



**CITY OF KINGSTON  
MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE  
MEETING NO. 01-2012  
MINUTES  
THURSDAY, DECEMBER 1<sup>ST</sup>, 2011  
1:45 P.M.  
PORTSMOUTH OLYMPIC HARBOUR, PRESS LOUNGE**

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**MEMBERS PRESENT**

Ms. Elizabeth Moore; Chair  
Councillor Brian Reitzel  
Mr. Malcolm Bauder  
Ms. Siobhan Coady  
Ms. Lorraine Farrar  
Ms. Laura Fitzgerald  
Mr. William Higgins  
Ms. Donna Huff  
Mr. J. Nicholas Kaduck  
Mr. Drew Kennedy  
Ms. Elizabeth Moore  
Ms. Brenda Slomka  
Mr. Harry Smith  
Ms. Kym Watson  
Ms. Marilyn Wilson

**STAFF PRESENT**

Ms. Julie Salter-Keane, Accessibility  
Compliance Project Manager  
Mr. James Thompson, Committee  
Clerk

**OTHERS PRESENT**

Mr. Baird  
Mr. Larson

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

The Committee Clerk called the meeting to order at 1:50 p.m.

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## **ELECTION OF OFFICERS**

Moved by Ms. Farrar  
Seconded by Ms. Wilson

**THAT** Ms. Moore be elected Chair of the Municipal Accessibility Advisory Committee.

**CARRIED**

Moved by Mr. Smith  
Seconded by Councillor Reitzel

**THAT** Ms. Penning be elected as Vice-Chair of the Municipal Accessibility Advisory Committee.

**CARRIED**

## **CONFIRMATION OF AGENDA**

Moved by Ms. Penning  
Seconded by Mr. Bauder

**THAT** the agenda be amended to include an update regarding the Age Friendly Kingston Focus Groups under Other Business, and as amended, be approved.

**CARRIED**

## **CONFIRMATION OF MINUTES**

Moved by Ms. Wilson  
Seconded by Mr. Higgins

**THAT** the Minutes of Municipal Accessibility Advisory Committee Meeting No. 10-2011 held Thursday November 3<sup>rd</sup>, 2011 be confirmed.

**CARRIED**

## **DISCLOSURE OF PECUNIARY INTEREST**

There were none.

## **DELEGATIONS**

There were none.

## **BRIEFINGS**

There were none.

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## **BUSINESS**

### **a) Orientation - Review of Committee Mandate**

Ms. Salter-Keane spoke to the mandate of the Municipal Accessibility Advisory Committee as outlined in the Committee By-Law.

Ms. Salter-Keane provided the Committee with an overview of the working groups and the Facilities Accessibility Design Standards.

Ms. Moore indicated that the working groups are on hiatus until after the January, 2012 Committee meeting.

### **b) Orientation - Role and Responsibilities of Committee Members and Committee Clerk**

Mr. Thompson spoke to the role of the Chair, the role and responsibilities of committee members and the role of the Committee Clerk.

### **c) City of Kingston 2012 Accessibility Plan**

Ms. Salter-Keane informed the Committee that the 2013 Accessibility Plan will be brought before the Committee in November, 2012.

Ms. Slomka questioned if there were outstanding items which were not included in the 2012 Accessibility Plan. Ms. Salter-Keane indicated that all of the City of Kingston's initiatives were included in the plans.

Ms. Slomka sought further explanation regarding the public consultation process. Ms. Salter-Keane stated that members of the public were able to provide input via the City of Kingston's website. She commented that public meetings were also held.

Moved By Ms. Wilson  
Seconded by Ms. Coady

**THAT** it be recommended to Council that the City of Kingston 2012 Accessibility Plan, attached to this report as Exhibit A, be approved.

**CARRIED**

**d) Appointment of MAAC Members to Project Teams**

Moved by Ms. Farrar  
Seconded by Ms. Wilson

**THAT** Mr. Bauder be appointed to the Site Plan Review Project Team;

- and further -

**THAT** Ms. Slomka and Ms. Watson be appointed to the Lake Ontario Park Project Team;

- and further -

**THAT** Mr. Kennedy and Ms. Penning be appointed to the Harold Harvey Arena Project Team;

- and further-

**THAT** Mr. Bauder be appointed to the Invista Centre Track and Field Facility Project Team.

**CARRIED**

**e) Working Group Updates**

**i. Built Environment Working Group Report**

Ms. Farrar spoke to the Built Environment Working Group meeting notes.

Ms. Farrar requested that Mr. Baird be provided an opportunity to speak to the Working Group meeting notes.

Mr. Baird indicated that a RFP has been issued for the Lake Ontario Park project. He commented that it will be quite time consuming to review the drawings. He noted that there are serious problems with the grading.

Mr. Baird mentioned that the Built Environment Working Group has informed staff that there should be an inclusive accessible viewing area at the track and field facility at the Invista Centre.

Mr. Baird stated that the proposed work at the McLaughlin Wood Working Museum will pose a barrier to accessibility. He commented that the terrace and entrance are not accessible. He mentioned that the Built Environment Working Group has provided comments to staff.

Mr. Baird stated that the lift at the Pump House Steam Museum is not functional and indicated that the washrooms are not accessible. He mentioned that the Built Environment Working Group has provided comments to staff.

Ms. Moore thanked Mr. Baird for his commitment to the Committee.

Moved by Ms. Coady  
Seconded by Mr. Smith

**THAT** the minutes of the Built Environment Working Group be received.

**CARRIED**

**ii. Transportation Working Group Report**

**iii. Communications and Employment Working Group Report**

**MOTIONS**

There were none.

**NOTICES OF MOTION**

There were none.

**OTHER BUSINESS**

Ms. Salter-Keane stated that the Committee Clerk would circulate information regarding the Age Friendly Kingston Focus Groups.

**CORRESPONDENCE/DOCUMENTS**

There was none.

**DATE AND TIME OF NEXT MEETING**

The next meeting of the Municipal Accessibility Advisory Committee will be held on Thursday January 12<sup>th</sup>, 2012.

**ADJOURNMENT**

Moved by Ms. Coady

Seconded by Councillor Reitzel

**THAT** the Municipal Accessibility Advisory Committee do now adjourn.

**CARRIED**

The meeting adjourned at 3:00 p.m.