



**CITY OF KINGSTON
MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE
MEETING NO. 02-2012
MINUTES
Thursday, February 2nd, 2012
1:00 P.M.
PORTSMOUTH OLYMPIC HARBOUR, PRESS LOUNGE**

MEMBERS PRESENT

Ms. Elizabeth Moore; Chair
Mr. Malcolm Bauder
Ms. Siobhan Coady
Ms. Lorraine Farrar
Mr. David Grightmire
Ms. Donna Huff
Mr. J. Nicholas Kaduck
Mr. Drew Kennedy
Ms. Brenda Slomka
Mr. Harry Smith
Ms. Kym Watson
Ms. Marilyn Wilson

STAFF PRESENT

Ms. Julie Salter-Keane, Accessibility
Compliance Project Manager
Mr. Allen Lucas, Manager, Research
& Projects Office
Mr. James Thompson, Committee
Clerk

OTHERS PRESENT

Mr. Brian Davies
Mr. Marsh Frere

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER

The Chair called the meeting to order at 1:05 p.m.

CONFIRMATION OF AGENDA

Moved by Mr. Kaduck
Seconded by Ms. Watson

THAT the agenda be amended to include the addendum, and as amended, be approved.

CARRIED

CONFIRMATION OF MINUTES

Moved by Mr. Kennedy
Seconded by Ms. Wilson

THAT the Minutes of Municipal Accessibility Advisory Committee Meeting No. 01-2012 held Thursday December 1st, 2011 be confirmed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were none.

DELEGATIONS

There were none.

BRIEFINGS

a) Utilities Kingston Building

Mr. Frere stated that he was present to speak to the Committee regarding the new Utilities Kingston building.

Mr. Frere presented two site plan drawings to the Committee.

Mr. Frere informed the Committee that the design of the building has been submitted for site plan approval. He stated that the new building is a three storey office building. He mentioned that the buildings address is 85 Lappan's Lane. He noted that there are three approaches to the building.

Mr. Frere spoke to the grading, walkways and floor plans.

Mr. Frere stated that the approach to the building was modified by increasing the grade of the parking lot. He commented that this modification will make the approach to the building gentler.

Mr. Frere indicated that the lobby covers the entire end of the building. He commented that all visitors will be received at this central location.

Mr. Frere noted that a nine meter ramp will be built from the parking lot to the entrance level. Ms. Wilson questioned what the grade of the ramp is. Mr. Frere responded that the grade of the ramp is four percent.

Ms. Farrar sought further explanation regarding the purpose of the stairs. Mr. Frere replied that that the stairs provide another option to reach the entrance level. He mentioned that both the stairs and ramp lead towards the interior courtyard. Ms. Farrar questioned the reasoning for not having two ramps instead of the stairs. Mr. Frere replied that there is not enough space to accommodate two ramps due to the grading. Mr. Grightmire indicated that for some people it is easier to go down stairs rather than a ramp.

Mr. Frere noted that all entrances to the lobby are accessible.

Ms. Slomka questioned if there are any outstanding issues. Mr. Frere commented that a walkway along Lappan's Lane is under consideration provided that the walkway can connect with the sidewalk which runs alongside John Counter Blvd. He stated that the site plan would be resubmitted if changes are made to the design.

Ms. Wilson stated that consideration should be given to the needs of employees with accessibility issues. Mr. Lucas stated that the interior of the building will be reviewed once the site plan has been finalized. He stated that that he would be happy to provide the Committee with an update on the second phase.

