TO: Bert Meunier, Chief Administrative Officer

FROM: Denis Leger, Commissioner of Corporate Services

PREPARED BY: Gerard Hunt, Manager of Finance

DATE OF MEETING: 2004-04-20

SUBJECT: 2003 Power Outage

RECOMMENDATION TO COUNCIL:
That the claim for power outage costs in the amount of $284,425 be submitted for reimbursement to the Government of Ontario through the office of the Minister of Municipal Affairs.

ORIGIN/PURPOSE:
This report is to seek a resolution from Council for the reimbursement of costs associated with the power outage, of August 14, 2003, incurred by the City of Kingston.

OPTIONS/DISCUSSION:
On August 27, 2003, then Premier Ernie Eves, announced a disaster assistance program for municipalities and other public authorities that incurred extraordinary costs due to the effects of the August 14, 2003 power outage. A copy of the Ministry publication is attached for Council’s reference.

The various Divisions accounted for costs related to the emergency in a manner as outlined by the City’s Emergency Control Group. The Finance Division has accumulated the amounts and recognized the recovery on the City’s financial records. The amounts are summarized as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, Wages &amp; Benefits</td>
<td>$181,706</td>
</tr>
<tr>
<td>Material, Supplies and Services</td>
<td>63,420</td>
</tr>
<tr>
<td>Program Refunds</td>
<td>13,442</td>
</tr>
<tr>
<td>Administration/overhead</td>
<td>25,857</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$284,425</strong></td>
</tr>
</tbody>
</table>
The Finance Division has been in a position to forward this claim for several months; however, Ministry staff are unable to provide clear direction or forms to file the claim. In the interim, the Provincial Government Leadership has changed and as of yet has not introduced a process to deal with this matter. As it is important to recover this amount, staff seeks Council’s approval to proceed with this claim.

**EXISTING POLICY/BY-LAW:**
Not Applicable

**LINK TO STRATEGIC PLAN:**
Not Applicable

**FINANCIAL CONSIDERATIONS:**
These expenses were recorded in the year 2003 and have been shown as a receivable on the year end accounts, subject to audit.

**CONTACTS:**
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Bert Needham  
Operating Budget Analyst  
546-4291

**DEPARTMENTS/OTHERS CONSULTED AND AFFECTED:**
Not Applicable

**NOTICE PROVISIONS:**
Not Applicable
APPENDICES:

Appendix “A” – Ministry of Municipal Affairs and Housing – Information, dated August 29, 2003

[Signatures]
Dennis-Leger
Commissioner of Corporate Services

Bert Meunier
Chief Administrative Officer
Information

Information for Municipalities on Power Outage Disaster Assistance

On August 27, 2003, Premier Ernie Eves announced a disaster assistance program for municipalities and other public authorities that incurred extraordinary costs due to the effects of the August 14 power outage.

This fax contains examples of eligible costs, as well as general procedures that must be followed in order to ensure receipt of assistance. Further details will be made available soon.

As a general rule, costs that are eligible for funding are those that are extraordinary and incremental to the municipality or public authority, due to the power outage. Ineligible costs are those that would have been incurred regardless of the outage.

The Power Outage Disaster Assistance Program

Municipalities and essential services such as fire, police, hospitals and long-term care facilities provided vital community services during the emergency. Additional costs that may have been incurred include overtime for emergency workers, as well as the expense of running generators to maintain critical services at hospitals and long-term care facilities.

Generally, compensable expenses include:

- Costs relating to rescue, transportation, emergency health arrangements and emergency medical care;
- Emergency provision of essential community services;
- Security measures, including extra policing;
- Communications facilities, emergency control headquarters, registration and inquiry services; and
- Repairs to publicly owned water and sewer facilities.

Recovery of eligible costs

Accounts should be maintained by each municipality and public authority showing additional or incremental costs compared with those previously budgeted. Costs do not have to be accounted for every small-scale project, but should be shown as totals for activities.

A paper copy of all invoices should be available for audit and held by the ministry, transfer agency or municipality for seven years.

Claim forms will be made available soon.

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