TO: Bert Meunier, Chief Administrative Officer
FROM: Lance Thurston, Commissioner, Department of Community Services
PREPARED BY: Greg Grange, Manager, Housing Division
DATE OF MEETING: 2004-02-17
SUBJECT: Supports to Daily Living, Community Partners, Provincial Homelessness Funding Initiative

RECOMMENDATION to COUNCIL:
This is an information report only.

ORIGIN/PURPOSE:
To provide statistical data on the number of individuals served by three programs administered by the Department of Community Services and funded by the Ministry of Community and Social Services for the period January 1, 2003 – December 31, 2003.

OPTIONS/DISCUSSION:
Program Description and Clients Served.

Supports to Daily Living (SDL) provide funding to four supportive housing groups located in the City of Kingston. The Groups are Bridge House, Kaye Healey Homes, Dawn House, and Home Base Housing. Access to services is not limited to City of Kingston. The chart below represents a roll-up of clients served between January 1, 2003 – December 31, 2003.

<table>
<thead>
<tr>
<th>Service Target Data</th>
<th>Number of Individuals Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td>2555</td>
</tr>
</tbody>
</table>

The number of individuals for whom a record will be created and who will be the recipient of the approved service(s) during the reporting period.
Community Partners Program (CPP) currently funds the Housing Registry which provides one stop shopping for persons seeking low to moderate housing accommodation. The Registry maintains a list of current housing availability (including private sector low end of market rent units), services and programs and is an access point for the Social Housing Registry. The program is evaluated on clients served. The chart below represents a roll-up of clients served between January 1, 2003 – December 31, 2003.

<table>
<thead>
<tr>
<th>Service Target Data</th>
<th>The number of individuals for whom a record will be created and who will be the recipient of the approved service(s) during the reporting period.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td># 867</td>
</tr>
</tbody>
</table>

Provincial Homelessness Funding Initiative (PHIF) program currently funds three major homelessness initiatives the Housing Help Centre, the Tenant Assistance Program and Voice Mail Service. The Centre operates out of 428A Barrie Street. The program is evaluated based on the three components in the chart below. The figures represent a roll-up of clients served between January 1, 2003 – December 31, 2003.

<table>
<thead>
<tr>
<th>Number of Individuals Who Moved From the Street to Emergency Shelter. The number of individuals who were recipients of the approved service(s) during the reporting period, and who moved from the street to emergency shelter.</th>
<th>Number of Individuals Who Moved From Emergency Shelter to Permanent Accommodation. The number of individuals who were recipients of the approved service(s) during the reporting period, and who moved from emergency shelter to permanent accommodations.</th>
<th>Number of Individuals Who Retained Permanent Accommodation. The number of individuals who were recipients of the approved service(s) during the reporting period, and who retained permanent accommodations.</th>
</tr>
</thead>
<tbody>
<tr>
<td>259</td>
<td>178</td>
<td>140</td>
</tr>
</tbody>
</table>

EXISTING POLICY/BY-LAW:
There are no existing Policies/By-laws concerning this subject, on record, to date.

LINK TO THE STRATEGIC PLAN:
Kingston Community Strategic Plan identified the need to develop affordable housing strategy and find the solutions to accommodate housing needs of the community specifically targeted to youth, seniors, persons with special needs and low income families. Rent-geared-to-income (RGI) assistance policy aims to ensure equal and fair access to all households eligible to apply for affordable housing in Kingston and area.

FINANCIAL CONSIDERATIONS:
All three programs are funded 100% by the Ministry of Community and Social Services and are funded annually as follows:

- Supports to Daily Living $ 995,563
- Community Partners Program $ 62,929
- Provincial Homelessness Initiative $ 91,800

CONTACTS:
Mr. Greg Grange, Manager, Housing Division
DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Liz Fulton/Marian VanBruinessen, County of Frontenac
Ministry of Community and Social Services
Home Base Kingston
Dawn House Women’s Shelter
Bridge House
Elizabeth Fry/Kaye Healey Homes
 Salvation Army
Central Frontenac Community Services Corporation
* Comments received have been incorporated and/or revised in the Report.

NOTICE PROVISIONS:
There are no existing notice requirements under the Municipal Act concerning this subject, on record, to date.