BUSINESS

a) Appointment of MAAC Members to Working Groups

The composition of the Municipal Accessibility Advisory Committee working groups will be as follows:

a) Built Environment Working Group

- . Mr. Bauder
- . Mr. Kennedy
- . Ms. Farrar
- . Mr. Grightmire
- . Ms. Watson

b) Transportation Working Group

- . Ms. Huff
- . Ms. Slomka
- . Mr. Smith
- . Ms. Moore

c) Communication Working Group

- . Ms. Coady
- . Mr. Kaduck
- . Ms. Wilson

b) Appointment of MAAC Members to Project Teams

The composition of the Municipal Accessibility Advisory Committee project teams will be as follows:

Name of Project	Members Appointed	Date of Appointment
Site Plan Reviews	Mr. Bauder, Mr. Grightmire	Dec. 1 st , 2011
Grand Theatre Project	Ms. Farrar, Ms. Watson	Feb. 2 nd , 2012
J.K. Tett Project	Mr. Grightmire, Mr. Kaduck	Feb. 2 nd , 2012
John Machin Park project	Mr. Bauder, Ms. Moore	Feb. 2 nd , 2012
Lake Ontario Park	Ms. Slomka, Ms. Watson	Dec. 1 st , 2011
Track and Field [Invista Centre]	Mr. Bauder, Mr. Grightmire	Dec. 1 st , 2011
K&P Trail	Ms. Moore, Mr. Grightmire	Feb. 2 nd , 2012
City Operational Centre	Ms. Moore, Mr. Kennedy	Feb. 2 nd , 2012
Bus Shelters and Transit Routes	Mr. Smith, Ms. Huff	Feb. 2 nd , 2012
Facilities Review	Mr. Bauder	Feb. 2 nd , 2012
Policy Review	Mr. Bauder, Ms. Coady, Ms. Penning	Feb 2 nd , 2012
MacLachlan Woodworking Museum	Ms. Farrar	Feb. 2 nd , 2012
Briceland Park	Ms. Moore, Mr. Grightmire	Feb. 2 nd , 2012
Augusta Park		Feb. 2 nd , 2012
International Day for Persons with Disabilities Award Selection Process	Ms. Moore, Ms Wilson, Ms. Penning	Feb. 2 nd , 2012
Harold Harvey Arena	Mr. Kennedy, Ms. Penning	Dec. 1 st , 2011
Williamsville Main Street Study	Ms. Slomka, Ms. Penning	Feb. 2 nd , 2012
Shannon Park, Trillium Ridge Park, Polson, Park, Grenadier Park and Buckingham Park	Mr. Grightmire, Ms. Moore	Feb. 2 nd , 2012
Artillery Park Aquatic Centre	Ms. Wilson, Ms. Farrar	Sept. 8 th , 2011
362 Montreal Street	Mr. Grightmire, Mr. Bauder	Oct. 13 th , 2011
Breakwater Park	Ms. Slomka, Ms. Farrar	

c) Appointment of Terms

Ms. Slomka, Mr. Kaduck and Mr. Kennedy were appointed to a two year term to expire November 30th, 2013.

d) Feedback regarding Projects

Ms. Wilson indicated that she met with Ms. Farrar, Mr. Follwell and the architects regarding the Artillery Park renovations. She expressed concern regarding the posts located in the centre of the main hallway.

Ms. Slomka noted that she met with Ms. Watson to review the Lake Ontario Park plans. She noted that she has some concerns regarding the grading. Ms. Watson indicated that she requested that a few trees be removed to ensure the appropriate grading. Mr. Kaduck suggested that the trees could be replaced elsewhere.

Mr. Kennedy stated that he met with Ms. Penning and Mr. Crothers regarding the Harold Harvey building. He explained that the accessibility standards only apply to the municipal portion of the building. He stated that the focus of the inspection was regarding signage and lighting. He noted that a final inspection will be conducted.

MOTIONS

There were none.

NOTICES OF MOTION

There were none.

OTHER BUSINESS

Mr. Salter-Keane informed the Committee that consideration is being given to fare parody for the Kingston Access Bus.

CORRESPONDENCE/DOCUMENTS

Ms. Moore informed the Committee that the correspondence received from Dr. Stalker was referred to Customer Service.

DATE AND TIME OF NEXT MEETING

The next meeting of the Municipal Accessibility Advisory Committee will be held on Thursday March 1st, 2012.

ADJOURNMENT

Moved by Mr. Smith

Seconded by Ms. Farrar

THAT the Municipal Accessibility Advisory Committee do now adjourn.

CARRIED

The meeting adjourned at 2:55 p.m.