BUSINESS.

ii. Discussion regarding Code of Conduct for Council and Committee Members

At the regular meeting of Kingston City Council held on April 20, 2010, the following resolution, being Clause 3, Report No. 58, was deferred and referred to the Chief Administrative Officer for comment by senior staff and to all Committees to which Council appoints residents as members. It was directed that all comments be returned to the City Clerk and that the matter will be brought back to the Administrative Policies Committee for a report back to Council by June 22, 2010.

A copy of the Memo and Code of Conduct was attached to the agenda as Schedule Pages 216-220.

Councillor Glover explained that the Code of Conduct was circulated to all committees to which Council appoints residents as members, with a request that all comments be returned to the City Clerk by 28th May, so that the matter can be considered by the Administrative Policies Committee for a report back to Council by 22nd June.

Councillor Glover noted a possible difference between advisory groups and bodies who make recommendations.

Sections 6.1 and 6.2 were noted.

A discussion took place regarding Section 6.3. A reference was made to documents pertaining to case law in regard to LACAC functions.

The following were queried:

- public notice regarding a quorum of members plan to attend a site visit
- committee member emails
- rules for an advisory committee
- circulation of documents
- distinction between informal and formal site visits, and current wording within the by-law
- dialogue between members and the public in regard to committee or personal opinions

- identification cards for site visit purposes

In relation to Section 6.4:

- distinction between a decision making committee and an advisory committee
- public perception of professional involvement
- terms relating to professional presentations

In relation to Section 6.5:

- good to have this section here

Mr. Gower requested that any additional comments be provided to him, and he will compile these into a document for submission to the City Clerk for consideration by the Administrative Policies Committee.

OTHER BUSINESS:

i. Public Meeting regarding 390 King Street West

Councillor Glover noted that Queen's representatives were aware of the suggestion of a public meeting at Monday's meeting. He said that the meeting whereby the applicant makes a presentation and members of the public can make comment, could be held by Council, or that a meeting could be held similarly to those held by the Planning Committee, with all documents posted to the website.

A discussion took place regarding the timing of a public meeting in relation to the submission of an application and a recommendation. It was noted that the Queen's term would be over at the point that a meeting would be held.

It was agreed that the Committee needs to formally advise Queens of the process and of the 04th June deadline for applications for the July meeting, in order to prevent unnecessary delays for the approval process.

It was noted that drawings may not yet be available; however, an application for the demolition of the east wall and the chimney may be pending. Ms. Guy noted that additional information hasn't been received from Queens, and that the deadline for applications for the June meeting has passed, although staff could provide further direction.

*Moved by Councillor Glover
Seconded by Mr. Downey*

***THAT** the Kingston Municipal Heritage Committee believes that prior to forming a recommendation on the partial demolition of the Stella Buck building and/or chimney at 390 King Street West, that the City hold a public meeting (possibly hosted by the Kingston Municipal Heritage Committee) to review the matter and receive input. The Kingston Municipal Heritage Committee believes that at least two weeks notice of such a meeting should be given.*

CARRIED

UPCOMING EVENTS:

i. **11-13th June** – 2010 Ontario Heritage Conference held in Chatham-Kent.

2010 Frontenac Heritage Foundation Series beginning at 7:30 p.m. (unless otherwise noted)

i. **11th May** – Update on Board of Directors' activities and guest speaker to be announced at the RCHA Hall, 193 Ontario Street.

ii. **12th June** – Tour of restored cottage at 76 Mowat Ave at 2:00 p.m.

- iii. **17th July** – Tour of Cataraqui Cemetery grounds at 2:00 p.m.
- iv. **10th August** – Invitation to Victoria Rose Inn at 279 King Street West, Gananoque
- v. **14th September** – Visit to the Warden's House known as Cedarhedge, home of the Penitentiary Museum, 555 King Street West
- vi. **12th October** – Awards Night at the Renaissance Wedding and Event Venue, 285 Queen Street
- vii. **09th November** – Talk by Joe Calnan regarding the restoration of the Anglican Rectory on Wolfe Island at RCHA Hall, 193 Ontario Street
- viii. **04th December** – Tour of The Vosper House at 149 Earl Street at 2:00 p.m.

CORRESPONDENCE/CIRCULATIONS:

A. Reports to/from Council

- i. 12th April 2010 – Heritage Report No. 05-2010 submitted to Council for consideration on 20th April 2010.

Schedule Pages 221-230.

The Report to Council was deferred at the 20th April 2010 due to a lack of time.