APPENDICES:
Appendix “A” – Comments from Joint Management and RULAC
Lance Thurston, Commissioner  
Department of Community Services

Bert Meunier  
Chief Administrative Officer
Comments from County of Frontenac staff

At the Joint Management meeting of January 28, 2004, the following comments were made by County of Frontenac staff:

(There were no notable comments made by County of Frontenac staff at the JM meeting)

Report No.: 04 – 055, Support to Daily Living, CPP, PHIF

Comments from RULAC

At the RULAC meeting of February 9, 2004, the following comments were made by County of Frontenac representatives:

(There were no notable comments made by County of Frontenac staff at the RULAC meeting)

Report No.: 04 – 055, Support to Daily Living, CPP, PHIF
TO: Bert Meunier, Chief Administrative Officer

FROM: Terry Willing, Acting Commissioner, Planning & Development Services

PREPARED BY: Sonya Bolton, Senior Policy Planner

DATE OF MEETING: February 17, 2004

SUBJECT: City-Owned Industrial Land (COIL) Development Strategy – Status Update

RECOMMENDATION TO COUNCIL:

This report is for information purposes.

ORIGIN/PURPOSE:

The purpose of this report is to provide Council with an update on the progress of the City-Owned Industrial Land (COIL) Development Strategy. The consultant has submitted a status report, which is attached as Appendix ‘A.’


OPTIONS/DISCUSSION:

The City of Kingston has four industrial parks that were created by the three municipalities prior to amalgamation in 1998. These industrial parks were created under separate policies and targeted at different markets. Each former municipality had individual policies for industrial development and employment growth, and these were implemented through different strategies and land use policies. It is now necessary to bring the separate policies together into an integrated plan for the development of the four industrial parks in a coordinated fashion to maximize the potential of the parks. The Development Strategy will assist in identifying a rationale for the City of Kingston in the industrial land development process.

The COIL Development Strategy is being completed in three phases:

1. A market analysis will be done to determine the appropriate target markets and the suitability of the Industrial Parks to satisfy the market needs, and give consideration to Kingston’s role in the regional industrial land market. Recommendations as to the current and proposed target markets are expected.
OPTIONS/DISCUSSION: (Cont'd)

2. A land use analysis will be done to examine the City's current policies regarding its industrial lands. Particular attention will be given to the Official Plans and Zoning By-Laws as these policies and regulatory provisions have the most direct impact on the development potential of the lands. Changes to the Official Plans and Zoning By-Laws will be considered to better address the target markets.

3. A finance and servicing strategy will be done to determine the availability of the existing infrastructure to service the industrial parks, identify any required improvements, create servicing plans, and examine financing options for the development of the City-owned industrial lands. The final report could include draft lot and road plans, road profiles, servicing plans, landscape and urban design concepts.

At the conclusion of the COIL Development Strategy, the City should have a clear rationale and justification for its industrial land development role, land use policy and regulatory documents that can be implemented through the Planning Act process, staged design drawings for the development of its industrial lands, and an implementation strategy for achieving the development.

EXISTING POLICY/BY-LAW:

The three former municipalities and the four different industrial/business parks were developed under three different Official Plans without coordination or regard for an overall strategy. No recent review of the Official Plan policies or Zoning By-Law regulations has been conducted to ensure that they are consistent with market conditions or the City's goals.

LINK TO STRATEGIC PLAN:

The Development Strategy will link to the Economic Prosperity Initiative of the Community Strategic Plan, adopted by Council on October 24, 2000. The Strategy is intended to maximize the opportunities for growing and expanding new business opportunities, based on an assessment of Kingston's strengths and advantages. The implemented policies will ensure that lands are available and in a form suitable for development of the target businesses. It will be supported by the marketing initiatives of KEDCO and businesses in Kingston.

FINANCIAL CONSIDERATIONS:

No financial implications are to be considered with this report.

