TO: Bert Meunier, Chief Administrative Officer
FROM: Terry Willing, Acting Commissioner, Planning & Development Services
PREPARED BY: Speros Kanellos, Manager, Engineering Division
Alan McLeod, Senior Legal Counsel
DATE OF MEETING: February 17, 2004
SUBJECT: Counter-Elliott Avenue Extension: CN Tool House Update

RECOMMENDATION TO COUNCIL:

THAT the Engineering Division be authorized to sole source, pursuant to Purchasing Bylaw 2003-134 a contract with GE Capital for the construction of a tool house on Canadian National Railway property in order to meet the City’s obligations, pursuant to the agreement, whereby the City acquired lands from CN for the Counter/Elliot Street Extension; and

THAT this contract of procurement be entered into in a form acceptable to Legal Services Division.

ORIGIN/PURPOSE:

Pursuant to In Camera Report No. C231 dated 30 July 2002, Council accepted Offers to Sell four parcels of property presented by Canadian National Railways as part of the Counter/Elliott Street Extension. As part of the Report, Council was advised:

"In addition to the purchase price, the City will be required to build a new 800 square tool house to replace an existing one on the lands being acquired by the City."

As stated in Clause 15, Schedule ‘B’ of the Purchase and Sale Agreement that was attached to Report C231, Canadian National Railway notified the City that it requires the replacement tool house to be 1800 sq. ft. (30 ft. x 60 ft.) rather than 800 square feet and that CN Rail would be responsible for the incremental costs of the larger tool house. All incremental costs of the expanded tool house are being entirely borne by CN Rail and not the City.

The Purchase and Sale Agreement states that the replacement tool house shall be constructed in accordance with plans and specifications provided by CN Rail. CN Rail specified that GE Capital construct the tool house according to its standard specifications as a ongoing supplier to CN Rail. The tool house build has proceeded accordingly and is in the process of being fabricated.
OPTIONS/DISCUSSION:

The proposed resolution and ensuing agreement with Canadian National Railway has the approval of representatives of Canadian National Railway and reflects the intention of the parties.

EXISTING POLICY/BY-LAW:

Resolution dated August 13, 2002

LINK TO THE STRATEGIC PLAN:

A long range infrastructure plan
Master Transportation Plan

FINANCIAL CONSIDERATIONS:

As part of the acquisitions pursuant to the acceptance of Offers to Sell confirmed by Council under Report C231, dated 30 July 2002, CN Rail solicitors are holding back $103,320.00 which represents an estimate of the CN Rail’s portion of the costs of constructing the expanded replacement tool house. These funds shall be released by their solicitors to the City upon invoicing. The estimated recovery amount is $97,689.45 which represents 55.6% for the total tool house construction costs in the amount of $175,700.45. The City’s portion of the expanded tool house cost is $78,011.00 which 44.4% of the total cost. This procurement is one part of a multi-stage project.

CONTACTS:

Terry Willing, Acting Commissioner, Planning & Development Services
Speros Kanellos, Manager, Engineering Division, 384-1770 ext. 3133
Alan McLeod, Senior Legal Council, 546-4291, ext. 1237

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:

Legal Services Division, Corporate Services
Finance Division, Corporate Services

APPENDICES:

N/A
Terry Willing, Acting Commissioner
Planning & Development Services

Ben Meunier
Chief Administrative Officer
TO: Bert Meunier, Chief Administrative Officer
FROM: Denis Leger, Commissioner of Corporate Services
SUBMITTED BY: Bill Bishop, Director, Human Resources
Gerard Hunt, Manager of Finance
PREPARED BY: Marie-Rose Ernst, Manager of Payroll and Benefits
DATE PREPARED: 2004-02-03
DATE OF MEETING: 2004-02-17
SUBJECT: Statement of Remuneration and Expenses Paid to Council Members

RECOMMENDATION TO COUNCIL:
That Council receive, for information purposes, the *Statement of Remuneration and Expenses Paid to Council Members* for the year ending December 31, 2003.

ORIGIN/PURPOSE:
In accordance with the provisions of the *Municipal Act, 2001, as amended*, the Municipal Treasurer of every municipality shall, on or before the 31st of March, provide to Council of the municipality, an itemized statement of remuneration of expenses paid in the previous year to each member of Council, in respect of his or her services as a member of Council.

OPTIONS/DISCUSSION:
The 2003 report, the *Statement of Remuneration and Expenses Paid to Council Members* (Schedule A), is provided at this time to fulfill the reporting requirement under the *Municipal Act*.

EXISTING POLICY/BY-LAW:
By-law 99-169, as amended – "A By-Law to Provide For the Payment of an Annual Allowance to the Members of Council for the Corporation of the City of Kingston"
LINK TO STRATEGIC PLAN:
N/A

FINANCIAL CONSIDERATIONS:
N/A

CONTACTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Telephone Number</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Bishop</td>
<td>Director, Human Resources</td>
<td>546-4291</td>
<td>1281</td>
</tr>
<tr>
<td>Gerard Hunt</td>
<td>Manager of Finance</td>
<td>546-4291</td>
<td>2205</td>
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<tr>
<td>Marie-Rose Ernst</td>
<td>Manager of Payroll and Benefits</td>
<td>546-4291</td>
<td>2228</td>
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</tbody>
</table>

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Department of Corporate Services
Human Resources Division
Finance Division
Members of Council

NOTICE PROVISIONS:
N/A

APPENDICES:
Schedule "A" – Statement of Remuneration and Expenses Paid to Council

Denis Leger, Commissioner of Corporate Services

Bert Meunier
Chief Administrative Officer
### Statement of Remuneration and Expenses Paid to Council Members
For the Year Ended December 31, 2003

<table>
<thead>
<tr>
<th>Name</th>
<th>Council Honorarium</th>
<th>Car Allowance</th>
<th>Police Services Board Honorarium</th>
<th>Taxable Benefits</th>
<th>Travel and Conference Expenses</th>
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<tr>
<td>Bill Campbell</td>
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<td>Leonore Foster</td>
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<td>Harvey Rosen</td>
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<td>100</td>
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### Statement of Remuneration and Expenses Paid to Council Members
**For the Year Ended December 31, 2003**

