



**LARGE VENUE ENTERTAINMENT CENTRE STEERING COMMITTEE
REGULAR MEETING NO. 2005-04
MINUTES**

Meeting held Tuesday 31st May 2005 at 7:00 a.m.
in the Councillor's Lounge, City Hall

MEMBERS PRESENT

Councillor Ed Smith, Chair
Mr. Mac Gervan, Vice-Chair
Mayor Harvey Rosen
Mr. George Hood
Mr. Michael Ross
Mr. Richard Ryde, Member, Technical
Committee

STAFF PRESENT

Mr. Geoff Coons, Executive Assistant
Mr. Denis Leger, Acting Chief Administrative Officer
(non-voting member)
Mr. Don Gedge, Director, LVEC Project
Mr. Hal Linscott, Director, Legal Services
Mr. David Mignault, Research & Grants Coordinator
Ms. Susan Powley, Committee Clerk

OTHERS PRESENT

Approximately 5 members of the
public

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER:

Councillor Ed Smith, Chair called the meeting to order.

CONFIRMATION OF AGENDA:

*Moved by Mr. Hood
Seconded by Mayor Rosen*

That the agenda be confirmed.

CARRIED

CONFIRMATION OF MINUTES:

*Moved by Mr. Hood
Seconded by Mayor Rosen*

That the minutes of Meeting 2005-03 held 26th April 2005 be confirmed.

CARRIED

POSSIBLE PECUNIARY INTEREST:

None was declared.

IN CAMERA ITEM:

*Moved by Mr. Gervan
Seconded by Mr. Ross*

That the Committee will resolve itself into "In Camera" to consider the following item:

- *A land matter*

CARRIED

*Moved by Mr. Gervan
Seconded by Mr. Ross*

- *That the Committee will resolve itself out of "In Camera" without reporting.*

CARRIED

The Committee took a short break. Members of the public entered the meeting at this time.

BUSINESS:

- a) **Update regarding Motion of Council on 03rd May 2005 further to negotiations by City staff**

Mr. Gedge noted Council approval of the LVEC Business Plan on 03rd May 2005. Progress reports of the Negotiating Team will be provided to the Steering Committee for consideration of their recommendation to Council.

*Moved by Mr. Hood
Seconded by Mr. Ross*

That it be recommended to Council that further to Council approval of the LVEC Business Plan on 03rd May 2005 which permitted City staff to initiate negotiations with private land owners at the Inner Harbour site, that it be recognized that members of a Negotiating Team be as follows:

- *The Chair, LVEC Steering Committee*
- *The City's Acting Chief Administrative Officer*
- *The Director, LVEC Project*
- *The Director of Legal Services and City Solicitor*
- and further -

That the Negotiating Team will obtain additional support and resources from the appropriate municipal staff as directed by the Acting CAO
- and further -

That the mandate of the Negotiating Team be as follows:

To complete the City's acquisition of two privately owned properties identified on Appendix 'A' as Parts 1 and 2 of Plan 13R-9796. The Negotiating Team would conduct all negotiations with the property owners and all third party inquiries regarding the property acquisitions would be directed to the Team for the appropriate response. The Negotiating Team would provide progress reports as appropriate and finalization of any negotiated agreement would be conditional upon the approval of the LVEC Steering Committee and City Council.

CARRIED

b) Discussion regarding Report No.: LV 05-007 'LVEC Market Study Terms of Reference' – by Mr. Don Gedge, Director, Large Venue Entertainment Centre Project

*(attached as Schedule 'A')
Pages 1-8*

Mr. Leger clarified that Council requested that the Steering Committee be satisfied with the Terms of Reference for the Market Study prior to their consideration. He further advised that direction regarding the determination of a consulting firm which would be based upon the Terms of Reference, would be provided to Council by members of the Executive Management Team and the Project Director.

A discussion took place regarding the second objective on page 2 of the Terms of Reference. This objective was amended to provide further for clarification.

Mr. Leger advised of possible changes to timelines and specifically noted the September and November dates on the Critical Path in Appendix B of the report.