CONTACTS:

George Wallace, Supervisor, Development Approvals, Planning Division, 384-1770, ext. 3252
Cherie Mills, Supervisor, Land Use Policy, Planning Division, 384-1770, ext. 3289
Sonya Bolton, Senior Policy Planner, Planning Division, 384-1770, ext. 3237
DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:

- KEDCO
- Engineering Division, Department of Planning and Development Services
- Utilities Kingston
- Planning Division, Department of Planning and Development Services

NOTICE PROVISIONS:

N/A

APPENDICES:

Appendix ‘A’ – Status Update from Clark Consulting Services Regarding the City-Owned Industrial Land (COIL) Development Strategy
Terry Willing
Acting Commissioner of Planning & Development Services

Bert Meunier
Chief Administrative Officer
BRIEFING NOTES
Status of City Owned Industrial Land (COIL) Development Strategy
City of Kingston

Feb. 4, 2004

Prepared by Clark Consulting Services

Prepared for the Council of the City of Kingston

1. INTRODUCTION

Clark Consulting Services (CCS), together with Clayton Research and Totten Sims Hubicki Associates, were retained to prepare a Development Strategy for City-owned industrial lands. This work was initiated in October, 2003. The Phase 1 report was presented in draft form in January of this year and is being finalized as these notes are being prepared. The Phase 2 work has been initiated. The draft report of Phase 2 is expected by the end of February.

A Public Open House has been scheduled for February 19th, 2004 in Memorial Hall at City Hall to provide members of the public with an opportunity to meet with the consulting team and staff, and to discuss the study. These briefing notes will present the findings to date and a preview of the direction we anticipate the Development Strategy could take.

2. WORK PROGRAM

The objectives for this assignment are:

• to evaluate the best role for the City in meeting its economic development objectives through land assembly and development;

• to evaluate the suitability of the current industrial lands owned by the City;

• to advise on changes to the current land ownership strategy;

• to prepare policies and provisions suitable for adoption in the City's Official Plans and Zoning By-laws; and

• to prepare a strategy and plans for the management of City-owned industrial lands.

The Work Program has three phases:

Phase 1 - Market Analysis
Phase 2 - Land Use Planning Component
Phase 3 - Finance and Servicing Strategy

These notes deal with Phases 1 & 2.
3. **Phase 1 Findings**

Phase 1 has been undertaken in three distinct steps:

- **Step 1 – Assessment of industrial land demand:** This assessment includes an economic review of the Kingston economy in a macroeconomic context. Consultations were undertaken as part of this step with City officials, the Kingston Economic Development Corporation (KEDCO) and major business interests in Kingston. In addition, key documents on economic development were reviewed. As part of this step, Kingston's economic development prospects were assessed relative to competing areas. Consultations with economic development officials in other jurisdictions were undertaken in conjunction with this assessment.

- **Step 2 – Compilation of the available and potential vacant industrial land inventory in Kingston:** These data were assembled using a variety of sources, including the assessment roll, data from the City of Kingston and KEDCO, GIS information from the City of Kingston, and field visits.

- **Step 3 – Assessment of the suitability of the existing and potential lands in Kingston to meet the forecasted demand:** This assessment is based on the Clayton Research industrial land demand model. The appropriateness of vacant lands in the existing business parks to accommodate expected future demand, including type, form, quantity and location were reviewed in this step.

The following are the Findings from Phase 1:

- The City of Kingston, and KEDCO as its marketing agent, have been successful in attracting industry to Kingston. The City has an opportunity for continued growth through the 2026 planning horizon based on its chosen promotional directions and target markets.

- Job growth will have a direct impact on the quantity of additional industrial land needs. In addition, the type of employment will determine the amount and type of land required.

- Recent rapid development of industrial lands is leading to a situation in which the supply of available serviced industrial properties is becoming limited in key industrial areas, and this should be addressed (Detailed suggestions are proposed as a component of Phase 2 of this study).

- In particular, Cataraqui Industrial Estates is experiencing rapid growth. The City owns significant vacant industrially-designated lands immediately adjacent to this park; however, these City-owned lands are bisected by private land holdings. A strategic development plan should be prepared. This plan should examine the servicing and development alternatives for the park, with a view to preparing an overall development for the lands between Gardiners Road and Sydenham Road. In this way, phasing and service design can be coordinated. Adjacent owners should be consulted to encourage their participation. This item warrants early attention to ensure adequate budget is assigned during this fiscal year.
The City maintains a significant inventory of vacant industrial properties with a wide range of permitted uses. The City's industrial parks, in conjunction with adjacent lands, would provide an adequate supply of business park type lands through the planning horizon to the year 2026, if developed in a strategic manner to provide a range of industrial uses.