<table>
<thead>
<tr>
<th>Council Member</th>
<th>Council Honorarium</th>
<th>Car Allowance</th>
<th>Taxable Benefits</th>
<th>Travel and Conference Expenses</th>
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<td>Edward Smith</td>
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<td>Floyd Patterson</td>
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<td>173</td>
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<tr>
<td>Sara Meers</td>
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<td>11</td>
<td></td>
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<tr>
<td>Bittu K. George</td>
<td>1,448</td>
<td>205</td>
<td>11</td>
<td>173</td>
</tr>
</tbody>
</table>
TO: Bert Meunier, Chief Administrative Officer
FROM: Terry Willing, Acting Commissioner, Department of Planning & Development Services Department
PREPARED BY: Paul MacLatchy, P.Eng. – Manager of Environment Division
DATE OF MEETING: February 17, 2004
SUBJECT: Agreement to Allow Receipt of Provincial Grant Funding

RECOMMENDATION TO COUNCIL:

Whereas the City of Kingston’s Environment Division is participating with the Ministry of the Environment and Environment Canada to undertake the PCB Trackdown Project, and

Whereas the City’s contribution is in-kind staff time to supervise the installation and sampling of groundwater monitoring wells, and

Whereas the Ministry of the Environment has agreed to reimburse the City for expenses incurred as a result of our participation in the project; therefore

Therefore Be it resolved that Council authorize the Mayor and City Clerk to enter into an agreement, satisfactory to the Director of Legal Services, with the Province of Ontario to allow for the granting of reimbursable expenses to the City of Kingston’s Environment Division.

ORIGIN/PURPOSE:

This report originates from the Department of Planning and Development Services – Environment Division.

The purpose of this report is to request Council’s approval to enter into an agreement with the Province to allow for grant funds to flow to the City. These grant funds are required to reimburse the City’s Environment Division for expenses incurred as a result of the City’s participation with the PCB Trackdown Project.
OPTIONS/DISCUSSION:

In accordance with the Lake Ontario Lakewide Management Plan (LAMP), the PCB Trackdown Project was formed to investigate and eliminate potential sources of ongoing PCB pollution to the Lake Ontario Basin. Three areas on the Canadian side of Lake Ontario have been targeted. These include Twelve Mile Creek near Niagara Falls, Etobicoke Creek near Toronto and Cataraqui River in Kingston.

The Cataraqui River phase of Project Trackdown was begun as a partnership between the Ministry of the Environment, Environment Canada and the City of Kingston’s Environment Division in 2001 with the sampling of river sediments, river water and storm sewer outfalls.

Follow-up work in 2002 through 2004 has included more sophisticated sampling and analysis of benthic (clams, mussels, etc.) organisms, as well as the installation of monitoring wells and sampling of groundwater adjacent to the river.

The City of Kingston’s Environment Division agreed to oversee the installation and sampling of the groundwater monitoring wells in exchange for reimbursement of expenses incurred.

EXISTING POLICY/BY-LAW:
None.

LINK TO STRATEGIC PLAN:
The City’s participation in Project Trackdown provides a direct linkage to the Environment Priority area of the FOCUS Kingston Community Strategic Plan - specifically the Improve Water Quality Action Area.

FINANCIAL CONSIDERATIONS:
Environment Division expects to incur $23,000 of expenses supporting Project Trackdown. The grant funding that will be forwarded to the City as a result of this agreement will be $23,000.

CONTACTS:
Paul MacLatchy, Manager of Environment Division
613-546-4291 ext. 3134, pmaclatchy@cityofkingston.ca
DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Legal Services

NOTICE PROVISIONS:
None.

APPENDICES:
None.

Terry Willing, Acting Commissioner
Department of Planning & Development Services

Bert Meunier
Chief Administrative Officer
TO: Bert Meunier, Chief Administrative Officer
FROM: Lance Thurston, Commissioner, Department of Community Services
PREPARED BY: Greg Grange, Manager, Housing Division
DATE OF MEETING: 2004-02-17
SUBJECT: PROVINCIAL HOMELESSNESS INITIATIVE FUNDS

RECOMMENDATION TO COUNCIL:

THAT Council approves the following Provincial Homelessness Initiative Fund allocations for 2004:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Central Frontenac Community Services Corporation</td>
<td>$8,400</td>
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<tr>
<td>The Governing Council of the Salvation Army</td>
<td>$15,400</td>
</tr>
<tr>
<td>Kingston Home Base Not For Profit Housing Inc.</td>
<td>$68,000</td>
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<tr>
<td>TOTAL</td>
<td>$91,800</td>
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</table>

ORIGIN/PURPOSE:
To provide Council with the background information on the Provincial Homelessness Initiative Fund and to recommend the allocation of funding to Kingston Home Base Housing, the Governing Council of the Salvation Army, and Central Frontenac Community Services Corporation.

OPTIONS/DISCUSSION:
Following the work of the Provincial Task Force on Homelessness in 1998, the Province announced a new funding initiative to address related needs in municipalities throughout the Province. After considerable public consultation Council approved the creation of three homelessness initiatives for the City of Kingston and Townships of Frontenac, namely the Tenant Assistance Program, a Voice Mail Service and the Housing Help Centre.
Tenant Assistance Program
The Tenant Assistance Program, administered by the Salvation Army and the Central Frontenac Community Services Corporation, began operations in 2000. The purpose of the program is to help individuals maintain permanent housing when faced with eviction due to rental arrears. The assistance is provided in the form of a repayable loan. The Salvation Army’s Tenant Assistance Program recorded 109 individuals served and 41 received assistance in 2003. The program allows recipients time to pay off the loan in small amounts.

The Central Frontenac Community Services Corporation’s Tenant Assistance Program recorded 10 individuals served in 2003. The funding provided by the Tenant Assistance Program has not only assisted 10 families in retaining their homes, it has also allowed staff the time to address the need of an additional 51 families who could be assisted through other support programs.

Voice Mail Service
The Voice Mail Service operated by Kingston Home Base Not-for-Profit Housing provides voice mailboxes at no cost to those who cannot afford the cost of monthly phone services. The service allows 130 individuals who can not afford monthly phone service to maintain contact with other individuals and organizations. This is particularly useful for individuals who are undertaking job searches, seeking housing or other services. The service must be renewed every 3 months so individuals not using the service are removed from the system and the limited spaces are made available for new requests for the service.

Housing Help Centre
The Housing Help Centre operated by Kingston Home Base Not-for-Profit Housing has goals of preventing homelessness and assisting those who are homeless in finding and maintaining appropriate and affordable housing.

Kingston Home Base Housing recorded 460 individuals served at the Housing Help Centre in 2003. The Housing Help Centre has become the hub of services and activities related to finding shelter and housing for homeless and low-income individuals and families. Private and not-for-profit landlords, emergency shelters, downtown businesses, police and counseling agencies refer people to and accept referrals from the Centre.

EXISTING POLICY/BY-LAW:
The City enters into annual purchase of service agreements with the service providers receiving PHIF money.

