



**City of Kingston
Report to Council
Report Number 16-011**

To: Mayor and Members of Council
From: Desiree Kennedy, Chief Financial Officer and City Treasurer
Resource Staff: Stephen Dickey, Director of Financial Services
Lana Foulds, Manager of Financial Planning
Date of Meeting: December 15, 2015
Subject: Annual Amendment to Fees and Charges By-law 2005-10

Executive Summary:

The *Municipal Act, 2001* authorizes a municipality to impose fees for services. Fees charged to users for various services are a primary source of municipal revenue, representing approximately 15% of the City's total municipal revenue budget. In that regard, the City's policy dictates that fees and charges be reviewed and adjusted annually by the Consumer Price Core Index of the third quarter of the prior year plus 1% for capital purposes, where feasible, or by an amount that will recover, at a minimum, respective service, administration and capital costs. Financial Services works with departments to review annually all fees and charges to ensure that they are being applied in accordance with policy and strategic direction. An amendment to the by-law is recommended to Council to reflect the annual changes.

In most cases, services that have fees associated with them are also subsidized in various proportions by taxation revenues and, therefore, it is important that fee adjustments are reviewed on an annual basis and in conjunction with a review of respective service costs to ensure that the proportion of user fees and taxation subsidy is maintained. If fees are not adjusted appropriately, the result will be increased pressure on tax increases to subsidize the costs of providing the service.

Recommendation:

That a by-law be presented for all three readings to amend By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, in order to establish fees and charges for 2016.

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Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF FINANCIAL OFFICER AND CITY TREASURER

**Desirée Kennedy, Chief Financial Officer
and City Treasurer**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Cynthia Beach, Corporate & Strategic Initiatives

Lanie Hurdle, Community Services

Denis Leger, Transportation, Facilities & Emergency Services

Jim Keech, President and CEO, Utilities Kingston

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Options/Discussion:

By-Law 2005-10, "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, provides authorization in a consolidated fashion for the purposes of establishing fees and charges in a fiscal year. The by-law allows for fees and charges to be adjusted annually, on January 1, as approved by Council, as follows:

- By the Consumer Price Core Index of the third quarter of the prior year plus 1% for capital purposes, where feasible;
- By a cumulative adjustment for past years where the fee is not adjusted by the Consumer Price Index in one year;
- By an amount that will recover, at a minimum, respective service, administration and capital costs, as well as costs for any other purpose in any amount permitted under applicable law.

In Canada, the Consumer Price Index (CPI) is the price index most commonly used to calculate inflation. Because of this, "CPI" has become the accepted measure for the rate of inflation in Canada. Despite the common use of the term "CPI" to mean a single measure of inflation, there is more than one way to use the CPI to calculate inflation. The Consumer Price Core Index is the escalator prescribed in this By-Law to be used as a proxy for inflation estimates. This indicator removes from the calculation some of the goods and services which are the most volatile such as fruits, vegetables, gasoline, fuel oil, natural gas, etc.

The By-Law provides for adjustments to fees for services, in comparison to the related costs of providing the respective service, which becomes an important strategy in maintaining appropriate levels of cost recovery. Services that have fees associated with them are, in most cases, also subsidized in various proportions by taxation revenues and, therefore, it is important that fee adjustments are reviewed on an annual basis and in conjunction with a review of respective service costs to ensure that the proportion of user fees and taxation subsidy is maintained. In addition to taxation and provincial grant revenues, fees charged to users for various services are a primary source of municipal revenue, representing approximately 15% of the City's total municipal revenue budget.

The Consumer Price Core Index is 2.1% as at the end of the third quarter of 2015, and the Bank of Canada projection for inflation over the next fiscal year and into the longer term is estimated to average 2%. Because of this, in many cases where fee adjustments have been made to account for inflation, fee increases represent up to 2% escalation, in addition to the 1% for capital purposes, in order to reflect an average inflationary adjustment required to cover total expected costs for the service for 2016, as permitted by the By-law.

An additional clause has also been added to By-Law 2005-10 to provide further clarification about the required timing of payment of fees and charges as follows: "Payment is received at the time of the transaction for which the fee or charge is imposed, or upon the due date specified in the terms of a contract signed by the City or an invoice issued by the City."

For the majority of recommended fees, an increase of 2% escalation plus 1% for capital purposes has been applied, effective January 1, 2016. Some fees have been adjusted slightly more or less than the 3% as a result of rounding in order to maintain even dollar amounts after

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tax for ease of cash handling or to maintain amounts that support the constraints of respective cash collection equipment, such as parking machines.

For ease of review, the section references below provide further detail and explanation for fee changes detailed on Exhibit A to Report Number 16-011 where changes are other than the annual inflationary adjustments noted above. The majority of these changes reflect one of the following strategies:

- Maintaining fee levels where the charge is currently sufficient to cover the full cost of the good or service;
- Setting fees to reflect an appropriate market rate based on market analysis;
- Minimizing fee increases to encourage increased use of a good or service;
- Setting fees to support harmonization efforts or consistency of fees for similar services across different departments;
- Addition of new fees.

Section References to Exhibit A:

The information below provides further details and explanations for fee changes that are other than the annual inflationary adjustment:

Other Fees & Charges for Administrative Services:

Financial Services

- New fees: Additional Charges Added to Tax Bill and Payment Transfers and Refunds. Separated out these fees which were previously charged under another category, in order to provide a clearer description to the nature of the fees

Clerk's Department

- No fee change to Document Searches (Pursuant to MFIPPA) and Affidavits for Non-Profit Housing Matters. Remains the same in accordance with relevant legislation
- No fee change to Photocopies of Documents, Including By-Laws. Remains the same as the fee is sufficient to cover costs

Information Systems and Technology

Geographic Information Systems

- Removed all Digital Map Products fees in support of the approved Open Government Work Plan as per Council Report 15-414:
 - Street Network Data
 - City of Kingston Topographic Mapping per 1km² Tile
 - City of Kingston Parcel Mapping pre 1 km²
 - Aerial Photo (1998, 2004, 2008) – per 1 km²
 - Custom Request for Digital Data (per Hour) Mapping, Databases or Graphics – Extra Charge for Materials

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- Address Points – Per Address
- Address Points – Entire City of Kingston
- Mr. Sid Orthophoto (Entire City) – 1998, 2004, 2008 *Price per

Legal Services

- New fees to recover costs of services provided:
 - Legal Services – per Agreements
 - Provincial Offices Room Rentals:
 - Court Room – per hour
 - Meeting Room – per hour
 - Interview Room – per hour

Rideaucrest Parking

- No Change to Per Visit cost. No change due to constraints of the cash collection system – multi-year cumulative adjustment applied periodically

Cultural Services:

Museums

- Changed all children's programs to be inclusive of HST in order to reflect appropriate tax status.

Grand Theatre

- Removed all Out of Town Non-Profit fees. This fee structure change was made due to the limited use of this service
- New: Kingston Community Groups fee structure. The Kingston Community Groups classification is to be used by local groups that are not legally incorporated as a not-for-profit corporation.
- Changes to Performance Lease Rates
 - Replaced Rehearsal for Each Day of Performance fee with the following new fees to effectively recover appropriate costs:
 - Rehearsal for Each Day of Performance (Monday - Thursday)
 - Rehearsal for Each Day of Performance (Friday - Saturday)
- Changes to Non-Performance Lease Rates (Meetings, Conferences, etc.):
 - Removed: Regina Rosen Auditorium and Lobby hourly rates
 - Added fees for Davies Lounge (only available when Regina Rosen Auditorium is not booked); Minimum half day (3 hours = 3 x hourly rate)
 - Rates for Baby Grand - in the Kingston Non-Profit and Community Groups categories have been reduced to encourage use

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- Changes to Equipment:
 - Removed: Equipment; House Sound System – Regina Rosen Auditorium: Small System-Short Per Show Announcements Only (Per Performance)
 - Decreased fees to be reflective of industry standards while continuing to recover costs:
 - House Sound System – Regina Rosen Auditorium: Full PA System (per Performance)
 - Full System With On Stage Monitoring and Monitor Console (per Performance)
 - New fees added to recover costs of new equipment and technical personnel:
 - Projector and screen
 - Regina Rosen
 - Production Personnel Costs – Regular
 - House Technician (Lighting and Sound)
 - Regular Stage Hand
 - Changes to Ticket Office Charges to Renter:
 - Replaced Service Fees to Lessee (Per Ticket) with the following new fees to recover appropriate costs:
 - Service Fees to Lessee (Per Ticket, Regina Rosen)
 - Service Fees to Lessee (Per Ticket, Baby Grand)
 - Removed Consignment Tickets Per Ticket Not Sold By Grand Theatre as no longer required
 - Changes to Ticket Office Service Charges to Ticket Buyer
 - Increased Subscription Handling Charge – (per subscription) greater than the inflationary factor to recover costs and bring in line with industry standards
 - Removed Subscription Handling Charge – (per subscription) – Commercial as no longer required
 - Changes to Capital Improvement Surcharge:
 - No fee change to Per Seat Sold fee to encourage use
 - Replaced Per Seat Sold Student Performances Tickets Less Than \$10 with Per Seat Sold (Student Performances Tickets) at a reduced rate to encourage use
 - Added Per Seat Sold (Baby Grand Performances) as a separate fee
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Recreation & Leisure Services:**Facilities and Programming**

- Many fees have been changed by an amount that differs from the inflationary measure for cash handling purposes and harmonization of similar fees
- Artillery Park and Fitness Centres (INVISTA Fitness Centre and Artillery Park) fees are effective April 1, 2016
- Changes to the age categories for Fitness Centres and Tomlinson Aqua Park to encourage use:
 - Students (13-17 years) changed to Youth (13-24 years)
 - Adult (18-64 years) changed to Adult (25-64 years)
- Increased Fitness Centres (INVISTA Fitness Centre and Artillery Park); Training; Per Visit 1 hour – Personal Training (2 people) for Students and Adults. Fees increased more than the inflationary factor in order to recover costs
- Changes to Wellness Membership (Artillery Park – Pool, Gym, Cardio/Weight Room) (INVISTA Fitness Centre – Public Skating, Fitness Classes, Weight/Cardio Equipment):
 - Adult – 1 month and annual memberships increased less than inflationary measure to allow for harmonization of Wellness fee structure to Aquafit fees.
 - Youth – 6 month memberships remained the same to harmonize with similar fees. Annual memberships increased less than inflationary measure to allow for harmonization of Wellness fee structure to Aquafit fees.
 - Added All Inclusive Annual Membership – Fit Pass for Child category to respond to the need for this service
- Changes to Tomlinson Aqua Park fees to align with the fee structure for the Family pass to encourage greater use.
- Changes to Other Fees:
 - No change to Toonie Swim fee for ease of cash management
 - Reduced Membership Hold Fee to reflect results of cost recovery analysis
 - Added new fees:
 - Birthday Party:
 - Artillery Park - Pool, Public; Pool, Private; Gym
 - Tomlinson Aqua Park - Outdoor Pool
 - Belle Park Fairways - Golf
 - INVISTA Centre - Skate, Public; Skate, Private
 - Memorial Centre - Skate, Public
 - Centre 70 - Skate, Public

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- Removed:
 - Parent & Tot Swim (Half Hour)
 - Birthday Party: Place Settings (8)
- Removed Showcase – Extra Table fees due to limited use of this service
- Increased Skate Rental – Child and Skate Rental - Senior/Youth fees have changed more than the inflationary factor for ease of cash handling
- Decreased Skate Rental – Family (minimum 4 – Child Rate Each) to be consistent with similar fees
- Changes to Events & Programs – Fees Effective April 1, 2016:
 - Change to Fitness – 2 days per week per class to harmonize with other similar fees
 - Increased fees more than the inflationary factor to recover costs:
 - Camp Grass Creek / Camp Cat - 4 day week
 - Camp Grass Creek / Camp Cat - 5 day week
 - Camp Holiday / PA Day Camps, per day
 - Camp Holiday / PA Day, plus Climbing Gym per day
 - Camp Sports of All Sorts
 - Camp Extended Supervision (10 days)
 - Camp Extended Supervision (4 days)
 - Leader-In-Training
 - No change to the following fees for the ease of cash handling and to encourage use:
 - Public Skating – Child
 - Public Skating - Family (minimum 2 – Child Rate Each)
 - Added Recreational Badminton/Volleyball – 2 hours/10 week program and removed:
 - Recreational Badminton/Volleyball – Drop In (per game)
 - Recreational Badminton/Volleyball – 1.5 hours/12 week program
- Increased Artillery Park Aquatic Centre Pool fees by more than the inflationary rate to better align with fees being charged for other pool rentals within the City
- Removed Artillery Park Aquatic Centre Party fees due to new birthday party fees being added
- Removed Madoma, Meadowcrest and Wally Elmer from Community Centres description as these facilities no longer exist