Additional privately-owned lands related to significant landholders, such as Alcan and Dupont, could also play a role in promoting these market trends. In particular, the possibility of a technology-focused industrial or business park should be explored with the relevant stakeholders.

Analysis suggests that there are a range of possible future development opportunities which the City should explore. It would be advantageous and advisable for the City to look strategically at lands adjacent to the existing industrial and business parks. The City ought to maintain its ongoing role in the ownership and development of industrial lands. The transfer of these lands to another agency for marketing and sale is a matter to be addressed as part of an ongoing economic development function.

The City has an ongoing role to play in the maintenance and servicing of industrial lands. This in part is based upon the extensive history of the City in the development of industrial and business parks. Also, the need to maintain flexibility and opportunities for future development would suggest that it would be prudent for the Municipality to maintain ownership of the development opportunities on adjacent lands.

Private industrial land holdings in Kingston play a part in the ongoing industrial and business activity in the City and its region. The Municipality, once it has sold vacant land to industrial and business interests, then relies upon the private sector to make these lands available to others. In view of the Municipality's substantial holdings, neither the Municipality's position nor the marketability of these lands are necessarily affected by the private holdings. However, the Municipality's position in the industrial land market will place increasing stress upon industrial holdings to convert to other forms of land use. This is a matter which needs to be addressed in planning policy.

The Phase I Report provides the detailed analysis in support of these conclusions.

4. **PREVIEW OF PHASE 2**

Building on the Findings of Phase 1, Phase 2 will:

- review planning documents for consistency with the City's Economic Prosperity Initiative in *Focus Kingston*;
- conduct a detailed review of the adjacent lands for suitability and timing;
- consider alternative locations and means of providing industrial lands; and
- prepare draft Planning Documents.
Review of Adjacent Lands

- Adjacent lands will be required in order to meet growth projections, particularly adjacent to Cataraqui Industrial Estates.
- A development strategy is recommended to direct future development in adjacent lands.
- On-going monitoring for absorption and redevelopment is recommended.

Review of Planning Documents - Existing Official Plans

- There are currently weak links between strategy and existing planning documents.
- There should be an acknowledgement of the City's role in business park development.
- Direction should be provided for the clustering of similar/compatible uses.

Objectives to be included in Official Plan policy

- Municipal Role
- Clustering
- Research Park
- Regional Support
- Need for location for uses in support of urban area (i.e. recycling, etc)
- Role of Private Sector

Zoning By-laws

Prepare a common set of zones with a consistent set of zone standards and permitted uses. The amended zones should honour previous zoning and encourage clustering.

5. **COMPONENTS OF THE DEVELOPMENT STRATEGY**

Based on our preliminary work we see the components of the Development Strategy as:

- a development strategy for new City-owned industrial lands;
- expansion of Cataraqui Industrial Estates as a priority;
- a plan to encourage participation of private lands;
- revised planning documents; and
- an on-going monitoring program to review the phasing and development of City-owned industrial lands.
TO: Bert Meunier, Chief Administrative Officer
FROM: Denis Leger, Commissioner of Corporate Services
PREPARED BY: Same as above
DATE PREPARED: 2004-02-05
DATE OF MEETING: 2004-02-17
SUBJECT: 2004 Municipal Debt Limits

RECOMMENDATION:
N/A

ORIGIN/PURPOSE:
The Annual Report on Municipal Debt Limits, based on the latest Annual Repayment Limit provided by the Ministry of Municipal Affairs and Housing (MMAH), is to be presented to Council prior to the issuance of long-term debt.

This report provides Council with an indication of additional annual debt charges that may be incurred as per the Ministry guidelines.

OPTIONS/DISCUSSION:
Every year, the MMAH determines the Municipality’s Annual Debt Repayment Limit under Ontario Regulation 799/94, based on the previous year’s Financial Information Return (FIR).

For 2003, Council approved Capital Budgets totaling $84.4M, of which approximately $36.1M (general municipal, fire and wastewater) is to be financed by the issue of long-term debt. Revenues for municipal electrical utilities are not included in the calculation of the Annual Repayment Limit (ARL), in accordance with Public Sector Accounting Board (PSAB) guidelines.