LINK TO STRATEGIC PLAN:
Kingston Community Strategic Plan identified the need to develop affordable housing strategy and find the solutions to accommodate housing needs of the community specifically targeted to youth, seniors, persons with special needs and low-income families.

FINANCIAL CONSIDERATIONS:
The 2004 PHIF funding envelope is $91,800. It is being recommended that the existing programs be continued in 2004 and that the allocation of available funds be on the same relative basis as in 2003.
Funds to cover initiatives under this proposal are 100% Provincial, under the Provincial Homelessness Initiative Fund. Revised purchase of Service Agreements will be executed with the groups upon Council approval, to reflect amended funding levels.

CONTACTS:
Greg Grange, Manager, Housing Division (613)546-4291 ext. 1265

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Liz Fulton / Marian VanBruinessen, Frontenac Management Board
*Beth Freeland, Central Frontenac Community Services Corporation
*Dale Vinkle, The Salvation Army
*Tom Greening, Kingston Home Base Not for Profit Housing Inc.
(*Comments received have been incorporated and/or revised in the report.)

NOTICE PROVISIONS:
There are no existing notice requirements under the Municipal Act concerning this subject, on record, to date.

APPENDICES:
Appendix “A” – Comments from Joint Management and RULAC

Lance Thurston,
Commissioner, Department of Community Services

Bért Meunier
Chief Administrative Officer
Comments from County of Frontenac staff

At the Joint Management meeting of January 28, 2004, the following comments were made by County of Frontenac staff:

(There were no notable comments made by County of Frontenac staff at the JM meeting)

Report No.: 04 – 048 Provincial Homelessness Initiative Funds

Comments from RULAC

At the RULAC meeting of February 9, 2004, the following comments were made by County of Frontenac representatives:

(There were no notable comments made by County of Frontenac staff at the RULAC meeting)

Report No.: 04 - 048 Provincial Homelessness Initiative Funds
RECOMMENDATION TO COUNCIL:

WHEREAS the Province of Ontario has enacted the Drinking Water Systems Regulation (O.Reg.170/03) a new drinking water regulation under the Safe Drinking Water Act; and,

AND WHEREAS the cost associated with testing and monitoring rural water systems has dramatically increased as a result;

THEREFORE BE IT RESOLVED that City Council, as Service Manager for social housing, hereby authorizes staff to issue a request for proposals for water testing, monitoring, and reporting services for the rural housing complexes operated by Kingston & Frontenac Housing Corporation (Verona), Kingston Municipal Non-Profit Housing Corporation (Country Pines), and Loughborough Non-Profit Housing Corporation (Sydenham).

ORIGIN/PURPOSE:
To seek Council’s authorization to issue a Request for Proposals for rural water system testing, monitoring and reporting at three rural housing complexes operated by social housing providers in Kingston and Frontenac.

OPTIONS/DISCUSSION:
The Province of Ontario has passed legislation that now requires three housing providers in the rural area of the City and County of Frontenac to test their water quality, monitor their water systems and report the results of the testing. All three housing providers installed new monitoring equipment in 2003. This equipment will reduce the required testing and will reduce the costs in 2004. The purpose of the RFP is to assist in reducing costs to the taxpayer by allowing one qualified company to maintain all three systems. If economies of scale result, the cost of testing, monitoring and reporting should be reduced. An additional benefit to one company maintaining the three systems will be having the
legislation applied consistently at all three housing locations. In addition, with the housing providers working together, expertise can be shared.

As the Appendix indicates, interest has been expressed by the County of Frontenac in pursuing a coordinated approach to the issue of rural water testing and monitoring across the County and City that would involve other agency stakeholders such as the school boards, libraries and others. It was suggested by County representatives at the February 9, 2004 RULAC meeting that the City consider broadening the language of the housing RFP to address the broader issue in some fashion.

Community Services staff has followed-up on the County request and has discussed this matter with City legal staff. It was suggested that in the absence of arrangements with other parties the City should not be the contracting party for other agencies. An RFP for water testing and monitoring involving other agencies would need to be well thought out in full partnership with other agencies. To engage other agencies will take considerable time and would complicate and delay the issuance of the RFP for the housing providers. Staff therefore does not recommend expanding the language of this RFP. It is suggested however that the County, City and other agencies may wish to explore this matter.

EXISTING POLICY/BY-LAW:
The three housing providers in question have operating agreements with the City as the Service Manager for social housing in Kingston and Frontenac.

LINK TO STRATEGIC PLAN:
Kingston Community Strategic Plan identified Getting Our House in Order as a priority. This entails establishing an effective and efficient municipal corporation. It is hoped this RFP will reduce costs while continuing to follow provincial legislation.

FINANCIAL CONSIDERATIONS:
The cost of water testing in 2002 for the three housing providers combined was $58,850. The cost of water testing in 2003 has increased substantially for the three housing providers and is expected to be $140,000 once the year end is finalized. The increase is a direct result of the housing providers being mandated under the new Drinking Water Regulation (O.Reg.170/03) to do frequent water testing and daily monitoring of the water supply and equipment.

CONTACTS:
Greg Grange, Manager, Housing Division (613)546-4291 ext. 1265
Lawrence Cleary, Supervisor of Finance, Housing Division (613)546-4291 ext. 1263

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
*Liz Fulton/Marian VanBruinessen, County of Frontenac
*Gerard Hunt, Manager of Finance, Finance Division
*Denis Leger, Commissioner, Department of Corporate Services
*Francyne Givogue, General Manager, Kingston & Frontenac Housing Corporation
Barb Butler, Acting General Manager, Kingston Municipal Non-Profit Housing Corporation
*Sandra Weston, Administrator, Loughborough Non-Profit Housing Corporation
*Mila Kolokolnikova, Supervisor of Program, Policy & Research, Housing Division
*RULAC
(*Comments have been received)
NOTICE PROVISIONS:
There are no existing notice requirements under the Municipal Act concerning this subject, on record, to date.

APPENDICES:
Appendix “A” – Comments from Joint Management and RULAC

Lance Thurston,
Commissioner, Department of Community Services

Bert Meunier
Chief Administrative Officer
Comments from County of Frontenac staff

At the Joint Management meeting of January 28, 2004, County of Frontenac staff reiterated previous comments that a broader perspective was required in addressing the issue of rural water testing and monitoring. It was noted that other agencies have an interest, such as the school boards, libraries, townships, and others. By coordinating a broader approach there may be cost-savings to be had. City staff does not disagree with this position. It was suggested however that the matter needs to be coordinated by staff other than Community Services staff.