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Parks

- Removed the following refreshment vehicle fees in parks to align with the refreshment vehicle policy that is effective January 1, 2016:
 - Class A/B - Approved Parks (3 months)
 - Class A/B - Approved Parks (6 months)
 - Class C/D - Confederation Park (3 months)
 - Class C/D - Confederation Park (6 months)
 - Class C/D - Other Approved Parks (3 months)
 - Class C/D - Other Approved Parks (6 months)

Sports Fields

- Increased Soccer Fields fees by 20% as per the Council endorsed strategy to improve soccer field maintenance and capital investment

Artificial Fields

- Decreased fees to encourage use and to align and remain competitive with other local artificial field rentals:
 - CaraCo Home Field and John Machin Field Prime (both Youth and Adult):
 - Entire Facility
 - Track or Field
 - CaraCo Home Field and John Machin Field Non-Prime (Youth & Adult):
 - Entire Facility
 - Track or Field
- Increased fees slightly more than the inflationary factor to better reflect recovery of costs:
 - CaraCo Home Field and John Machin Field Other Fees (Youth & Adult):
 - Lights
- No change in fees to remain competitive:
 - CaraCo Home Field and John Machin Field Other Fees (Youth & Adult):
 - Commercial/Profit Surcharge - 20% of hourly rates

Belle Park Golf Course

- New fees to effectively recover costs and encourage use with more flexible options in response to suggestions from the Belle Park Working Group:
 - Adult Weekday (Half Season)
 - Adult Weekday (Monthly)
 - Adult Full (Half Season)
 - Adult Full (Monthly)

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- Senior Weekday (Half Season)
- Senior Weekday (Monthly)
- Senior Full (Half Season)
- Senior Full (Monthly)
- Driving Range (Half Season)
- Driving Range (Monthly)
- Power Cart (Single Rider) – 9 Holes Weekday/Weekend
- Power Cart (Single Rider) – Extra Holes and Twilight
- Summer season promotion fees

Marinas

- 3% increase for most fees in order to remain competitive with other private marinas. Previous years' increases were higher than 3%.
- No change to Hourly Rates for Day Docks – per hour (maximum \$8.00) to remain consistent with other city parking fees
- New note: “A 33% discount on 3 night rental will be applied during the following dates * Toronto International Boat Show: January 8-17, 2016, * Montreal Boat and Watersports Show: February 4-7, 2016, * Kingston Boat Show: March 18-20, 2016”
- No change to Other Fees for Commercial Crafts Surcharge. Fee remains at 20% to be consistent with similar charges in other departments
- New fee added to Other Fees for Dock Box Platform Rental for both Confederation Basin and POH to effectively recover costs
- Removed Work Place Passport (All Trades) as fee no longer required

Long Term Care - Rideaucrest:

Catering

- Many fees remained the same as they are sufficient to recover costs and, due to the size of the fees, will only be adjusted periodically by a multi-year increase
- Some fee changes incorporate rounding for ease of cash management, resulting in percentage increases greater than an inflationary factor due to the size of fees involved
- Removed the following fees from Beverages due to limited use:
 - Decaffeinated coffee envelopes (each)
 - Iced tea, can (diet, regular)
 - Bottled water (330 ml)

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Engineering:

- No change to Development Application Review for Plan of Subdivision. Fees represent deposits that are currently at an appropriate level
 - Removed Drawing (Digital) to promote Open Government and to be consistent with Information Systems and Technology fees and charges
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Transportation Services:**Airport**

- Most Air terminal facility fees are being adjusted on a phased-in basis over five years to bring these in line with comparator airports, as described in Council Report Number 13-321
- No change to Surcharges for AVGAS Fuel Surcharge (per litre) and Turbine Fuel Surcharge (per litre). Fees remain the same as they are sufficient to recover costs
- No change to Motor Vehicle Parking Fees for ease of cash management

Parking

- Fee changes in accordance with Council approved EITP Report 13-004 (March 6, 2013). On-street parking rates and most parking lot rates per hour remain constant.
- Increased Parking Rates in Lots - Per Hour rates to effectively recover costs for the following garages:
 - Chown (Brock)
 - Hanson (Brock)
 - Lower Robert Bruce (Bagot)
 - Upper Robert Bruce (Montreal)
- Added new fees to Parking Space Rental Fees to effectively recover costs:
 - Application Fee
 - Staff Rate per hour (including HST)

Transit

- No change to transit fees. Fees are set in accordance with Council approved EITP Report 13-004 (March 6, 2013)
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Building and Licensing:

- No changes the following fees:
 - Building Permit and Related Fees. A review of building permit fees will be completed in 2016 prior to amending the existing fees

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- Animal registration. No change to encourage licensing activities with the exception of fees for spayed/neutered cats which have increased by more than an inflationary factor in accordance with Council approved ARCP report 13-016
 - Other Animal Related Fees. No change to some fees where current fees are appropriate to recover respective costs
 - New fees to recover the appropriate costs:
 - Backflow Preventer
 - Solar Panels – residential only Commercial Solar Panel Applications are subject to change
 - Photocopies under Freedom of Information, per side, plus search fees
 - No change to Business Licenses - Annual Alarm Monitoring Fee. Current fees are appropriate to recover respective costs
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Solid Waste Division:

- The majority of garbage disposal and recycling fees have remained the same or been adjusted by less than an inflationary factor in order to encourage proper disposal
 - No change to Garbage Bag Tags and Blue Bags to encourage greater use
 - Decrease to Source Separated Organics & Composting - Kitchen Containers due to a reduction in anticipated cost
 - Changes to Source Separated Organics – Schools:
 - Replaced Cost Per Student Per Year For Collecting Organics fee with:
 - Cost Per Student Per Year For Collecting Organics – Elementary School
 - Cost Per Student Per Year For Collecting Organics – Secondary School
 - Additions to Disposal Fees - Other Materials:
 - Fluorescent Lamps – maximum 100 Linear Fee (Per linear foot) – free until May 31,2016
 - Compact Fluorescent Lamps – maximum 100 units (each) – free until May 31, 2016
 - Additions to Recycling – Special Events fees to effectively recover new costs:
 - Recycling Toter Delivery and Collection – up to 6 toters
 - Recycling Toter Delivery and Collection – 7-15 toters
 - Contamination Fee per tonne collected (contains more than 5% non-recyclables) and related note 4
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Fire and Rescue:

- No changes to Non-Resident Response fees and False Alarms and Unauthorized Burning fees as fees currently align with Ontario Ministry of Transportation (MTO) rates
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The recommendation in this report requests that By-law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, be given three readings. This is necessary in order to implement changes to fees and charges effective January 1, 2016.

Existing Policy/By Law:

By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended.

Notice Provisions:

There is no notice provisions required for this report.

Accessibility Considerations:

Exhibit A to this report may be available in alternative formats upon request.

Financial Considerations:

Financial considerations are included within the body of the report.

Contacts:

Stephen Dickey, Director of Financial Services, Extension 2370

Lana Foulds, Manager of Financial Planning, Extension 2209

Other City of Kingston Staff Consulted:

Applicable Municipal Departments

Exhibits Attached:

Exhibit A: Draft by-law to amend By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, including Schedule "A".

By-Law Number. 2015-XX

A By-Law to Amend By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City Of Kingston, as Amended."

Passed: December 15, 2015

Be it resolved that the Council of the Corporation of the City of Kingston hereby enacts as follows:

1. By-Law 2005-10, being "A By-Law To Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended, is hereby further amended as follows:
 - a. The following paragraph is hereby inserted after list paragraph 3:

"4. Payment is received at the time of the transaction for which the fee or charge is imposed, or upon the due date specified in the terms of a contract signed by the City or an invoice issued by the City.";
 - b. Subsequent list paragraphs are hereby renumbered beginning with number 5(a); and
 - c. Schedule A of By-Law 2005-10 is hereby deleted in its entirety and replaced with Schedule A attached hereto.
2. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: December 15, 2015

John Bolognone
City Clerk

Bryan Paterson
Mayor

	2016 Fees	HST
Other Fees & Charges		
Finance		
Tax Certificate / Statement per Section 352, <i>Municipal Act, 2001</i>	\$65.05	No
Returned or Dishonoured Payment	\$33.95	No
New Owner / New Roll Setup	\$29.80	No
Additional Changes to Tax Bill Information	\$29.80	No
Additional Charges Added to Tax Bill	\$29.80	No
Payment Transfers and Refunds	\$29.80	No
Tax Payer's Account Information / Statement; Letter for Income Tax, per tax year	\$13.90	No
Clerk's Department		
Document Searches (pursuant to MFIPPA) ¹ per hour	\$30.00	No
Document Searches (other) ² per hour	\$43.20	Yes
Document Searches (per disk)	\$14.65	Yes
Photocopies of documents, including by-laws	\$0.30	Yes
Administering Oaths or Declarations	\$33.05	No
Marriage Licence	\$144.35	No
Burial Permit	\$35.45	No
Packages of Council / Council of the Whole Agendas and Minutes (if picked up)	\$188.75	Yes
Packages of Council / Council of the Whole Agendas and Minutes (if mailed)	\$361.80	Yes
Affidavits for Non-Profit Housing Matters	\$10.00	No
¹ MFIPPA - <i>Municipal Freedom of Information and Privacy Protection Act</i>		
² Other searches may be tax exempt if they fall under Part VI of Schedule V of the ETA, paragraphs 20 (b)(d)(e)(f) .		
Human Resources & Organization Development		
Corporate Training Workshops - per participant (Full Day)	\$135.70	Yes
Corporate Training Workshops - per participant (Half Day)	\$71.85	Yes
Administrative Search and Record Preparation (Hourly)	\$48.70	Yes
Information Systems - Geographic Information Systems		
Paper Map Products		
City of Kingston Street Map Poster (36" X 42")	\$19.00	Yes
City of Kingston Street Atlas Map Book	\$50.50	Yes
GIS Specialist Rate for Custom Mapping per Hour	\$75.45	Yes

	2016 Fees	HST
Other Fees & Charges		
Legal		
Subdivision Agreement	\$1,636.00	Yes
Site Plan Control Agreement	\$539.00	Yes
Construction Lien Search	\$67.88	No
Pre-Servicing and Model Home Agreements	\$539.00	Yes
Construction Agreements	\$539.00	Yes
Road Closures	\$539.00	Yes
Simple Agreements: COA Agreement; Granny Suite / Garden Suite, Encroachment Agreements and Release Agreements from Title	\$468.00	Yes
Complex Agreements: Front-End Agreements; Cost Sharing Agreements; Development Agreements; and Utility Agreements	\$1,222.00	Yes
Amending Subdivision Agreement and Site Plan Control Agreements	\$539.00	Yes
Registering By-Laws / Documents on Title: Part Lot Control By-Laws; Other Documents	\$314.00	Yes
Consent to Applications to First Registration in Land Titles	\$189.00	Yes
Attend Ontario Municipal Board (OMB) on Behalf of Applicant to Defend Decision of Committee of Adjustment / Attend OMB on Behalf of Owner in Defence of Zoning By-law (Half Day)	\$4,039.00	Yes
Attend Ontario Municipal Board (OMB) on Behalf of Applicant to Defend Decision of Committee of Adjustment / Attend OMB on Behalf of Owner In Defence of Zoning By-l (Full Day)	\$7,128.00	Yes
Recovery from the Debtor (Defendant) of Actual Costs, Not to Exceed 20%, Paid by the City to the Collection Agency to Collect Defaulted <i>Provincial Offences Act</i> (POA) Fines	20%	Yes
Legal Services - per Agreements:	Cost Recovery including 10% administration fee	Yes
Provincial Offenses Room Rentals		
Courtroom - per hour	\$37.75	Yes
Meeting Room - per hour	\$10.95	Yes
Interview Room - per hour	\$10.95	Yes
Real Estate & Land Development		
Property Disposition Request Initiated by External Party ^{1, 2}	\$608.95	Yes
¹ Plus all associated costs including but not limited to legal fees, disbursements, appraisals, surveys, registration costs.		
² Excludes Employment Land Sales.		
Rideaucrest Parking		
Per Visit (inclusive of Applicable Taxes)	\$3.00	Yes
Per Month (inclusive of Applicable Taxes)	\$46.40	Yes

		2016 Fees			HST
Museums					
Season Pass (Plus Applicable Taxes)					
Adult			\$12.95	Yes	
Seniors & Students			\$10.95	Yes	
Child			\$4.50	Yes	
Family			\$31.90	Yes	
Admissions (Plus Applicable Taxes)					
Adults			\$5.00	Yes	
Children			\$1.70	Yes	
Family			\$11.95	Yes	
Seniors & Students			\$4.22	Yes	
Tour Programs (Plus Applicable Taxes)					
Children (75-Minute Programme)			\$3.90	Yes	
Children (Half Day)			\$6.80	Yes	
Children (Full Day)			\$13.50	Yes	
Adults			\$5.70	Yes	
Seniors & Students			\$5.70	Yes	
Commemorations on Benches					
10 Year Commemoration on Bench			\$819.50	Yes	
10 Year Extension to Commemoration on Bench			\$546.35	Yes	
	Kingston Non-Profit	Out of Town Non-Profit	Commercial	HST	
Pump House Steam Museum - Lease Rates					
Engineerium					
Weekday Hourly Rate	\$65.18	\$74.95	\$149.91	Yes	
Weekend and Evening (after 6:00 p.m.)	\$76.13	\$87.54	\$175.08	Yes	
Full Day Rental	\$469.28	\$539.66	\$1,079.32	Yes	
Gordon C. Leitch Discovery Centre					
Weekday Hourly Rate	\$57.97	\$66.66	\$133.32	Yes	
Weekend and Evening (after 6:00 p.m.)	\$65.78	\$75.63	\$151.27	Yes	
Full Day Rental	\$417.37	\$479.96	\$956.66	Yes	
Entire Museum					
Weekday Hourly Rate	\$72.21	\$83.04	\$166.08	Yes	
Weekend and Evening (after 6:00 p.m.)	\$86.47	\$99.44	\$198.87	Yes	
Full Day Rental	\$519.12	\$597.87	\$1,195.76	Yes	
Museum spaces cannot be reserved for less than 2 hours. All time blocks must be inclusive of all pre- and post-event preparation time.					