During the 2003 Capital Budget deliberations, Council was also advised that there remained on the Municipality’s books approximately $32.44M of capital expenditures to be financed by long-term debt relating to 2002 and prior years, which had not as of December 31, 2002 been fully expended and/or debentured. The approved long-term debt yet to be issued is as follows:
Debentures (Approved Not Yet Issued) | SM | SM
--- | --- | ---
1997 and Prior Year's Approved Debt Levels | | $3.00
1998 Approved Debt – Municipal | | 9.61
1999 Approved Debt
Municipal | 16.28 | 
Utilities | 6.24 | 22.52
2000 Approved Debt
Municipal | 6.97 | 
Utilities | 3.69 | 10.66
2001 Approved Debt
Municipal (7 CRF amendment) | 8.24 | 
Utilities | 2.54 | 10.78
2002 Approved Debt (including amendments)
Municipal (10.55 + 1.9 amendments) | 12.45 | 
Utilities (1.35 + 3.75 amendments) | 5.10 | 17.55
2003 Approved Debt (including amendments)
Municipal | 12.35 | 
Utilities | 23.75 | 36.10
Total Approved Debt | $110.22 |
Total Approved Debt – Not Yet Issued | $53.54 |
Less Amount Not Required | (3.05) |
Total Approved Debt – Not Yet Issued (Revised) | $50.49 |

**Municipal Debt Limit Calculation**

Attached as an appendix to this report, is a copy of the 2004 Annual Repayment Limit Report (ARL), which was provided by the MMAH on January 13, 2004. The determination of the Annual Repayment Limit for the City of Kingston is for January 1, 2004, and is based on the 2002 Financial Information Return as prepared by the Municipality. The Annual Repayment Limit is then adjusted by the Municipal Treasurer to reflect financial commitments and/or discharges that occurred in 2003, and which ultimately impact on the January 1, 2004 adjusted Annual Debt Repayment Limit.

It should be noted that the Municipal Treasurer's adjustments utilize an assumption that debenture issues will be at an effective rate of 6.00% for a period of 10 years.

- The stated rate of interest and term is utilized for illustration purposes only. The actual rate of interest will fluctuate depending on the markets, whereas the length of the debenture will be based on life expectancy of the asset.

The calculation for the City of Kingston's 2004 Adjusted Annual Debt Repayment Limit effective January 1, 2004 is as follows:
Error

An error occurred while processing this page. See the system log for more details.
FINANCIAL CONSIDERATIONS:
N/A

CONTACTS:
Denis Leger, Commissioner of Corporate Services  546-4291, Ext 1328
Gerard Hunt, Manager of Finance  546-4219, Ext. 2205

BUSINESS UNITS CONSULTED AND AFFECTED:
All Corporate Business Units

APPENDICES:

Denis Leger, CGA
Commissioner of Corporate Services

Bert Meunier
Chief Administrative Officer
January 13, 2004

Dear Municipal Treasurer, Clerk/Treasurer:

I am pleased to enclose a report showing your municipality’s 2004 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations.

Your 2004 ARL was calculated based on 25 percent of your 2002 net own source revenues as reported in your 2002 FIR. Note that revenues for municipal electrical utilities are not included in the calculation of the ARL, in accordance with Public Sector Accounting Board (PSAB) guidelines.

If you require any further information, please contact the appropriate Municipal Services Office of the Ministry of Municipal Affairs (list enclosed).

Yours truly,

[Signature]
Larry Clay
Acting Director

Enclosures
ANNUAL REPAYMENT LIMIT
(UNDER ONTARIO REGULATION 403/02)

<table>
<thead>
<tr>
<th>MMA CODE:</th>
<th>46102</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUNID:</td>
<td>10005</td>
</tr>
<tr>
<td>MUNICIPALITY:</td>
<td>Kingston C</td>
</tr>
<tr>
<td>UPPER TIER:</td>
<td>n.a.</td>
</tr>
<tr>
<td>REPAYMENT LIMIT:</td>
<td>$33,615,918</td>
</tr>
</tbody>
</table>

The repayment limit has been calculated based on data contained in the 2002 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2002 to commit to payments relating to debt and financial obligations. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2004.