Comments from RULAC

At the RULAC meeting of February 9, 2004, County representatives expressed the desire to address the testing and monitoring of rural water systems on a more coordinated fashion with other community agencies and partners. Suggestion was made to consider broadening the language of the RFP document, if this could be done without jeopardizing the timelines associated with the process planned for the housing providers. City staff indicated they would consider this matter further, indicating the report would proceed to Council together with these comments and the results of the staff follow-up.
TO: Bert Meunier, Chief Administrative Officer

FROM: Terry Willing, Acting Commissioner, Planning & Development Services

PREPARED BY: Chris Sleeth, Traffic Supervisor, Engineering Division

DATE OF MEETING: February 17, 2004

SUBJECT: REMOVAL OF PARKING ON ONTARIO STREET

RECOMMENDATION TO COUNCIL:

That a By-Law be presented to City Council to amend By-Law 24 (Traffic) to change the existing parking restrictions on Ontario Street by removing three parking spaces in front of the Steam Museum.

BY-LAW No. 24 Section 19: (Non-Parking)

Delete:

ONTARIO STREET
Earl to 60 feet south of William West Side
(By-Law No. 85-37 - 1985)

ONTARIO STREET
Gore to Earl West Side
(By-Law No. 85-37 - 1985)

ONTARIO STREET
Lower Union to 60 feet south of Gore West Side
(By-law No. 85-37 - 1985)

ONTARIO STREET
from 260 feet south of Lower Union Street to 320 feet south of Lower Union Street (In front of Shipyard Residential Hotel) East Side
(By-Law No. 9223 - 1978)

ONTARIO STREET
West Street to 60 feet south of Lower Union West Side
(By-law No. 85-37 - 1985)
BY-LAW No. 24 Section 19: (Non-Parking)

Add:

ONTARIO STREET
West Street to William Street  West Side

ONTARIO STREET
West Street to 86.5 metres northerly  East Side

WEST STREET
From King Street to Ontario Street  Both Sides

ORIGIN/PURPOSE:

City Transit operators have identified difficulty in maneuvering through the sharp corner where West Street becomes Ontario Street when parked vehicles are present.

OPTIONS/DISCUSSION:

The sharp downhill curve where West Street turns into Ontario Street makes it difficult for transit operators to prevent buses from veering into the on-street parking area. This creates an unsafe situation when meeting another vehicle, especially when parked vehicles are present. It is a more serious issue during the winter months when it is slippery and snow banks often reduce the width of the street. The removal of the three parking spaces will increase the width of the roadway and enhance safety at this location.

A review of the collision history at this location revealed that there have been seven reported collisions during the past four years. Six of these collisions occurred during the winter months and two collisions involved parked vehicles.

Engineering Division staff contacted the Steam Museum and was advised that they had no concerns as there is an adjacent municipal parking lot. Parking Services also has no objection to the removal of three parking spaces.

Noise By-Law Consideration

Not applicable

Impact on parking

Removal of three parking spaces
EXISTING POLICY/BY-LAW:

By-Law 24 (Traffic)

LINK TO STRATEGIC PLAN:

Not applicable

FINANCIAL CONSIDERATIONS:

No financial implications are to be considered in this report.

CONTACTS:

Terry Willing, Acting Commissioner, Planning & Development Services, 384-1770, ext. 3181
Speros Kanellos, Manager, Engineering Division, 384-1770, ext. 3133
Deanna Green, Traffic Engineer, Engineering Division, 384-1770, ext. 3170
Chris Sleeth, Traffic Supervisor, Engineering Division, 384-1770, ext. 3149
Paula Nichols, Manager of Parking Services Division, 546-4291, ext. 1279

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:

Engineering Division, Planning & Development Services
Parking Division, Operations Services
Transit Division

NOTICE PROVISIONS:

Not applicable

APPENDICES:

Appendix A - Drawing – Location of the parking spaces

Terry Willing
Acting Commissioner, Planning & Development Services

Bert Meunier
Chief Administrative Officer
TO: Bert Meunier, Chief Administrative Officer

FROM: Terry Willing, Acting Commissioner, Planning & Development Services

PREPARED BY: Chris Sleeth, Traffic Supervisor, Engineering Division

DATE OF MEETING: February 17, 2004

SUBJECT: BY-LAW 2003-209 AMENDMENTS

RECOMMENDATION TO COUNCIL:

That a By-Law be presented to City Council to amend By-Law 2003-209 in order to be representative of intersection and/or street signage that currently exists in the field. No actual signage changes in the field are being proposed at this time.

By-law 2003-209

Add:

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<thead>
<tr>
<th>C-2</th>
<th>Yield Right-of-Way Signs</th>
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<td>From</td>
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</tr>
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<td>Dickens Drive</td>
</tr>
<tr>
<td>Bath Road</td>
<td>Sir John A. MacDonald Boulevard</td>
</tr>
<tr>
<td>Bayswater Place</td>
<td>Greenview Drive</td>
</tr>
<tr>
<td>Fairway South</td>
<td>Fairway Hill Crescent</td>
</tr>
<tr>
<td>Finch Street</td>
<td>Earnhart Street</td>
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<tr>
<td>Grosvenor Court</td>
<td>Grosvenor Court North End</td>
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<tr>
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<td>Grosvenor Court South End</td>
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<td>Joyceville Road</td>
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</tr>
<tr>
<td>York Street</td>
<td>Chatham Street</td>
</tr>
</tbody>
</table>
**Delete:**

<table>
<thead>
<tr>
<th>From</th>
<th>At</th>
<th>Corner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dickens Drive</td>
<td>Authors Lane</td>
<td>South East</td>
</tr>
<tr>
<td>Earnhart Street</td>
<td>Finch Street</td>
<td>South West</td>
</tr>
<tr>
<td>Earnhart Street</td>
<td>Longwood Terrace</td>
<td>South West</td>
</tr>
<tr>
<td>Sir John A. MacDoanld Boulevard</td>
<td>Bath Road</td>
<td>South West</td>
</tr>
<tr>
<td>Sir John A. MacDonald Boulevard</td>
<td>Johnson Street</td>
<td>South West</td>
</tr>
</tbody>
</table>

**Add:**

<table>
<thead>
<tr>
<th>Highway</th>
<th>At</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cataraqui Woods Drive</td>
<td>Birchwood Drive / Cedarwood Drive</td>
</tr>
<tr>
<td>Ridley Drive</td>
<td>Clearfield Crescent / Appledown Drive</td>
</tr>
<tr>
<td>Ridley Drive / Winchester Lane</td>
<td>Norwest Road / Beaconhill Court</td>
</tr>
</tbody>
</table>

