



**CITY OF KINGSTON  
REPORT TO COUNCIL**

**Report No.: 09-296**

**TO: Mayor and Council**

**FROM: Cynthia Beach, Commissioner, Sustainability & Growth Group**

**RESOURCE STAFF: Lanie Hurdle, Director, Recreation & Leisure Services Department**

**DATE OF MEETING: 2009-10-06**

**SUBJECT: Updated Recreation & Leisure Services Department 2009-2010 Priorities**

**EXECUTIVE SUMMARY:**

In January 2009, Council endorsed a list of priorities for the newly formed Recreation and Leisure Services Department. In the past eight (8) months, the Department has been through a number of changes and has completed a number of priorities endorsed in January 2009. Council has also added a number of projects or priorities during the 2009-2010 capital project process.

**RECOMMENDATION:**

That Council endorses the revised priorities and projects with timelines provided in Exhibit 'A'.

**AUTHORIZING SIGNATURES:**

<b>ORIGINAL SIGNED BY COMMISSIONER</b>	
Cynthia Beach, Commissioner, Sustainability & Growth Group	
<b>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</b>	
Gerard Hunt, Chief Administrative Officer	

**CONSULTATION WITH THE FOLLOWING COMMISSIONERS:**

Commissioner Beach, <i>Sustainability &amp; Growth</i>	✓
Commissioner Thurston, <i>Community Development Services</i>	N/R
Commissioner Leger, <i>Corporate Services</i>	N/R
Jim Keech, President, <i>Utilities Kingston</i>	N/R

*(N/R indicates consultation not required)*

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**OPTIONS/DISCUSSION:**

Since January 2009, Recreation and Leisure Services has been through a number of organizational changes. Council endorsed the department's 2009-2010 priorities in January 2009. Following this approval, a number of more pressing projects were initiated and/or completed. The attached Exhibit A provides a list of all projects completed to date in 2009 by area of service within the department. These projects are all above and beyond regular service delivery as it relates to the department's facilities, programs and events. Recreation and Leisure Services has been working closely with Engineering Services and Public Works to get these projects completed.

So far in 2009, the focus has been on completing capital projects and business plans. In 2010, there are still a number of capital projects to be completed but there is more emphasis on strategies, policies and planning which are required for short and long term departmental structure. It should be noted that most of the priorities listed will be completed in house with both front line and management staff. More internal staff time will be charged to the capital budget in order to complete this work in the next few years.

**EXISTING POLICY/BY LAW:**

N/A

**NOTICE PROVISIONS:**

N/A

**ACCESSIBILITY CONSIDERATIONS:**

N/A

**FINANCIAL CONSIDERATIONS:**

N/A

**CONTACTS:**

Lanie Hurdle, Director, Recreation &amp; Leisure Services Department

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**OTHER CITY OF KINGSTON STAFF CONSULTED:**

Kelly Williams, Manager, Parks Development

Lynda Breen, Supervisor, Recreation Services

Luke Follwell, Manager, Recreation Facilities

Holly Morrison, Acting Supervisor, Community Facilities

Christine Hannaford, Supervisor, Administrative Services

Graham Hovius, Supervisor, Arenas

**EXHIBITS ATTACHED:**

Exhibit 'A' - Recreation &amp; Leisure Services Department revised 2009- 2010 Priorities and Projects

