



City of Kingston
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MEMORANDUM

To: Municipal Accessibility Advisory Committee
From: Julie Salter-Keane, Accessibility Compliance Project Manager
Meeting Date: August 9, 2012
Subject: **Accessibility Office Information Report for August 2012**

1. 2012 MUNICIPAL ACCESSIBILITY INITIATIVES – (See Appendix 1)

- 1. AODA Compliance – Funding to support implementation activities to ensure that the Corporation meets all of its obligations per regulations established under the AODA.**
- 2. Accessible Customer Service – Continue to monitor AODA Standard development and implement any requirements that become law**
- 3. Information and Communication –** Refers to information processing and communication, and could include publications, software applications and websites
- 4. Employment Standard –** refers to hiring and retaining employees, and could include employment practices, policies and processes
- 5. Roads and Transportation –** addresses barriers to accessibility for persons with disabilities in the delivery of public and private transportation services.
- 6. Facilities and Parks –** refers to access to, from and within buildings and outdoor spaces.

Appendix 1 – 2012 Accessibility Plan – Action Items chart is taken from the 2012 Accessibility Plan which identifies the Action Items for implementation by City staff and the Municipal Accessibility Advisory Committee. Each month the chart will be updated to indicate action taken the previous month.

2. 2013-2014 Accessibility Plan

Public consultation on the proposed 2013-2014 plan took place on Wednesday August 1st to receive input from the public on the identification, removal and prevention of barriers to access for persons with disabilities. Approximately 40 people attended the meeting. Input received at the public meeting will be discussed with the appropriate staff in consideration of the 2013-2014 Plan.

The Accessibility Compliance Project Manager will meet with city staff over the next month to review proposed action items for 2013-2014 as well as to receive an update on the 2012 action items.

The August meeting of MAAC will include a discussion on the proposed action items brought forth by the 3 MAAC working groups.

3. International Day of Persons with Disabilities Access Award Reception

The event is planned for Monday December 3rd – International Day of Persons with Disabilities from 1:00 - 3:00pm at the Portsmouth Olympic Harbour.

The United Nations International Day of Persons with Disabilities theme for 2012 is “removing barriers to create an inclusive and accessible society for all”. The MAAC Information and Communication Working Group will be discussing the program for the December 3rd reception at their meeting in August.

Initiative	Raises Awareness And/or Removes Barriers	Main Responsibility	Action	Time Frame	Progress
<u>AODA Compliance</u>	Lack of Awareness & Inclusion of People with Disabilities	Accessibility and Department responsible for policy development	Funding to support implementation activities to ensure that the Corporation meets all of its obligations per regulations established under the AODA.	Ongoing	Ongoing
<u>Accessible Customer Service Policy</u>	Barriers to accessible goods and services to customers	Accessibility	Continue to monitor AODA Standard development and implement any requirements that become law	Ongoing	Staff is drafting the accessibility policy on how the city achieves or will achieve accessibility through meeting its requirements of the IASR. The draft policy will be provided to the project team upon completion.
<u>Information and Communication Education</u> Promoting an accepting and welcoming environment for persons with disabilities through education of the public designed to raise awareness and eliminate attitudinal barriers	Lack of Awareness & Inclusion of People with Disabilities	MAAC	Actively promote the need for accessibility awareness training to business, professional and service communities – e.g. make presentations to Chamber of Commerce, Downtown Kingston, etc.	2012	Staff met with staff from Downtown Kingston. Provided information on Accessible Customer Service and the Rick Hansen Foundation web application on accessible facilities. This website will be communicated to members of Downtown Kingston

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<p><u>Education, continued</u></p> <p>Promoting an accepting and welcoming environment for persons with disabilities through education of the public designed to raise awareness and eliminate attitudinal barriers</p>		Accessibility and MAAC	Educate the public and other sectors of the community on the role of the Municipal Accessibility Advisory Committee	Ongoing	Recommendation: Communication working group distribute Fact Sheet
		Accessibility and MAAC	Develop linkages with other municipalities and the Advisory Committees	2012	
		Accessibility and MAAC	Educate about different types of disabilities and provide education on the Accessibility web page	Ongoing	
		Accessibility and MAAC	Investigate the feasibility of hosting a regional accessibility conference for Accessibility Advisory Committees	2012	Motion to remove this action item from the 2012 Plan . Will be considered for 2013-2014
		Accessibility Human Resources and Corporate	Continue to deliver Accessible Customer Service training to all new employees and volunteers	Ongoing	Ongoing.