Councillor Smith opened the meeting at this time for public comment.

Mr. Don Ritchie

Mr. Ritchie asked if the Background Summary document could also include the Buskers Festival document. Members agreed that the recommendation could be amended to include 'any other relevant studies'.

Ms. Irene Maniloux

Ms. Maniloux noted the weighting percentages applied as evaluation criteria for choosing the consulting team and asked if the 30% for 'relevant experience in conducting similar studies' could be changed to 50%. She also advised that she noticed the Market Study was not included in the Critical Path in Appendix B.

Mr. Gedge responded that a detailed Grant Study to include this information is underway. Mr. Leger advised that Council focused on costs which affected the percentages, and that this job can be done using the 30% breakdown.

*Moved by Mr. Hood
Seconded by Mr. Ross*

THAT Council approve in its entirety the draft Terms of Reference for the Large Venue Entertainment Centre Market Study attached to Report LV 05-007 'LVEC Market Study terms of Reference' as Appendix "A" as amended to reflect the following:

Project Scope and Objectives:

1) *To test the event and attendance profiles in the Business Plan and, based on the findings, comment on the reasonableness/sensitivity of the event attendance and revenues in the Business Plan.*

2) *Present an impact assessment on existing and anticipated municipal cultural venues including recommended measures for optimizing synergies and recommended measures for mitigating any identified probable negative impacts with other related cultural venues.*

- and-

THAT the document entitled 'Economic Benefits of the Kingston Sports and Entertainment Centre LVEC' by KEDCO April 29, 2005, and any other relevant study or document be included in the Background Material summary,

- and further -

THAT staff be authorized to issue the Request for Proposal for the Market Study.

CARRIED AS AMENDED

(See Motions to AMEND which were CARRIED)

Moved by Mr. Gervan

Seconded by Mayor Rosen

That #2 within 'Project Scope and Objectives' be amended to read:

'Present an impact assessment on existing and anticipated municipal cultural venues, including recommended measures for optimizing synergies and recommended measures for mitigating any identified probable negative impacts with other related cultural venues'.

CARRIED

Moved by Mr. Gervan

Seconded by Mr. Ross

THAT the document entitled 'Economic Benefits of the Kingston Sports and Entertainment Centre LVEC' by KEDCO April 29, 2005, and any other relevant study or document be included in the Background Material summary,

CARRIED

c) Next Steps

The recommendations of the Steering Committee will be brought forward to Council on 07th June 2005.

COMMUNICATIONS:

The following communications were noted:

- **Correspondence from Carolyn Downs, City Clerk dated 04th May 2005 to Mr. Mathew Abramsky confirming the presentation of a petition in support of development of LVEC to Council on 03rd May 2005**

*(attached as Schedule 'B')
Page 9*

- **Memorandum from Carolyn Downs, City Clerk dated 04th May 2005 confirming Council approval of the 'LVEC – Business Plan' on 03rd May 2005**

(attached as Schedule 'C')
Page 10-12

- **Memorandum from Carolyn Downs, City Clerk dated 04th May 2005 confirming Council approval of a resolution regarding 'LVEC – Municipal Capital' on 03rd May 2005**

(attached as Schedule 'D')
Page 13

- **Memorandum from Carolyn Downs, City Clerk dated 20th May 2005 Confirming Council approval of a resolution regarding LVEC – Approval Process for Planning Applications' on 17th May 2005.**

(attached as Schedule 'E')
Page 14

- **Correspondence received from the public**

(Listing attached as Schedule 'F')
(distributed separately)
Page 15

OTHER BUSINESS:

Special Planning Meeting

Mr. Leger advised that at the 09th June Special Planning meeting, the Planning Committee will form a panel to hear public comments. The Planning Committee will provide confirmation of future meetings.

NEXT MEETINGS:

The 21st June was discussed as the next tentative regular Steering Committee meeting date.

ADJOURNMENT:

The meeting adjourned at 8:50 a.m.