	Kingston Non-Profit	Out of Town Non-Profit	Commercial	HST
Pump House Steam Museum - Equipment				
House Sound System - Engineerium				
Full PA System (per Space Rental)	\$15.45	\$17.77	\$20.09	Yes
Additional Rental Equipment and Furniture Arranged by Pump House Steam Museum	Cost + 10%	Cost + 10%	Cost + 10%	Yes

	2016 Fees			HST
	Kingston Non-Profit	Kingston Community Groups	Commercial	
Grand Theatre				
Performance Lease Rates				
Regina Rosen Auditorium, 775 Seats depending on set-up	Effective July 1, 2016			
Full Day	\$875.50	\$920.00	\$1,856.50	Yes
Additional Same Day Performance	\$477.50	\$501.00	\$928.25	Yes
Rehearsal for Each Day of Performance (Monday - Thursday)	\$477.50	\$501.00	\$928.25	Yes
Rehearsal for Each Day of Performance (Friday - Saturday)	\$657.00	\$690.00	\$1,392.50	Yes
Full Week (6 Days)	\$4,774.00	\$5,012.70	\$9,283.00	Yes
Daily rental includes use of Green Room and Main Level lobby, Davies Lounge and Balcony Lobby (excludes use of the Baby Grand and Springer Lounge). All time blocks must be inclusive of all pre- and post-event preparation time. Base rate includes cleaning, Front of House Coordinator, Ushers and Ticket Takers.				
Baby Grand, 75-110 Seats depending on set-up				
Full Day	\$165.00	\$173.50	\$742.50	Yes
Half Day or Additional Same Day Performance	\$122.00	\$128.00	\$557.00	Yes
Full Week (6 Days)	\$545.00	\$572.25	\$2,600.00	Yes
Daily rental includes use of Baby Grand and Springer Lounge (excludes use of the Regina Rosen Auditorium, Davies Lounge or other lobby spaces). All time blocks must be inclusive of all pre- and post-event preparation time. Base rate includes cleaning, Front of House Coordinator, Ushers and Ticket Takers.				
Non Performance Lease Rates (Meeting, Conferences etc.)				
Davies Lounge (only available when Regina Rosen Auditorium is not booked)				
Minimum 1/2 day (3 hours = 3 x hourly rate)	\$100.00	\$105.00	\$196.25	Yes
Baby Grand				
Minimum 1/2 day (3 hours = 3 x hourly rate)	\$45.00	\$47.25	\$265.25	Yes
Non performance spaces cannot be reserved for less than 3 hours. All time blocks must be inclusive of all pre- and post-event preparation time.				

	2016 Fees			HST
	Kingston Non-Profit	Kingston Community Groups	Commercial	
Grand Theatre				
Equipment				
House Sound System - Regina Rosen Auditorium				
Full PA System (per Performance)	\$248.50	\$261.00	\$477.00	Yes
Full System with On-Stage Monitoring and Monitor Console (per Performance)	\$400.00	\$420.00	\$650.00	Yes
Weekly Rental (per Single Performance Rate)	2.5 Times	2.5 Times	2.5 Times	Yes
Rental Equipment Arranged by Grand Theatre	Cost + 10%	Cost + 10%	Cost + 10%	Yes
Piano				
Per Use	\$244.00	\$256.25	\$361.00	Yes
Per Week	\$610.00	\$640.50	\$875.25	Yes
Tunings	at cost	at cost	at cost	Yes
Drum Kit				
House	\$68.00	\$71.40	\$96.00	Yes
Bass Amplifier				
House	\$33.95	\$35.75	\$62.05	Yes
Projector and Screen				
Regina Rosen	\$150.00	\$157.50	\$250.00	Yes
Production Personnel Costs - Regular*				
House Technician (Lighting and Sound)	\$33.50	\$33.50	\$33.50	Yes
Regular Stage Hands	\$32.00	\$32.00	\$32.00	Yes
*Rates applied as per the IATSE Agreement				
Ticket Office Charges to Renter				
Service Fees to Lessee (per Ticket, Regina Rosen)	\$1.35	\$1.35	\$1.35	Yes
Service Fees to Lessee (per Ticket, Baby Grand)	\$1.00	\$1.05	\$1.35	Yes
Credit Card Fees to Renter	4%	4%	4%	No
Ticket Office Service Charges To Ticket Buyer				
On Line, Phone and Counter Sales Service Charge (per Ticket)	\$3.10	\$3.10	\$3.10	Yes
Subscription Handling Charge - (per Subscription)	\$10.00	\$10.00	n/a	Yes
Capital Improvement Surcharge				
Per Seat Sold	\$2.25	\$2.25	\$2.25	Yes
Per Seat Sold (Student Performances Tickets)	\$1.00	\$1.00	\$1.00	Yes
Per Seat Sold (Baby Grand Performances)	\$1.00	\$1.00	\$1.00	Yes

	2016 Fees				
	Child (3-12 Years) **	Youth (13-24 Years) ** Senior (65+ years)	Adult (25-64 Years)	Family	HST
Recreation & Leisure					
Rates Effective April 1, 2016					
Artillery Park					
Pool or Gym Membership (Cardio, Weight Room, Gym) (Child Includes Gym Only)					
Per Visit (Pool - Swim / Sauna Only)	\$2.92	\$3.85	\$4.78	\$2.92	Yes
12 Visits	\$31.90	\$42.37	\$52.58	N/A	Yes
1 Month	\$37.02	\$42.04	\$47.01	\$93.00	Yes
6 Month	\$68.97	\$111.01	\$138.98	\$224.99	Yes
Annual	\$116.03	\$171.01	\$214.00	\$377.01	Yes
Aquafit (Aquafit, Sauna)					
Per Visit	N/A	\$7.19	\$8.97	N/A	Yes
12 Visits	N/A	\$79.21	\$98.99	N/A	Yes
1 Month	N/A	\$42.00	\$46.00	N/A	Yes
6 Month	N/A	\$199.00	\$227.00	N/A	Yes
Annual	N/A	\$290.00	\$363.00	N/A	Yes
Fitness Centres (INVISTA Fitness Centre and Artillery Park)					
Training					
Fitness Orientation	\$17.01	\$17.00	\$17.00	\$17.00	Yes
Per Visit 45 Minutes - Team Circuit Training	\$79.00	N/A	N/A	N/A	Yes
Per Visit 1 Hour - Personal Training ¹	N/A	\$62.00	\$62.00	N/A	Yes
Personal Training Start Up 3 Session package (1 hour assessment/3 hours training)	N/A	\$206.00	\$206.00	N/A	Yes
Personal Training Start Up 5 Session package (1 hour assessment/5 hours training)	N/A	\$340.00	\$340.00	N/A	Yes
Personal Training Start Up 10 Session package (1 hour assessment/10 hours training)	N/A	\$615.95	\$615.95	N/A	Yes
Personal Training Start Up 15 Session package (1 hour assessment/15 hours training)	N/A	\$880.00	\$880.00	N/A	Yes
Per Visit 1 Hour - Personal Training (2 People) ²	N/A	\$46.98	\$46.98	N/A	Yes
Notes:					
¹ Discounts - 3 hours-3%, 5 hours-5%, 10 hours-8%, 15 hours-10%					
² 25% discount for 2nd person					

All fees are listed exclusive of applicable taxes unless otherwise noted.

**HST does not apply on fitness and recreation membership fees for children aged 14 and under.

	2016 Fees				
	Child (3-12 Years) **	Youth (13-24 Years) ** Senior (65+ years)	Adult (25-64 Years)	Family	HST
Recreation & Leisure					
Rates Effective April 1, 2016					
Wellness Membership (Artillery Park - Pool, Gym, Cardio / Weight Room) (INVISTA Fitness Centre - Public Skating, Fitness Classes, Weight / Cardio Equipment)					
Per Visit Child	\$5.76	\$7.19	\$8.97	\$17.98	Yes
12 Visit for Price of 11	\$64.19	\$79.21	\$98.99	N/A	Yes
1 Month	\$38.10	\$42.04	\$45.98	\$106.98	Yes
6 Month	\$182.00	\$199.00	\$227.01	\$357.01	Yes
Annual	\$307.99	\$320.00	\$400.00	\$573.98	Yes
Startup Membership Incentive Discount					
Annual Discount (13 Month)	\$308.00	\$320.00	\$400.00	\$573.98	Yes
All Inclusive Annual Membership - Fit Pass					
Access to Artillery Park Aquatic Centre, Fitness Centre at INVISTA Centre, and Tomlinson Aqua Park for Recreational Swims, Fitness Equipment, Member Fitness Classes. Includes Public Skating at Arena Facilities and 5 round package green fees or 5 large buckets of balls at Belle Park	\$311.00	\$410.98	\$511.00	\$780.00	Yes
Tomlinson Aqua Park - Effective Jan 1, 2016					
Season Pass	\$114.00	\$114.00	\$114.00	\$285.00	Yes
Drop In Day Pass (11:30 AM - 4:00 PM) per Person - Inclusive Of Tax	\$3.45	\$3.45	\$3.45	\$3.45	Yes
Drop In Evening Pass (5:00 PM - 8:00 PM) per Person - Inclusive Of Tax	\$2.40	\$2.40	\$2.40	\$2.40	Yes
12 Visit Day Pass - Inclusive Of Tax	\$37.95	\$37.95	\$37.95	N/A	Yes
Camp Fees Per Visit	\$3.45	N/A	N/A	N/A	Yes

All fees are listed exclusive of applicable taxes unless otherwise noted.

**HST does not apply on fitness and recreation membership fees for children aged 14 and under.

	2016 Fees	HST
Recreation & Leisure Continued		
Other Fees		
Toonie Swim	\$1.77	Yes
Camp Swim Rate (per Child)	\$2.45	No
Shower (per Visit)	\$3.00	Yes
Membership Card Replacement	\$5.75	Yes
Membership Hold Fee (1-3 Months)	\$15.00	Yes
Full Time Maintenance Fee (per Hour)	\$23.35	Yes
Student Maintenance Fee (per Hour)	\$14.55	Yes
Lifeguards	\$21.50	Yes
Instructors	\$21.50	Yes
Report Cards and Badges	\$3.10	Yes
Birthday Party:		
Pool, Public - Artillery Park	\$110.00	Yes
Pool, Private - Artillery Park	\$208.00	Yes
Gym - Artillery Park	\$179.00	Yes
Outdoor Pool - Tomlinson Aqua Park	\$111.00	Yes
Golf - Belle Park Fairways	\$139.00	Yes
Skate, Public - INVISTA	\$105.00	Yes
Skate, Private - INVISTA	\$394.00	Yes
Skate, Public - Memorial Centre	\$105.00	Yes
Skate, Public - Centre 70	\$117.00	Yes
Add a Child	\$3.10	Yes
Karaoke Machine	\$17.00	Yes
Showcase:		
Extra Booth Commercial	\$188.00	Yes
Extra Booth Non-Profit	\$53.00	Yes
Skate Rental:		
Child	\$2.21	Yes
Senior/Youth	\$3.32	Yes
Adult	\$4.20	Yes
Family (minimum 4 - Child Rate Each)	\$2.21	Yes

