



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 10-200

TO: Mayor and Council

FROM: Denis Leger, Commissioner, Transportation, Properties and Emergency Services

RESOURCE STAFF: Sheila Kidd, Director, Transportation Services
Paula Nichols, Manager, Parking Operations

DATE OF MEETING: June 15, 2010

SUBJECT: **Capital Budget Reallocation**
RFP Award – Chown and Hanson Parking Garage Rehabilitation

EXECUTIVE SUMMARY:

On March 23, 2010, City Council approved a capital budget reallocation to fund immediate repairs to the Robert Bruce and Chown Parking Facilities. Shortly after learning that ownership of the Chown facility would continue to reside with the City, on May 18, 2010 City Council approved a further amendment for the Chown in order to achieve economies of scale and to reduce future costs and disruption. These amendment requests were based on budget estimates provided by the city's engineering consultant.

City staff recently issued a Request for Proposals, RFP #F31-CS-TR-PO-2010-05 Construction Repairs and Restoration, Chown and Hanson Memorial Parking Garages. The RFP closed on May 19, 2010 and only one (1) valid proposal was received and reviewed by staff. Clifford Restoration Limited submitted a proposal for the 2010 work totaling \$1,160,450, plus applicable taxes, for the rehabilitation work to be undertaken. In order to proceed with this work in 2010, a capital budget reallocation of \$305,000 is required.

In addition, pursuant to the Purchasing By-Law 2000-134, Section 3.4, the criteria required for award by delegated authority has not been met and must be approved by Council.

RECOMMENDATION:

THAT Council authorizes the Mayor and the City Clerk to execute an agreement with Clifford Restoration Limited for an amount of \$1,160,450 plus applicable taxes for the construction repairs and restoration of the Chown and Hanson Memorial parking garages in a form satisfactory to the Director of Legal Services;

- and further-

THAT Council authorizes a capital budget reallocation of \$305,000 of the previously approved 2009-10 capital budget, \$230,000 from Pay and Display Meters and \$75,000 from Refurbish Parking Meter Housings to fund repairs required for the Chown Parking facility in order to minimize future disruption to patrons and arrest deterioration of the structure.

AUTHORIZING SIGNATURES:

<p>ORIGINAL SIGNED BY COMMISSIONER</p> <p>Denis Leger, Commissioner, Transportation, Properties and Emergency Services</p>
<p>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</p> <p>Gerard Hunt, Chief Administrative Officer</p>

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Cynthia Beach, <i>Sustainability & Growth</i>	N/R
Terry Willing, <i>Community Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	N/R

OPTIONS/DISCUSSION:

Subsequent to Council approvals of March 23, 2010 (Report #10-101) and May 18, 2010 (Report #10-175) which reallocated and approved funds to proceed with work in its parking structures, the City issued RFP # F31-CS-TR-PO-2010-05, Construction Repairs and Restoration, Chown and Hanson Memorial Parking Garages to conduct the remedial work.

The RFP was publicly advertised on the City website and closed on May 19, 2010. Several RFP documents were requested but only one valid submission was received. A second submission was received late, therefore not valid and not accepted. As a result, staff does not have delegated authority to proceed with this work under the provisions of the Purchasing By-law and therefore requires Council approval.

The submission by Clifford Restoration Limited was reviewed based on criteria which includes, pricing, the proponent's understanding of the scope of the project, proposed work plan and methodology, experience with similar projects and references. Clifford Restoration Limited has been awarded the work for the repairs to the Robert Bruce Parking Garage and staff feels confident that having the same company conduct the work on all three facilities will assist in scheduling and minimize the overall disruption for the parking patrons. The selection of Clifford Restoration Limited for the Robert Bruce Parking Garage was made under delegated authority, with Clifford being the lowest bidder of four bids.

There are anticipated savings in the recent award on the Robert Bruce facility that will help reduce the capital budget reallocations required for the Chown Parking Garage.

Parking Facility	2010 Approved Budget (as previously amended)	2010 Required Budget *	Variance
Robert Bruce	\$687,400	\$592,420	\$94,980
Chown	909,760	1,284,298 ¹	(374,538)
Sub-total	\$1,597,160	\$1,876,718	\$(279,558)
Hanson	175,000	175,000 ²	0
Hanson Total	175,000	175,000	0
Contingencies-Additional		25,000	(25,000)
Grand Total	\$1,772,160	\$2,076,718	\$(304,558)

*Notes: These amounts include construction, consulting and contingencies.

¹ Construction component per submission and recommended award is \$1,011,350

² Construction component per submission and recommended award is \$149,100

As per the above chart, staff is suggesting a further capital budget reallocation to proceed with the work related to the Chown parking structure as per the results of the RFP process. It is suggested that a reallocation of \$305,000 be made from previously approved 2009-10 capital budget: \$230,000 from Pay and Display Meters and \$75,000 from Refurbish Parking Meter Housings and that these be deferred and included in subsequent years' budget submissions as they are not as time-sensitive.

Additional work has been identified for the Hanson Parking Garage that is not as urgent and will form part of the 2011 Capital Budget submission.

EXISTING POLICY/BY LAW:

By-Law 2000-134, as amended, to regulate purchasing policies and procedures

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

The required capital budget amendment of \$305,000 will be funded through a reallocation from non time-sensitive projects that will be deferred and included in subsequent years' submissions.

CONTACTS:

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OTHER CITY OF KINGSTON STAFF CONSULTED:

Janis Morrison, Purchasing Coordinator

EXHIBITS ATTACHED:

N/A