**Delete:**

<table>
<thead>
<tr>
<th>Highway</th>
<th>At</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cataraqui Woods Drive</td>
<td>Birchwood Drive</td>
</tr>
<tr>
<td>Chartwell Crescent</td>
<td>Grenadier Drive</td>
</tr>
<tr>
<td>Ridley Drive</td>
<td>Beaconhill Court</td>
</tr>
</tbody>
</table>

**Add:**

<table>
<thead>
<tr>
<th>Highway</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acadia Drive</td>
<td>Bayridge Drive</td>
<td>10 metres west of Barnsley Crescent</td>
</tr>
</tbody>
</table>

**Add:**

<table>
<thead>
<tr>
<th>Highway</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downsview Drive</td>
<td>All</td>
<td></td>
</tr>
</tbody>
</table>
Add:

### B-1 Traffic Control Signals

<table>
<thead>
<tr>
<th>Highway</th>
<th>At</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Street</td>
<td>&amp; Albert Street</td>
</tr>
<tr>
<td>Princess Street</td>
<td>&amp; Andersen Drive</td>
</tr>
</tbody>
</table>

Delete:

### F-1 Heavy Traffic Restrictions

<table>
<thead>
<tr>
<th>Highway</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordukes Road</td>
<td>Road # 38</td>
<td>Unity Road</td>
</tr>
</tbody>
</table>

Delete:

### B-2 Flashing Light

<table>
<thead>
<tr>
<th>Highway</th>
<th>At</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clergy Street (Red)</td>
<td>Queen Street (Amber)</td>
</tr>
<tr>
<td>York Street (Red)</td>
<td>Barrie Street (None)</td>
</tr>
</tbody>
</table>

Add:

### B-2 Flashing Light

<table>
<thead>
<tr>
<th>Highway</th>
<th>At</th>
</tr>
</thead>
<tbody>
<tr>
<td>York Street (Red)</td>
<td>Barrie Street (Red)</td>
</tr>
</tbody>
</table>

Add:

### F-2 Seasonal Load Limits

<table>
<thead>
<tr>
<th>Highway</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coronation Boulevard</td>
<td>Bath Road</td>
<td>Taylor Kidd Boulevard</td>
</tr>
<tr>
<td>Emerald Street</td>
<td>All</td>
<td></td>
</tr>
<tr>
<td>Augusta Drive</td>
<td>All</td>
<td></td>
</tr>
<tr>
<td>Andersen Drive</td>
<td>All</td>
<td></td>
</tr>
</tbody>
</table>
ORIGIN/PURPOSE:
The By-Law is to be updated to include traffic control signage that already exists in the field.

OPTIONS/DISCUSSION:
The Engineering Division is in the process of collecting field data from all City streets and intersections. A review of traffic control in the field revealed that there are no by-laws for some existing intersections and/or street signage in the City. Therefore, this By-Law needs to be updated to include the traffic control signage that already exists in the field. In order for traffic control devices such as stop signs and yield signs to be enforceable, there must be a corresponding by-law for each location. No actual signage changes in the field are being proposed at this time.

*Noise By-Law Consideration*
Not applicable

*Impact on parking*
None

EXISTING POLICY/BY-LAW:
By-Law 2003-209 - To Regulate Traffic

LINK TO STRATEGIC PLAN:
Not applicable

FINANCIAL CONSIDERATIONS:
No financial implications are to be considered in this report.

CONTACTS:
Terry Willing, Acting Commissioner, Planning & Development Services, 384-1770, ext.3181
Speros Kanellos, Manager, Engineering Division, 384-1770, ext. 3133
Deanna Green, Traffic Engineer, Engineering Division, 384-1770, ext. 3170
Chris Sleeth, Traffic Supervisor, Engineering Division, 384-1770, ext. 3149

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Engineering Division, Planning & Development Services
Kingston City Police
NOTICE PROVISIONS:
Not applicable

APPENDICES:
Not applicable

Terry Willing,
Acting Commissioner, Planning & Development Services

Bert Meunier
Chief Administrative Officer
TO: Bert Meunier, Chief Administrative Officer
FROM: Lance Thurston, Commissioner, Department of Community Services
PREPARED BY: Greg Grange, Manager, Housing Division
DATE OF MEETING: 2004-02-17
SUBJECT: Appointment of an Administrator and Deputy Administrator under the Social Housing Reform Act, 2000

RECOMMENDATION TO COUNCIL:

WHEREAS Section 15 of the Social Housing Reform Act (SHRA) permits City Council to appoint an Administrator and Deputy Administrator to perform a range of administrative duties on its behalf as Service Manager for the social housing portfolio;

THEREFORE BE IT RESOLVED that City Council appoint the Commissioner of Community Services as Administrator under Section 15(1) of the SHRA, and the Manager of the Housing Division as Deputy Administrator under Section 15(2) of the Act;


ORIGIN/PURPOSE:
To recommend the appointment of an Administrator and Deputy Administrator under Section 15(1) and Section 15(2) of the Social Housing Reform Act (SHRA) for the purposes of carrying out various administrative duties consistent with the responsibilities of the City as the Consolidated Municipal Service Manager for social housing in Kingston and Frontenac.

OPTIONS/DISCUSSION:
Council may appoint an Administrator and Deputy Administrator to carry out a number of administrative duties on its behalf to ensure that housing providers are in compliance with their operating agreements and the requirements of the Social Housing Reform Act.

It is being recommended that Council appoint the Commissioner, Department of Community Services as Administrator and the Manager of the Housing Division as Deputy Administrator under the Act. This will
provide the City with the ability to enforce legislative compliance in a timely manner among the housing providers for which the City is responsible as Service Manager under the Act.

Compliance issues may arise with individual housing providers from time to time, for a whole host of possible reasons. Issues of a financial, governance or operating nature may require involvement or intervention by the City in its role as Service Manager. If and when issues arise, it is essential that these matters be addressed promptly. There are a variety of actions the City may be required to take in any given situation. This could include such things as:

- Discontinuing, reducing or suspending subsidy payments to a provider in breach of its operating agreement
- paying creditors on behalf of a housing provider in financial difficulty
- carrying out the duties and powers of a housing provider, if the provider’s board and/or staff is unable
- appointing a receiver or manager for a provider
- removing or appointing directors from a housing provider’s board of directors as may be required by law
- exercising any other lawful remedies

Housing providers that may be in breach of their obligations or are in financial difficulty require an increased level of Housing Division staff attention, as efforts are made to resolve the issues at hand. Attempts by City staff to resolve the issues voluntarily with a provider may fail and it may be necessary to enforce appropriate remedies to ensure that the housing provider complies with its contractual and/or legislative obligations. These types of issues can be handled more efficiently and with less exposure to risk for the City if they are resolved in a timely manner. The appointment of an Administrator and/or Deputy Administrator will allow the City to take more timely and responsive action in such circumstances.