	2016 Fees	HST
Recreation & Leisure Continued		
Events & Programs - Fees Effective April 1, 2016		
Coed Recreational Beach Volleyball	\$42.00	Yes
Fitness - Wellness - 1 day per week	\$7.75	Yes
Fitness - Pilates per class	\$12.50	Yes
Fitness - 2 days per week per class	\$5.05	Yes
Fitness - Specialty	\$8.00	Yes
Camp Grass Creek / Camp Cat - 4 day week	\$108.00	No
Camp Grass Creek / Camp Cat - 5 day week	\$135.00	No
Camp Holiday / PA Day Camps, per day	\$35.00	No
Camp Holiday / PA Day, Plus Climbing Gym per day	\$48.00	No
Camp Sports of All Sorts	\$135.00	No
Camp Theatre - 10 days	\$339.00	No
Camp Theatre - 9 days	\$305.00	No
Camp Extended Supervision (10 days)	\$45.00	No
Camp Extended Supervision (9 days)	\$40.00	No
Camp Extended Supervision (5 days)	\$33.00	No
Camp Extended Supervision (4 days)	\$26.00	No
Camp Extended Supervision (per day)	\$6.50	No
Leader-In-Training	\$96.00	Yes
Leisure Connections, per month	\$6.50	No
Outdoor Golf Lessons	\$111.00	Yes
Power Skating - 10 Classes	\$191.00	No
Power Skating - 5 Classes	\$101.00	No
Learn To Skate - 10 Classes	\$98.00	No
Learn To Skate - 5 Classes	\$56.00	No
Learn To Skate - Adult (8 weeks)	\$127.00	Yes
Public Skating - Adult	\$3.80	Yes
Public Skating - Senior and Youth	\$2.87	Yes
Public Skating - Child	\$2.50	No
Public Skating - Family (minimum 2 - Child Rate Each)	\$2.50	Yes
Public Skating - 12 Visit for 11 - Adult	\$41.36	Yes
Public Skating - 12 Visit for 11 - Senior/Youth	\$31.57	Yes
Public Skating - 12 Visit for 11 - Child	\$28.60	No
Shinny Hockey - Adult	\$9.07	Yes
Shinny Hockey - Adult - 12 Visit for 11	\$99.77	Yes
Shinny Hockey - Youth	\$8.25	No
Tennis Lessons - Adult	\$78.00	Yes
Tennis Lessons - Youth	\$73.00	No
Recreational Badminton/Volleyball - 2 hours/10 week program	\$49.00	Yes

	2016 Fees	HST
Recreation & Leisure Continued		
Artillery Park Programs - Fees Effective April 1, 2016		
Swim Lessons, Youth Level 7 - 10	\$88.00	No
Swim Lessons, Youth Level 5 - 6	\$77.00	No
Swim Lessons, Youth Level 1 - 4	\$71.00	No
Swim Lessons, Preschool	\$71.00	No
Swim Lessons, Adult	\$77.00	Yes
Swim Lessons, Private	\$190.00	Yes
Swim Lessons, Private - Family maximum 3 per person	\$119.00	Yes
Swim Lessons, Private maximum 2 per person	\$144.00	Yes
Swim Lessons, Private - Pro-Ability	\$190.00	No
Low Ratio Swim Lessons, Preschool	\$98.00	No
Low Ratio Swim Lessons, Level 1 - 4	\$99.00	No
Low Ratio Swim Lessons, Level 5 - 7	\$107.00	No
Low Ratio Swim Lessons, Level 8 - 10	\$112.00	No
Swim To Survive - 3 Classes	\$34.00	No
Bronze Star	\$101.00	No
Bronze Medallion	\$118.00	No
Bronze Cross	\$152.00	No
National Lifeguard Service	\$209.00	No
National Lifeguard Service Recertification	\$79.00	No
Standard First Aid	\$90.00	No
Standard First Aid Recertification	\$68.00	No
Emergency First Aid	\$57.00	No
Water Safety Instructor	\$191.00	Yes
Water Safety Instructor Recertification	\$79.00	Yes

	2016 Fees	HST
Recreation & Leisure Continued		
Springer Market Square - Basic Lease Rate		
First Row Corner	\$790.65	Yes
First Row	\$725.75	Yes
Second Row Corner	\$725.75	Yes
Second Row	\$664.55	Yes
Third Row Corner	\$725.75	Yes
Third Row	\$604.60	Yes
Market Street Stall 67 to 78 - Parking Provided	\$604.60	Yes
Market Street Stall 67 to 78 - Parking Not Provided	\$365.90	Yes
8 X 8 Stalls 79 to 100	\$365.90	Yes
Springer Market Square - Daily Rates		
Casual - Produce	\$42.10	Yes
Casual - Craft	\$42.10	Yes
Sunday - Produce	\$31.80	Yes
Sunday - Craft	\$31.80	Yes
Additional Stall	\$42.10	Yes
Casual - 8 X 8 Stall	\$38.65	Yes
Sunday - 8 X 8 Stall	\$26.15	Yes
Advertising	\$14.80	Yes
Additional Fees		
Jury Fees	\$22.10	Yes
Sabbatical Leave	\$123.00	No
Leave Of Absence	\$123.00	No

	2016 Fees	
	Hourly	HST
Rental Rates		
Other Fees		
Commercial/Profit Surcharge on all rates	20%	Yes
Arena Floor No Ice - Activity Rental	\$65.98	Yes
Arena Floor No Ice - Show or Booth	\$117.35	Yes
Special Event Surcharge (per Person)	\$1.25	Yes
Special Event Concession Commission	15%	Yes
Parking Lot (Truck and Trailers per day)	\$146.79	Yes
Vending Rate (10' by 10' booth)	\$53.05	Yes
Bar (For Licensed Events)	\$95.80	No
Staffing - Usher/Ticket Takers (Part Time Arena Operators)	\$20.10	Yes
Note: Additional costs may be applied to any and all rentals and will be on a charge back basis.		
Rideaucrest		
Boardroom	\$32.80	Yes
Multi-Purpose Servery	\$32.80	Yes
Courtyard Use	\$32.80	Yes
Conference Room B	\$37.75	Yes
Conference Room C	\$37.75	Yes
Conference Room BC	\$43.45	Yes
Portsmouth Olympic Harbour		
Lobby Lounge/Area	\$32.85	Yes
Front Lounge	\$37.75	Yes
Press Lounge	\$43.40	Yes
The Sailroom	\$117.35	Yes
Artillery Park Aquatic Centre		
Meeting Room A - Small	\$32.80	Yes
Meeting Room B - Medium	\$37.75	Yes
Meeting Room C - Large	\$43.40	Yes
Gymnasium	\$49.90	Yes
Pool - Leisure	\$50.87	Yes
Pool - Tank	\$58.50	Yes
Pool - Leisure & Tank	\$88.98	Yes

	2016 Fees	
	Hourly	HST
Rental Rates		
Tomlinson Aqua Park		
Entire Facility	\$156.25	Yes
Party - Room and Pool Access	\$115.00	Yes
Wading Pools		
Entire Facility	\$34.95	Yes
Invista Centre		
Boardroom	\$32.80	Yes
Fitness Studio	\$37.75	Yes
Meeting Room A	\$37.75	Yes
Meeting Room B	\$37.75	Yes
Meeting Room AB	\$43.40	Yes
Meeting Room C	\$43.40	Yes
Kingston Memorial Centre		
Boardroom	\$32.80	Yes
Barn	\$32.80	Yes
Rotunda	\$37.75	Yes
Special Event - Minimum 8 hour booking	\$271.60	Yes
Cataraqi Community Centre		
Conference Room	\$37.75	Yes
Cloverdale and Sunnyside Halls	\$43.40	Yes
Centre 70		
Reddendale Hall	\$43.40	Yes
Community Centres		
Woodbine Park, others as applicable	\$32.80	Yes
City Hall		
Sir John A Macdonald Room	\$10.95	Yes
John Counter Room	\$10.95	Yes
Councillors Lounge	\$32.80	Yes
Council Chambers	\$37.75	Yes
Memorial Hall	\$43.40	Yes
Janitor Fee - Saturday (4 Hour Minimum)	\$40.80	Yes
Janitor Fee - Sunday (4 Hour Minimum)	\$53.55	Yes
Commissionaire Fee - Saturday (4 Hour Minimum)	\$20.30	Yes
Commissionaire Fee - Sunday (4 Hour Minimum)	\$20.30	Yes

	2016 Fees	
	Hourly	HST
Rental Rates		
Mobile Stage*		
Mobile Stage Per Day	\$1,688.27	Yes
Mobile Stage Extra Day	\$562.79	Yes
Deck Extension Or Sound Wing Deck	\$112.53	Yes
*Note: set up, take down and monitoring costs are not included in this rental and will be applied on a charge back basis.		
Movie Screen & Projector*		
Screen, Sound, Projector (3.5 Hrs)	\$112.53	Yes
*Note: set up, take down and monitoring costs are not included in this rental and will be applied on a charge back basis.		
	2016 Fees	HST
Equipment Rentals (Where Available)		
Coffee Per Cup (Minimum 12 Cup Pot)	\$0.97	Yes
Large Screen TV (52")	\$70.44	Yes
Flip Chart (Each)	\$20.49	Yes
Markers (Box Of Four)	\$20.49	Yes
Powerpoint Projector	\$32.79	Yes
Overhead Projector And Screen	\$28.54	Yes
Screen Only	\$8.14	Yes
Overhead Projector	\$20.31	Yes
Podium	\$12.92	Yes
VCR / TV Unit	\$39.73	Yes
TV	\$13.81	Yes
VCR	\$13.81	Yes
DVD	\$13.81	Yes
Tablecloths (Each)	\$13.76	Yes
Easel	\$6.95	Yes
Sound System	\$27.08	Yes
Telephone Line (POH Only)	\$136.28	Yes
Additional Chairs (20) and Tables (5) for Meeting Room	\$11.59	Yes

	2016 Fees	HST
Rideaucrest Catering		
Beverages		
Coffee (small pot - serves 8)	\$3.40	Yes
Percolator / Urn (serves 30-40)	\$12.70	Yes
Tea Bag (each) (plus pot of water)	\$0.50	Yes
Hot Chocolate (packages)	\$0.50	Yes
Juice, Bottle	\$0.70	Yes
Pop	\$0.70	Yes
Water (jug)	\$0.30	Yes
Punch Bowl, Small (serves 35-40)	\$10.40	Yes
Punch Bowl, Large (serves 50)	\$12.75	Yes
Bakeshop		
Muffins	\$0.85	Yes
Gourmet Baked Cookies	\$0.45	Yes
Scones/Biscuits	\$0.60	Yes
Squares, Tea cut (per piece)	\$0.80	Yes
Buffet Trays		
Salad, small (5 people)	\$9.30	Yes
Salad, medium (10 people)	\$18.00	Yes
Salad, large (15 people)	\$25.20	Yes
Vegetables and Dip (10 people)	\$19.00	Yes
Cheese, Fruit and Crackers (10 people)	\$40.00	Yes
Fruit, Tray (10 people)	\$26.00	Yes
Tea Cut Sandwich	\$1.65	Yes
Gourmet Sandwich	\$2.45	Yes
Other Fees		
Lunch Service (hot meal, beverage, dessert)	\$9.80	Yes
Plates, large (9")	\$0.15	Yes
Plates, small (6")	\$0.10	Yes
Knives	\$0.05	Yes
Forks	\$0.05	Yes
Spoons	\$0.05	Yes
Styro cups	\$0.05	Yes
Napkins	\$0.05	Yes
Straws	\$0.05	Yes
Guest Meal	\$7.45	Yes
Special Event Meal	\$16.00	Yes
Labour costs	32%	Yes

	2016 Fees	
	Hourly	HST
Arenas		
Arena Rates effective June 1, 2016		
Summer Ice (June 1, 2016 to August 31, 2016)		
Morning Ice - Last Minute Ice * Monday to Sunday (7 days a week) open - 8:00 a.m. or 8:30 a.m. on rinks booked on 1/2 hour to close	\$118.84	Yes
Morning Ice Monday to Sunday (7 days a week) open - 8:00 a.m. or 8:30 a.m. on rinks booked on 1/2 hour to close	\$157.09	Yes
Non Prime - Last Minute Ice* Sunday to Thursday, open to 4:30 p.m. Friday and Saturday, all day Monday to Sunday, 11:00 p.m. to close	\$157.09	Yes
Non Prime Sunday to Thursday, open to 4:30 p.m. Friday and Saturday, all day Monday to Sunday, 11:00 p.m. to close	\$206.94	Yes
Prime - Last Minute Ice* Sunday to Thursday, 4:30 p.m. to close	\$206.94	Yes
Prime Sunday to Thursday, 4:30 p.m. to close	\$276.51	Yes
<p>Note: Some charges may be tax exempt (e.g. supervised programs for children 14 years of age and under).</p> <p>*Last Minute Ice is released and available to book on the Monday for the week</p>		