FOR ILLUSTRATION PURPOSES ONLY,
the additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.
## DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

### MUNICIPALITY: Kingston C

### MMAH CODE: 46102

### 1.0 GROSS DEBT CHARGES

- **1.1 Principal**
  - SLC 74 3099 01
  - 7,177,911
- **1.2 Interest**
  - SLC 74 3099 02
  - 3,474,977

  **1.3 SUBTOTAL**
  - Add Lines 1.1, 1.2
  - 10,652,888

### 2.0 DEBT CHARGES ON O.C.W.A. PROVINCIAL PROJECT

- **2.1 Water Projects -- this municipality only**
  - SLC 74 2810 03
  - 0
- **2.2 Water Projects -- share of integrated project(s)**
  - SLC 74 2820 03
  - 0
- **2.3 Sewer Projects -- this municipality only**
  - SLC 74 2830 03
  - 0
- **2.4 Sewer Projects -- share of integrated project(s)**
  - SLC 74 2840 03
  - 0

  **2.5 SUBTOTAL**
  - Add Lines 2.1 thru 2.4
  - 0

### 3.0 PAYMENT IN RESPECT OF LONG TERM COMMITMENTS AND LIABILITIES

- SLC 74 3140 03
- 0

### 4.0 DEBT CHARGES FOR LEASE PURCHASE AGREEMENTS

- SLC 74 3140 03
- 0

**5.0 SUBTOTAL: DEBT CHARGES**
- Add Lines 1.2, 2.0, 3.0, 4.0
- 10,652,888

### 6.0 DEBT CHARGES FOR MUNICIPAL UTILITIES

- **6.1 Electricity**
  - SLC 40 3099 02 + SLC 40 3099 08
  - 0
- **6.2 Gas**
  - SLC 40 3299 02 + SLC 40 3299 08
  - 0
- **6.3 Telephone**
  - SLC 40 3499 02 + SLC 40 3499 08
  - 0

  **Amounts Recovered from Unconsolidated Entities**

- **6.4 Electricity (Principal)**
  - SLC 74 3030 01
  - 0
- **6.5 Electricity (Interest)**
  - SLC 74 3030 02
  - 0
- **6.6 Gas and Telephone (Principal)**
  - SLC 74 3040 01 + SLC 74 3050 01
  - 0
- **6.7 Gas and Telephone (Interest)**
  - SLC 74 3040 02 + SLC 74 3050 02
  - 0