If Council does not wish to Appoint an Administrator and Deputy Administrator then compliance issues as noted above would have to be addressed through the regular Council process. This would slow the City’s response to such matters, which may not be in the interest of the City, the housing provider or its tenants. The appointment of the Administrator and/or the Deputy Administrator will ensure that Housing Division staff can effectively and quickly handle operational issues. This will reduce the risk of financial loss to the Service Manager and help to ensure that the municipal social housing stock is properly managed and maintained.

Staff will ensure that any matters that have policy or budgetary implications will be brought to Council for consideration before any actions are taken.

**EXISTING POLICY/BY-LAW:**
There are no existing Policies/By-laws concerning this subject, on record, to date.

**LINK TO STRATEGIC PLAN:**
Kingston Community Strategic Plan identified the need to develop affordable housing strategy and find the solutions to accommodate housing needs of the community specifically targeted to youth, seniors, persons with special needs and low-income families.
FINANCIAL CONSIDERATIONS:
No financial implications are to be considered in this report.

CONTACTS:
Greg Grange, Manager, Housing Division (613)546-4291 ext. 1265

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
*Gerard Hunt, Manager of Finance
Liz Fulton/Marian VanBruinessen, County of Frontenac
Alan McLeod, Legal Services
*Supervisors, Housing Division

(* denotes that comments have been received and incorporated into the report).

NOTICE PROVISIONS:
There are no existing notice requirements under the Municipal Act concerning this subject, on record, to date.

APPENDICES:
Appendix “A”– Comments from Joint Management and RULAC

Lance Thurston,
Commissioner, Department of Community Services

Bert Meunier
Chief Administrative Officer
**Comments from County of Frontenac staff**

At the Joint Management meeting of January 28, 2004, the following comments were made by County of Frontenac staff:

(There were no notable comments made by County of Frontenac staff at the JM meeting)

**Report No.: 04 - 054 Appointment of an Administrator and Deputy Administrator under the Social Housing Reform Act, 2000 (SHRA)**

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**Comments from RULAC**

At the RULAC meeting of February 9, 2004, the following comments were made by County of Frontenac representatives:

(There were no notable comments made by County of Frontenac staff at the RULAC meeting)

**Report No.: 04 -054 Appointment of an Administrator and Deputy Administrator under the Social Housing Reform Act, 2000 (SHRA)**
TO: Bert Meunier, Chief Administrative Officer

FROM: Terry Willing, Acting Commissioner Planning and Development Services

PREPARED BY: Paul Price, Senior Development Technologist

DATE OF MEETING: February 17, 2004


RECOMMENDATION TO COUNCIL:
Authorize the Manager of Engineering Division to issue the Preliminary Certificate of Approval of the Works accepting the public works in the following subdivisions or phases as listed:

<table>
<thead>
<tr>
<th>Subdivision Name</th>
<th>Registered Plan #</th>
<th>Name of Owner</th>
<th>Date of Agreement</th>
<th>Instrument #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cataraqui Woods Phase 7A- Block 83</td>
<td>1979</td>
<td>1213522 Ontario Limited</td>
<td>December 18,2001</td>
<td>LT061661</td>
</tr>
<tr>
<td>Riverwalk Phase 2b</td>
<td>1984</td>
<td>Braebury Homes Corporation</td>
<td>April 26,1996</td>
<td>649058</td>
</tr>
<tr>
<td>Milton Phase 5-2</td>
<td>1992</td>
<td>Robert J. Sweezey</td>
<td>December 12,1997</td>
<td>FR676132</td>
</tr>
<tr>
<td>Monterey Court</td>
<td>13M-4</td>
<td>Royal Bank of Canada /Juniper Lane Development Corporation</td>
<td>September 6,1997</td>
<td>LT004074</td>
</tr>
<tr>
<td>Mohini Place</td>
<td>13M-14</td>
<td>Nina Mohan</td>
<td>March 25,1999</td>
<td>LT015560</td>
</tr>
<tr>
<td>Rontel Phase 1</td>
<td>13M-17</td>
<td>976653 Ontario Inc.</td>
<td>August 20, 1999</td>
<td>LT019424</td>
</tr>
</tbody>
</table>
And Further
That the City of Kingston assume by bylaw, the public highways, or parts thereof, within the said plan limits under the provisions of Section 31(4) of the Municipal Act, Chapter 25, R.S.O. 2001.

And Further
That Council waive the requirements of By-Law 1, as to enable the attached By-Laws to receive three (3) readings.

ORIGIN/PURPOSE:
The owners, as identified above, have made application to the City of Kingston for Preliminary Approval of the Works within the above-mentioned subdivision plans, in accordance with the provisions contained in their respective subdivision agreements.

The purpose of this report is to advise Council of the acceptance process, recommend the issuance of the Preliminary Certificate of Approval of the Works, and to recommend the assumption of the public highways streets within the limits of those subdivisions shown in the above table, subject to a one-year maintenance period. Plans showing the location of the various subdivisions are attached hereto. It should be noted, that in the case of Block 83-Cataraqui Woods the adjoining public highway has been previously assumed.

OPTIONS/DISCUSSION:
The Municipality previously entered into separate subdivision agreements with the above-mentioned owners for Registered Plans 1984, 1992, 13m-4, 13m-14 and 13M-17, on the dates as listed in the above table. The agreements were registered in the Land Registry Office under the instrument numbers listed above. In accordance with the provisions of each agreement (standard subdivision agreement), once the public works are completed in accordance with the approved design, the owner can then apply for the issuance of the “Preliminary Certificate of Approval of the Works” (PCA). The PCA is a term defined in the agreement, as the certificate to be issued by the Municipal Engineer after all the works have been constructed, in accordance with this agreement, and have been inspected by the Municipal Engineer and approved for use and assumption by the municipality.

An inspection has been carried out by City staff for each of the above, coordinated by the Engineering Division. It has been determined that the public works have been satisfactorily completed in all, save and except in 2 cases, Milton Subdivision - Phase 5-2 and Cataraqui Woods - Block 83, where minor deficient items could not be corrected due to the onset of winter weather. The developers in those cases are committed to correct these minor items upon the start of the 2004 construction season.

In accordance with certain warranty provisions as set out in each of the above-mentioned agreements, the owners are required to maintain the “works” for a minimum of one year following the issuance of the PCA. However, as the works were considered substantially complete prior to the preparation of this report, we are recommending that the maintenance period commence on the dates indicated in the by-laws attached. Within the prescribed one year maintenance period for the
subdivision, the owner is required to make any necessary repairs to the works as may be directed by the Municipality. The municipality holds financial security for each of the above subdivisions, to cover any and all outstanding items, including a 5% maintenance holdback and a 10% holdback for the City's protection under the Construction Lien Act. Financial securities will only be released when all provisions of these subdivision agreements, financial and otherwise, are satisfactorily addressed.