	2016 Fees	
	Hourly	HST
Arenas		
Regular Ice (September 1, 2016 to May 31, 2017)		
School Board Ice (class outings and gym class only) Monday to Friday (9:00 a.m. to 3:00 p.m.)	\$89.13	Yes
Morning Ice - Last Minute Ice* Monday to Sunday (7 days a week) open - 8:00 a.m. or 8:30 a.m. on rinks booked on 1/2 hour to close	\$89.13	Yes
Morning Ice Monday to Sunday (7 days a week) open - 8:00 a.m. or 8:30 a.m. on rinks booked on 1/2 hour to close	\$118.84	Yes
Non Prime - Last Minute Ice* Monday to Friday, open to 4:30 p.m. Saturday and Sunday, open to 8:00 a.m. Monday to Sunday, 11:00 p.m. to close	\$118.85	Yes
Non Prime Monday to Friday, open to 4:30 p.m. Saturday and Sunday, Open to 8:00 a.m. Monday to Sunday, 11:00 p.m. to close	\$157.09	Yes
Prime (Youth) - Last Minute Ice* Monday to Friday, 4:30 p.m. to close Saturday and Sunday, 8:00 a.m. to close	\$157.09	Yes
Prime (Youth) Monday to Friday, 4:30 p.m. to close Saturday and Sunday, 8:00 a.m. to close	\$206.94	Yes
Prime (Adult) - Last Minute Ice* Monday to Friday, 4:30 p.m. to close Saturday and Sunday, 8:00 a.m. to close	\$206.94	Yes
Prime (Adult) Monday to Friday, 4:30 p.m. to close Saturday and Sunday, 8:00 a.m. to close	\$276.51	Yes
<p>Note: Some charges may be tax exempt (e.g. supervised programs for children 14 years of age and under).</p> <p>*Last Minute Ice is released and available to book on the Monday for the week</p>		

	2016 Fees	
	Hourly	HST
Parks		
Parks		
Parks Rental (picture taking)	\$15.13	Yes
Parks Rental (1-149 people)	\$15.13	Yes
Parks Rental (150-199 people)	\$28.24	Yes
Parks Rental (200-249 people)	\$35.25	Yes
Parks Rental (250 + people)	\$42.50	Yes
Ticketed Event Surcharge (per event)	\$146.79	Yes
	Daily	HST
Daily Event Camping Fees - Lake Ontario Park		
Site Fee	\$23.60	Yes
Site Fee with services (electricity, water)	\$28.04	Yes
Site Fee with services (electricity, water, sewer)	\$37.09	Yes
Note: All other charges are on a charge back basis only.		
		HST
Refreshment Vehicles in Parks		
Class A/B - Approved Parks (1 month)	\$343.51	Yes
Class A/B - Approved Parks (12 months)	\$3,297.67	Yes
Class C/D - Confederation Park (12 months)	\$3,297.67	Yes
Class C/D - Other Approved Parks (1 month)	\$171.75	Yes
Class C/D - Other Approved Parks (12 months)	\$1,648.84	Yes
Class E - Approved Parks (per day)	\$114.50	Yes

	2016 Fees	
	Hourly	HST
Sports Fields		
Baseball & Softball Diamonds (Youth)		
Major	\$4.25	Yes
Major - lighted	\$12.88	Yes
Minor	\$2.68	Yes
Tournament - half day	\$45.98	Yes
Tournament - full day	\$70.69	Yes
Baseball & Softball Diamonds (Adult)		
Major	\$10.11	Yes
Major - lighted	\$28.17	Yes
Minor	\$6.26	Yes
Tournament - half day	\$103.04	Yes
Tournament - full day	\$158.35	Yes
Soccer Fields (Cricket / Frisbee / Lacrosse) (Youth)		
Major	\$13.56	Yes
Major - lighted	\$35.51	Yes
Minor	\$8.87	Yes
Note: A 10% capital surcharge will be added to soccer field rentals.		
Soccer Fields (Cricket / Frisbee / Lacrosse) (Adult)		
Major	\$34.03	Yes
Major - lighted	\$69.70	Yes
Note: A 10% capital surcharge will be added to soccer field rentals.		
BMX Track (Youth)		
Rental	\$8.55	Yes
All - Security Deposit (Seasonal Users Partner Groups)	\$1,738.94	Yes
BMX Track (Adult)		
Rental	\$20.60	Yes
All - Security Deposit (Seasonal Users Partner Groups)	\$1,738.94	Yes

	2016 Fees	
	Hourly	HST
Artificial Fields		
CaraCo Home Field and John Machin Field Prime (Youth)		
Entire Facility	\$84.41	Yes
Track or Field	\$67.52	Yes
High Jump or Pole Vault	\$31.65	Yes
Long Jump or Shot Put	\$21.10	Yes
CaraCo Home Field and John Machin Field Prime (Adult)		
Entire Facility	\$112.55	Yes
Track or Field	\$90.04	Yes
High Jump or Pole Vault	\$42.21	Yes
Long Jump or Shot Put	\$28.14	Yes
CaraCo Home Field and John Machin Field Non-Prime (Youth & Adult)		
Entire Facility	\$67.53	Yes
Track or Field	\$54.02	Yes
High Jump or Pole Vault	\$20.26	Yes
Long Jump or Shot Put	\$13.51	Yes
CaraCo Home Field and John Machin Field Other Fees (Youth & Adult)		
Lights	\$30.39	Yes
Specialty Sports Camps	\$67.53	Yes
Special Events	\$67.53	Yes
Commerical/Profit Surcharge	20%	Yes
Notes		
<p>Specialty Sports Camps are defined as non-profit / operated by the City of Kingston or one of its partner groups</p> <p>Special Event is defined as a Community or School Event</p> <p>Commerical/Profit is a for Profit Sport, Camp or other event</p> <p>Prime Time: Monday - Friday 6 p.m. to 11 p.m. and Saturday and Sunday - 6 a.m. to 11 p.m.</p> <p>Capital Surcharge: A 10% Capital Surcharge will be added to CaraCo Home Field and John Machin rentals</p>		

	2016 Fees	HST
Belle Park Golf Course		
Seasonal Memberships ¹		
Junior/Student (under 25 as of May 1, 2015)	\$206.41	Yes
Adult Weekday	\$556.75	Yes
Adult Weekday (Half Season)	\$361.14	Yes
Adult Weekday (Monthly)	\$150.12	Yes
Adult Weekday (Couple)	\$1,057.85	Yes
Adult Full	\$661.20	Yes
Adult Full (Half Season)	\$429.65	Yes
Adult Full (Monthly)	\$178.52	Yes
Adult Full (Couple)	\$1,256.25	Yes
Senior Weekday	\$406.00	Yes
Senior Weekday (Half Season)	\$263.90	Yes
Senior Weekday (Monthly)	\$109.62	Yes
Senior Weekday (Couple)	\$771.35	Yes
Senior Full	\$510.40	Yes
Senior Full (Half Season)	\$331.76	Yes
Senior Full (Monthly)	\$137.80	Yes
Senior Full (Couple)	\$969.80	Yes
Corporate	\$1,670.27	Yes
Driving Range Add-On (Member)	\$87.00	Yes
Driving Range	\$203.05	Yes
Driving Range (Half Season)	\$131.98	Yes
Driving Range (Monthly)	\$54.82	Yes
Power Cart	\$538.95	Yes
Power Cart Storage	\$243.60	Yes
Green Fees		
9 Holes Weekday (Open - 3:00 PM)	\$17.45	Yes
9 Holes Weekend (Open - 3:00 PM)	\$21.00	Yes
9 Holes - Junior (with an Adult)	\$11.12	Yes
Extra Holes	\$9.95	Yes
Twilight (3:00 PM - close)	\$17.45	Yes
40 Round Package	\$611.19	Yes
20 Round Package	\$305.60	Yes
10 Round Package	\$157.16	Yes

	2016 Fees	HST
Belle Park Golf Course		
Other Services		
Driving Range - Large Bucket	\$9.25	Yes
Driving Range - Small Bucket	\$6.95	Yes
Power Cart - 9 Holes Weekday (Open - 3:00 PM)	\$19.45	Yes
Power Cart - 9 Holes Weekend (Open - 3:00 PM)	\$19.45	Yes
Power Cart (Single Rider) - 9 Holes Weekday/Weekend	\$9.72	Yes
Power Cart - Extra Holes and Twilight	\$9.95	Yes
Power Cart (Single Rider) - Extra Holes and Twilight	\$4.98	Yes
Pull Cart	\$4.95	Yes
Locker (Junior, Student, Intermediate)	\$27.32	Yes
Locker (Adult, Senior)	\$71.00	Yes
June Promotion Foursome 9 holes with Power Cart after 12:00 PM Only on Saturday and Sunday	\$80.00	Yes
July Promotion (Family 9 Holes with Power Cart after 3:00 PM on Saturday and Sundays Adults \$40 plus tax each. Kids 10 years and under free (based on 2 parents and 2 children)	\$80.00	Yes
August Promotion (Ladies Only 9 Holes with Power Cart every Thursday after 3:00 PM(\$20 plus tax per person)	\$20.00	Yes
September Promotion (\$30 plus tax for 18 holes with Single Rider Fee included for Power Cart)	\$30.00	Yes
September Promotion (\$20 plus tax for 9 Holes and Single Rider Fee included for Power Cart)	\$20.00	Yes
Notes:		
¹ Seasonal Memberships purchased after September 1st are eligible for the remainder of the current year in addition to the applicable season		
² Half season memberships only available after July 15th		
³ Single rider fees are meant to allow two golfers to split a power cart and not allow a single rider to use a power cart at half the cost		

	2016 Fees		HST
	Confederation	POH	
Marinas			
Seasonal Rates¹			
Seasonal Mooring (per foot)	\$73.41	\$68.94	Y
Add Power: 15 Amp	\$245.10		Y
Add Power: 30 Amp	\$427.05		Y
Add Power: 50 Amp	\$624.25		Y
Pump Out	N/A	\$173.89	Y
Monthly Rate²			
May, June, September and October (per foot)	\$19.15	\$16.38	Y
July & August (per foot)	\$38.63	\$32.07	Y
Add Power: 15 Amp	\$67.48		Y
Add Power: 30 Amp	\$120.91		Y
Add Power: 50 Amp	\$183.27		Y
Daily Rates²			
Unserviced Wall or Dock - (May, June, September, October, per foot)	\$1.54		Y
Unserviced Wall or Dock - (July, August, per foot)	\$1.71		Y
Serviced Wall or Dock (May, June, September, October, per foot)	\$1.71		Y
Serviced Wall or Dock (July, August, per foot)	\$1.97		Y
Add Power: 15 Amp	\$3.11		Y
Add Power: 30 Amp	\$8.59		Yes
Add Power: 50 Amp	\$12.32		Yes
Hourly Rates			
Day Docks - per hour (maximum \$8.00)	\$1.50	N/A	Yes
Storage			
Summer (per foot)	N/A	\$39.05	Yes
Winter (per foot)	N/A	\$27.34	Yes
Mast Storage (per foot)	N/A	\$1.95	Yes
Cradle Storage (collapsible)	N/A	\$120.03	Yes
Cradle Storage (non-collapsible)	N/A	\$180.05	Yes
Emergency - Yard Storage - Member (per foot per day)	N/A	\$5.46	Yes
Emergency - Yard Storage - Non Member (per foot per day)	N/A	\$8.77	Yes

¹ Seasonal Memberships paid in full between October 1 and December 31 for the following year will lock in the current years rate

² A 33% discount on 3 night rental will be applied during the following dates

- Toronto International Boat Show: January 8-17, 2016
- Montreal Boat and Watersports Show: February 4-7, 2016
- Kingston Boat Show: March 18-20, 2016

	2016 Fees		HST
	Confederation	POH	
Marinas			
Other Fees			
Ice	\$3.24	\$3.24	Yes
Pump Out - per service	N/A	\$19.92	Yes
Pressure Washing - underside of boat (per foot)	N/A	\$3.55	Yes
Haul Out - 30' and under (per foot)	N/A	\$10.96	Yes
Haul Out - 31' and over (per foot)	N/A	\$12.39	Yes
Launching - 30' and under (per foot)	N/A	\$10.96	Yes
Launching - 31' and over (per foot)	N/A	\$12.39	Yes
Stands - 24" and smaller (each)	N/A	\$35.16	Yes
Stands - 25" and larger (each)	N/A	\$71.62	Yes
Stepping or Unstepping of Mast with Mobile Crane	N/A	\$292.99	Yes
Stepping or Unstepping of Additional Mastwith Mobile Crane	N/A	\$146.50	Yes
Holding Tank Treatment (30ml)	N/A	\$2.79	Yes
10 W 40/30 (1 Litre)	N/A	\$7.87	Yes
Two Stroke Oil (500ml)	N/A	\$5.13	Yes
Boating Operators Card Exam	\$46.06	\$46.06	Yes
Manual - Boating Operators Card	\$26.24	\$26.24	Yes
Commercial Crafts: Surcharge	20%	20%	Yes
Administration Fee (including tax) - Cancelled Booking	\$28.98	\$28.98	Yes
Site Crain - Manual Chain	N/A	\$38.42	Yes
Trailer or Boat Relocation on site	N/A	\$79.57	Yes
Dock Step Rental	\$53.05	\$53.05	Yes
Dock Box Platform Rental	\$65.05	\$65.05	Yes
Note: Additional costs may be applied to any and all services and will be on a charge back basis			
Launch Ramp			
One Time	N/A	\$15.43	Yes
Five Times	N/A	\$53.98	Yes
Ten Times	N/A	\$107.96	Yes
Parking (per day) car and trailer	N/A	\$8.01	Yes
Season Unlimited	N/A	\$130.00	Yes
Regatta Clinic			
Dry Sail per night	N/A	\$3.05	Yes
Wet Berth per night	\$7.92	\$7.89	Yes
*Please note that the charge length is the greater of: Boat length overall (LOA - including bowsprits, swim platforms and dingy davits) or dock length.			