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<p><u>Information and Communication</u></p> <p>Promote the continuous improvement of information sharing which will include a variety of methods to inform persons with disabilities, the City and the general public about issues related to persons with disabilities</p>		Accessibility and MAAC	Annually implement the International Day of Persons with Disabilities Access Awards Program	Ongoing	Award ceremony will be held on Monday December 3rd in conjunction with the observance of the International Day of Persons with Disabilities event
		Emergency Services	Provision of Emergency & Public Safety information in an accessible format as soon as practicable upon request	2012	Ongoing
		MAAC	Continue to develop and distribute the MAAC fact-sheet to inform the public about issues related to persons with disabilities	Ongoing	The Communication group met with the Communication officer to review and revise the fact sheet to highlight accessibility within the City rather than the focus on MAAC.
		Communication	Conduct detailed assessment of City website to identify, prioritize and plan accessibility improvements	2012	Process has begun with a survey. A focus group will review design changes. A member of MAAC was appointed to the Website redesign focus group

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<p><u>Information and Communication</u></p> <p>Promote the continuous improvement of information sharing which will include a variety of methods to inform persons with disabilities, the City and the general public about issues related to persons with disabilities</p>		<p>Accessibility and Communication</p> <p>Purchasing</p>	<p>Implement ongoing communications initiatives such as news releases, website information</p> <p>Incorporate accessibility criteria and features when procuring or acquiring good, services and facilities</p>	<p>Ongoing</p> <p>2012</p>	<p>10 week accessibility awareness program began on December 3rd in the Whig Accessibility Listserv Digital signage</p> <p>Staff is drafting a policy to incorporate accessibility criteria and features when procuring or acquiring goods, services or facilities</p>
<p><u>Employment Standard</u></p> <p><u>Human Resources</u></p>	<p>Lack of employment of people with disabilities</p>	<p>Human Resources</p> <p>Human Resources</p>	<p>Human Resources will implement a new on-line application process which will enhance accessibility for individuals.</p> <p>Provision of individualized workplace emergency response information to employees who have a disability</p>	<p>2012</p> <p>2012</p>	<p><u>Completed</u></p> <p><u>Completed</u> Information went to all City staff in December 2011. Process in place for the provision of individualized workplace emergency response information</p>

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<p><u>Transportation Standard Roads & Transportation</u></p>	<p>Sidewalks/curb cuts barriers</p>	<p>Engineering</p>	<p>Continue to incorporate sidewalk-ramps into all construction and reconstruction projects.</p>	<p>Ongoing</p>	<p>Ongoing</p>
		<p>Public Works</p>	<p>Continue to implement the “Step Safe” Program (accessible sidewalks)</p>	<p>Ongoing</p>	<p>Ongoing</p>
		<p>Engineering</p>	<p>Additional warranted sidewalks are installed every year in locations where none currently exist through a dedicated program</p>	<p>Ongoing</p>	<p>Ongoing</p>
	<p>Physical barriers</p>	<p>Transit</p>	<p>Establish new Easier Access Routes</p>	<p>Ongoing</p>	<p>Easier Access Routes: Assessing Route 3 bus stop infrastructure and route timing for consideration as next Easier Access route.</p>
		<p>Transit</p>	<p>Redesign and upgrade the transit stops in the Riocan Centre to be fully accessible</p>	<p>2012</p>	<p>RioCan Design: A <u>design is completed.</u> Construction has been delayed for reasons beyond our control at this time.</p>
		<p>Public Works</p>	<p>Winter Control of sidewalks</p>	<p>Ongoing</p>	

