



**CITY OF KINGSTON  
MACLACHLAN WOODWORKING MUSEUM  
COMMITTEE MEETING NO. 01-2012  
AGENDA**

**Wednesday, December 14<sup>th</sup>, 2011  
10:00 a.m., Loyalist Room, City Hall,**

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*Please provide regrets to Jannette Amini, Committee Clerk at 613-546-4291, Ext. 1219 or [jamini@cityofkingston.ca](mailto:jamini@cityofkingston.ca)*

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**COMMITTEE COMPOSITION**

**Members**

Councillor Brian Reitzel, Ryan Boehme, Robert Cardwell,  
Edward Grenda, Bill Visser

**STAFF SUPPORT**

Tom Riddolls, Museum Curator  
Paul Robertson, City Curator  
Colin Wiginton, Manager, Cultural Services

- 1. MEETING TO ORDER**
- 2. ELECTION OF OFFICERS**
- 3. CONFIRMATION OF AGENDA**
- 4. CONFIRMATION OF MINUTES**

**THAT** the minutes of the MacLachlan Woodworking Museum Committee meeting No. 08-2011 held Wednesday, October 12<sup>th</sup>, 2011 be confirmed.

*Distributed separately*

- 5. DISCLOSURE OF PECUNIARY INTEREST**
- 6. DELEGATIONS**
- 7. BRIEFINGS**
- 8. BUSINESS**
  - i. **2012 Exhibit Planning – Exhibit Objectives** (See Pages 1 – 2)
  - ii. **2010 – 2015 Capital Projects Plan** (See Pages 3 – 5)
  - iii. **Frequency of Meetings**
- 9. OTHER BUSINESS**

**10. CORRESPONDENCE**

**11. DATE OF NEXT MEETING**

The date of the next meeting will be determined by 8 (iii).

**12. ADJOURNMENT**



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**SCHEDULE B-6 - ADVISORY COMMITTEES**

**COMMITTEE NAME:** MacLachlan Woodworking Museum Committee

**REPORTING TO:** Arts, Recreation and Community Polices Committee

**COMPOSITION (AS APPOINTED BY COUNCIL):**

Four (4) members of the public;  
One (1) City Councillor

**TERM OF APPOINTMENT:** Term of Council

**MANDATE/TERMS OF REFERENCE:**

The Committee shall be responsible solely for the MacLachlan Woodworking Museum and shall:

- a) understand and respect the policies, activities and operations of the Museum;
- b) work with staff to ensure that the purposes for which the Museum was created are being fulfilled;
- c) provide advice, expertise, and direction regarding the policies, activities, and operations of the Museum;
- d) work with staff to advance strategic planning and development relevant to the Museum;
- e) promote the best interest of the Museum to ensure its stability, profile and future growth;
- f) participate in representing the Museum to the community, visitors, and other interested parties.

(By-law No. 2010-205)