EXISTING POLICY/BY-LAW:
City of Kingston Standard Subdivision Agreement

LINK TO STRATEGIC PLAN:
The recommendations contained herein have no links to the Priority Action Items in the Strategic Plan.

FINANCIAL CONSIDERATIONS:
No financial considerations are to be considered in this report.

CONTACTS:
Terry Willing, Acting Commissioner, Planning Development Services, 384-1770 ext. 3181
Speros Kanellos, Manager, Engineering Division, 384-1770 ext. 3133
Paul Price, Senior Development Technologist, Engineering Division, 384-1770 ext. 3145

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Utilities Kingston
Cultural Services – Department of Community Services

NOTICE PROVISIONS:
None required.

APPENDICES:
Draft Bylaws (6)
Location Maps showing each subdivision
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terry Willing</td>
<td>Acting Commissioner</td>
</tr>
<tr>
<td></td>
<td>Planning and Development Services</td>
</tr>
<tr>
<td>Merritt Mennier</td>
<td>Chief Administrative Officer</td>
</tr>
</tbody>
</table>
A BY-LAW TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS SERVICING BLOCK 83, IN PHASE 7A OF CATARQUI WOODS SUBDIVISION, REGISTERED PLAN 1979, IN THE CITY OF KINGSTON.

PASSED: ____________, 2004

WHEREAS the owner, Targus Corp. and F.G.E. Developments Limited (1213522 Ontario Limited), entered into a Subdivision Agreement with the City of Kingston for Cataraqui Woods Subdivision Phase 7, registered as Instrument # 639753 on October 13, 1995.

AND WHEREAS the design of the works associated with Block 83 within R.P. 1979 was later amended, being the subject of an amending agreement later entered into with the developer on December 18th 2001, following a Part Lot Lift application, and registered as instrument #LT061661 on June 16, 2003.

AND WHEREAS the works associated with the balance of P.P. 1979 were previously accepted under Bylaw 2003-64, with the exception of those works required to service Block 83.

AND WHEREAS the owner, Targus Corp. and F.G.E. Developments Limited (1213522 Ontario Limited), has since completed the construction of the associated public works for Block 83 on Registered Plan 1979 based on the amending subdivision agreement.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the streets in Registered Plan 1979 are dedicated and vested in the City of Kingston and are assumed as public highway by bylaw 2003-64.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue a "Preliminary Certificate of Approval of the Works" to accept the associated public
works which service Block 83 on R.P. 1979, subject to a one year maintenance period commencing December 29, 2003.

GIVEN FIRST AND SECOND READINGS _________________, 2004

GIVEN THIRD READING AND PASSED _________________, 2004

CITY CLERK

MAYOR
BY-LAW NO. ____________

A BY-LAW TO PROVIDE FOR THE ASSUMPTION OF THE PUBLIC HIGHWAYS IN PHASE 2b OF RIVERWALK SUBDIVISION, REGISTERED PLAN 1984, IN THE CITY OF KINGSTON, IN ACCORDANCE WITH SECTION 31(4) OF THE MUNICIPAL ACT, CHAPTER 25, S.O. 2001; AND TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS WITHIN.

PASSED: ____________, 2004

WHEREAS the owner, Braebury Homes Corporation, entered into a Subdivision Agreement with the City of Kingston for Riverwalk Subdivision on April 26, 1996, later registered as Instrument # 649058 on June 6, 1996.

AND WHEREAS the owner, Braebury Homes Corporation has completed the construction of the associated public works for Phase 2b of Riverwalk Subdivision, Registered Plan 1984, based on the subdivision agreement dated April 26, 1996, including the streets and the appurtenances thereto in accordance with the terms of the subdivision agreement and any subsequent amendments thereto.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the streets in Registered Plan 1984 are dedicated as public highways and are now vested in the City of Kingston;

AND WHEREAS Section 259, Chapter M45 of the Municipal Act, R.S.O. 2001 provides for the assumption of public highways.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue a "Preliminary Certificate of Approval of the Works" to accept the associated public works which service
Phase 2b of the RiverWalk Subdivision, Registered, Plan 1984, subject to a one year maintenance period commencing October 29, 2003.

2. That Dalgleish Avenue and Fieldstone Drive, as established as public highways in the Riverwalk Subdivision as shown on Registered Plan 1984 be assumed by the Municipality under Section 31(4), of the Municipal Act, Chapter 25, S.O. 2001.

GIVEN FIRST AND SECOND READINGS __________________, 2004

GIVEN THIRD READING AND PASSED ________________, 2004

CITY CLERK

MAYOR
BY-LAW NO. __________________

A BY-LAW TO PROVIDE FOR THE ASSUMPTION OF THE PUBLIC HIGHWAYS IN PHASE 5-2 OF MILTON SUBDIVISION, REGISTERED PLAN 1992, IN THE CITY OF KINGSTON, IN ACCORDANCE WITH SECTION 31(4) OF THE MUNICIPAL ACT, CHAPTER 25, S.O. 2001; AND TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS WITHIN.

PASSED: _____________, 2004

WHEREAS the owner, Robert J. Sweezey entered into a Subdivision Agreement with the City of Kingston on December 12, 1997 for Milton Subdivision Phase 5, registered as Instrument # FR676132 on December 23, 1997.

AND WHEREAS the owner, Robert J. Sweezey has completed the construction of the associated public works for Phase 5-2 of Milton Subdivision, Registered Plan 1992, based on the subdivision agreement dated December 12, 1997, including the streets and the appurtenances thereto in accordance with the terms of the subdivision agreement and any subsequent amendments thereto.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the streets in Registered Plan 1992 are dedicated as public highways and are now vested in the City of Kingston;

AND WHEREAS Section 259, Chapter M45 of the Municipal Act, R.S.O. 2001 provides for the assumption of public highways.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue a "Preliminary Certificate of Approval of the Works" to accept the associated public works which service Phase 5-2 of the Milton Subdivision, within Registered, Plan 1992, subject to a one year maintenance period commencing February 17, 2004.
2. That Harriet Avenue, as established as public highways in Phase 5-2 of the Milton Subdivision as shown on Registered Plan 1992 be assumed by the Municipality under Section 31(4), of the Municipal Act, Chapter 25, S.O. 2001.

