



**CITY OF KINGSTON**  
**REPORT TO COUNCIL**

Report No.: 10-105

**TO:** Mayor and Council

**FROM:** Terry Willing, Acting Commissioner, Community Development Services

**RESOURCE STAFF:** Kim Leonard, Manager, Licensing and Enforcement  
 Greg McLean, Supervisor, By-Law Enforcement & Animal Control

**DATE OF MEETING:** 03-23-2010

**SUBJECT:** Appointment of Municipal By-Law Enforcement Officers

**EXECUTIVE SUMMARY:**

Under the Police Services Act, the City may appoint one or more Municipal Law Enforcement Officers who shall be Peace Officers for the purpose of enforcing the by-laws of the Municipality. The purpose of this report is to amend the appointments by-law to reflect changes resulting from retirement, staff moves and to update staff who are employed by Frontenac Law Enforcement Inc., and Kingston Transit as part of general housekeeping.

**RECOMMENDATION:**

THAT By-law 98-9, "A By-law to appoint Municipal Law Enforcement Officers of The Corporation of The 'New' City of Kingston", be amended under Section 1 by adding Dean Perrett, Rick Metzler, Ken Gilpin, Lianne Ruttan, Tanya Thake, Shevaun Dowe, and Michael Hayes who will be appointed as Municipal Law Enforcement Officers and who shall be Peace Officers for the purpose of enforcing the by-laws of the Municipality, as provided for under Section 15 of the Police Services Act RSO 1990(c) P15, as amended and;

THAT By-Law No. 98-9, Section 1 "A By-Law To Appoint Municipal Law Enforcement Officers of The Corporation of The 'New' City of Kingston be amended to remove Ken Steele.

THAT the By-Law receive all three readings.

**AUTHORIZING SIGNATURES:**

<p><b>ORIGINAL SIGNED BY COMMISSIONER</b></p> <p>_____          Terry Willing, Acting Commissioner of Community Development Services</p>
<p><b>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</b></p> <p>_____          Gerard Hunt, Chief Administrative Officer</p>

**CONSULTATION WITH THE FOLLOWING COMMISSIONERS:**

Commissioner Beach, <i>Sustainability &amp; Growth</i>	N/R
Commissioner Leger, <i>Corporate Services</i>	N/R
Jim Keech, President, <i>Utilities Kingston</i>	N/R

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**OPTIONS/DISCUSSION:**

Under the Police Services Act, the City may appoint one or more Municipal Law Enforcement Officers who shall be Peace Officers for the purpose of enforcing the by-laws of the Municipality. A complete review of the appointment by-law has been undertaken and staff are recommending the proposed changes.

The changes have been a result of one staff member retiring from Kingston Transit, one staff member transferring to Property Standards, the replacement of two Transit Supervisors and the appointment of staff employed by Frontenac Law Enforcement Inc.

**EXISTING POLICY/BY LAW:**

By-Law No. 98-9 "*A By-Law to Appoint Municipal Law Enforcement Officers of the Corporation of the 'New' City of Kingston*".

**NOTICE PROVISIONS:** N/A

**ACCESSIBILITY CONSIDERATIONS:**

This report and related information is available in alternative formats including French Language translation, upon request.

**FINANCIAL CONSIDERATIONS:**

The approval of this recommendation does not impact our operating budget.

**CONTACTS:**

Kim Leonard, Manager, Licensing and Enforcement, 613-546-4291, ext. 3222  
Greg McLean, Supervisor, By-Law Enforcement and Animal Control, 613-546-4291, ext. 1336

**OTHER CITY OF KINGSTON STAFF CONSULTED:**

Sheila Kidd, Director, Corporate Asset Operations, 613-546-4291 Ext. 2221

**EXHIBITS ATTACHED:**

*Exhibit A - Draft by-law to amend By-Law 98-9*

Exhibit 'A'  
BY-LAW NO. 2010-XXX

Clause X, Report X, 2010

A BY-LAW TO AMEND BY-LAW NO. 98-9 "A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS OF THE CORPORATION OF THE "NEW" CITY OF KINGSTON to appoint Dean Perrett , Rick Metzler, Ken Gilpin, Lianne Ruttan, Tanya Thake, Shevaun Dowe and Michael Hayes and to delete Ken Steele for the purpose of enforcing the Bylaws of the City of Kingston.

WHEREAS pursuant to Section 15 of the Police Services Act, R.S.O. 1990, c. P.15, the Council of The Corporation of the City of Kingston may appoint one or more municipal law enforcement officers who shall be Peace Officers for the purpose of enforcing the Bylaws of the municipality;

1. By-Law 98-9 entitled "A By-Law to Appoint Municipal Law Enforcement Officers of the Corporation of the City of Kingston", as amended, is hereby further amended as follows:

1.1. Section 1 is hereby amended by adding the names Dean Perrett , Rick Metzler, Ken Gilpin, Lianne Ruttan, Tanya Thake, Shevaun Dowe and Michael Hayes and by deleting Ken Steele so that Section 1 shall now read as follows:

1. The following persons are hereby appointed as Municipal Law Enforcement Officers of the Corporation of the City of Kingston to enforce the Bylaws of The Corporation of the City of Kingston, which includes the Bylaws from the 'former' City of Kingston, Township of Kingston and Township of Pittsburgh:

- |   |                  |    |                |    |                  |
|---|------------------|----|----------------|----|------------------|
| a | Greg McLean      | o  | Mark Vickery   | cc | Brandi Timpson   |
| b | Greg Ward        | p  | Tina Todd      | dd | Malcolm McCormac |
| c | Joanne Revell    | q  | Daniel Hazell  | ee | Lucas Stevenson  |
| d | Amy Dimock       | r  | Luis Talledo   | ff | Jeff Wartman     |
| e | Angela Patterson | s  | Dean Perrett   | gg | Bradley Normand  |
| f | Kevin Pickell    | t  | Rick Metzler   | hh | Victor DeSousa   |
| g | Robert Carroll   | u  | Mary Shultz    | ii | Angela Kenney    |
| h | David S. Kennedy | v  | Eric Mercer    | jj | Tara Buchan      |
| i | John Barbosa     | w  | Crystal Fergus | kk | Ken Gilpin       |
| j | Ryan Watt        | x  | Peter Pacheco  | ll | Lianne Ruttan    |
| k | Yvon Godard      | y  | Sarah Gibbons  | mm | Tanya Thake      |
| l | Angela Hogle     | z  | Jim Galloway   | nn | Shevaun Dowe     |
| m | Amanda Kowal     | aa | Jason Wight    | oo | Michael Hayes    |
| n | Krystal Dale     | bb | Kim Leonard    | pp | Melinda Stewart  |

2. THAT this by-law shall come into force and take effect on the date of its passing.

GIVEN FIRST AND SECOND READINGS: \_\_\_\_\_

GIVEN THIRD READING AND FINALLY PASSED: \_\_\_\_\_

CITY CLERK \_\_\_\_\_

MAYOR \_\_\_\_\_