B. Correspondence Received as Information

C. Correspondence Sent as Information

Copies of the following correspondence were sent out, and will be available at the meeting if a member wishes to review the full document:

Memorandums dated 07 April 2010 from Ms. Carolyn Downs, City Clerk to:

- i. Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Outer Montreal Street Train Station.
- ii. Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Shielding System For Ice Groomer Gazebo – 216 Ontario Street.
- iii. Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Review Of Current Zoning DND Land In Barriefield Village and Barriefield Heritage conservation District Plan.

Correspondence dated 18 February 2010 from Ms. Carolyn Downs, City Clerk, to:

- i. Mr. Ian McKay & Mr. Robert Vanderheyden regarding approval of Heritage Committee Grant- 212 King Street East

Correspondence dated 7 April 2010 from Ms. Carolyn Downs, City Clerk, to:

- i. Mr. Mark Havin regarding Heritage application approval - 73 Sydenham Street
- ii. Ms. Ying Lee & Mr. Nicholas Wooley regarding approval of Property Grant - 76 Mowat Avenue
- iii. Mr. Peter Calder regarding Heritage application approval – 6 Princess Street
- iv. Excalibur Learning Resource Centre regarding Heritage application approval – 218 King Street East
- v. Mr. Brian Mahoney regarding Heritage application approval – 220 Green Bay Road, Barriefield Village
- vi. Ms. Anne Vivian-Scott & Mr. Stephen Scott regarding Heritage application approval – 1 Emily Street
- vii. Kingston Frontenac Public Library regarding Heritage application approval – 130 Johnson Street
- viii. Kingston Frontenac Public Library regarding Heritage application approval – 80 Gore Road, Barriefield Village
- ix. Mr. Robert Story & Ms. Tanja Jaatinen regarding Heritage application approval – 103 Wellington St

- x. Mr. Peter Dalton regarding Heritage application approval – 115 Gore Street
- xi. Ms. Georgina Marshall regarding Heritage application approval – 75 Mowat Avenue

Correspondence dated 9 April 2010 from Ms. Carolyn Downs, City Clerk, to:

- i. Ontario Heritage Trust, Sean Fraser, Team Leader, Conservation Services – City of Kingston Municipal Heritage Committee (LACAC) Approvals – approvals, April 6, 2010.

Memorandums dated 07 April 2010 from Ms. Carolyn Downs, City Clerk to:

- i. Ms. Cynthia Beach, Commissioner, Sustainability & growth, regarding Kingston Municipal Heritage Committee – Report To Council – April 20, 2010

Memorandums dated 15 April 2010 from Ms. Susan Powley, Committee Clerk, Kingston Municipal Heritage Committee to:

- i. Ms. Lanie Hurdle, Director, Recreation & Leisure Services, - Timber Frame Shed at the Pittsburgh Branch Library
- ii. Mr. Ted Stratford, Secretary/Treasurer, Committee of Adjustment- Technical Circulation D10-618-2010 – 3303 Sand Hill Road
- iii. Mr. Ted Stratford, Secretary/Treasurer, Committee of Adjustment- Technical Circulation D10-572-2010 – 76-78 Gore Street

Memorandums dated 16 April 2010 from Ms. Susan Powley, Committee Clerk, Kingston Municipal Heritage Committee to:

- i. Ms. Kristine Hebert, Parks & Open Space Planning Coordinator, Mr. Stephen Grainger, Capital Projects Technician – Pre-Consultation regarding Renovations to Richardson Beach Bath House, Newlands Pavilion, Landscaping at Richardson Beach Bath House.

DOCUMENTS:

HERITAGE LINKS:

- i. Ontario Heritage Act: www.e-laws.gov.on.ca:81/ISYSquery/IRLC6BE.tmp/16/doc
- ii. Ontario Heritage Connection: www.ontarioheritageconnection.org
<http://www.ontarioheritageconnection.org/live/main.php>
- iii. Provincial Policy Statement: www.mah.gov.on.ca/userfiles/HTML/nts_1_23137_1.html
- iv. Accessibility in Museums: <http://www.culture.gov.on.ca/english/heritage/museums/munote12.htm>
- v. General Accessibility: <http://www.mcsc.gov.on.ca/NR/rdonlyres/F8C53147-3A0E-41F1-9C95-C8829DD5485C/1118/AGUIDETOANNUALACCESSIBILITYPLANNINGJan07E.pdf>
- vi. Archaeological Master Plan: <http://www.cityofkingston.ca/residents/culture/heritage/archaeology/>

NEXT MEETING DATES:

The following meetings for 2010 are scheduled at 12:00 noon in the Council Chambers:

- 07 June
- 05 July
- 09 August
- 13 September
- 04 October
- 01 November
- 06 December

ADJOURNMENT

The meeting adjourned at 2:10 p.m.