  **6.8 SUBTOTAL**
  - Add Lines 6.1 thru 6.7
  - 0

### 7.0 PAYMENTS TO PROVINCE FOR DOWNTOWN REVITALIZATION PROGRAM LOANS

- SLC 42 5410 01
- 0

### 8.0 DEBT CHARGES FOR TILE DRAINAGE AND SHORELINE ASSISTANCE

- SLC 40 1850 02 + SLC 40 1850 08
- 3,397

**9.0 SUBTOTAL: DEBT CHARGES TO BE EXCLUDED**
- Add Lines 6.8, 7.0, 8.0
- 3,397

### 10.0 NET DEBT CHARGES

- 10,649,491
# DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

**MUNICIPALITY: Kingston C**

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Schedule</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.0</td>
<td><strong>TOTAL REVENUE FUND REVENUES</strong>*</td>
<td>SLC 10 9910 01</td>
<td>232,274,966</td>
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<tr>
<td>12.0</td>
<td><strong>FEES FOR REPAYING THE PROVINCE FOR DOWNTOWN REVITALIZATION LOANS</strong></td>
<td>SLC 42 5410 01</td>
<td>0</td>
</tr>
<tr>
<td>13.0</td>
<td><strong>FEES FOR TILE DRAINAGE AND SHORELINE ASSISTANCE</strong></td>
<td>SLC 12 1850 04</td>
<td>0</td>
</tr>
<tr>
<td>14.0</td>
<td><strong>GRANTS FROM GOVERNMENT OF ONTARIO, GOVERNMENT OF CANADA AND OTHER MUNICIPALITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.1</td>
<td>Ontario Grants</td>
<td>SLC 10 0699 01 + SLC 10 0810 01</td>
<td>47,069,913</td>
</tr>
<tr>
<td>14.2</td>
<td>Canada Grants</td>
<td>SLC 10 0820 01</td>
<td>4,363,279</td>
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<tr>
<td>14.3</td>
<td>Other Municipalities</td>
<td>SLC 10 1099 01</td>
<td>3,780,139</td>
</tr>
<tr>
<td>14.4</td>
<td><strong>SUBTOTAL</strong></td>
<td>Add Lines 14.1 thru 14.3</td>
<td>55,213,331</td>
</tr>
<tr>
<td>15.0</td>
<td><strong>FEES AND REVENUES FOR JOINT LOCAL BOARDS FOR HOMES FOR THE AGED</strong></td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>16.0</td>
<td><strong>NET REVENUE FUND REVENUES</strong></td>
<td>Lines 11 less Lines 12,13,14.4,15</td>
<td><strong>177,061,635</strong></td>
</tr>
<tr>
<td>17.0</td>
<td><strong>25% OF NET REVENUE FUND REVENUE</strong></td>
<td></td>
<td><strong>44,265,409</strong></td>
</tr>
<tr>
<td>18.0</td>
<td><strong>ANNUAL REPAYMENT LIMIT</strong></td>
<td></td>
<td><strong>33,615,918</strong></td>
</tr>
</tbody>
</table>

**FOR ILLUSTRATION PURPOSES ONLY**

If the municipality could borrow at 7.0% or 9.0% annually, the annual repayment limit shown in 18 above would allow it to undertake additional long-term borrowing as follows:

**7.0% Interest Rate:**

- (a) 20 years @ 7.0% p.a. 356,127,512
- (b) 15 years @ 7.0% p.a. 306,170,888
- (c) 10 years @ 7.0% p.a. 256,104,159
- (d) 05 years @ 7.0% p.a. 157,831,900

**9.0% Interest Rate:**

- (a) 20 years @ 9.0% p.a. 306,864,440
- (b) 15 years @ 9.0% p.a. 270,967,439
- (c) 10 years @ 9.0% p.a. 215,835,453
- (d) 05 years @ 9.0% p.a. 130,754,197

Date Prepared: January 5, 2004
REPORT NO.: 04-073

TO: Bert Meunier, Chief Administrative Officer

FROM: Terry Willing, Acting Commissioner of Planning and Development Services
Lance Thurston, Commissioner of Community Services
Mark Gladysz, Heritage Planner

PREPARED BY: Mark Gladysz, Heritage Planner

DATE OF MEETING: February 17, 2004

SUBJECT: LACAC - Mandate and Name Change

RECOMMENDATION TO COUNCIL:
This report is being provided for information purposes only, in order to advise City Council that staff supports the proposed new mandate statement for Kingston Local Architectural Conservation Advisory Committee, including a change of name to ‘Kingston Municipal Heritage Committee.’

ORIGIN/PURPOSE:
Recently changes were made to the Ontario Heritage Act in the Government Efficiency Act which received Royal Assent on November 26, 2002. The amendments to the Ontario Heritage Act focus on archaeology and municipal heritage protection. Three of the key changes are being addressed in the changes to the Kingston LACAC’s revised mandate as follows:

- Change Local Architectural Conservation Advisory Committee (i.e. LACAC) to “municipal heritage committee” to update name.
- Allow municipal heritage committees to advise council on all matters of cultural heritage matters, not just buildings and districts (e.g. archaeological sites, cultural landscapes, etc).
- Allow municipalities to designate property and acquire heritage easements on property of “cultural heritage value or interest” (replacing “historic or architectural value or interest”) to reflect the broader meaning of heritage (“cultural heritage” will be defined by regulation).

DISCUSSION:
The name change and revised mandate for LACAC is needed to remain current with the changes to the legislation and to permit the committee to develop an interpretation of “cultural heritage” once the definition is provided by the Ministry of Culture. In the mandate, the Kingston Municipal Heritage Committee (LACAC) restates its core business of dealing with applications to alter designated heritage buildings, to designate buildings and to work more closely with its community partners to advance preservation activity. Both the Department of Planning and Development Services and the Department of
Community Services agree with both the name change and revision of the mandate. It is agreed that these changes are timely, and that they effectively clarify what the committee does, and will create an opportunity for both departments to explore the broader idea of “cultural heritage” within the context of the Community Strategic Plan, and specifically the Cultural Strategic Plan. In the Cultural Strategic Plan, culture is broadly defined to all of the activities within the arts, leisure, recreation, parks and heritage areas of interest.