	2016 Fees		
	Domestic	Inter'n'l	HST
Airport			
Landing Of Aircraft In Excess Of 2,270 kg (5,000 lbs) (Note 1)			
Minimum for Jet and Turbine Aircraft	\$21.81	\$30.51	Yes
Minimum for Commercial Rotary Wing	\$12.23	\$18.22	Yes
Per 1,000 kg or Fraction for Jet Aircraft: not more than 21,000 kg	\$6.62	\$9.28	Yes
Per 1,000 kg or Fraction for Jet Aircraft: 21,000 to 45,000 kg	\$8.61	\$12.06	Yes
Per 1,000 kg or Fraction for Jet Aircraft: more than 45,000 kg	\$10.04	\$14.06	Yes
Per 1,000 kg or Fraction for Turbo / Piston Powered Aircraft: not more than 21,000 kg	\$6.03	\$8.24	Yes
Per 1,000 kg or Fraction for Jet Aircraft: 21,000 to 45,000 kg	\$7.32	\$10.24	Yes
Per 1,000 kg or Fraction for Jet Aircraft: more than 45,000 kg	\$8.77	\$12.26	Yes
Note: Exemptions to Landing Fees:			
1) Where any Canadian Air Carrier licensed pursuant to Part II of the National Transportation Act, 1987, of an aircraft on a flight conducted exclusively for the purpose of improving the skill and knowledge of the aircrew personnel of the Air Carrier, and where arrangements are made in advance with the airport manager, the landing charge for each such landing is 20 percent of the applicable charge prescribed below.			
2) Exemption for landing fees only: All military aircraft and any aircraft used in Search & Rescue missions will be exempt.			
Air Terminal Facility Fees, etc. (per incoming flight)			
Scheduled Passenger Aircraft 1 - 9 Seats	\$15.00	\$34.51	Yes
Scheduled Passenger Aircraft 10 - 15 Seats	\$29.72	\$45.39	Yes
Scheduled Passenger Aircraft 16 - 19 Seats	\$39.39	\$83.78	Yes
Scheduled Passenger Aircraft 20 - 25 Seats	\$58.02	\$74.22	Yes
Scheduled Passenger Aircraft 26 - 45 Seats	\$86.39	\$173.57	Yes
Scheduled Passenger Aircraft 46 - 60 Seats	\$117.52	\$237.18	Yes
Scheduled Passenger Aircraft 61 - 89 Seats	\$179.60	\$369.11	Yes
Scheduled Passenger Aircraft 90 - 125 Seats	\$242.46	\$500.99	Yes
Scheduled Passenger Aircraft over 125 Seats	\$284.02	\$588.85	Yes
Passenger Facility Fee (Per Departing Passenger)			
Passenger Facility Fee (per departing passenger)	\$15.91	\$15.91	Yes

	2016 Fees		
	Domestic	Inter'n'l	HST
Airport			
Aircraft Ground Power Per Use			
Aircraft Ground Power and Heating / Start	\$7.70	\$7.70	Yes
Surcharges			
AVGAS Fuel Surcharge (per litre)	\$0.05	\$0.05	Yes
Turbine Fuel Surcharge (per litre)	\$0.05	\$0.05	Yes
Flying Surcharge (per revenue hour)	\$1.41	\$1.41	Yes
Land Lease Rates Per Year Per m²			
Sites Under 200 M ² (per m ²)	to be negotiated		Yes
Sites Between 200 and 1,000 m ² (per m ²)	to be negotiated		Yes
Sites Between 1,000 and 10,000 m ² (per m ²)	to be negotiated		Yes
Sites Over 10,000 m ²	to be negotiated		Yes
All sites under 1,000 m ² should have a minimum rent of \$500.00.			
Hanger Storage	Per Day	Per Month	HST
Aircraft Storage	\$53.78	\$306.08	Yes
Airside or Apron Storage per m ²	N/A	\$38.19	Yes
Aircraft Parking			
Aircraft of less than 2,000 kg	\$11.99	\$91.06	Yes
Aircraft from 2,000 to 5,000 kg	\$11.99	\$91.06	Yes
Aircraft from 5,000 to 10,000 kg	\$21.19	\$421.43	Yes
Aircraft from 10,000 to 30,000 kg	\$39.24	\$800.76	Yes
Aircraft from 30,000 to 60,000 kg	\$60.84	\$1,264.26	Yes
Aircraft of 60,000 kg or more	\$91.79	\$1,854.27	Yes
	Per Year		HST
Aircraft of less than 2,000 kg	\$590.03		Yes
Aircraft from 2,000 to 5,000 kg	\$689.62		Yes
Note: Aircraft Parking			
1) Parking fees will apply for any 6-hour period, per calendar day.			
2) Double billing for overnight (2 calendar days) will not apply if the aircraft departs prior to 0900 hours.			
3) For Aircraft requiring tie-downs for more than seven days and up to one month, monthly rate will apply.			

	2016 Fees		
	Domestic	Inter'nl	HST
Airport			
	Per Month	Per Year	HST
Air Terminal Building Fees			
Counter Space (per m ²)	to be negotiated		Yes
Queuing Area (per m ²)	to be negotiated		Yes
Baggage Area (per m ²)	to be negotiated		Yes
Office, Storage, Washroom Areas (per m ²)	to be negotiated		Yes
Ramp Storage Area (subject to a licence fee)	to be negotiated		Yes
Public Address System (subject to a licence fee)	to be negotiated		Yes
If power is required	to be negotiated		Yes
Inside Tenants - Exclusive Use Area:			
1) All costs for materials and installation to be paid for by the tenant.			
2) All modifications and advertising to be subject to the airport manager's or designate's approval.			
Outside Tenants - Exclusive Use Area:			
1) All costs for materials and installation to be paid for by the client.			
2) All modifications and advertising to be subject to the airport manager's or designate's approval.			
3) All fixed materials to become the property of the airport unless otherwise negotiated.			
	Per Year		HST
Motor Vehicle Parking Fees (are inclusive of HST)			
Short term (maximum 2 hours) (inclusive of applicable taxes)	\$2.00		Yes
Per day (inclusive of applicable taxes)	\$8.00		Yes
Per 7 days (inclusive of applicable taxes)	\$40.00		Yes
Per 14 days (inclusive of applicable taxes)	\$78.00		Yes
Per 21 days (inclusive of applicable taxes)	\$116.00		Yes
Per 35 days (inclusive of applicable taxes)	\$126.00		Yes
Property Maintenance			
Natural Growth Trimming and/or Removal	Note 3		Yes
Note 3: Property Maintenance:			
Fee to remove natural growth (e.g. trees) that violates the Federal Airport Zoning Regulations - Actual costs and disbursements incurred by the City.			

	2016 Fees	HST
Planning		
Heritage Planner		
Heritage Information - Confirmation Letter (Heritage Status)	\$67.88	No
Volumes - Buildings of Architectural Significance	\$62.15	Yes
Barriefield Plan	\$60.70	Yes
Public Meeting Notice (PMN)		
Public Meeting Notice (PMN) (Deposit)	\$835.10	No
Concurrent Applications PMN (per Application Deposit)	\$317.35	No
Notice to Cancel Public Meeting	\$491.50	No
Remailing of PMN	\$383.85	No
Public Notice (PN)	\$208.20	No
Public Notice - Committee of Adjustment	\$125.00	No
Official Plan (OP) Amendment		
Official Plan (OP) Amendment	\$6,445.75	No
Developments in excess of 3,000 m ² of floor area or 50 dwelling units (plus PN or PMN)	\$11,144.75	No
Letter of Compliance	\$67.88	No
Zoning By-Law Amendment		
Minor Application (plus PN or PMN)	\$3,176.15	No
Basic Fee (plus PN or PMN)	\$6,445.75	No
Developments in excess of 3,000 m ² of floor area or 50 dwelling units (plus PN or PMN)	\$9,921.35	No
Application Submitted Concurrently with an OP Amendment (plus PN or PMN)	\$3,176.15	No
Removal of 'H' Holding Symbol: Basic Fee	\$1,961.75	No
Temporary Use By-Law		
Basic Fee (plus PN or PMN)	\$6,445.75	No
Developments in excess of 3,000 m ² of floor area or 50 dwelling units (plus PN or PMN)	\$9,921.35	No
Applications to Extend Approval (plus PN or PMN)	\$1,868.35	No
Plan of Subdivision		
Removal of Part Lot Control: Basic Fee	\$2,895.95	No
Draft Approval: less than 50 units (plus PN or PMN)	\$4,960.45	No
Plus per unit or lot	\$106.90	No
Draft Approval: 50 units or more (plus PN or PMN)	\$8,688.95	No
Plus per unit or lot	\$119.40	No
Request to Amend Conditions of Draft Approval	\$1,673.65	No
Subdivision Agreement	\$11,097.50	No
Request to Amend Subdivision Agreement	\$1,868.35	No
Request for Pre-Servicing Agreement	\$1,868.35	No
Request for Model Home Agreement	\$560.55	No
Letter of Compliance	\$67.88	No

	2016 Fees	HST
Planning		
Plan of Condominium		
Draft Approval: less than 50 units (plus PN or PMN)	\$3,699.50	No
Plus per unit	\$73.15	No
Draft Approval: 50 units or more (plus PN or PMN)	\$4,960.10	No
Plus per unit	\$93.40	No
Request to Amend Conditions of Draft Approval	\$1,868.35	No
Condominium Agreement	\$3,699.50	No
Request to Amend Condominium Agreement	\$1,868.35	No
Request to Amend Condominium Description and/or Declaration	\$435.55	No
Letter of Compliance	\$67.88	No
Site Plan Control		
Minor Site Plan Control Application (1 and 2 family dwellings, group homes, and applications with less than 300 square metres of floor area that result from an approval of a rezoning request)	\$888.00	No
Modification to Minor Application	\$364.60	No
Site Plan Control Multi-Residential		
Residential Development: 3 - 10 units	\$2,615.65	No
Residential Development: 11 - 50 Units	\$3,456.45	No
Plus per unit	\$93.40	No
Residential Development: over 50 Units	\$3,923.55	No
Plus per unit	\$102.45	No
Site Plan Control Other		
All Other Development (less than 3000 sq. m. of floor area)	\$3,456.45	No
Plus per 100 sq. m. of gross floor area	\$106.90	No
All Other Development (in excess of 3000 sq. m. of floor area)	\$3,923.55	No
Plus per 100 sq. m. of gross floor area	\$112.60	No
Modification to Plans, Conditions or Agreements (Amending Agreement Required)	\$1,485.65	No
Modification to Plans, Conditions or Agreements (No Amending Agreement Required)	\$653.95	No
Letter of Compliance (per Agreement)	\$67.88	No
Above ground utilities infrastructure containing less than 300 m ² floor area/communication towers (plus PN)	\$1,774.95	No
Request for Security Reduction/Release	\$373.65	No

	2016 Fees	HST
Planning		
Committee of Adjustment: Consents		
Technical Consent (plus PN)	\$1,755.80	No
Consent Filed Concurrently with a Minor Variance (plus PN)	\$934.15	No
All Other Consents (plus PN)	\$1,868.35	No
Resubmission of Application within 3 months of lapsing	\$1,074.85	No
Change Conditions of Consent (plus Recirculation Fee)	\$532.35	No
Minor Variances		
All Other Minor Variances (plus PN) - Category 1	\$1,868.35	No
Minor Variances (plus PN) - Category 2 ¹	\$371.30	No
Other Miscellaneous Committee of Adjustment Fees		
Notice to Cancel Public Hearing	\$399.55	No
Recirculation of Public Hearing Notice	\$399.55	No
Letter of Compliance	\$67.88	No
Community Improvement Plans		
Basic Fee (plus PN or PMN) – New Area or Project Plan	\$11,144.75	No
Community Improvement Plan Amendment	\$6,445.75	No
Deeming By-Law		
Deeming By-Law: Basic Fee	\$1,849.20	No
Cash In Lieu Of Parking		
Cash in Lieu of Parking: Basic Fee	\$1,849.20	No
Civic Addressing		
Civic Address Change	\$354.60	No
Administration Fee	\$373.65	No
Miscellaneous Fees		
Electronic File Transfer (per PDF file)	\$11.25	No
Information Search (per hour) (first hour free)	\$70.90	No
Plans Folded by Planning staff where the submitted plans associated with any of the above	\$7.85	No
Site Alteration Permit	\$365.80	Yes
Site Alteration Permit (Renewal) ²	\$182.30	Yes

¹ Category 2 Fee will be applicable for the following minor variance applications:

(1) Urban Residential - Accessory Uses (i.e. swimming pools, sheds, detached garages, air conditioners, pool equipment).

