TO: Mayor and Council
FROM: Denis Leger, Commissioner, Transportation, Properties & Emergency Services
RESOURCE STAFF: Speros Kanellos, Director, Real Estate & Construction Services
DATE OF MEETING: August 24, 2010
SUBJECT: Delegated Authority for Property Agreements Less Than $25,000

EXECUTIVE SUMMARY:

In August 2009, Council approved By-law 2009-111 that delegated authority to the Commissioner of Corporate Services (now known as Transportation, Properties and Emergency Services) or his designate for the purchase of land under $25,000. One of the conditions of the by-law is that staff report annually on the use of this by-law. This report identifies occurrences of the usage of the bylaw from August 2009 to July 2010.

RECOMMENDATION:

This report is for information purposes only.

AUTHORIZED SIGNATURES:

ORIGINAL SIGNED BY COMMISSIONER
Denis Leger, Commissioner, Transportation, Properties & Emergency Services

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER
Gerard Hunt, Chief Administrative Officer

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Consultation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Beach, Sustainability &amp; Growth</td>
<td>N/R</td>
</tr>
<tr>
<td>Terry Willing, Community Services</td>
<td>N/R</td>
</tr>
<tr>
<td>Denis Leger, Transportation, Properties &amp; Emergency Services</td>
<td>N/R</td>
</tr>
<tr>
<td>Jim Keech, President, Utilities Kingston</td>
<td>N/R</td>
</tr>
</tbody>
</table>

(N/R indicates consultation not required)
OPTIONS/DISCUSSION:

At its regular meeting of August 4, 2009, Council approved a resolution:

- That a By-law be presented to delegate authority to the Commissioner of Corporate Services or his designate, to complete future land acquisitions, easements and/or access agreements for various capital works projects valued at an amount not exceeding $25,000;
- That the Mayor and Clerk be authorized to execute these agreements in order to expedite construction of these various capital works projects and that these agreements be in a form satisfactory to the Director of Legal Services; and
- That staff report annually on the transactions with respect to the exercise of this delegated authority.

From August 2009 to July 2010, City Staff have used By-law 2009-111 for the following Land acquisitions and agreements:

<table>
<thead>
<tr>
<th>Date</th>
<th>Project</th>
<th>Type</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 28, 2009</td>
<td>Kingston Rd 15 culvert @ Barrett Court</td>
<td>Land Acquisition and Access Agreement</td>
<td>4,620.00</td>
</tr>
<tr>
<td>Sept. 29, 2009</td>
<td>West ½ of the future Bayridge Drive alignment for watermain construction (federal funding). From Grace Avenue to Creekford Road.</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
<tr>
<td>Sept. 30, 2009</td>
<td>Coverdale Drive and Stoneridge Drive for intersection upgrades (No Frills entrance)</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
<tr>
<td>Oct. 6, 2009</td>
<td>Shoreline land acquisition (between West St. and Simcoe St.) for waterfront path</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
<tr>
<td>Oct. 9, 2009</td>
<td>Acquisition of 63 James St. (encroachment of municipal sidewalk onto private property)</td>
<td>Land Acquisition</td>
<td>1,558.00</td>
</tr>
<tr>
<td>Nov. 12, 2009</td>
<td>West Street Waterfront Path from Homestead Land Holdings</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
<tr>
<td>Jan. 21, 2010</td>
<td>Purchase from Tamarack, strip South of Creekford for Bayridge Dr. Extension</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
<tr>
<td>June 2, 2010</td>
<td>Dacon Block 6, Plan 13M-48. Park addition at Kingston Rd 15 and Gore Road. 87 square metres.</td>
<td>Land Acquisition</td>
<td>1.00</td>
</tr>
</tbody>
</table>

EXISTING POLICY/BY LAW:

By-law 2009-111.

NOTICE PROVISIONS:

There are no notice provisions for this report.

ACCESSIBILITY CONSIDERATIONS:

There are no accessibility considerations for this report.
FINANCIAL CONSIDERATIONS:

There are no financial considerations for this report.

CONTACTS:
Speros Kanellos, Director, Real Estate & Construction Services  613 546 4291 ext. 3133

OTHER CITY OF KINGSTON STAFF CONSULTED:
Jim Miller, Technical Services, Utilities Kingston
Lanie Hurdle, Director, Recreation and Leisure Services
John Sawarna, Capital Projects, Real Estate and Construction Services

EXHIBITS ATTACHED:

There are no exhibits attached.