



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 10-104

TO: Mayor and Council

FROM: Denis Leger, Commissioner of Corporate Services

RESOURCE STAFF: Sheila Kidd, Director of Corporate Asset Operations
 Robert (Bud) Steele, Manager of Fleet

DATE OF MEETING: March 23, 2010

SUBJECT: RFP F31-CS-FL-2010-03 Hybrid SUV

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award an RFP for the purchase of one Hybrid SUV to Edwards Ford Sales (Kingston) Limited. Council approval is required as staff received only two bid submissions for this unit.

RECOMMENDATION:

THAT the RFP F31-CS-FL-2010-03 for the purchase of one Hybrid SUV be awarded to Edwards Ford Sales (Kingston) limited for the purchase price of \$33,595.00 plus applicable taxes.

AUTHORIZING SIGNATURES:

<p>ORIGINAL SIGNED BY COMMISSIONER</p> <p>Denis Leger, Commissioner of Corporate Services</p>
<p>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</p> <p>Gerard Hunt, Chief Administrative Officer</p>

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Cynthia Beach, <i>Sustainability & Growth</i>	N/A
Terry Willing, <i>Community Development Services</i>	√
Denis Leger, <i>Corporate Services</i>	N/A
Jim Keech, <i>President & CEO, Utilities Kingston</i>	N/A

(N/R indicates consultation not required)

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OPTIONS/DISCUSSION:

The Fleet Services Division issued a Request for Proposals (RFP) on behalf of the Building and Licensing Department for the purchase of one Hybrid SUV. In this case, the Hybrid SUV was the preferred choice over a car because of a requirement for higher ground clearance when staff is required to travel to construction sites for inspection purposes. A Hybrid unit will provide fuel savings and a reduction in Green House Gas (GHG) emissions and the vehicle will shut off the gas engine when stopped. This is an important feature that avoids having the vehicle idle unnecessarily. As the Building and Licensing Department is responsible for enforcement of the Idling Bylaw, a Hybrid vehicle may help promote the by-law with our residents.

In response to the RFP, we received two proposals, one for a Ford Escape and the other for a Toyota Highlander. Comparisons between the two units were reviewed by staff using the following criteria:

- Purchase Price
- Fuel Economy and GHG Emissions
- Specification Compliant
- Vehicle safety ratings

The Ford Escape is priced at \$33,595.00 and the Toyota Highlander was presented at \$41,120.70.

The Ford Escape uses a 2.5 litre four cylinder engine versus the 3.0 litre V6 engine offered in the Toyota. Fuel consumption guidelines published by Natural Resources Canada show the Ford Escape consumption at 5.8 L/100KM City and 6.5L/100KM Highway while the Toyota Highlander was published at 7.4 L/100KM City and 8.0 L/100 Highway driving.

The specifications in both submissions were very similar with two exceptions. The Toyota uses a larger engine and has four-wheel drive capability over the Ford Escape with two wheel drive, however neither of these options was requested or required. Vehicle safety rating literature received for both units were comparable.

In addition it should be noted that both units qualified for an alternative fuel rebate offered by the province in the amount of \$2000.

GREEN FLEET POLICY:

This purchase supports the recommendations within the Green Fleet Policy by ensuring that the vehicle being recommended is the most fuel efficient within its class and because it is a Hybrid model. Furthermore, it supports the Anti-Idling Bylaw.

EXISTING POLICY/BY LAW:

By-law 2000-134, *a By-law to Establish Purchasing Policies and Procedures for the City of Kingston Green Fleet Policy for the City of Kingston*

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

Ontarians with Disabilities Act

FINANCIAL CONSIDERATIONS:

This purchase is funded from the department budget as approved by Council.

CONTACTS:

Steve Murphy, Manager, Building and Licensing

613- 546-1181, Ext. 3190

OTHER CITY OF KINGSTON STAFF CONSULTED:

N/A

EXHIBITS ATTACHED:

N/A