Permission to vary the height, setbacks, lot coverage, and floor area.

(2) Rural - Accessory Uses to a principle use (i.e. storage barn, drive shed, detached garage).

Permission to vary the height, setbacks, lot coverage, and floor area.

(3) Covered or uncovered porches, deck and stairs from 0 m to 1.2 m in height from finished garage to finished floor.

² Renewal fee valid only if a Site Alteration Permit is renewed thirty (30) days before the original expiry date.

	2016 Fees	HST
Planning		
Tree Permit Fee (includes Administrative Fee and 3 Hours of Staff Review / Inspection)		
1 - 5 Trees	\$89.20	No
6 - 15 Trees	\$178.40	No
More than 15 Trees	\$356.55	No
Review / Inspection in excess of 3 hours (per hour)	\$59.70	No
Tree Permit Renewal Fee (Valid Only If A Tree Permit Is Renewed 30 Days Before The Original Expiry Date)		
1 - 5 Trees	\$29.55	No
6 - 15 Trees	\$59.45	No
More than 15 Trees	\$118.70	No

	2016 Fees	HST
Engineering		
Development Application Review		
Additional hourly rates may apply in addition to those noted below.		
Committee of Adjustment Review (all submissions)	\$102.60	No
Official Plan Amendment Review (all submissions)	\$102.60	No
Zoning By-Law Amendment Review	\$102.60	No
Site Plan Control Review: Minor Application (including modifications)	\$102.60	No
Site Plan Control Review: Major Application (including modifications)	\$855.55	No
Plan of Subdivision: Construction cost of less than \$300,000 (Deposit) Final fees calculated as per Subdivision Agreement	\$5,000.00	No
Plan of Subdivision: Construction cost of more than \$300,000 (Deposit) Final fees calculated as per Subdivision Agreement	\$10,000.00	No
Resubmitted Lot Grading Certificate: Previously Rejected	\$172.15	No
Resubmitted Plot Plan: Previously Rejected	\$102.60	No
Design Revision of Subdivisions including Part Lot Lift	\$855.55	No
Renewable Energy Projects - Completion Of Municipal Consultation Form		
Projects 10 kw and less	\$168.80	Yes
Projects greater than 10 kw and less than 1mw	\$888.00	Yes
Projects 1 mw and greater	\$3,923.55	Yes
Plus per 1 mw	\$112.60	Yes
Permits		
Entrance Application Fee	\$130.45	Yes
Permanent Encroachment on City Highway Application Fee (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$117.05	Yes
Permanent Encroachment on City Highway Per Annum on Taxes of Subject Property	\$36.50	Yes
Temporary Encroachment on City Highway per Day Application Fee (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$117.05	Yes
Plus per day rate which can include cost for use of metered parking spaces	VARIABLE	Yes
Long Duration Temporary Encroachment Permit	VARIABLE	Yes
Permit for Oversize Loads (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)		
Single Trip Permit	\$117.05	Yes
Annual Permit	\$408.10	Yes
Escort Fee	\$78.25	Yes

	2016 Fees	HST
Engineering		
Engineering Permits - Continued...		
Street Banners (to City) Application Fee (includes 1.5 hours of staff; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$117.05	Yes
Street Banners (Installation Fee to Utilities Kingston)	\$556.45	Yes
Municipal Utility Consents	\$225.10	No
Cut Permits	\$225.10	No
Patio Leasing/License		
Zone A (per square meter)	\$77.40	No
Zone B (per square meter)	\$69.65	No
Zone C (per square meter)	\$54.20	No
Zone D (per square meter)	\$38.70	No
Non-Serving Patios	\$154.80	No
Application Fee	\$109.30	No
Application Deposit (non-refundable)	\$410.05	No
Rain Screen Fee (per square meter)	\$10.00	No
Parking Meter/Stall Displacement (per meter/per month)	\$177.10	No
Fixed Site Location Lease for Seasonal Applicants	\$2,088.45	Yes
Other		
Fee for Professional Engineer Services per hour	\$163.45	Yes
Fee for Engineering Technologist Services per hour	\$97.35	Yes
Legal Compliance Letter and/or Request for Lot Grading Certificate Information	\$67.88	No
Engineering Department Tender Package	\$62.25	Yes
Drawing (Printed)	\$14.45	Yes
Municipal Addressing Blades	\$72.45	Yes
Detailed Traffic Count	\$144.90	Yes
Temporary Street Closure	\$271.85	Yes

2016 Fees					
	Per Hour	Daytime Max	Per Month	Event Rate	HST
Parking (Inclusive of Applicable Taxes)					
On Street Parking (Zone information reference Bylaw 2010-128 "Regulate Parking")					
Meters and Pay And Display (Zones B, C and H, Accessible Parking Meter Zones As Per Schedule A-2)	\$1.00	N/A	N/A	N/A	Yes
Meters and Pay and Display (Zone A, F, and G)	\$1.50	N/A	N/A	N/A	Yes
Tour Bus Parking Meter Zones	\$2.00	N/A	N/A	N/A	Yes
Meters and Pay and Display - Lower George Street and City Park Inner Road	\$1.00	\$5.00	N/A	N/A	Yes
On Street Permits					
Permit Parking - MO-1	N/A	N/A	\$70.30	N/A	Yes
Permit Parking - MO-2	N/A	N/A	\$70.30- \$80.86	N/A	Yes
Permit Parking - MO-3	N/A	N/A	\$80.86- \$97.10	N/A	Yes
Permit Parking - MO-4	N/A	N/A	\$97.10- \$121.28	N/A	Yes

2016 Fees					
	Per Hour	Daytime Max	Per Month	Event Rate	HST
Parking Rates In Lots					
Armstrong (Brock at Barrie)	\$1.00	N/A	\$80.86	N/A	Yes
Barrack (Barrack at Wellington)	\$1.00	N/A	\$80.86	\$5.00	Yes
Byron (Queen Street)	\$1.00	N/A	\$80.86	N/A	Yes
Drury (Queen at Wellington)	\$1.00	N/A	\$80.86	\$5.00	Yes
Gorsline (Macdonnell at Princess)	\$1.00	N/A	\$70.30	N/A	Yes
King Queen (King at Queen)	\$1.00	N/A	N/A	\$5.00	Yes
Kingston Public Library (Johnson)	\$1.00	N/A	N/A	N/A	Yes
McKee (Queen at Barrie)	\$1.00	N/A	\$80.86	N/A	Yes
Ordnance	\$1.00	N/A	\$80.86	N/A	Yes
Springer (140 Queen)	\$1.00	N/A	\$97.10	\$3.00	Yes
KGH Waterfront (King West)	\$1.00	N/A	N/A	N/A	Yes
Richardson Beach (King West)	\$1.00	N/A	N/A	N/A	Yes
Pump House (Ontario)	\$1.00	N/A	\$80.86	N/A	Yes
Court House	\$1.00	N/A	\$80.86	N/A	Yes
Sheraton (King at Clarence)	N/A	N/A	\$121.28	N/A	Yes
Anglin (Wellington)	N/A	N/A	\$80.86	\$4.00	Yes
Doug Fluhrer (Wellington)	N/A	N/A	\$70.30	N/A	Yes
Angrove (Wellington)	\$1.00	N/A	\$97.10	\$4.00	Yes
Chown (Brock)	\$1.50	N/A	\$97.10	\$3.00	Yes
Hanson (Brock)	\$1.50	N/A	\$97.10	\$3.00	Yes
Lower Robert Bruce (Bagot)	\$1.50	N/A	N/A	\$3.00	Yes
Upper Robert Bruce (Montreal)	\$1.50	N/A	N/A	\$3.00	Yes
Frontenac	\$1.00	N/A	\$80.86	\$5.00	Yes
Crawford Wharf	N/A	\$11.25	N/A	N/A	Yes

	Per Hour	Per Year	HST
Parking Space Rental Fees			
Application Fee, if applicable (including HST, based on 1.5 hours staff time). Additional time charged at hourly rate listed below	\$64.73	N/A	Yes
Staff Rate per hour (including HST)	\$43.15	N/A	Yes
Setup Fee	\$39.40	N/A	Yes
Churches - Weddings and Funerals 6 Spaces - from one hour prior to service to end of service	N/A	\$112.55	Yes
Funeral Homes - Funerals 6 Spaces - from one hour prior to service to end of service	N/A	\$112.55	Yes
Contractors, Movers, Producers - Construction Projects, moving of furniture or goods, filming or other legitimate projects	25%, 50% or 100% rounding up on the daily meter rate in the area, per space, based on occupancy in the area	\$56.29 Deposit per sign, meter hood, barricade \$28.14 Deposit per pylon	Yes

		2016 Fees	HST
Transit			
Cash Fares			
Single Cash Fare - Adult		\$2.75	N
Single Cash Fare - Youth/Senior		\$2.50	N
Multi-Ride			
6 Ride Card - Adult		\$13.75	No
6 Ride Card - Youth/Senior		\$10.50	No
Passes			
Commuter - 5 consecutive weekdays		\$20.50	No
Weekly - 7 Consecutive Days - Adult		\$27.00	No
Weekly - 7 Consecutive Days - Youth/Senior		\$19.50	No
Monthly Commuter		\$62.00	No
Monthly Pass - Adult		\$72.00	No
Monthly Pass - Youth/Senior		\$53.50	No
Affordable Transit Pass - Adult		\$46.75	No
Affordable Transit Pass - Youth/Senior		\$34.75	No
Day Pass - Family of four - 1 or 2 adults and 2 or 3 children		\$14.50	No
Day Pass - Single		\$7.25	No
Conference and Event Pass		\$8.00	No
Smart Cards - reloadable		\$3.00 Initial & Replacement	No
Employer Group Pass			
0 - 10 Employees enrolled		\$62.00	No
11 - 25 Employees enrolled		\$60.00	No
26 - 100 Employees enrolled		\$57.00	No
101 - 250 Employees enrolled		\$53.00	No
250 + Employees enrolled		\$50.00	No

	2016 Fees	HST
Building And Licensing		
Building Permit And Related Fees		
Failure to Obtain a Portable Sign or Sandwichboard Sign Permit - Administrative Fee	\$115.00	No
Building Permit (per \$1,000 Of construction value)	\$12.00	No
Minimum	\$35.00	No
Permit for Industrial Use Buildings 100,000 square foot floor area and under (per \$1,000 Of construction value)	\$12.00	No
Permit for that Portion of an Industrial Use Building Permit in excess of 100,000 square foot floor area (per \$1,000 Of construction value)	\$6.00	No
Repair / Alteration Permit (per \$1,000 Of construction value)	\$12.00	No
Minimum	\$35.00	No
Building Sprinkler System (New System) (per \$1,000 for Minor Additions / Alterations)	\$200.00	No
Building Sprinkler System (New System) (per \$1,000 for Minor Additions / Alterations) Permit Fee	\$12.00	No
Minimum	\$35.00	No
Plumbing Permits (Per Fixture - Residential Unit)	\$4.00	No
Per Fixture ICI And Part 3 Residential	\$6.00	No
Minimum (New Residential Unit/Suite)	\$50.00	No
Minimum (Other)	\$35.00	No
Additional Fees For Permits At Stages	\$50.00	No
Backflow Preventer	\$35.00 (+\$10.00 Final Inspection Fee)	No
Sewer Lateral Fees	\$50.00	No
Solar Panels - residential only Commercial Solar Panel Applications are subject to change	\$35.00 (+\$10.00 Final Inspection Fee)	No
In-Floor Radiant Heating System (per foot)	\$50.00	No
Demolition Permit Fee (per 1,000 sq. ft. GFA)	\$12.00	No
Minimum (for buildings accessory to residential properties)	\$35.00	No
Minimum (Other Buildings)	\$50.00	No
Occupancy Permit Fee per Suite or per Residential Unit; and Minimum per Building	\$30.00	No
Occupancy Permit Buildings Accessory to Residential; Pools, Fuel Burning Appliances and Minor Renovations	\$10.00	No
Property Standards/Yards Re-Inspection Fee (After First Inspection to Confirm Compliance of any Order)	\$50.00	No
Occupancy Re-Checks, per site visit (After First Inspection and One Re-Inspection)	\$50.00	No
Re-Checks At All Stages, per site visit (After First Inspection and One Re-Inspection)	\$50.00	No
Inspection Fee/Charge for Construction Stage Not Ready, per site visit	\$50.00	No
Objective Based Codes Equivalency Application	\$300.00	No
Change of Use Permit	\$300.00	No

All fees are listed exclusive of applicable taxes unless otherwise noted.

