



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 10-236

TO: Mayor and Members of Council
FROM: Jim Keech, President and CEO, Utilities Kingston
RESOURCE STAFF: Mark Van Buren, Director of Engineering
DATE OF MEETING: July 20, 2010
SUBJECT: **AWARD OF TENDER – CONTRACT ENG-2010-02**

EXECUTIVE SUMMARY:

Two bids were received for Contract ENG-2010-02 Rehabilitation /Micro-Surfacing Highway #2 and Highway #15. In accordance with the City's Purchasing Policy, Council's approval is required when less than three (3) bids are received.

RECOMMENDATION:

THAT the tender of Duncor Enterprises Inc. for the Contract ENG-2010-02 Rehabilitation /Micro-Surfacing Highway #2 and Highway #15, in the amount of \$1,303,263.25 (plus HST) be accepted, it being the lowest tender received.

AUTHORIZING SIGNATURES:

ORIGINAL SIGNED BY PRESIDENT & CEO, UTILITIES KINGSTON <hr style="width: 80%; margin-left: 0;"/> Jim Keech, President & CEO Utilities Kingston
ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER <hr style="width: 80%; margin-left: 0;"/> Gerard Hunt, Chief Administrative Officer

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Cynthia Beach, <i>Sustainability & Growth</i>	N/A
Terry Willing, <i>Community Services</i>	N/A
Denis Leger, <i>Transportation, Properties & Emergency Services</i>	N/A
Jim Keech, President, and CEO, <i>Utilities Kingston</i>	✓

(N/R indicates consultation not required)

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OPTIONS/DISCUSSION:

On Wednesday, July 7, 2010 two tenders for Contract ENG-2010-02 were received as follows (prices exclude HST):

Duncor Enterprises Inc.	\$ 1,333,263.25
Miller Paving Ltd.	\$ 1,456,993.25

Duncor Enterprises Inc. is a reputable Contractor and has completed similar contracts. The bid received from Duncor Enterprises Inc. is within the amount budgeted by the City for the completion of this project. Reference Program 90308.

EXISTING POLICY/BY LAW:

The purchasing by-law allows for a tender to be awarded to the lowest bid by staff when three bids have been received. Only two bids were received in this case and for these situations the by-law requires that Council approval be obtained before the work is awarded. Council awards the tender to the lowest bidder unless there is sufficient reason to do otherwise.

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

There are sufficient funds allocated to complete this project.

CONTACTS:

Mark Van Buren, P.Eng., Director, Engineering Department ext. 3218
Mark Campbell, Construction Manager, Engineering Department ext. 3139

OTHER CITY OF KINGSTON STAFF CONSULTED:

N/A

EXHIBITS ATTACHED:

N/A