



**CITY OF KINGSTON**  
**REPORT TO COUNCIL**

Report No.: 10-251

**TO:** Mayor and Members of Council  
**FROM:** Jim Keech, President and CEO, Utilities Kingston  
**RESOURCE STAFF:** Damon Wells, P.Eng. Director, Public Works Department  
**DATE OF MEETING:** July 20, 2010  
**SUBJECT:** F18-PWS-PW-2010-2-WINTER CONTROL ROAD SAND

**EXECUTIVE SUMMARY:**

One bid was received for F18-PWS-PW-2010-2 Winter Control Road Sand. In accordance with the City's Purchasing Policy, Council's approval is required when less than three (3) bids are received.

**RECOMMENDATION:**

That Council authorizes the Mayor and Clerk to enter into a contract in a form satisfactory to the Director of Legal Services with Cruickshank Construction Limited, for the supply of approximately 19,000 tonnes of sand for winter road and sidewalk maintenance, in the amount of \$13.60 per tonne including all taxes and freight.

**AUTHORIZING SIGNATURES:**

ORIGINAL SIGNED BY PRESIDENT & CEO, UTILITIES KINGSTON <hr style="width: 30%; margin-left: 0;"/> Jim Keech, President and CEO, Utilities Kingston
ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER <hr style="width: 30%; margin-left: 0;"/> Gerard Hunt, Chief Administrative Officer

**CONSULTATION WITH THE FOLLOWING COMMISSIONERS:**

Cynthia Beach, <i>Sustainability &amp; Growth</i>	N/R
Terry Willing, <i>Community Services</i>	N/R
Denis Leger, <i>Transportation, Properties &amp; Emergency Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	✓

*(N/R indicates consultation not required)*

**OPTIONS/DISCUSSION:**

The Public Works Department tendered for Winter Sand under Invitation to Tender F18-PWS-PW-2010-2, and received one tender, that Cruickshank Construction Limited being the only bid.

The results are as follows:

**Sand Tender 2010-2011**

Results

Cruickshank Construction Limited	\$13.60 per tonne for 19, 000 tonnes (more or less)
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All bids include all applicable taxes and freight.

**Sand Tender 2009-2010**

Results

Cruickshank Construction Limited	\$15.45 per tonne for 22, 000 tonnes (more or less)
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All bids include all applicable taxes and freight.

**Sand Tender 2008-2009**

Results

Cruickshank Construction Limited	\$13.43 per tonne for 20, 000 tonnes (more or less)
K. Mulrooney Trucking Limited	\$18.98 per tonne for 20, 000 tonnes (more or less)

All bids include all applicable taxes and freight.

**EXISTING POLICY/BY LAW:**

The purchasing by-law allows for a tender to be awarded to the lowest bid by staff when three bids have been received. Only one bid was received in this case and for these situations the by-law requires that Council approval be obtained before the work is awarded. Council awards the tender to the lowest bidder unless there is sufficient reason to do otherwise

**NOTICE PROVISIONS:** Not Applicable

**ACCESSIBILITY CONSIDERATIONS:** Not Applicable

**FINANCIAL CONSIDERATIONS:**

There are sufficient funds allocated to complete this project.

**CONTACTS:**

Damon Wells, P.Eng., Director, Public Works Department, ext. 2313

**OTHER CITY OF KINGSTON STAFF CONSULTED:** Not Applicable

**EXHIBITS ATTACHED:** Not Applicable