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	2016 Fees	HST
Building And Licensing		
Building Permit And Related Fees - Continued...		
Surcharge for Building Without Permit (% of Permit Fee)	40%	No
Minimum	\$200.00	No
Wood Burning Appliance Permit (except inserts) (per \$1,000)	\$12.00	No
Minimum	\$50.00	No
Fireplace Insert Permit	\$100.00	No
Commercial Kitchen Exhaust Hood Permit	\$100.00	No
Sign Permit; Permanent Sign (per \$1,000 sign value) minimum of \$35.00 per Permit	\$12.00	No
Fee for Expedited Plan Review; (Requests Through CBO) (per hour)	\$90.00	No
Sign Permit For Portable Sign, per month	\$60.00	No
Sign Permit "A" Frame or Sandwich Board, per year	\$72.00	No
Sign Permit, Boulevard Sign, per week	\$47.00	No
Swimming Pool / Pool Enclosure (per \$1,000 of construction value)	\$12.00	No
Minimum	\$50.00	No
Written Request for Bylaw and / or Work Orders	\$100.00	No
Photocopies under Freedom of Information, per side, plus search fees	\$0.30	No
Other photocopies per side	\$0.50	No
Fence and Sign Bylaw Appeal	\$232.00	No
Property Standards Application for Appeals	\$95.00	No
Property Standards/Yards - Charges for Administration of Remedial Work and Repairs	\$112.00	No

	2016 Fees	HST
Building And Licensing		
Animal Registration		
Dogs (See Notes 1 & 2)		
Intact (No Microchip)	\$60.00	No
Intact (Microchip)	\$50.00	No
Spayed/Neutered (No Microchip) - Cost per dog - first 2 dogs	\$40.00	No
Spayed/Neutered (No Microchip) - Cost per dog - each additional dog	\$15.00	No
Spayed/Neutered (Microchip) - Cost per dog - first 2 dogs	\$30.00	No
Spayed/Neutered (Microchip) - Cost per dog - each additional dog	\$10.00	No
Cats (See Notes 1 & 2)		
Cats - Intact (No Microchip)	\$30.00	No
Cats - Intact (Microchip)	\$20.00	No
Spayed/neutered (No Microchip) - Cost per cat - first 2 cats	\$15.00	No
Spayed/neutered (No Microchip) - Cost per cat - each additional cat	\$5.00	No
Spayed/neutered (Microchip) - Cost per cat - first 2 cats	\$13.00	No
Spayed/neutered (Microchip) - Cost per cat - each additional cat	\$3.40	No
Notes:		
1. No fees apply for under 6 months of age at first time registration		
2. No fees for spayed/neutered over 6 months at first time registration		
Other Animal Related Fees		
Kennels	\$252.00	No
Recovery of Animal from Animal Shelter	\$83.00	No
Administrative Fee for not obtaining a tag	\$109.00	No
Bylaw & DOLA - Additional Fee for Convicted Owner	50%	No
Tag Replacement Fee	\$6.00	No
Appeals - Administrative Fee	\$124.00	No
Hen Coop Registration	\$25.00	No
Application For Noise Exemption		
Application for Noise Exemption	\$119.00	No
Re-application for Noise Exemption	\$75.00	No

	2016 Fees	HST
Building And Licensing		
Business Licenses		
Adult Entertainment Establishment	\$1,299.00	No
Adult Entertainment Store	\$389.00	No
Adult Entertainment Attendants	\$131.00	No
Annual Alarm Vendor License	\$131.00	No
Annual Alarm Monitoring Fee - Fee will be waived if no false alarms in previous year	\$51.50	No
Alarm Monitoring - False Alarms (First)	N/C	No
Alarm Monitoring - False Alarms (Second)	\$78.00	No
Alarm Monitoring - False Alarms (Third)	\$117.00	No
Alarm Monitoring - False Alarms (Fourth)	\$157.00	No
Alarm Monitoring - False Alarms (Fifth)	\$202.00	No
Amusement Arcade	\$131.00	No
Automotive Repair	\$68.00	No
Auctioneer	\$131.00	No
Billiards (First Table)	\$67.00	No
Billiards (Each Additional Table)	\$34.00	No
Bill Poster	\$131.00	No
Food Premises - Low Risk 0 - 99 Seats	\$101.00	No
Food Premises - Low Risk over 100 Seats	\$166.00	No
Food Premises - Medium Risk 0 - 99 Seats	\$200.00	No
Food Premises - Medium Risk over 100 Seats	\$264.00	No
Food Premises - High Risk 0 - 99 Seats	\$332.00	No
Food Premises - High Risk over 100 Seats	\$397.00	No
Hawkers & Peddlars (Resident)	\$68.00	No
Hawkers & Peddlars (Non-Resident)	\$134.00	No
Gas Stations - Per Station	\$68.00	No
Group Home Registration	\$132.00	No
Lodging House	\$131.00	No
Meat / Fish Sales	\$68.00	No
Pawnbroker	\$131.00	No
Pet Shop	\$131.00	No
Motorized Refreshment Vehicle - Class A	\$298.00	No
Motorized Refreshment Vehicle - Class B	\$298.00	No
Non-Motorized Refreshment Vehicle - Class C	\$134.00	No
Non-Motorized Refreshment Vehicle - Class D	\$68.00	No
Non-Motorized Refreshment Vehicle - Class E	\$153.00	No
Salons	\$68.00	No

	2016 Fees	HST
Building And Licensing		
Business Licenses - Continued...		
Specific Day Sales - Class A-1	\$34.00	No
Specific Day Sales - Class A-2 (location or vendor)	\$34.00	No
Specific Day Sales - Class A-3 (location or vendor)	\$779.00	No
Specific Day Sales - Class A-4 (per vendor)	\$649.00	No
Specific Day Sales - Class A-5	\$1,947.00	No
Specific Day Sales - Class B-1 - First month	\$131.00	No
Specific Day Sales - Class B-1 - Additional month	\$34.00	No
Specific Day Sales - Class B-2 - First month	\$1,299.00	No
Specific Day Sales - Class B-2 - Additional month	\$389.00	No
Specific Location Sale: Class 1	N/C	No
Specific Location Sale: Class 2 per day	\$41.00	No
Specific Location Sale: Class 3 per year	\$8,240.00	No
Street Performer	\$34.00	No
Theatre Per Theatre	\$264.00	No
Tobacco Sales	\$259.00	No
Electronic Service Delivery		
Administrative Fee	\$1.70	No
Plumbing Contractors & Masters		
Master Plumber - Resident	\$126.00	No
Master Plumber - Non Resident	\$153.00	No
Contractor - Resident	\$255.00	No
Contractor - Non Resident	\$315.00	No

	2016 Fees	HST
Solid Waste		
Garbage		
Garbage Bag Tags (each)	\$2.00	No
Source Separated Organics & Composting		
Kitchen Containers (each)	\$2.95	Yes
Backyard Composters (each)	\$37.05	Yes
Composter Turners (each)	\$11.50	Yes
Source Separated Organics - Schools		
Kitchen Containers (each)	\$2.95	Yes
Green Bins - small	\$16.94	Yes
Green Bins - large	\$25.63	Yes
Cost per student per year for collecting organics - elementary school	\$1.39	Yes
Cost per student per year for collecting organics - secondary school	\$0.90	Yes
Industrial, Commercial & Institutional Users Of Municipal And Contracted Compost Sites		
Compostable Yard Waste and Brush (per tonne) ¹	\$61.92	Yes
Hazardous Waste From Residents Of Neighbouring Municipalities Without A Service Agreement		
Handling and Disposal Fee (maximum 100 kg or litres) ²	\$33.75	Yes
Small Quantity Industrial, Commercial & Institutional Hazardous Waste that is exempt from Registration (Maximum of 100 kg or litres in total per month)		
Handling Fee (per delivery)	\$29.83	Yes
Disposal Fees:		
Fertilizer (per litre or kg container capacity)	\$1.22	Yes
Aerosol Containers - including empty but pressurized (each)	\$0.51	Yes
Fire Extinguishers (each)	\$4.03	Yes
Fluorescent Lamps - maximum 100 linear feet (per linear foot) - (effective June 1, 2016)	\$0.29	Yes
Compact Fluorescent Lamps (Each) - (Effective June 1, 2016)	\$1.03	Yes
High Pressure Sodium, Mercury Vapour, Metal Halide	\$4.20	Yes
Inorganic Acids - Hydrochloric, Sulphuric, Phosphoric, etc. (per litre container capacity)	\$1.41	Yes
Inorganic Bases - Ammonia, Carbonates, Hydroxides, etc. (per litre or kg container capacity)	\$1.41	Yes
Inorganic Oxidizers - Fertilizer, Peroxide, Nitrates, etc. (per litre or kg container capacity)	\$2.24	Yes
Mercury - Thermometers, Thermostats, Switches, etc. (each)	\$1.26	Yes
Oil - per litre	\$0.05	Yes
Miscellaneous Organics (>4L) - Solvents/Non-Solvent and Adhesives, Glue, Turpentine, Naptha, etc. (per litre or kg container capacity)	\$0.52	Yes

	2016 Fees	HST
Solid Waste		
Disposal Fees - continued...		
Miscellaneous Organics(<4L) - Solvents/Non-Solvent and Adhesives, Glue, Turpentine, Naptha, etc. (per litre or kg container capacity)	\$1.53	Yes
Pesticides - Incl. Herbicides, Insecticides, Fungicides, etc. (per litre or kg container capacity)	\$2.06	Yes
Petroleum Distillates/Light Fuels - Gasoline, Kerosene, etc. (per litre)	\$0.69	Yes
Other Materials: <ul style="list-style-type: none"> - Propane Tanks - up to 40 lbs - Pressurized Cylinders - helium, oxygen, etc. - Up to 40 lbs - Dry Cell Batteries - Single Use and Rechargeable - Paint - Latex & Alkyd - maximum 30 litre containers - Oil Filters - Empty Automotive Containers - maximum 30 litre containers - Antifreeze - maximum 30 litre containers - Fluorescent Lamps - maximum 100 linear feet (per linear foot) - free until May 31, 2016 - Compact Fluorescent Lamps - maximum 100 units (each) - free until May 31, 2016 	Subject to Handling Fee only	
Recycling		
Recycling Boxes - in addition to Blue and Grey provided (each)	\$4.70	Yes
Blue Bags (each)	\$2.66	Yes
Recycling - Commercial Users³		
Newsprint and Mixed Office Paper (per tonne)	Note 3	Yes
Mixed Fibres (per tonne)	Note 3	Yes
Corrugated Cardboard (per tonne)	Note 3	Yes
Mixed Containers - Blue Box Mix (per tonne)	Note 3	Yes
Mixed Containers - No Glass (per tonne)	Note 3	Yes
Polycoat (per tonne)	Note 3	Yes
Polystyrene (per tonne)	Note 3	Yes
Film Plastic (per tonne)	Note 3	Yes
Clear Glass Containers (per tonne)	Note 3	Yes
Coloured and Mixed Glass Containers (per tonne)	Note 3	Yes
Steel Cans (per tonne)	Note 3	Yes
Recycling - Special Events		
Recycling Toter Delivery and Collection - up to 6 toters ⁵	\$172.00	Yes
Recycling Toter Delivery and Collection - 7-15 toters ⁵	\$308.00	Yes
Contamination Fee per tonne collected (contains more than 5% non-recyclables) ⁴	\$100.00	Yes

		2016 Fees	HST
Solid Waste			
Miscellaneous			
Use Of Weigh Scale (per transaction)		\$12.25	Yes
<p>1 Fee charged to municipality. Resident must have a letter from their municipality acknowledging that they will pay the City of Kingston fee.</p> <p>2 Fee waived if source is residential City property and hauler has letter to confirm.</p> <p>3 Fee charged to users shall be adjusted monthly based on market conditions at the delegated discretion of the manager of solid waste.</p> <p>4 Fee charged per tonne of material delivered that at the discretion and authority of the manager of Solid Waste contains more than 5% by weight contamination (non-recyclables)</p> <p>5 No Recycling Processing Fee</p>			

	2016 Fees	HST
Fire and Rescue		
Reports & Records		
Request For Fire Report, Investigation Report	\$67.88	Yes
File Search	\$67.88	No
Photographs per copy (print or digital) \$20.00 minimum fee	\$2.50	Yes
Compliance Inspections¹		
Dwelling Units	\$62.95	Yes
Part 9 Buildings (Other Than Dwellings) ²	\$113.25	Yes
Part 3 Buildings ²	\$157.15	Yes
Recycling or other outdoor premises	\$125.45	Yes
False Alarms³		
First offence in fiscal year	\$0.00	No
Second offence in fiscal year	\$250.00	No
Third offence in fiscal year	\$500.00	No
Additional offences in fiscal year	\$500.00	No
Standby Fee per half hour	\$205.00	No
Non-notification of fire alarm work	\$250.00	No
Unauthorized Burning		
Per Unit for each response	\$410.00	No
Non-Resident Responses⁴		
Per Unit for first hour or part thereof	\$410.00	No
Per Unit for each additional half hour	\$205.00	No

¹ Fees apply only to requested inspections and are non-refundable

² As classified under the Ontario Building Code.

³ False alarm fees will be invoiced as per the City of Kingston False Alarm By-Law.

⁴ Non-resident response fees apply to non-residents of the City of Kingston on provincially, federally or municipally controlled lands or highways.