The Chairman of the Kingston LACAC intends to make a presentation to City Council in the near future regarding the Committee’s current and future activities and to discuss work load and resource issues as they relate to these activities.

EXISTING POLICY/BY-LAW:
Ontario Heritage Act
Procedural By-Law 98-1

LINK TO STRATEGIC PLAN:
The City of Kingston has adopted Culture as one of its strategic priorities, as outlined in the Community Strategic Plan. The City’s Cultural Strategic Plan specifies heritage and cultural heritage as a key aspect of its definition of culture (including all of the activities within the cultural, arts, leisure, recreation, parks and heritage areas of interest.)

FINANCIAL CONSIDERATIONS:
There are no financial implications to this report.

CONTACTS:
Terry Willing, Commissioner, Planning and Development Services
Lance Thurston, Commissioner of Community Services
Paul Ross, Chairman - L.A.C.A.C.
Mark Gladysz, Heritage Planner, PDS

DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:
Planning Division, Planning and Development Services Department
Cultural Services and Office of the Commissioner, Community Services Department
Local Architectural Conservation Advisory Committee

NOTICE PROVISIONS:
Notice of the changes to the Committee’s name and mandate were advertised in the Kingston Whig-Standard on Saturday February 7, 2004.

APPENDICES:
Appendix No. 1 – Recommendation from Meeting No. 2004-01 L.A.C.A.C.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Terry Willing</td>
<td>Acting Commissioner of Planning &amp; Development Services</td>
</tr>
<tr>
<td>Lance Thurston</td>
<td>Commissioner of Community Services</td>
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<tr>
<td>Bert Meunier</td>
<td>Chief Administrative Officer</td>
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WHEREAS amendments were made to the *Ontario Heritage Act* in the *Government Efficiency Act, 2002*, which amongst other matters broadened the mandate of Municipal Heritage Committees (Local Architectural Conservation Advisory Committee) and the definition of heritage, and;

WHEREAS the Ministry of Culture has recommended that municipalities review and adopt these changes, and in particular recommend that the name Municipal Heritage Committee be adopted to better describe the new role of Local Architectural Conservation Advisory Committees, and;

WHEREAS a number of Municipalities in Ontario have already made such name changes and changes to their mandate, and;

WHEREAS the City of Kingston's Local Architectural Conservation Advisory Committee has reviewed these changes and intends to make a more comprehensive report to City Council in 2004, and;

WHEREAS the start of a new term of Council offers an opportune time to consider such changes;

THEREFORE BE IT RECOMMENDED THAT a by-law be presented to amend By-Law No. 98-1 "Council Procedural By-Law" to provide for the following changes in the proposed new mandate statement for the Kingston Local Architectural Conservation Advisory Committee, with the understanding that the new mandate includes a change of the current name of the Kingston Local Architectural Conservation Advisory Committee (LACAC) to *The Kingston Municipal Heritage Committee (L.A.C.A.C.)*:

(i) Advise Council on matters of cultural heritage;
(ii) Advise Council on all applications pertaining to a heritage property or a heritage district for the purpose of:
    - Designation or de-designation
    - Alteration, addition or demolition
    - Loans or grants
    - Easement agreements;
(iii) Advise and develop working relationships with owners of heritage designated properties;
(iv) Advise and assist with the development and maintenance of an inventory of the City's heritage resources;
(v) Advise and assist with the development of municipal heritage conservation guidelines and significance criteria, and with municipal heritage policies, plans and programs;
(vi) Advise and assist with the development education programs and promote the activities of Kingston Municipal Heritage Committee (LACAC);
(vii) Liaise with other like organizations to promote Kingston's cultural heritage;

- and further -

THAT it be understood that fulfilling this mandate will be dependent on the resources available to the Committee, and;

THAT *The Kingston Municipal Heritage Committee (L.A.C.A.C.*) review its current and future activities and provide a report to Council in 2004, and;

THAT, in accordance with By-Law No. 2003-15 "A By-Law To Provide For Notice Provisions As Required Under The Municipal Act, 2001", the City Clerk be directed to provide public notice concerning this amendment.