



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 10-247

TO: Mayor and Council
FROM: Cynthia Beach, Commissioner, Sustainability & Growth Group
RESOURCE STAFF: Lanie Hurdle, Director, Recreation and Leisure
DATE OF MEETING: 2010-07-20
SUBJECT: Madoma and Meadowcrest Community Centres Upgrades – Award of Construction Work (RFP No. EN-2010-05)

EXECUTIVE SUMMARY:

A Request for Proposals (RFP) for was issued on June 17th, 2010 for upgrades/repairs to Madoma and Meadowcrest Community Centres. The RFP closed on July 7th, 2010. The City received two (2) proposals: 1. Emmons & Mitchell Construction (2000) Limited. (\$105,352) and 2. Wemp & Smith Construction Ltd. (\$160,000). Staff reviewed and evaluated both proposals and are recommending the award of the construction work to Emmons & Mitchell Construction (2000) Limited.

City of Kingston By-Law 2000-134 to govern purchasing policies and procedures requires Council approval for contracts where less than three (3) bids were received.

RECOMMENDATION:

THAT Council authorizes the Mayor and Clerk to enter into a construction contract for the Madoma and Meadowcrest Community Centres upgrades/repairs with Emmons & Mitchell Construction (2000) Limited in a form satisfactory to the Director of Legal Services, for \$105,352, exclusive of HST.

AUTHORIZING SIGNATURES:

<p>ORIGINAL SIGNED BY COMMISSIONER</p> <p>Cynthia Beach, Commissioner, Sustainability & Growth</p>
<p>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</p> <p>Gerard Hunt, Chief Administrative Officer</p>

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Terry Willing, <i>Community Services</i>	N/R
Denis Leger, <i>Transportation, Properties & Emergency Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	N/R

(N/R indicates consultation not required)

OPTIONS/DISCUSSION:

In 2009, the City completed a building condition assessment for Madoma, Meadowcrest and Woodburn Community Centres. In November 2009, Council approved a recommendation to close Woodburn Community Centre due to the limited use and condition of the building. In that same report, Council directed staff to proceed with upgrades/repairs to both Madoma and Meadowcrest Community Centres. Work detailed in the RFP covered emergency repairs only. Staff will consider additional repairs to these buildings once this work has been completed.

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Since fewer than three proposals were received, the Purchasing By-Law requires Council approval to award the contract to Emmons & Mitchell Construction (2000) Limited in the amount of \$105,352. Should Council approve the award of the contract, the work would start in late July/early August.

EXISTING POLICY/BY LAW:

Purchasing By-Law 2000-134

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

The approved 2009-2010 capital budget for this project is \$250,000.

CONTACTS:

Lanie Hurdle, Director, Recreation and Leisure Services

(613) 546-4291 ext. 1231

OTHER CITY OF KINGSTON STAFF CONSULTED:

Stephen Grainger, Capital Projects Coordinator, Engineering

EXHIBITS ATTACHED:

N/A