TO: Mayor and Members of Council
FROM: Jim Keech, President & C.E.O., Utilities Kingston
RESOURCE STAFF: John Giles, Manager, Solid Waste Department
DATE OF MEETING: 2010-04-20
SUBJECT: Capital Budget Amendment to add PMQs at CFB Kingston to the Green Bin Program

EXECUTIVE SUMMARY:

The City of Kingston Green Bin program does not include the permanent married quarters (PMQs) at Canadian Forces Base Kingston. Residents in the PMQs have been separating their household organics for many years for collection by a private contractor. The Base Commander has written requesting that the City provide this service to their PMQs effective June 1, 2010.

The cost to provide a green bin, kitchen container and promotional material to each residential unit is $15,000 including applicable taxes. The Solid Waste & Recycling reserve fund has sufficient capacity after the approved 2010 projects have been funded to finance this work.

RECOMMENDATION:

THAT a capital budget amendment in the amount of $15,000 from the Solid Waste & Recycling reserve fund for the purchase and distribution of green bins, kitchen containers and promotional material for the permanent married quarters at CFB Kingston be approved.
AUTHORIZING SIGNATURES:

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<th>ORIGINAL SIGNED BY PRESIDENT &amp; CEO, UTILITIES KINGSTON</th>
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<td>Jim Keech, President &amp; C.E.O., Utilities Kingston</td>
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<th>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</th>
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<td>Gerard Hunt, Chief Administrative Officer</td>
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CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

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<th>Commissioner</th>
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<tr>
<td>Cynthia Beach, Sustainability &amp; Growth</td>
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<td>Terry Willing, Community Development Services</td>
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<td>Denis Leger, Corporate Services</td>
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<td>Jim Keech, President and CEO, Utilities Kingston</td>
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(N/R indicates consultation not required)
OPTIONS/DISCUSSION:

The City Green Bin program started in April 2009, however the permanent married quarters (PMQs) at Canadian Forces Base Kingston were not included. Residents in the PMQs at CFB Kingston have been separating their household organics for many years and their bins have been collected by a private contractor. Their contract expires at the end of May and the Base Commander has written requesting that the City provide this service to their 348 PMQs effective June 1, 2010.

City staff collects garbage at the PMQs and will be able to add the collection of organics without increasing staffing levels.

The bins that are used at the PMQs are a different type than the City uses and are not compatible with our collection vehicles, therefore new bins are required. In order to be consistent with the City program, a kitchen container and promotional material will also be distributed to each residential unit.

The cost to provide and distribute green bins, kitchen containers and promotional material will be $15,000 including applicable taxes. The Solid Waste & Recycling reserve fund has sufficient capacity after the approved 2010 projects have been funded to finance this work.

It is recommended that a capital budget amendment in the amount of $15,000 for the purchase and distribution of green bins, kitchen containers and promotional material for the PMQs at CFB Kingston at be approved.

EXISTING POLICY/BY LAW:

Council must approve a capital budget amendment.

NOTICE PROVISIONS:

There are no notice requirements associated with the subject of this report.

ACCESSIBILITY CONSIDERATIONS:

There are no accessibility considerations associated with the subject of this report.

FINANCIAL CONSIDERATIONS:

The Solid Waste & Recycling reserve fund has sufficient funds after the approved 2010 projects have been funded.

CONTACTS:

Lana Foulds, Financial Planning Coordinator, Financial Services Department

OTHER CITY OF KINGSTON STAFF CONSULTED:

Lana Foulds, Financial Planning Coordinator, Financial Services Department

EXHIBITS ATTACHED: n/a