TO:            Mayor and Council
FROM: Cynthia Beach, Commissioner, Sustainability & Growth Group
RESOURCE STAFF: Lanie Hurdle, Director, Recreation and Leisure
DATE OF MEETING: 2010-03-02
SUBJECT:                  RFP Award – Architectural Detailed Design Services For Lake Ontario Park Revitalization. RFP No. EN-2010-01.

EXECUTIVE SUMMARY:

During the 2009/10 capital budget deliberations, Council approved a capital budget of $1.5 million for the revitalization of Lake Ontario Park. Staff issued a Request for Proposals (RFP) for the architectural detailed design services for Lake Ontario Park on January 13, 2010. The RFP closed on January 27, 2010. A total of six (6) proposals were received and evaluated by staff.

The highest scoring proposal submitted by the collaboration of Scott Wentworth Landscape Ltd., HCCL and NOOR, was not the lowest price. In compliance with the Purchasing By-Law 2000-134, Section 3.4, where any one of the criteria required for award by delegated authority is not present, the procurement must be approved by separate report to Council.

RECOMMENDATION:

THAT Council award the contract for architectural detailed design services for Lake Ontario Park to the collaboration of Scott Wentworth Landscape Ltd., HCCL and NOOR for $438,712.50, exclusive of GST; and

THAT Mayor and Clerk be authorized to enter into a contract with Scott Wentworth Landscape Ltd. to the satisfaction of the Director of Legal Services, for the architectural detailed design services for Lake Ontario Park at a cost of $438,712.50, exclusive of GST.
AUTHORIZING SIGNATURES:

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<tr>
<th>ORIGINAL SIGNED BY COMMISSIONER</th>
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<td>Cynthia Beach, Commissioner, Sustainability &amp; Growth</td>
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<th>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</th>
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<td>Gerard Hunt, Chief Administrative Officer</td>
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CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

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<tr>
<th>Acting Commissioner Willing, Community Development Services</th>
<th>N/R</th>
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<tr>
<td>Commissioner Leger, Corporate Services</td>
<td>N/R</td>
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<td>Jim Keech, President and CEO, Utilities Kingston</td>
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(N/R indicates consultation not required)
OPTIONS/DISCUSSION:

Staff issued an RFP for the architectural detailed design services for Lake Ontario Park on January 13, 2010. The RFP closed on January 27, 2010. A total of six (6) submissions were received and evaluated by staff. The City wishes to begin the revitalization of Lake Ontario Park Revitalization project in 2010 with detailed design commencing in the spring/summer with the first phase of construction to be initiated in the late summer/early fall. Construction will continue into 2011, pending capital budget approval, with the expected completion of the project anticipated to be in the fall of 2012. The detailed design will be based on the approved Lake Ontario Park Master Plan concept.

RFP submissions were evaluated based on the proponents understanding of the scope of the project, experience to design premium municipal waterfront parks and total upset limit price. The nature of the project requires an ability to design a premium multi-functional and multi-seasonal park that will be a show piece for the City of Kingston, offering both residents and visitors a park facility that will provide leisure opportunities ranging from quiet enjoyment to large scale festivals. Understanding the scope of the work, the history of the park, the future vision for the park and the ability to deliver the product in a timely fashion were factors used in determining the successful proponent.

The Recreation and Leisure Services Department recommends that the contract for architectural detailed design services for Lake Ontario Park be awarded to the collaboration of Scott Wentworth Landscape Ltd., HCCL and NORR for $438,712.50, exclusive of GST. Scott Wentworth Landscape Ltd. will act as primary contact and project lead for the collaboration of the three groups. The collaboration of Scott Wentworth Landscape Ltd., HCCL and NORR was rated first overall after the RFP evaluation process was completed (see chart below). The collaboration of Scott Wentworth Landscape Ltd., HCCL and NORR will provide the required knowledge and experience to ensure that the City receives a premium waterfront park design that will meet the needs of the City of Kingston and its resident’s for decades.

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<thead>
<tr>
<th>Category</th>
<th>Scoring</th>
<th>Stantec</th>
<th>IBI</th>
<th>EDA</th>
<th>Wentworth HCCL/NORR</th>
<th>MMM</th>
<th>BBA</th>
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<tr>
<td>Total</td>
<td>100%</td>
<td>64.1</td>
<td>63.5</td>
<td>68.4</td>
<td>77.3</td>
<td>68.6</td>
<td>64.5</td>
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EXISTING POLICY/BY LAW:

By-Law 2000-134; A By-Law to Establish Purchasing Policies and Procedures

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

N/A
FINANCIAL CONSIDERATIONS:
The approved 2009-2010 capital budget for this project is $1.5M with total project costs estimated at $4M. The bid from the collaboration of the Scott Wentworth Landscape Ltd., HCCL and NORR for design services for this project is well within the normally accepted range for consulting/design services for a project of this size and scope.

CONTACTS:
Lanie Hurdle, Director, Recreation and Leisure Services (613) 546-4291 ext. 1231
Kelly Williams, Manager of Parks Development, Recreation and Leisure Services (613) 546-4291 ext. 1811

OTHER CITY OF KINGSTON STAFF CONSULTED:
Kristine Hebert, Parks and Open Space Coordinator
Stephen Grainger, Capital Projects Coordinator

EXHIBITS ATTACHED:
N/A