



**LARGE VENUE ENTERTAINMENT CENTRE STEERING COMMITTEE  
REGULAR MEETING NO. 2005-05**

**AGENDA**

Meeting to be held Tuesday 05<sup>th</sup> July 2005 at 7:00 a.m.  
in the Councillor's Lounge, City Hall

*Please provide regrets to Susan Powley, Committee Clerk at 546-4291, Ext. 1204*

**COMMITTEE COMPOSITION**

Mayor Harvey Rosen  
Councillor Ed Smith  
Mr. Mac Gervan  
Mr. Denis Leger, Acting Chief Administrative Officer  
Mr. Rick Ryde, Technical Sub-Committee  
Mr. Don Gedge, Director, LVEC Project  
Mr. George Hood  
Mr. Michael Ross

**1. MEETING TO ORDER:**

**2. CONFIRMATION OF AGENDA:**

**3. CONFIRMATION OF MINUTES:**

- **Minutes of Meeting 2005-04 held 31<sup>st</sup> May 2005**

**4. POSSIBLE PECUNIARY INTEREST:**

**5. IN CAMERA ITEM:**

**a) The Committee will resolve itself into "In Camera" to consider the following item:**

- A land matter

**b) The Committee will resolve out of "In Camera"**

[7:30 a.m.]  
Public Session

**6. BUSINESS:**

- a) Discussion regarding a report entitled 'Report to the Chair and Members of the LVEC Steering Committee' – by Ed Smith and Mac Gervan, LVEC Stakeholders Advisory Group Co-Chairs**

*(attached as Schedule 'A')*

[A Recommendation is requested]

Appendices include:

1. Meeting Notes of Stakeholders Advisory Committee - March 23<sup>rd</sup> 2005 (pages 5-8)
2. Meeting Notes of Stakeholders Advisory Committee – May 4<sup>th</sup> 2005 (pages 9-
3. Executive Summary – Stakeholders – Design Aspects – May 3<sup>rd</sup> 2005
4. Recommendation to the Steering Committee by Representatives of the Neighbouring Buildings to the LVEC Stakeholders Committee
5. Recommendation to the Steering Committee by Representatives of the Neighbouring Buildings to the LVEC Stakeholders Committee
6. Memo to Mac Gervan and members of the LVEC Design Subcommittee from Brian Donaldson, By-Law Harmonization Officer regarding ‘Comments for our Meeting of April 25<sup>th</sup>
7. Recommendations to the LVEC Steering Committee by the Representative of the Bajus Building to the LVEC Stake Holders Committee
8. LVEC Stakeholders Advisory Marina Sub-Committee Draft Report
9. Memorandum to OHL Board of Governors from David E. Branch, OHL Commissioner regarding 2005 Mastercard Memorial Cup – Bid Procedures and Host Guidelines
10. JUNO Canada’s Music Awards document

**Background:** Since the resolution of Council on 01<sup>st</sup> February 2005, the Stakeholders Advisory Group Co-Chairs – Mac Gervan and Ed Smith have conducted a number of meetings with the Stakeholders Advisory Group recognizing that their mandate from Council was to provide input and advice to the Steering Committee in order to:

- Ensure the functional design and associated amenities of the LVEC address the needs of concert/show acts; organizers of trade shows, exhibit space and community events; television and radio broadcasting; the Kingston Frontenacs and residents in the immediate area.
- Ensure that the entertainment uses of the LVEC are complementary to entertainment organized by Grand Theatre, Queen's University and Downtown Kingston! BIA.

**For discussion and approval of the following recommendation:**

That the attached reports developed by the LVEC Stakeholders Advisory Committee be forwarded and reviewed by the LVEC Steering Committee, the LVEC Project Management staff, the selected LVEC Design-Build team and the Operator of the LVEC.

- b) **Discussion regarding a draft communication entitled ‘Events Subgroups provided by Stakeholders Events sub – committee.**

*(attached as Schedule ‘B’)*

This document was provided as information to the Stakeholders Advisory Group for their consideration.

Appendices include:

1. John Labatt Centre – London, ON
2. Mile One Stadium – St. John’s NL
3. Prospera Place – Kelowna, BC
4. John Labatt Centre – Did you know....

5. Events at the John Labatt Centre
6. Van Andel Arena – Grand Rapids, Michigan

- c) **Discussion regarding Information Report No.: LV 05-008 ‘Leasing Private Suites’** – by Mr. Don Gedge, Director, Large Venue Entertainment Centre Project  
*(attached as Schedule ‘C’)*

- d) **Next Steps**

**7. COMMUNICATIONS:**

- **Memorandum from Nicole Sullivan, Acting City Clerk dated 08<sup>th</sup> June 2005 confirming Council approval of the ‘LVEC Market Study Terms of Reference’ on 07<sup>th</sup> June 2005**  
*(attached as Schedule ‘D’)*
- **Memorandum from Carolyn Downs, City Clerk dated 08<sup>th</sup> June 2005 confirming Council approval of a resolution regarding ‘LVEC Business Plan’ on 07<sup>th</sup> June 2005**  
*(attached as Schedule ‘E’)*
- **Correspondence received from the public**  
*(Listing attached as Schedule ‘F’)*  
*(distributed separately)*

**8. OTHER BUSINESS:**

**9. NEXT MEETINGS:**

- **The next regular Steering Committee meeting date will be determined.**

**10. ADJOURNMENT:**