



**City of Kingston
Report to City Council
Information Report Number 16-020**

To: Mayor and Members of Council
From: Lanie Hurdle, Commissioner, Community Services
Resource Staff: Paige Agnew, Director, Planning, Building & Licensing Services
Date of Meeting: December 15, 2015
Subject: Heritage – Delegated Authority Approvals

Executive Summary:

The purpose of this report is to inform Council of the delegated authority heritage approvals issued by Staff in accordance with Part VI, section 19. d. of By-Law Number 2013-141 'Procedural By-Law for Heritage'. The procedural by-law states that decisions on delegated authority matters are presented to Council on a bi-annual basis for information.

At the July 14, 2015 Council meeting, delegated authority approvals issued between November 19, 2014 and May 19, 2015 were reported to Council through Report Number 15-315. A list of the delegated authority approvals issued between May 20 and November 19, 2015 is included as Exhibit A to Report Number 16-020.

Recommendation:

This report is for information purposes only.

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Options/Discussion:**Proposal/Background**

Pursuant to subsections 33(15) and 33(16) of the *Ontario Heritage Act*, and City By-Law Number 2013-141, Council has delegated authority to the Director of Planning, Building and Licensing Services to approve certain minor alterations to designated properties. This includes the power to grant approval to an application for an alteration with terms and conditions and is granted in relation to the following topics outlined under Part IV, Section 4, of the procedural by-law:

- a. Removal of, or alterations to, signage within the sign's current configuration and building coverage;
- b. Replacement of eaves troughs and downspouts;
- c. Replacement of exterior lights with a similar style and brightness;
- d. Repair and replacement of windows undertaken in conformity with the City's 'Policy on Window Renovations in Heritage Buildings';
- e. Installation or replacement of removable storm windows and doors with historically correct materials;
- f. Replacement of roofing where there is little or no change in colour, materials or design;
- g. Repair of existing features, including wall cladding or siding, dormers, cresting, cupolas, cornices, brackets, columns, balustrades, soffit and fascia, porches and steps, entrances, foundations, and decorative wood, metal, stone or brick, provided the same or historically accurate types of materials are used with details replicating the original, and the repairs relate to small amounts of decay or damage, for example, less than 10% of the surface area of the element being repaired;
- h. Re-pointing of masonry undertaken in accordance with the City's 'Policy on Masonry Restoration in Heritage Buildings' and limited to 10% of the surface area being repaired;
- i. Re-painting part of, or the whole building or structure, in the same colour or a historically accurate colour;
- j. Installation of mechanical and electrical equipment, and vent stacks and exhaust pipes which penetrate the building envelope, are not visible from the street and are carried out in a manner that does not alter the building's attributes;
- k. Repair of sidewalks and driveways;
- l. The erection of stand-alone accessory buildings and structures if they are no larger than 10 square metres (108 square feet) and are located in the rear yard;
- m. Repair of fences;
- n. Revisions or amendments of previously approved permits only if the proposed alterations involve work for items included in the delegated authority;
- o. Final issuance of grants following completion of work which has been carried out in accordance with provisional approval for an application for alteration;
- p. When the interior designation of City Hall is affected, including only the permission of temporary exhibitions and for interpretive material, way-finding signage, civic collection management and for minor reversible renovations that are not significant in nature; and
- q. Situations requiring emergency repair which are considered to be a health, safety or security issue by the Director, the Chief Building Official or the Fire Chief, and in

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consultation, if possible, with the Chair or the Vice-Chair of the Municipal Heritage Committee.

According to Part VI, section 19.d. of the Procedural By-Law for Heritage, decisions on delegated matters must be presented to Council on a bi-annual basis.

The last report on heritage delegated authority approvals was presented to Council on July 14, 2015. Since this time, staff has processed 45 delegated authority heritage permits, 3 of which were related to Heritage Property Grant applications, one of which was related to emergency approvals and 6 of which were related to the release of grant money. These items are listed in Exhibit A to this report.

Existing Policy/By-Law:

Ontario Heritage Act, R.S.O. 1990, C. O.18. (Province of Ontario)

By-Law Number 2013-141 Procedural By-Law for Heritage

Notice Provisions:

Not applicable

Accessibility Considerations:

Not applicable

Financial Considerations:

Not applicable

Contacts:

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Exhibits Attached:

Exhibit A List of Delegated Authority Heritage Approvals (Issued May 20 to November 19, 2015)