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<u>Roads and Transportation</u>	Physical Barriers	Public Works	As street benches are replaced and installed new benches will meet FADS	Ongoing	Ongoing
		Transit	Consultation with MAAC, the public and persons with disabilities regarding the implementation of the Transportation section of the Integrated Accessibility Standard	Ongoing	KT staff attended the May 9th and June 13th meeting of the Transportation Working Group and presented the draft document “ Accessible Transit Services Handbook”. Comments received from the committee members were incorporated into the draft document. Committee members will discuss the documents with MAAC on August 9 and will forward any new comments to KT staff.
		Transit	Upgrade existing bus stops to an accessible standard as part of planned Engineering sidewalk and roadway reconstruction	Ongoing	See note above
		Transit	Provide current information on Kingston Transit accessibility equipment and features of the vehicles, routes and services to satisfy the requirements of Ontario Regulation 191/11 Section 34	2012	See note above

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<p><u>Roads and Transportation</u></p>	<p>Physical Barriers</p>	<p>Transit</p>	<p>Implement and communicate an emergency preparedness and response policy that addresses persons with disabilities to satisfy the requirements of Ont Reg 191/11</p>	<p>2012</p>	<p>Draft Policies are contained in the in the document described above.</p>
		<p>Transit</p>	<p>Implement and communicate a policy that ensures persons with a disability boarding a Kingston Transit vehicle can have the ramp or lifting devices lowered upon request, are given adequate time to safely board/deboard, have access to and can travel with mobility aids, mobility assistive devices, and a medical aid to satisfy the requirements of Ont Reg 191/11</p>	<p>2012</p>	<p>See note above</p>
		<p>Transit</p>	<p>Implement and communicate a safe storage policy for mobility aids and mobility assistive devices on all Kingston Transit vehicles to satisfy the requirements of Ontario Regulation 191/11 Section 48.</p>	<p>2012</p>	<p>See note above</p>

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<p><u>Built Environment Standard Facilities and parks</u></p>	Facilities Barriers	Real Estate and Construction	Seek input from MAAC on upgrades needed to existing City facilities	Ongoing	Draft report being finalized. Once completed staff will meet with Policy Review Project Team to discuss
	Inaccessible Facilities	MAAC, Applicable staff, Accessibility	Accessibility Audits – City Hall, and others as approved by staff in consultation with MAAC	2012	Project team has been appointed by MAAC
		Real Estate and Construction	Barrier free upgrades and design work to 362 Montreal Street. Design to begin in 2011 with construction in 2012	2012	Project team has been appointed by MAAC
		Recreation MAAC	Barrier free upgrades and design work to the Artillery Park Aquatic Centre. Design in 2011 with construction in 2012/2013	2012/2013	Project team has been appointed by MAAC
		Parks, MAAC	Barrier free upgrades and design work to Polson, Grenadier and Wally Elmer Skate Park	2012	Project team has been appointed by MAAC

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<p><u>Built Environment Standard Facilities and parks</u></p>	<p>Inaccessible facilities</p>	<p>Parks, MAAC</p>	<p>Review and provide feedback on accessibility of new and retro-fit playgrounds</p>	<p>Ongoing</p>	<p>Project team has been appointed by MAAC</p>
		<p>Real Estate and Construction</p>	<p>Barrier free upgrades and design work to Lake Ontario Park. Design in 2011 with construction in 2012</p>	<p>2012</p>	<p>Project team has been appointed by MAAC</p>
			<p>Barrier free upgrades and design work to Polson Tennis Courts</p>	<p>2012</p>	<p>Project team has been appointed by MAAC</p>
			<p>Barrier free upgrades and design work to J.K. Tett Centre. Design work 2011, construction 2012</p>	<p>2012</p>	<p>Project team has been appointed by MAAC</p>
			<p>Barrier free upgrades and design work to MacLachlan Woodworking Museum</p>	<p>2012</p>	<p>Project team has been appointed by MAAC</p>
			<p>Barrier free upgrades and design work to Pumphouse Steam Museum</p>	<p>2012</p>	<p>Project team has been appointed by MAAC</p>

