

**THE CORPORATION OF THE CITY OF KINGSTON
ENGINEERING DEPARTMENT**

Planning: (613) 546-4291, Ext. 3254
Fax No. (613) 542-9965

Engineering: (613) 546-4291, Ext. 3130
Fax No. (613) 542-7880

LOCATION:
1211 John Counter Blvd

MAILING ADDRESS:
216 Ontario Street, Kingston Ontario, K7L 2Z3

ENGINEERING FEES

Effective **January 1, 2012** the following municipal fee information is relevant for Engineering Services (By-law 10, as amended). Unless specified otherwise, applications are to be submitted to the Engineering Department at the above location or mailing address. **PLEASE NOTE:** Additional fees may be charged by other City of Kingston Departments and/or Government Agencies.

HOURLY RATES:

(i)	Professional Engineer	\$145.22 + HST \$18.88 = \$164.10 (per hour)
(ii)	Engineering Technologist	\$86.50 + HST \$11.25 = \$97.75 (per hour)

DEVELOPMENT SERVICES: (to be submitted to Planning Division)

(i)	Committee of Adjustment Review	\$91.15
(ii)	Official Plan Amendment	\$91.15
(iv)	Zoning By-Law Amendment	\$91.15
(v)	Site Plan Control	
	Minor Application (1 & 2 Family or Group Homes)	\$91.15
	Major Application *	\$760.15

* This flat fee covers up to 14 hours of review of submitted plans. The applicant will be charged at the hourly rate for any additional hours. Applicant will also cover full cost of any required peer reviews.

DEVELOPMENT SERVICES:

(i)	Lot Grading Certificate - first review	No Fee
	(Must be applied for within 18 months of issuance of Building Permit)	
(ii)	Resubmitted Lot Grading Certificate - previously rejected	\$152.95
(iii)	Plot Plan Review - initial application (not per unit)	No Fee
(iv)	Resubmitted Plot Plan - previously rejected	\$91.15
(v)	Design Revision	\$760.15
	(Re-lotting (Part Lot Lift), Lot Grading Amendments (including agreements), etc.)	

PLAN OF SUBDIVISION DEPOSITS:

(i)	Pre-Submission Consultation	No Fee
(ii)	Applications with Estimated Construction Cost < \$300,000.00	\$5,000.00
(iii)	Applications with Estimated Construction Cost > \$300,000.00	\$10,000.00

Note: Prior to the applicant executing the Subdivision Agreement, 1% of the value of the estimated construction cost will be collected, less ½ of the initial deposit. This 1% fee will cover the review of the draft plan and three (3) engineering reviews of the submitted plans. Any additional engineering reviews will be charged at the applicable hourly rates.

Prior to the applicant receiving their Preliminary Certificate of Approval of Underground Services, 1% of the value of the estimated construction cost will be collected, less the remaining ½ of the initial deposit. This 1% fee will cover construction spot inspections. If there are any unusual engineering/construction circumstances, poor construction techniques and/or inadequate inspections by the consultants; upon notification, the applicant will be charged the applicable hourly rates in addition to the 1%.

* The applicant will pay for the full cost of any required peer reviews in addition to the percentage-based fee.

PERMITS:

(i)	Entrance	\$115.88 + HST \$15.06 = \$130.94
(ii)	Encroachment	
	(Existing Buildings, Fences and Hedges, Refacing of Existing Buildings, Projections from Buildings)	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Annual Fee	\$32.43 + HST \$4.22 = \$36.65
	Canopies	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Annual Fee	\$32.43 + HST \$4.22 = \$36.65
	Banners	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Utilities Kingston	\$494.38 + HST \$64.27 = \$558.65
	Pennants on University Avenue (Administration)	\$104.03 + HST \$13.52 = \$117.55
	Directional Signs	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Provision of Sign	Amount of cost incurred by the City
	Installation/Maintenance	Amount of cost incurred by the City
	Annual Fee	Nil
	Historical Marker	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Provision of Sign	Amount of cost incurred by the City
	Installation/Maintenance	Amount of cost incurred by the City
	Annual Fee	Nil
	Publication Boxes	\$104.03 + HST \$13.52 = \$117.55
	Hoarding Covered Ways and Scaffolding	
	Application Fee	\$104.03 + HST \$13.52 = \$117.55
	Daily Occupancy Fee	\$12.43 + HST \$1.62 = \$14.05
	Daily Metered Parking Fee	As set out in By-law 495
	Dumpsters and Other Objects or Equipment	\$104.03 + HST \$13.52 = \$117.55
	Daily Occupancy Fee	\$12.43 + HST \$1.62 = \$14.05
	Daily Metered Parking Fee	As set out in By-Law No. 495
	Additional Fees (as per section 3.6)	
	Management Staff	\$145.22 + HST \$18.88 = \$164.10
	Other Staff	\$86.50 + HST \$11.25 = \$97.75
(iii)	Oversize Loads	
(iv)	Single Trip Permit	\$104.03 + HST \$13.52 = \$117.55
	Annual Permit	\$362.57 + HST \$47.13 = \$409.70
(iv)	Municipal Utility Consents	\$200.00
(vi)	Cut Permits	\$.200.00 Application Fee Contact Engineering for rate information

OTHER FEES:

(i)	Photocopies, Reports & Studies	price per page \$0.27 + HST \$0.04 = \$0.31
(ii)	Drawing (printed)	\$12.88 + HST \$1.67 = \$14.55
(iii)	Drawing (digital)	\$64.38 + HST \$8.37 = \$72.75
(iv)	Information Search	Hourly Rates applied after 1 st hour
(v)	Legal Compliance Letter/ Request for Lot Grading Certificate information	\$62.00
(vi)	Traffic Count (detailed)	\$128.76 + HST \$16.74 = \$145.50
	Street Closures	
	Application Fee	\$241.55 + HST \$31.40 = \$272.95
	Municipal Addressing Blades	\$64.38 + HST \$8.37 = \$72.75
	Tender Packages (non-refundable)	\$55.35 + HST \$7.20 = \$62.55

NOTES:

- Fees are subject to Applicable Tax.
- Fee schedule is for routine (typical) transactions.
- Additional hourly fees may be charged at the discretion of the Director of the Engineering Department, where services extend beyond the scope of regular services.