Delegated Authority Heritage Approvals – May 20 to Nov 19, 2015

P18 Numbers	Address	Scope of Work	Details (OHA/Grant/Associated with DA)	Date Approved
Delegated Authority Heritage Permit Applications				
P18-355	76 Stuart Street	Roofing replacement	KGH	May 25, 2015
P18-123	53 Earl Street	Roofing replacement	Old Sydenham HCD	June 2, 2015
P18-630	55 Earl Street	Roofing replacement	Old Sydenham HCD	June 2, 2015
P18-538	36 Simcoe Street	Rear deck repair and alteration	Old Sydenham HCD	June 3, 2015
P18-633	151 Earl Street	Masonry repair, including chimney restoration	Sydenham HCD	19-Jun-15
P18-300	1373 Princess Street	Repair and restoration of chimney		26-Jun-15
P18-538	36 Simcoe Street	Rear roofing replacement	Sydenham HCD	26-Jun-15
P18-461	416 Regent Street	Roofing replacement and repainting	Barriefield HCD	30-Jun-15
P18-179	85 King Street East	Repointing and repair of side stone wall	Sydenham HCD	07-Jul-15
P18-063	162 Barrie Street	Amendment to hand railing (with reduction in diameter)	Queens campus	07-Jul-15
P18-322	87 Union Street	Window repairs	Queens campus	14-Jul-15
P18-228	311 King St W	Repair to front fencing, replacement of rear yard fencing	King Street Heritage Corridor	20-Jul-15
P18-1019	128 Earl Street	Repairs to front porch	Sydenham HCD	27-Jul-15
P18-1018	130 Earl Street	Repairs to front porch	Sydenham HCD	27-Jul-15
P18-047	92 Bagot Street	Installation of two vents at the rear of the property	Sydenham HCD	30-Jul-15
P18-057	20, 22, and 24 Barrie Street	Masonry repointing, repair/painting of features (like for like)	Sydenham HCD	06-Aug-15
P18-363	85 Sydenham St	Repainting existing stucco home	Sydenham HCD	06-Aug-15
P18-137	161 Earl Street	Repair and restoration of front porch (like for like)	Sydenham HCD	14-Aug-15
P18-411	66 Yonge Street	Roofing replacement	Portsmouth Heritage Area	14-Aug-15
P18-129	98 Earl Street	Repointing of side wall	Sydenham HCD	19-Aug-15
P18-562	23 West Street	Repaint existing painted surfaces	Sydenham HCD	19-Aug-15
P18-399	25 West Street	Repaint existing painted surfaces	Sydenham HCD	19-Aug-15

Delegated Authority Heritage Approvals – May 20 to Nov 19, 2015

P18 Numbers	Address	Scope of Work	Details (OHA/Grant/Associated with DA)	Date Approved
P18-382	18 Wellington Street	Repairs to front porch	Sydenham HCD	26-Aug-15
P18-077	66 Brock Street	Repairs to fascia, replace eavestrough	Lower Princess Heritage Area	03-Sep-15
P18-099	20 Market Street	Masonry repair	Market Square HCD	16-Sep-15
P18-149	160 Johnson Street	Front porch repair	Sydenham HCD	23-Sep-15
P18-355	102 Stuart Street	Roofing replacement		29-Sep-15
P18-120	49 Earl Street	Roofing replacement	Sydenham HCD	29-Sep-15
P18-1197	109 Wellington Street	Masonry repointing (side and rear yard)	Sydenham HCD	05-Oct-15
P18-1198	111 Wellington Street	Masonry repointing (side and rear yard)	Sydenham HCD	05-Oct-15
P18-416	268 Main Street	Repair and repointing of masonry	Barriefield HCD	09-Oct-15
P18-229	370 King Street West	Installation of vent on east side of building	Tett Centre	22-Oct-15
P18-554	63 West Street	Repairs to front porch	Sydenham HCD	23-Oct-15
P18-203	240 King Street East	Window replacement (basement)	Sydenham HCD	29-Oct-15
P18-199	223 King Street East	Roofing replacement	Sydenham HCD	09-Nov-15
Delegated Authority Permit Applications Associated with Heritage Property Grants				
P18-1055	139 William Street	Masonry repair	Sydenham HCD	02-Jun-15
P18-445	230 James Street	Masonry, rear railing and rear door repair.	Barriefield HCD	17-Jun-15
P18-353	32 Simcoe Street	Rear roofing replacement	Sydenham HCD	26-Jun-15
Emergency Approval Applications				
P18-980	220 Green Bay Road	Construction of side yard retaining wall	Barriefield HCD	15-Jul-15
Delegated Authority Grant Releases				
P18-022	176 Mowat Ave	Eaves trough replacement		30-Jul-15
P18-235	653-655 King St West	Repainting existing home	Portsmouth Heritage Area	31-Jul-15
P18-353	32 Simcoe Street	Rear roofing replacement	Sydenham HCD	15-Sep-15
P18-1055	139 William Street	Masonry repointing	Sydenham HCD	15-Sep-15
P18-117	46 Earl Street	Rear stone wall restoration and repair	Sydenham HCD	15-Oct-15
P18-118	48 Earl Street	Rear stone wall restoration and repair	Sydenham HCD	15-Oct-15