



**SENIORS ADVISORY COMMITTEE  
AGENDA  
MEETING No. 2012-01  
Wednesday January 18<sup>th</sup>, 2012 at 2:00 p.m.  
in the Loyalist Room, City Hall**

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~ Please provide regrets to Susan Powley, Committee Clerk at 546-4291, ext. 1204 or [spowley@cityofkingston.ca](mailto:spowley@cityofkingston.ca) ~

**COMMITTEE COMPOSITION**

Diane Luck, Chair      Mary Carol Thompson  
Councillor Liz Schell  
Christine Bell      David Crane  
Anne Graham      Michaela Jones  
Louise Richer      Paul Switzer

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**STAFF**

Ms. Cynthia Beach, Commissioner Sustainability & Growth  
Ms. Cheryl Hitchen, Manager, Social Planning & Policy  
Ms. Lanie Hurdle, Commissioner, Community Services  
Ms. Susan Powley, Committee Clerk  
Ms. Julie Salter-Keane, Accessibility Compliance Project Manager

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1. **MEETING TO ORDER**
2. **WELCOME and INTRODUCTIONS**
3. **CONFIRMATION OF AGENDA**
4. **CONFIRMATION OF MINUTES**

**THAT** the minutes of the Seniors Advisory Committee Meeting No. 2011-02 held on 16<sup>th</sup> November 2011 be confirmed.

Distributed Separately

5. **POSSIBLE PECUNIARY INTEREST**
6. **DELEGATIONS**
7. **BRIEFINGS**
8. **BUSINESS**
- i.* **Update by Focus Group Working Group** (Ms. Louise Richer, Ms. Michaela Jones and Mr. Paul Switzer and staff)

A copy of the Focus Group participant package was distributed separately.

*ii.* **Discussion** regarding invitees to the **Service Provider Focus Groups** - by Ms. Julie Salter-Keane, Accessibility Compliance Project Manager.

*iii.* **Update** regarding **Submission of Application for membership to the WHO Global Network of Age-Friendly Cities** – by Ms. Julie Salter-Keane, Accessibility Compliance Project Manager and Ms. Cheryl Hitchen, Manager, Social Planning & Policy

**9. MOTIONS**

**10. NOTICE OF MOTION**

**11. OTHER BUSINESS**

**12. CORRESPONDENCE/CIRCULATIONS**

**13. DOCUMENTS**

The following documents are available for viewing on the City of Kingston website:

*i.* Code of Conduct for Council and Committee Members at:

<http://www.cityofkingston.ca/cityhall/committees/infrastructure/index.asp>

*ii.* Council Procedural By-law 2010-1 at:

<http://www.cityofkingston.ca/cityhall/bylaws/index.asp>

*iii.* Committee By-law 2010-205 at:

<http://www.cityofkingston.ca/cityhall/bylaws/index.asp>

The following documents are available for viewing on the internet:

*iv.* Goals and Objectives for Poverty Reduction in Kingston – Community Report Update – July 2011 – Prepared by City of Kingston – Kingston Community Roundtable on Poverty Reduction – United Way serving KFL&A.

<http://www.kingstonpovertyreduction.ca/news.html>

*v.* Kingston and Area Vital Signs

<http://www.cfka.org/vital-signs-2011>

**14. NEXT MEETING DATES**

The following schedule of meetings has been established for 2012 at 2:00 p.m. in the Loyalist Room:

- February 15
- March 21
- April 18
- May 16
- June 20
- July 18
- August (no meeting)
- September 19
- October 17
- November 21

Any updates regarding the location, date and time will be noted on each meeting agenda and on the City meeting calendar at:

<http://www.cityofkingston.ca/calendar/meetings/all/>.

**15. ADJOURNMENT:**



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**SENIORS ADVISORY COMMITTEE**  
City Of Kingston By-Law No. 2010-205 “Committee By-law”

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**MANDATE:** To develop an “Age-Friendly” Plan for the City of Kingston in keeping with the theme and direction of the World Health Organization (WHO) and with the eight categories noted below and for other service areas that may be identified during the plans development.

**REPORTS TO:** City Council

**TERM OF COMMITTEE:** The Committee’s term is expected to be 12 months and will conclude once the mandate has been fulfilled and council has adopted a recommended plan.

**BACKGROUND:** According to the World Health Organization (WHO) the population of senior citizens (over age 65), throughout the world will more than double within the next few decades. In Canada, a number of municipalities have already developed “Age-Friendly” plans which focus on delivering these services to our seniors. With one of the largest seniors populations in the country, per capita, Kingston will understandably see an even greater increase in its demographic of senior citizens. The WHO recommends that cities throughout the western world develop “Age-Friendly” Plans focused on delivering services to seniors in the eight following categories:

1. Outdoor Spaces and Places;
2. Transportation
3. Housing
4. Social Participation
5. Respect and Social Inclusion
6. Civic Participation and Inclusion
7. Communication and Information
8. Community Support and Health Service

**STAFF SUPPORT:** The committee will receive research and project support from the CAO’s office and from selected staff from across city departments.

**REFERENCING DOCUMENTATION:** The primary reference will be “Global Age-Friendly Cities: A Guide”, published by the World Health Organization.

**MEETINGS:** The committee will meet bi-monthly or at the call of the Chair.

**COMMUNICATIONS:** The Chair of the committee will provide status reports to Council on a regular basis during the committee term.