**Recreation and Leisure Services  
2009/2010 Projects and Priorities**

Service Areas	Council Priorities Endorsed in January 2009 & Other Projects – Completed in 2009	Council Priorities Endorsed in January 2009 & Other Projects - Outstanding
<p>Parks Development Manager, Kelly Williams</p>	<ol style="list-style-type: none"> <li>1. Lake Ontario Park draft master plan – Master plan submitted to Council. Approval is still pending.</li> <li>2. Construction of off-leash dog areas.</li> <li>3. Completion of plan and design for linear park and memorial gardens at Memorial Centre site.</li> <li>4. Final proposal for John Machin Park</li> <li>5. Completion of the following parks projects:               <ol style="list-style-type: none"> <li>a. McBurney Park</li> <li>b. Emerald Park</li> <li>c. Rosedale Park</li> <li>d. City Park splash pad,</li> <li>e. Ron Lavallee splash pad,</li> <li>f. Midland Park,</li> <li>g. Oak street community garden upgrades</li> <li>h. Arbour Ridge Trail</li> <li>i. Bayridge baseball netting</li> <li>j. Renovations to Richardson Beach bath house (roof and interior painting)</li> <li>k. Fossil Park</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Memorial Centre Park linear park construction completion (June 2010)</li> <li>2. Soccer fields strategy and allocation of funds (January 2010)</li> <li>3. Final approval of Lake Ontario Park Plan (November 2009)</li> <li>4. Construction of soccer fields at John Machin (2010)</li> <li>5. Design of Breakwater beach area (2010)</li> <li>6. Encroachment program – City Parks (2010)</li> <li>7. Completion of the following parks projects:               <ol style="list-style-type: none"> <li>a. Bayshore Park (Fall 2009)</li> <li>b. Ridgewood Park (2010)</li> <li>c. Battery Park (in partnership with private sector) (2010)</li> <li>d. Meadowbrook Park (Fall 2009)</li> <li>e. Polson Park (2010)</li> <li>f. Additional upgrades to Richardson Beach bath house (window repairs 2010)</li> </ol> </li> </ol>
<p>Recreation Services/Programs Supervisor, Lynda Breen</p>	<ol style="list-style-type: none"> <li>1. Cook Brothers arena repurposing plan – Arena is being used for other municipal purposes.</li> <li>2. Invista Centre fitness centre update plan</li> <li>3. Actifest Seniors Game 2010. Kingston was not successful for Actifest senior games.</li> </ol>	<ol style="list-style-type: none"> <li>1. Final operational plan for Wally Elmer hub (November 2009)</li> <li>2. ParaSport Games 2010 (2010)</li> <li>3. Recreation program/service plan (2010)</li> </ol>

<p>Recreation Facilities Manager, Luke Follwell</p>	<ol style="list-style-type: none"> <li>1. Marina study report</li> <li>2. Aquatic centre study report</li> <li>3. Track and field facility report</li> <li>4. Health and Safety Audit</li> </ol>	<ol style="list-style-type: none"> <li>1. Marinas business plan (February 2010)</li> <li>2. Replacement of Leo Lafleur pool and construction of memorial gardens (March 2011)</li> <li>3. Analysis of Woodburn Community Centre &amp; other community centres (November 2009)</li> <li>4. Plan to refurbish and enhance Artillery Park (November 2009)</li> <li>5. Aquatic centre business/operational plan (December 2009)</li> <li>6. Final plan/partnership for track and field facility (November 2009)</li> </ol>
<p>Policy Development Director, Lanie Hurdle</p>	<ol style="list-style-type: none"> <li>1. Policies, Programs and Events in Market Square Policy.</li> <li>2. Off- leash parks policy</li> <li>3. Fee subsidy policy for recreation programs</li> <li>4. Public/Farmers' market analysis</li> </ol>	<ol style="list-style-type: none"> <li>1. Sports field allocation (October 2009)</li> <li>2. Sports field &amp; parks service standards (2010)</li> <li>5. Parks and Recreation Master Plan (January 2010)</li> <li>6. New outdoor rinks construction policy (2010)</li> <li>7. Consolidation of cash in lieu of parkland by-law (November 2009)</li> <li>8. Policy to identify healthy food options and the use of local foods at all recreational and sporting facilities (2010)</li> <li>9. Special Events Policy (October 2009)</li> <li>10. Community gardens policy (November 2009)</li> <li>11. Natural areas/parkland strategy and reserve fund (December 2009)</li> <li>12. Sustainable food strategy (2010)</li> <li>13. Public market program/policy (January 2010)</li> <li>14. Waterfront plan (2010)</li> <li>15. Poverty reduction initiatives – Fair Play (2010)</li> </ol>
<p>Booking/Customer Service Supervisor, Christine Hannaford</p>	<ol style="list-style-type: none"> <li>1. Implementation of program registration at both Invista Centre and Artillery Park.</li> </ol>	<ol style="list-style-type: none"> <li>2. Develop consistent procedures for all Facility Booking and Program Registration operations (December 2009)</li> <li>3. Implement online viewing and booking options (2010)</li> </ol>