GIVEN FIRST AND SECOND READINGS __________________, 2004

GIVEN THIRD READING AND PASSED __________________, 2004

CITY CLERK   MAYOR
A BY-LAW TO PROVIDE FOR THE ASSUMPTION OF THE PUBLIC HIGHWAYS IN THE MONTEREY COURT SUBDIVISION, REGISTERED PLAN 13M-4, IN THE CITY OF KINGSTON, IN ACCORDANCE WITH SECTION 31(4) OF THE MUNICIPAL ACT, CHAPTER 25, S.O. 2001; AND TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS WITHIN.

PASSED: __________, 2004

WHEREAS the owner, The Royal Bank of Canada and Juniper Lane Development Corporation entered into a Subdivision Agreement with the City of Kingston on September 6, 1997, for Monterey Court Subdivision, registered as Instrument # LT004074 on March 26, 1998.

AND WHEREAS the owner, The Royal Bank of Canada and Juniper Lane Development Corporation have completed the construction of the associated public works for Court Subdivision, Registered Plan 13M-4, based on the subdivision agreement dated September 6, 1997, including the street and the appurtenances thereto in accordance with the terms of the subdivision agreement and any subsequent amendments thereto.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the streets in Registered Plan 13M-4 are dedicated as public highways and are now vested in the City of Kingston;

AND WHEREAS Section 259, Chapter M45 of the Municipal Act, R.S.O. 2001 provides for the assumption of public highways.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue the "Preliminary Certificate of Approval of the Works" to accept the associated public works
which service Monterey Court Subdivision, Registered, Plan 13M-4, subject to a one year maintenance period commencing January 12, 2004.

2. That Monterey Court, as established as public highway in the Monterey Court Subdivision as shown on Registered Plan 13M-4 be assumed by the Municipality under Section 31(4), of the Municipal Act, Chapter 25, S.O. 2001.

GIVEN FIRST AND SECOND READINGS ________________, 2004

GIVEN THIRD READING AND PASSED ________________, 2004

CITY CLERK

MAYOR
BY-LAW NO. ____________

A BY-LAW TO PROVIDE FOR THE ASSUMPTION OF THE PUBLIC HIGHWAYS IN PHASE 2 OF FERNMOOR SUBDIVISION PHASE 2, REGISTERED PLAN 13M-14, IN THE CITY OF KINGSTON, IN ACCORDANCE WITH SECTION 31(4) OF THE MUNICIPAL ACT, CHAPTER 25, S.O. 2001; AND TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS WITHIN.

PASSED: ____________, 2004

WHEREAS the owner, Nina Mohan, entered into a Subdivision Agreement with the City of Kingston on March 25, 1999, for Fernmoor Subdivision Phase 2, registered as Instrument # LT015563 on June 15, 1999.

AND WHEREAS the owner, Nina Mohan has completed the construction of the associated public works for Phase 2 of Fernmoor Subdivision, Registered Plan 13M-14 based on the subdivision agreement dated March 25, 1999, including the streets and the appurtenances thereto in accordance with the terms of the subdivision agreement dated March 25, 1999 and any subsequent amendments thereto.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the street in Registered Plan 13M-14 is dedicated as public highway and is now vested in the City of Kingston;

AND WHEREAS Section 259, Chapter M45 of the Municipal Act, R.S.O. 2001 provides for the assumption of public highways.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue a "Preliminary Certificate of Approval of the Works" to accept the associated public works which service
Phase 2 of the Fernmoor Subdivision Phase 2, Registered, Plan 13M-14, subject to a one year maintenance period commencing October 30, 2003.

2. That Mohini Place, as established as public highway in the Fernmoor Subdivision Phase 2 as shown on Registered Plan 13M-14 be assumed by the Municipality under Section 31(4), of the Municipal Act, Chapter 25, S.O. 2001.

GIVEN FIRST AND SECOND READINGS __________________, 2004

GIVEN THIRD READING AND PASSED __________________, 2004

CITY CLERK             MAYOR
A BY-LAW TO PROVIDE FOR THE ASSUMPTION OF THE PUBLIC HIGHWAYS IN RONTEL SUBDIVISION PHASE 1, REGISTERED PLAN 13M-17, IN THE CITY OF KINGSTON, IN ACCORDANCE WITH SECTION 31(4) OF THE MUNICIPAL ACT, CHAPTER 25, S.O. 2001; AND TO PROVIDE FOR THE ACCEPTANCE BY THE CITY OF KINGSTON, OF THE ASSOCIATED PUBLIC WORKS WITHIN.

PASSED: ____________, 2004

WHEREAS the owner, 976653 Ontario Inc., entered into a Subdivision Agreement with the City of Kingston for Rontel Subdivision Phase 1 on August 20, 1999, registered as Instrument # LT019424 on October 8, 1999.

AND WHEREAS the owner, 976653 Ontario Inc., has completed the construction of the associated public works for Phase 1 of Rontel Subdivision, Registered Plan 13M-17 based on the subdivision agreement dated August 20, 1999, including the street and the appurtenances thereto in accordance with the terms of the subdivision agreement and any subsequent amendments thereto.

AND WHEREAS the subdivision agreement provides for acceptance of these works in whole or in part by the Municipality upon satisfactory completion subject to certain provisions for maintenance as laid out in the subdivision agreement;

AND WHEREAS the street in Registered Plan 13M-17 is dedicated as public highway and is now vested in the City of Kingston;

AND WHEREAS Section 259, Chapter M45 of the Municipal Act, R.S.O. 2001 provides for the assumption of public highways.

NOW THEREFORE the Council of the Corporation of the City of Kingston enacts as follows:

1. That Council authorize the Manager of the Engineering Division to issue a “Preliminary Certificate of Approval of the Works” to accept the associated public works which service
the Rontel Subdivision Phase 1, Registered, Plan 13M-17, subject to a one year maintenance period commencing January 20, 2004.

2. That Redwood Crescent, as established as public highway in Rontel Subdivision Phase 1, as shown on Registered Plan 13M-17 be assumed by the Municipality under Section 31(4), of the Municipal Act, Chapter 25, S.O. 2001.

GIVEN FIRST AND SECOND READINGS _________________, 2004

GIVEN THIRD READING AND PASSED _________________, 2004

CITY CLERK

MAYOR
CITY OF KINGSTON
Engineering Division
Planning & Development Services

Riverwalk Subdivision – Phase 2B
(Part of Registered Plan 1984)

Prepared by: N. Traves
Date: Feb. 9, 2004
CITY OF KINGSTON
Engineering Division
Planning & Development Services
Milton Subdivision – Phase 5-2
Part of Registered Plan 1992

Prepared by N. Traves
Date: Feb. 9, 2004